

RESOLUTION No. 1832

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND ADOPTING IMPROVED COMPREHENSIVE SALISBURY HISTORIC DISTRICT COMMISSION DESIGN GUIDELINES.

WHEREAS, on March 31, 2006, the City of Salisbury awarded contract number 110-0 REBID to the RBA Group to prepare Comprehensive Historic Design Guidelines, and;

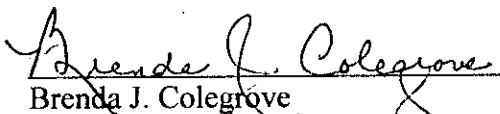
WHEREAS, those guidelines have been presented for review and deliberation by the general public, the historic district commission, NSCC staff, the city's legal department the mayor's office, and the Salisbury City Council and;


WHEREAS, after careful consideration by those involved in the review process and subsequent improvements being made by the consultant, the Maryland Historical Trust has affirmed that the scope of work explained within the language of the contract has been successfully completed.

NOW, THEREFORE, BE IT RESOLVED that the Salisbury City Council hereby adopts the Comprehensive Salisbury Historic District Commission Design Guidelines, which are incorporated herein by reference.

THE ABOVE RESOLUTION was introduced and passed at a meeting of the Council of the City of Salisbury, Maryland held on September 28, 2009 and is to become effective immediately upon adoption.

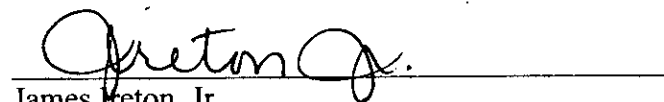
ATTEST:


Brenda J. Colegrove
CITY CLERK


Louise Smith
PRESIDENT, City Council

APPROVED by me this

29th day of September, 2009


James Meton, Jr.
MAYOR, City of Salisbury

Memo

To: John Pick
From: Tom Stevenson *TJS*
Date: September 23, 2009
Re: Acceptance of Comprehensive Historic Design Guidelines

Attached you will find a resolution that will have the effect of adopting enhanced comprehensive historic design guidelines for the Salisbury Historic District Commission (SHDC).

The draft guidelines were first offered for public comment on October 20, 2008 (press release attached). The document was posted on the city's website and was made available at the office of the Department of Neighborhood Services and Code Compliance. The closing date for comments was November 6, 2008. Several copies of the draft document were provided, at no charge for interested property owners.

Subsequent to that, a special meeting of the SHDC was held on October 28, 2008 for review and comment by the general public. Along with the sitting commission members and staff, seven persons attended the hearing. During later improvements to the draft document, consideration was given to those public comments as were applicable.

After several re-drafts, the Maryland Historical Trust (MHT) provided final approval of the consultant's work, with an exception of one photographic misrepresentation; that oversight has been corrected. (A copy of the letter from MHT is attached)

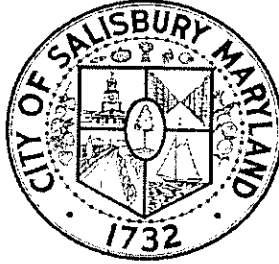
Upon MHT acceptance of that final draft, the proposed guidelines were again posted on the city's website for review and comment by the public. (press release attached) The draft guidelines were posted from June 15, 2009 thru July 15, 2009. No comments were received.

The guidelines were reviewed numerous times during the process by the city's legal department, the Historic District Commission, NSCC staff and ultimately by Maryland Historical Trust personnel. A letter of support was submitted by Mr. Les Lutz, Chairman of the SHDC. (copy attached)

Eventually, on Tuesday, September 8, 2009 the consultant, assisted by a representative from the Maryland Historical Trust presented the final draft to City of Salisbury, city council members. A consensus was obtained to proceed with the document as was presented.

It is important to note that in Ms. Diehlmann's letter of May 15, 2009 (again attached) the final version should not be printed until such time as they have been adopted by the City Council.

Unless you or the Mayor have any questions, please forward this information to the City Council.



PRESS RELEASE

FOR IMMEDIATE RELEASE
June 12, 2009

**CONTACT: Neighborhood Services &
Code Compliance Dept.
410-341-9550**

SALISBURY HISTORIC DISTRICT COMMISSION REVISED DESIGN GUIDELINES

The City of Salisbury and the Salisbury Historic District Commission are in the process of finalizing new historic design guidelines. The Salisbury Historic District Commission will review the proposed guidelines at their next regularly scheduled monthly meeting on Wednesday, June 24, 2009 at 7:00 p.m., in Room 301 (Council Chambers) of the Government Office Building, 125 N. Division Street, Salisbury; the Public is invited to attend.

The proposed guidelines are also available for review on the City's website at www.ci.salisbury.md.us or by visiting the Department of Neighborhood Services & Code Compliance (NSCC) office, located at 501B E. Church Street. Our hours of operation are Monday through Friday, 8:30 a.m. – 4:30 p.m.

