



WORK SESSION MEETING MINUTES DECEMBER 2, 2024

PUBLIC OFFICIALS PRESENT

Council President D'Shawn M. Doughty, Council Vice President Angela M. Blake, Councilwoman Jackson, Councilwoman Michelle R. Gregory (Zoom), Councilwoman Sharon C. Dashiell, Mayor Randy Taylor

STAFF IN ATTENDANCE

City Administrator Andy Kitzrow (Zoom), Housing and Community Development Director Muir Boda, City Planner Amanda Rodriguez, City Building Official Chad Goblinger, City Clerk Julie English, City Attorney Ashley Bosché

WELCOME/ANNOUNCEMENTS

The City Council convened in a Work Session on December 2, 2024 at 4:30 p.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street. After reviewing the emergency exit instructions, he turned it over to City Planner Amanda Rodriguez.

Ordinance Permit to authorize the operation of a utility substation on a property located on the southerly side of Calloway Street (Map 0104, Grid 0012, Parcel 2594, Block B, Lot 1) in the R-5A Residential Zoning District as required by Section 17.160040B. of the Salisbury Municipal Code

Ms. Rodriguez explained that Eastern Shore Natural Gas had applied for this ordinance permit and the purpose of the utility substation was to serve as an integral element to improve the safety of the natural gas pipeline. She noted that the Salisbury and Wicomico Planning and Zoning Commission gave a favorable recommendation for this substation.

Having no comments, Council reached unanimous consensus to move this forward to Legislative Session.

Ordinance Permit to authorize the operation of a day-care center at 224 Phillip Morris Drive in the light business and institutional district by the Night Watch Childcare Center, LLC as required by Section 17.28.040B of the Salisbury Municipal Code

Ms. Rodriguez noted that the Salisbury and Wicomico Planning and Zoning Commission gave a favorable recommendation for this daycare center.

Having no comments, Council reached unanimous consensus to move this forward to Legislative Session.

Ordinance amending Title 12 of the Salisbury City Code, entitles “Streets, Sidewalks, and Public Places”, by eliminating Sections 12.04.010, 12.04.020 and 12.24.020, and adding new Chapter 12.25 to include all litter violations under one chapter entitled “Littering,” and further amending Title 2 of the Salisbury City Code to confirm the penalties imposed for municipal infractions and misdemeanors

Mr. Boda explained that his department had been working with the Litter Committee and noticed the need to increase fines to be more aligned with the county. He mentioned they found inconsistencies within the code as it reflects the state law.

Ms. Jackson asked how they would go about fining individuals. Mr. Boda stated that law enforcement could fine the individual who was caught littering. However, a business with litter on their property, they could get issued a rubbish citation.

Ms. Dashiell asked who was responsible for the trash near the railway. Mr. Boda responded that the railroad was responsible. President Doughty asked about homeless individuals and their belongings. Mr. Boda gave an example where someone’s personal belongings had been sitting on a property for days and explained that it was the property owner’s responsibility to remove the belongings. If belongings were left on public property, a notice would be issued with a timeframe to have the items removed. If the items were not removed by the deadline, they would be removed.

Having no further Council comments, unanimous consensus was reached to move this forward to Legislative Session.

Ordinance to amend Sections 15.04.010, 15.04.020, 15.04.030 and 15.04.040 of Chapter 15.04 of the Salisbury City Code (Building Code) and to add Sections 15.04.025 and 15.04.035 to Chapter 15.04 in order to update and amend the city’s standard building codes

Mr. Goblinger shared that there were only minor changes and that the codes were up to date with the State of Maryland.

Having no comments, Council reached unanimous consensus to move this forward to Legislative Session.

PUBLIC COMMENT

The following public comment was made:

- Speaker #1 urged the council to use the professionals that were hired, along with city employees to assist them with their decisions.

ADMINISTRATION UPDATES/COMMENTS

Mr. Kitrow gave a shout out to Economic Development Manager Derek Jarmon for spearheading Small Business Saturday. He invited everyone out to the holiday tree lighting.

Mayor Taylor announced the City Holiday Party and was excited to spend time together for the holiday.

COUNCIL COMMENTS

Ms. Gregory mentioned that you could get 4 free covid tests per household and wanted everyone to take sickness into consideration during the holiday season. She also asked for consideration in donating to the Zoo for Giving Tuesday.

Ms. Jackson invited senior citizens to the dinner and gift giveaway that would be happening in a couple weeks.

Ms. Dashiell wanted everyone to enjoy the events happening and to stay safe. As always, she asked for volunteers or donations for Hand and Hearts Homeless Shelter.

Ms. Blake asked for anyone able to donate blood and plasma.

President Doughty invited everyone out to the Jaycees Christmas Parade. He also mentioned the upcoming changes to the council meetings regarding public comment and that there would only be two meetings per month starting in the new year.

ADJOURNMENT

With no further business to discuss, the Work Session adjourned at 5:03 p.m.


City Clerk


Council President