



## **LEGISLATIVE SESSION MEETING MINUTES DECEMBER 9, 2024**

### **PUBLIC OFFICIALS PRESENT**

Council President D'Shawn M. Doughty, Vice President Angela M. Blake, Councilwoman April R. Jackson, Councilwoman Michelle R. Gregory, Councilwoman Sharon C. Dashiell, Mayor Randy Taylor

### **STAFF IN ATTENDANCE**

City Clerk Julie English, City Attorney Ashley Bosché, Procurement Director Jennifer Miller

### **WELCOME/ANNOUNCEMENTS/PLEDGE TO THE FLAG**

The City Council convened in Legislative Session on December 9, 2024 at 6:00 p.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street. After reviewing the emergency exit instructions, President Doughty asked everyone to stand for the Pledge of Allegiance.

**INVOCATION** - Rev. Dr. Bruce Glisson, Allen Memorial Baptist Church

### **PRESENTATION AND ADOPTION OF THE AGENDA**

President Doughty presented the meeting agenda and called for a motion and a second to approve the agenda as presented. Ms. Jackson motioned and Ms. Gregory seconded. The vote was 5-0 to approve the legislative agenda.

**CONSENT AGENDA** – presented by City Clerk Julie English

President Doughty entertained a motion to approve the consent agenda. Ms. Gregory motioned and Ms. Jackson seconded to approve the consent agenda. The consent agenda consisted of the following items:

- August 19, 2024 Work Session Minutes
- August 19, 2024 Special Legislative Session Minutes

The vote was 5-0 in favor.

**AWARD OF BID** – presented by Procurement Director Jennifer Miller

- RFP A-25-104 On-Call Civic Utilities - \$500,000 (3 yr. estimate)

Ms. Miller presented the above Request for Proposal to Council. She explained that the city-wide contract was typically used by the departments of Water Works, Infrastructure & Development, and Field Operations. Two proposals were received and evaluated on geographic location, experience and expertise, ability to respond, ability to staff tasks and cost estimates. The Department of Water Works found it beneficial to award the bid to both vendors.

President Doughty entertained a motion and a second to approve the Award of Bid. Ms. Blake motioned and Ms. Gregory seconded. The vote was 5-0 in favor.

**ORDINANCES** – presented by City Attorney Ashley Bosché

- **Ordinance No. 2901** – authorizing the reallocation of Federal Recovery Funds from the Water Sewer Fund to the General Fund and to appropriate said funds for Service Centers, Share II and III, in the General Fund

Ms. Jackson motioned and Ms. Gregory seconded. The vote was 5-0 to approved Ordinance No. 2901 for second reading.

- **Ordinance No. 2902** – to accept funds received from the Maryland Department of Housing and Community Development for the purchase and installation of cameras on the parking garage

Ms. Jackson motioned and Ms. Gregory seconded, and the vote was 5-0 to approved Ordinance No. 2902 for second reading.

- **Ordinance Permit No. 2903** – to authorize the operation of a utility substation on a property located on the southerly side of Calloway Street (Map 0104, Grid 0012, Parcel 2594, Block B, Lot 1) in the R-5A Residential Zoning District as required by Section 17.160.040B. of the Salisbury Municipal Code

Ms. Blake motioned and Ms. Jackson seconded, and the vote was 5-0 to approved Ordinance No. 2903 for first reading.

- **Ordinance No. 2904** – to authorize the operation of a day-care center at 224 Phillip Morris Drive in the light business and institutional district by the Night Watch Childcare Center, LLC as required by section 17.28.040B of the Salisbury Municipal Code

Ms. Dashiell motioned and Ms. Gregory seconded, and the vote was 5-0 to approved Ordinance No. 2904 for first reading.

- **Ordinance No. 2905** – amending Title 12 of the Salisbury City Code, entitled “Streets, Sidewalks, and Public Places”, by eliminating Sections 12.04.010, 12.04.020 and 12.24.020, and adding new chapter 12.25 to include all litter violations under one chapter entitled “Littering,” and further amending Title 1 of the Salisbury City Code to confirm the penalties imposed for municipal infraction and misdemeanors

Ms. Blake motioned and Ms. Gregory seconded, and the vote was 5-0 to approved Ordinance No. 2905 for first reading.

- **Ordinance No. 2906** – to amend Sections 15.04.010, 15.04.020, 15.04.040 of Chapter 15.04 of the Salisbury City Code (Building Code) and to add Sections 15.04.025 and 15.04.035 to Chapter 15.04 in order to update and amend the City’s standard building codes

Ms. Blake motioned and Ms. Gregory seconded, and the vote was 5-0 to approved Ordinance No. 2906 for first reading.

President Doughty gave a shout out to young men that were in attendance from the YMCA mentoring program.

### **PUBLIC COMMENTS**

The following public comments were made:

- Speaker #1 brought forth a safety concern of the street conditions in Spring Chase and questioned why it was in the Capital Improvement Plan and then removed on several occasions.
- Speaker #2 expressed his thoughts about being penalized for raking the leaves in the city streets and also expressed his disappointment with the Planning and Zoning Commission recommendation on the density increase.

### **ADMINISTRATION COMMENTS**

Mayor Taylor spoke to the concerns of the streets and the lighting in the Spring Chase development. He asked to meet with them to go over a plan moving forward. He wished everyone a Merry Christmas.

President Doughty asked for an update on the footbridge near the amphitheater. Mayor Taylor explained that there was \$125,000 put aside last year and that they would start planning to get it done.

## **COUNCIL COMMENTS**

Ms. Jackson thanked the YMCA mentees for coming and asked them to come again. She then stated that it had been two months since she brought up the issue of diversity of city employees and asked for a conversation to be had after the holidays. She highlighted the Senior Citizen dinner and gift giveaway she would host for the holidays. She thanked everyone for coming out and supporting their own communities.

Ms. Gregory said council had a great time at the parade passing out candy. She invited everyone to the Winter Wonderland Drive Through event downtown. She also highlighted the Rockin' Around the Zoo event and Tea with Santa at Poplar Hill Mansion.

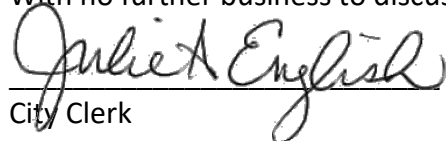
Ms. Dashiell had the honor of attending the placing of the wreaths on the veteran's memorial at the Wicomico Civic Center. She asked that everyone look up Wreaths Across America as they were coming over the weekend. She spoke about the Airport Commission meeting that was held earlier that day and announced an additional airline was coming. She also mentioned PAC14's 25th anniversary celebration coming in January. She asked if anyone was able to please help or donate to Hands and Hearts Homeless Shelter. Lastly, she asked the Mayor for an update on Carroll Street.


Ms. Blake stated that Mr. Kitzrow emailed her earlier in the day saying he would have an update at the end of the week about the Spring Chase development. She mentioned that she had talked with Anchorage Nursing Home and that they had concerns about the Riverwalk not having barriers. She wanted the city to look into putting barriers up to keep everyone safe. As always, she asked everyone that was healthy enough to donate blood and save a life.

President Doughty explained that there had already been conversations about the barriers for the Riverwalk. He was happy and excited to see how well lit the parking garage was and how safe it felt with the security camera upgrades. He reminded the public that the meetings would be moving to the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month and that all meetings would begin at 6pm. He also asked the public to be on the lookout for information from the council regarding events and meetings aimed at gathering public input and information.

## **ADJOURNMENT**

With no further business to discuss, the Legislative Session adjourned at 6:53 p.m.

  
City Clerk

  
Council President