**(PAC) Public Art Committee Meeting Minutes**

The (PAC) Public Art Committee met on June 6, 2025 at 10:00AM at the 4th Floor Conference Room –212 W. Main St., Salisbury, MD 21801

In Attendance:

Attendees from PAC: KT, Brandon (co-chair), Max, Bill, Heather; Attendees from City: Derek (City liaison) Guests: Nancy Mitchell, Michele Gregory (Council)

Opening: Meeting called to order at 10:08am

1. Review and approve last meeting’s minutes—KT, Max approved
	1. small edit: under point #1, “small edits are made, she”—changed “she” to “Allen”
2. 2025 SBY Prize update
	1. Derek: MOU has been signed; timeline updated; local media outlets being notified; installation scheduled for after Folk Festival (end of September); Current timeline is set with unveiling of Connelly’s piece for December
	2. Bill suggested timeline moved up for the next SBY Prize so that the CFA goes out before/simultaneously with the Folk Festival for maximum community engagement; KT and others concurred and noted the importance of creating hype around the Prize and connecting it with the installation; ideally have installation before Folk Festival for 2026/2026, then raise awareness at Festival with new CFP for the next year’s project
	3. Heather: Salisbury Prize process & timeline has been on meeting agenda since March; haven’t been able to get to it; should be first on agenda for July’s meeting so that we can revise the process; others concurred
	4. Derek: once timeline is set, this helps Communications Dept. know when to roll out promos/announcements
3. RFP for City Park project
	1. Summary of site visit: Max, Bill, Heather; Heather texted pictures to Derek of preferred site location that Susan took (NW corner of park, closer to pathway for slightly easier access)Michele suggested PAC visit disability/access committee meetings once project funds are allocated, as this will speed up the urgency to make that corner of City Park more accessible
	2. Bill said he and/or his students might apply for the project, and just to let him know when to recuse himself from proceedings with PAC for fairness’ sake
	3. Group determined RFP components: brief bio (250 words max), why want to apply, 3-5 images of previous work, statement of interest for City Park project (250 words max)
	4. Drone footage will be completed soon of site location
	5. Nancy: in preparation for community event to promote project/give feedback, a banner on-site would be ideal: “future site of City Park Art Project” etc.

Old Business:

4. Date for Frederick MD visit (Heather sent out Doodle to find date; please complete; visit was Susan’s idea so she will need to attend!)

5. PAC Masterplan Amendment: Michele said that City Council did not get to discussion in proposed time period, but they will be able to before next PAC meeting, scheduled for July 11th (July 4th being a holiday); Derek: Mayor Taylor wants to meet with group to review Crosswalk project applications on the 11th; this was news to the group; KT: we do not choose proposals the day we review them for ANY project; Heather: why did Mayor not consult group on timeline or tell us we are reviewing applications?; KT: RFP supposed to come through group first and this was not done; Derek: as just an advisory committee, we can say what we would like to Mayor Taylor but don’t have much control over this process; Heather: that may be, but we were never told how/when to advise for this project, or even what this project would entail—only found out via social media posts not addressed to us; Derek: applications thus far are non-starters (vulgar, not technically feasible, etc.)

(Bill had to leave meeting as overtime)

6. All remaining: ideally, PAC’s activities need to better publicized to community. Table at Folk Festival possible? Derek said probably doable, Heather will email Caroline to check. Table could include list of public art works (including art walk pieces), SBY Prize update; Nancy: postcard of past winner’s pieces?; have materials that could easily be distributed at OC Art Collective, Berlin Farmer’s Market, etc.; Good way to publicize the upcoming SBY Prize applications and the City Park art project for community awareness and contribution!

Meeting adjourned 11:25AM