

Salisbury Historic District Commission

August 27, 2025

The Salisbury Historic District Commission met in regular session on Wednesday, **August 27, 2025**. The meeting took place at 125 N Division St, Room 301, with attendance as follows:

COMMISSIONERS

Acting Chairman – Brenden Frederick – *Present*
Vice Chairman – Matt Auchey – *Present (Virtual)*
Commissioner – Lynne Bratten – *Present*
Commissioner – Margaret Lawson - *Present*
Commissioner – Lisa Gingrich - *Present*
Commissioner – Brad Philips – *Not Present*

CITY OFFICIALS

City Attorney – Laura Ryan – *Present*
Associate Planner – Will Canner – *Present*
City Planner – Betsey Jackson – *Present*
Associate Planner – Jennifer Jean – *Present*
Associate Planner – Zach White – *Present*
Director of DID – Nicholas Voitiuc – *Present*

1. **CALL TO ORDER** – **Mr. Brenden Frederick** called the meeting to order at 7 p.m.
2. **ROLL CALL** - Each member of the Commission introduced themselves for the record. The Acting Chairman explained the meeting procedure to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** –Due to a lack of quorum, the minutes were not approved. **Ms. Ryan** and **Mr. Frederick** made note that the June meeting minutes were not present on the agenda, so they will be pushed until the September hearing.
4. **PUBLIC INPUT** – Members of the public are welcome to comment, subject to a time allotment of two (2) minutes per person.
5. **CONSENT DOCKET** – **None.**
6. **OLD BUSINESS** – **None.**
7. **NEW BUSINESS- Case #25-17 – 116 Elizabeth St. – Replace South and West shingles**

Discussion Summary:

- **Mr. Will Canner** read the staff report, recommending approval based on the slate already being replaced
- **Ms. Anastacia Thomasian**, property owner, presented a request to replace the shingles on the West and South sides of the house
- The Commission approved the proposed Shingle replacement as submitted.

Public Comment- Members of the public are welcome to comment at this time, subject to a time allotment of two (2) minutes per person.

Public Comment: None

Motion and Vote:

- *Motion:* **Mr. Matt Auchey** moved to approve the shingles.
- *Second:* **Ms. Lynne Bratten** seconded the motion.
- *Vote:* **Mr. Frederick** called for a vote. The application was **approved as** submitted.

Adjournment:

There being no further business, the meeting was adjourned following the vote.

This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.



Brenden Frederick, Acting Chairman

10/09/2025

Date



Will Canner, Associate Planner

09/30/25

Date