BOARD OF DIRECTORS

FRIENDS OF POPLAR HILL MANSION

June 11, 2025

Open Board Meeting Minutes

**Presen**t: Board Chair, David Scheid; Vice Chair, Jeanne Mears; Treasurer, Sharon Murphy; Board Members: Maggie Lawson, Terry Graham-Miles; Lisa Gingrich (Newtown Association President); Scott Roberts (Acting Director ABCD); Curator & Recording Secretary, Sarah Meyers; Public Guest(s): 0

1. **Call to Order**:

The August Open Board Meeting of the Friends of Poplar Hill Mansion was called to order on Wednesday August 20, 2025 at 12:03 p.m. by Board Chair David Scheid.

1. **Approval of Minutes**:

The Board Chair asked if there were any corrections or additions to the June 11, 2025 Board Meeting Minutes. Hearing none, the June Board Meeting Minutes were approved.

1. **Reports:**
2. **Chair: David Scheid**
   1. David talked about the new fence around the pollinator garden. The final cost came to $4,750. It still needs to be painted. David will look into hiring someone to paint the fence.
3. **Treasurer Report: Chair Sharon Murphy**
4. See written report on file at the Mansion.
5. There is $1,154.86 is in the general operating account. (There is more in the total bank account, but other money is earmarked for other projects.)
6. The total cost for the Gala was $6,097.75. Big expenses included: Catering $2,761.50; Tent $1,341.00; and Print Costs $438.38. Income was $4,354.05 (sponsors and ticket sales). Net loss of $1,743.70.

1. **Curator Report: Sarah Meyers**
2. See written report on file at Mansion.
3. **Committee Reports:**
4. **Membership:** 
   1. Sharon reminded Board members to pay dues if they have not.
5. **Events:**
6. The Welcome to Fall Tea is September 19. Volunteers are needed to help serve. Sarah mentioned that there are only a few seats left.
7. Sarah talked about the events for 2026, with a focus on the America250/MD250 year. For the full schedule, see the Curator’s Report.
8. **Outreach:** 
   1. Sarah will be tabling at the MDFF on September 20-21. She asked for volunteers to help either day.
9. **Exhibits: Sarah Meyers**
   1. Sarah talked about the exhibit she would like to do in the Exhibit Hall on the second Floor in conjunction with the Amerca250th celebrations. She would like to display the evolution of American flags throughout the years. She made a request for the funds to purchase replica flags. The funds would come out of the endowment fund money and not the general operating fund. Lisa made the motion to allocate funds to the exhibit in the amount of $750. Terry seconded the motion. The vote was unanimously in favor.
10. **Review Committee: Ginny Hussey**
    1. No Report.
11. **Garden: Will Lowery** 
    1. Will asked for an allocation of $135 to buy pesticide for the rear garden. Lisa made a motion and Sharon seconded. The motion was approved unanimously.
12. **Grant: Ginny Hussey**
    1. No report.
13. **Old Business**
    1. Birthday Celebration: On August 25th the Friends have their ribbon cutting for the birthday party at PHM. Sarah reviewed the menu with everyone. Sharon is going to come in hand help with the food on Sunday while Bill and Terry do tours. This is an all Board member event. Please wear your white polo shirts with the PHM logo. Arrive on Monday for the event by 3:30 (the event begins at 4:00). The main duty of the Board will be to talk to members of the Chamber about Poplar Hill Mansion to drum up support for the Mansion, mainly financially. Help will also be needed for clean-up.
14. **New Business**
    1. None.
15. **Adjourn:** The meeting adjourned at 1:05 PM.

Respectfully Submitted,



Sarah Meyers

Curator, Recording Secretary