

City of Salisbury Human Rights Advisory Committee (HRAC)
Meeting Minutes

Date: Tuesday, May 5, 2026

Time & Location: 6:00p at Government Office Building, Room 306

Members Present:

- Natalie Saint-Phard – Chair (in person)
- Sophia Peters – Secretary, TRUTH Liaison (in person)
- Maria Sommer – Member (in person)
- Demetria Marshall – Vice Chair (via Zoom)

Others Present:

- Caroline O'Hare – City Liaison (in person)

Members Absent:

- Jennifer Berkman – Member
- Robert Kimble – Member
- Rachel Mitchell – Member

1. Call to Order

- Natalie Saint-Phard called the meeting to order at 6:08p

2. Approval of April Meeting Minutes

- Motion: Approve April 2026 meeting minutes
- Motioned by: Sophia Peters
- Seconded by: Demetria Marshall
- Vote: **Approved**

3. Cinco de Mayo & Haitian Heritage Month Reading

- Natalie shared two brief readings to commemorate Cinco de Mayo & Haitian Heritage Month

4. Discuss Mayor's Office Response to Community Survey

- Sophia received an update from City Administrator Nick Rice on Tuesday, Apr. 28, on the community survey. Nick & Mayor Taylor would like to meet to discuss wording and circulation of the survey.
- There are no updates regarding the creation of a committee handbook at this time.

5. Third Friday Overview

- The group discussed the initial launch of the Community Survey, which received 20 responses, with a common emphasis surrounding housing and homelessness.
- The group brainstormed other locations the survey could be taken to, including the Sup Shop, Chipman/Newton Centers, Boys & Girls Club, etc.

- Next Third Friday: May 15 – Sophia will coordinate getting materials to the group since she will be unable to attend

6. Outreach to County HRAC & Other Local Groups

- Natalie discusses the outreach she has been doing with the county HRAC and NAACP groups as a way to gain more guidance and resources for our own committee
- She also discussed sending letters of advisement to YDAC, People’s Community Alliance, Public Schools Strong, etc.
- Natalie would like HRAC to take an additional focus on the state of our youth during this summer

7. Discuss Table at Haitian Flag Day (5/17)

- Natalie says the final arrangements are being made to have HRAC serve as a vendor at Haitian Flag Day, where we will offer out survey again in multiple languages.

8. Advise & Assist in Summer Food Insecurity Initiatives

- Natalie discussed upcoming opportunities for HRAC to partner with summer food insecurity initiatives, including participating food banks, food distribution calendars, SunBucks, WCBOE school lunch programs, etc.
- HRAC discussed creating an up-to-date food distribution calendar as a new resource for the community, using existing lists from Demitria, Megan Outten, and Wicomico County

9. Updates & Open Floor

- May 20: Pinehurst Elementary Family Community Night at Newton Community Center
- May 20: TRUTH Meeting at VFW on Route 50
- June 9: Wi-Middle End of School Picnic at Bandstand in City Park
- June 19: Juneteenth on the Shore 5K, organized by How We Build
- June 20: Eastern Shore Juneteenth Celebration (details TBD)
- June 27: Unity Day (in place of Pride), organized by Together We Thrive
- HRAC now has an email address: sbyhrac@gmail.com

10. Adjournment

- Motioned by: Sophia Peters
- Seconded by: Natalie Saint-Phard
- Vote: **Adjourned at 7:05p**

Next Meeting: Tuesday, June 2, at 6:00p at Government Office Building, Room 306

Action Items Ahead of Next Meeting

TASK	ASSIGNED TO
Coordinate meeting with Mayor’s Office over Human Rights Survery	Natalie Saint-Phard/Sophia Peters

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Pull together Third Friday materials and give to whoever is setting up on May 15/Haitian Plaag Day	Sophia Peters
Finalize arrangements for Haitian Flag Day	Natalie Saint-Phard
Sign HRAC up for Third Friday & reprint handouts	Caroline O'Hare