

MEETING MINUTES: TRUTH Committee DRAFT

Date: Wednesday, April 15, 2026

Time: 6:00 PM – 6:58 PM (Meeting called to order at 6:08 PM)

Location: Government Office Building Council Chambers, 125 N. Division Street, Salisbury, MD

1. Attendance

Members Present:

- Kenisha Le’Cole, Vice-Chair
- Kat Savoy, Member

Members Present via Zoom:

- Amber Green, Chair
- Carileigh Jones, Member

Liaisons & Representatives Present:

- Melissa Holland, City Council Representative
 - Caroline O’Hare, City Liaison
-

2. Call to Order & Quorum

Chair Amber Green called the meeting to order at **6:08 PM** once quorum was confirmed. The committee noted that upcoming sessions require four participants to maintain a quorum.

3. Committee Recommendation & Presentation Process

The committee engaged in a detailed discussion regarding the protocol for presenting formal recommendations to city leadership.

- **Administrative Requirement:** It was clarified that recommendations must be approved by the Mayor’s administration before they can proceed to a City Council work session, as the committee operates under the executive branch.
- **Ordinance 3147 Conflict:** Chair Amber Green raised concerns that this requirement contradicts Ordinance 3147, which suggests the committee has the authority to submit recommendations to both the Mayor and City Council directly.

- **City Council Access:** Concerns were expressed that requiring prior administrative approval prevents the City Council from independently reviewing and providing input on the recommendations.
- **Resolution:** The committee agreed that a direct meeting with the Mayor's office (specifically with Nick) is necessary to clarify the ordinance and the recommendation process before further steps are taken.

4. Community Engagement Planning

The committee identified several upcoming opportunities for public outreach and relationship building:

- **Third Friday (May 17):** Members will set up a table, distribute flyers, and conduct a human rights survey.
- **Haitian Flag Day (May 17):** Participation is planned for the celebration at the community center on Cycler Street.
- **Unity Day (June 27):** Engagement is planned for this upcoming event.
- **Additional Support:** Members were encouraged to attend Black maternal health wellness events in May and consider future participation in the Citizens Police Academy.

5. Administrative Matters

- **Minutes Generation:** A member mentioned utilizing AI tools (such as ChatGPT) to assist in drafting meeting minutes moving forward.
- **Logistics:** A brief discussion occurred regarding the procurement of pens and the printing of materials for upcoming community events.

6. Adjournment & Next Steps

A motion was made to adjourn at approximately **6:58 PM**.

Action Items:

- **Amber Green:** Provide 3–5 possible dates/times to Caroline O'Hare for a meeting with the Mayor's office (Nick) to discuss Ordinance 3147.
- **Caroline O'Hare:** Coordinate with Nick to finalize the meeting with the Mayor and notify the committee once confirmed.

Next Meeting:

- **Date:** Wednesday, May 20, 2026
- **Time:** 6:00 PM (or 6:30 PM, pending confirmation)
- **Location:** VFW (Primary) or Newton Street Community Center (Backup)