

**City of Salisbury Human Rights Advisory Committee (HRAC)**  
**Meeting Minutes**

Date: Tuesday, April 7, 2026

Time & Location: 6:00p at Government Office Building, Room 306

Members Present:

- Natalie Saint-Phard – Chair (in person)
- Sophia Peters – Secretary, TRUTH Liaison (in person)
- Maria Sommer – Member (in person)
- Robert Kimble – Member (via Zoom)
- Rachel Mitchell – Member (via Zoom)

Others Present:

- Caroline O'Hare – City Liaison (in person)

Members Absent:

- Demetria Marshall – Vice Chair
- Jennifer Berkman – Member

**1. Call to Order**

- Sophia Peters called the meeting to order at 6:08p after quorum was established.

**2. Approval of March Meeting Minutes**

- Motion: Approve March 2026 meeting minutes
- Motioned by: Maria Sommer
- Seconded by: Sophia Peters
- Vote: **Approved**

**3. Discussing Third Friday**

- Sophia Peters shared that HRAC is officially signed up to participate in Third Friday on Apr. 17, and that the committee would be sharing a table with the TRUTH Committee.
- Members confirmed the materials needed ahead of Third Friday, including printed flyers, Know-Your-Rights cards, and the created QR Codes for each translation.
- The flyer will have information relating to upcoming TRUTH and HRAC meetings, and be dispersed to local community centers after Third Friday.
- The committee opted to have a raffle drawing for those who choose to take the survey.

**4. Discuss Participating in Haitian Flag Day (5/17)**

- The City of Salisbury will not be hosting Haitian Flag Day due to a lack of City Police available to provide security.
- The celebration will be held at the Haitian Development Center on Cypress Street, where HRAC has decided to have a table, similar to that of Third Friday.

**5. Updates & Open Floor**

- Natalie Saint-Phard shared with the committee that HRAC has received no follow-up in regards to the approval of the community survey, in addition to no updates regarding the creation of a “Committee Handbook.”
- City Communications Director Victoria Idoni has told Natalie that it now lies in the hands of the City Administration/Nick Rice.
- Maria Sommer plans to make a comment at the next City Council meeting in regards to the lack of communication between the City and its advisory committees.
- Ahead of May’s meeting (which falls on Cinco de Mayo), HRAC members have decided to have the meeting in the community, and put emphasis on issues impacting Latinx families. Sophia Peters will reach out to find a venue (tentatively Museum of Eastern Shore Culture), while Natalie Saint-Phard will work on securing a speaker (tentatively Leila Borero Krouse from CATA or Pastor Fatima of the Brazilian Community Church).
- Natalie also introduced the possibility of having an Immigration & Customs Enforcement agent speak with HRAC to better learn about immigration practices impacting the local community.
- HRAC members decided it would be beneficial to create an HRAC email account to allow for more public engagement.

**6. Adjournment**

- Motioned by: Sophia Peters
- Seconded by: Maria Sommer
- Vote: **Adjourned at 7:16p**

**Next Meeting:** Tuesday, May 5, at 6:00p at **TBD**

**Action Items Ahead of Next Meeting**

<b>TASK</b>	<b>ASSIGNED TO</b>
Make flyer with HRAC/TRUTH Committee Information ahead of Third Friday	<b>Sophia Peters</b>
Create HRAC email account	<b>Sophia Peters</b>
Print flyers, KYR cards, QR codes, etc. for Third Friday	<b>Caroline O’Hare</b>
Make table banner/raffle container for Third Friday	<b>Sophia Peters</b>
Finish translations for Human Rights Survey	<b>Natalie Saint-Phard</b>
Create QR codes for translated surveys	<b>Rachel Mitchell</b>
Obtain raffle prize	<b>Natalie Saint-Phard/ Maria Sommer</b>
Secure meeting location for May meeting (tentatively Museum of Eastern Shore Culture)	<b>Sophia Peters</b>

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Secure speaker for May meeting (tentatively Leila Borero Krouse from CATA or Pastor Fatima of the Brazilian Community Church)	<b>Natalie Saint-Phard</b>
Confirm participation in Haitian Flag Day with event organizers	<b>Natalie Saint-Phard</b>