

**RESOLUTION NO. 1706**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY  
TO AMEND THE EMPLOYEE HANDBOOK**

WHEREAS, the City of Salisbury Employee Handbook was last revised in October, 2007; and

WHEREAS, it is in the best interest of the City to review its policies and procedures from time to time and to make revisions as appropriate and to publish those changes so the employees are made aware of new policies and procedures; and

WHEREAS, the Human Resources Division of the Internal Services Department has reviewed the Employee Handbook and has recommended making certain changes to meet the needs of the City and its employees; and

WHEREAS, the recommended changes have been discussed with the Mayor, each of the Department Directors and the City Council;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury, Maryland to amend the Employee Handbook as shown on Attachments A through G with deletions struck through and additions underlined and italicized.

THE ABOVE RESOLUTION was introduced and read and passed at the regular meeting of the Council of the City of Salisbury held on this \_\_\_\_ day of October, 2008, and is to become effective immediately upon adoption.

ATTEST:

\_\_\_\_\_  
Brenda J. Colegrove  
CITY CLERK

\_\_\_\_\_  
Louise Smith  
CITY COUNCIL PRESIDENT

APPROVED by me this \_\_\_\_\_  
day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Barrie P. Tilghman  
MAYOR, City of Salisbury