Anyone interested in providing comments may do so either electronically, by emailing tstevenson@ci.salisbury.md.us, or in writing at NSCC. The deadline to provide comments is Wednesday, July 15, 2009, at 4:30 p.m.

If you have any questions or need any additional information, you may contact Tom Stevenson, Director of NSCC, at (410) 341-9550.

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PLEASE SNE
HDC GUIDELINES



Maryland Department of Planning
Maryland Historical Trust

Martin O'Malley
Governor
Anthony G. Brown
Lt. Governor

Richard Eberhart Hall
Secretary
Matthew J. Power
Deputy Secretary

May 15, 2009

Ms. Lore' L. Chambers
Assistant City Administrator
City of Salisbury
125 N. Division Street
Salisbury, Maryland 21801-4940

**RE: FY 2006 MHT Non-Capital Historic Preservation Grant
City of Salisbury Design Guidelines**

Dear Ms. Chambers:

I have completed my review of the RBA Group/The Edgecombe Group's 5-12-2009 draft of the design guidelines for the City of Salisbury.

This draft is much improved and addresses most of my previous comments; however, there is still one outstanding item to be addressed. On page 81, the photograph and text do not match. The text describes a bungalow, but the corresponding picture shows a vernacular structure that can be best described as "minimal traditional" (see *A Field Guide to American Houses* by Virginia and Lee McAlester). An email from Bob Nelson to me on March 24, 2009, stated that he did not have any photos of bungalows in the historic districts and that he would replace the text with a description of "minimal traditional." This change must be made prior to final printing of the document.

Please note that before these guidelines can be used by the Historic District Commission, they must be approved by the Mayor and Council. This is a requirement under State law, Article 66B, §8.06(a)(1), Annotated Code of Maryland. This step should occur prior to printing of the final version.

Please feel free to contact me at 410-514-7625 or ndiehlmann@mdp.state.md.us if you have any questions or concerns regarding my comments. RBA may contact me directly if they have questions. I look forward to seeing the completed version of the design guidelines.

Sincerely,

Nicole A. Diehlmann, Chief
Office of Preservation Planning & Museum
Programs

- cc: The Honorable Barrie Tilghman (City of Salisbury)
- Mr. Skip Cornbrooks (City of Salisbury)
- Mr. Tom Stevenson (City of Salisbury)
- Ms. Evelyn Cohen (MHT)

The Salisbury Historic District Commission
Salisbury, MD 21801
July 12, 2009

Rec'd
7/14/09

The Honorable Mayor and City Council of Salisbury
Government Office Building
Salisbury, MD 21801

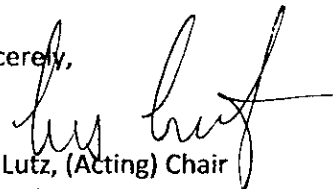
Dear Mayor Ireton and Members of the City Council:

At the most recent meeting of the Salisbury Historic District Commission, the new Guidelines were reviewed and the meeting was open for comments from the public. There were no comments from the public and so the members made the final review of the proposed Guidelines. There was a motion to recommend adoption of the Guidelines (and 2nd and voted yes) and to recommend that the City Council officially adopt the Guidelines at their earliest convenience.

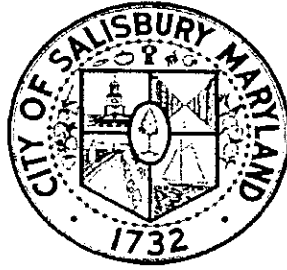
As you may know, these Guidelines have been several years in development and once adopted will help to make clear to the public as well as the Commission members what is expected of those living and working in the three Historic Districts.

If I can answer any questions or help in any way concerning the Commission or the new Guidelines, please feel free to contact me.

Sincerely,



Les Lutz, (Acting) Chair
The Salisbury Historic District Commission



PRESS RELEASE

FOR IMMEDIATE RELEASE
October 20, 2008

**CONTACT: Neighborhood Services &
Code Compliance Dept.
410-341-9550**

SALISBURY HISTORIC DISTRICT COMMISSION REVISED DESIGN GUIDELINES

The City of Salisbury and the Salisbury Historic District Commission are in the process of finalizing their design guidelines. The proposed guidelines will be available for review and comment by the general public on Monday, October 20, 2008. The guidelines can be found on the City's website at www.ci.salisbury.md.us or by visiting the Department of Neighborhood Services & Code Compliance (NSCC) office, located at 501B E. Church Street. Our hours of operation are Monday through Friday, 8:30 a.m. – 4:30 p.m.

Anyone interested in providing comments may do so either electronically, by emailing tstevenson@ci.salisbury.md.us, or in writing at NSCC. The deadline to provide comments is Thursday, November 6, 2008, at 4:30 p.m.

In addition, a public hearing will be held on Tuesday, October 28, 2008 at 7:00 p.m., in Room 301 (Council Chambers) of the Government Office Building, 125 N. Division Street, Salisbury.

After review of these design guides, if you have any questions or need any additional clarification, you may contact Tom Stevenson, Director of NSCC, at (410) 341-9550.

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MTS