



LEGISLATIVE SESSION MEETING MINUTES MARCH 10, 2025

PUBLIC OFFICIALS PRESENT

Council President D'Shawn M. Doughty, Vice President Angela M. Blake, Councilwoman Michele R. Gregory, Councilwoman Sharon C. Dashiell, Mayor Randy Taylor

STAFF IN ATTENDANCE

City Administrator Andy Kitzrow, City Clerk Julie English, City Attorney Ashley Bosché

WELCOME/ANNOUNCEMENTS

The City Council convened in Legislative Session on March 10, 2025 at 6:27 p.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street.

PRESENTATION AND ADOPTION OF THE AGENDA

After presentation of the legislative agenda by Ms. English, President Doughty called for a motion and a second to approve the agenda as presented. Ms. Gregory motioned and Ms. Dashiell seconded. The vote was 4-0 to approve the legislative agenda.

RESOLUTIONS – presented by City Clerk Julie English

- **Resolution No. 3382** – proposing the annexation to the City of Salisbury of a certain area of land contiguous to and binding upon the Corporate Limits of the City of Salisbury to be known as “Pine Way – Pohanka Kia Annexation”, as described in the property description and Annexation Plat attached and incorporated as exhibits herein, containing 2.954 acres more or less

Ms. Gregory motioned and Ms. Dashiell seconded. The vote was 4-0 to approve Resolution No. 3382.

- **Resolution No. 3383** – proposing the adoption of an Annexation Plan relative to the annexation to the City of Salisbury of a certain area of land contiguous to and binding

upon the Corporate Limits of the City of Salisbury to be known as “Pine Way- Pohanka Kia Annexation”, as described in the property description and Annexation Plat attached and incorporated as exhibits herein, containing 2.954 acres more or less

Ms. Gregory motioned and Ms. Dashiell seconded, and the vote was 4-0 to approve Resolution No. 3383.

ORDINANCES – presented by City Attorney Ashley Bosché

- **Ordinance No. 2918** – 2nd reading – amending Chapter 5.64 of the Salisbury City Code, entitled “Towing Companies”, to update procedures for dispatching police directed towing, operation of a police directed tow on scene, and penalties for violations of the code

Ms. Blake motioned and Ms. Gregory seconded, and the vote was 4-0 to approve Ordinance No. 2918 for second reading.

- **Ordinance No. 2919** – 2nd reading – to accept funds from the Chesapeake Bay Trust in the amount of \$148,267, as awarded to plant 834 trees in the City of Salisbury

Ms. Gregory motioned and Ms. Blake seconded, and the vote was 4-0 to approve Ordinance No. 2919 for second reading.

- **Ordinance No. 2920** – 2nd reading – authorizing the Mayor to appropriate funds for Drinking Water State Revolving Fund projects including the Naylor Mill Water Main Extension project, a PFAS study at the Paleo Water Treatment Plant and a Lead Service Line Replacement project

Ms. Blake motioned and Ms. Gregory seconded, and the vote was 4-0 to approve Ordinance No. 2920.

- **Ordinance No. 2921** – 2nd reading – authorizing a budget amendment and the Mayor to appropriate funds for the PFAS study and treatment

Ms. Gregory motioned and Ms. Dashiell seconded, and the vote was 4-0 to approve Ordinance No. 2921 for second reading.

- **Ordinance No. 2922** – 2nd reading – authorizing a budget amendment to appropriate funds for completion of the Elevated Water Tank Maintenance Project

Ms. Blake motioned and Ms. Gregory seconded, and the vote was 4-0 to approve Ordinance No. 2922.

- **Ordinance No. 2923** – 2nd reading – amending Section 8.04.050 of the Salisbury City Code to add and edit language regarding the counting method for false alarms

Ms. Dashiell motioned and Ms. Blake seconded, and the vote was 4-0 to approve Ordinance No. 2923.

- **Ordinance No. 2924** – 2nd reading – approving a budget amendment of the FY2025 General Fund Budget to appropriate funds to the Salisbury Fire Department’s operating budget

Ms. Blake motioned and Ms. Gregory seconded, and the vote was 4-0 to approve Ordinance No. 2924.

- **Ordinance No. 2925** – 2nd reading – authorizing the Mayor to enter into a contract with the Maryland Department of Health for the purpose of accepting grant funds in the amount of \$29,625, and to approve a budget amendment to the grant fund to appropriate these funds for the Salisbury Fire Department

Ms. Gregory motioned and Ms. Blake seconded, and the vote was 4-0 to approve Ordinance No. 2925.

- **Ordinance No. 2926** – 2nd reading – approving a budget amendment of the FY2025 general fund budget to appropriate funds to the Salisbury Fire Department’s operating budget

Ms. Gregory motioned and Ms. Blake seconded, and the vote was 4-0 to approve Ordinance No. 2926.

- **Ordinance No. 2927** – 2nd reading – amending Chapter 2.16.020 (H) and (G) of the Salisbury City Code to grant the fire chief the authority to designate who of the career deputies shall be the second and third in command in the department and who shall assume the duties and responsibilities of the fire chief in the event the fire chief is unable to fulfill his or her duties and responsibilities due to illness, incapacity, or absence

Ms. Blake motioned and Ms. Gregory seconded, and the vote was 4-0 to approve Ordinance No. 2927.

PUBLIC COMMENTS

The following public comments were made:

- Speaker #1 wanted to bring the Adopt-A-Road program to the City of Salisbury.

- Speaker #2 hoped to see the meeting minutes posted soon. Additionally, she suggested reviewing the process for items that were tabled; for example, Zen City.
- Speaker #3 expressed frustration about being removed from the media list group and noted that he had not yet been reinstated. He also stated that the proposed changes to water and sewer services should be presented more clearly to ensure better public understanding.

ADMINISTRATION COMMENTS

Mr. Kitzrow acknowledged the efficiency of the meetings and expressed his appreciation for the smooth operation during his absence the previous week.

Mayor Taylor was looking forward to Spring and all the upcoming events, including Hops on the River.

COUNCIL COMMENTS

Ms. Gregory gave a shout out to Habitat for Humanity and shared that they raised a significant amount of money to support housing efforts for those in need.

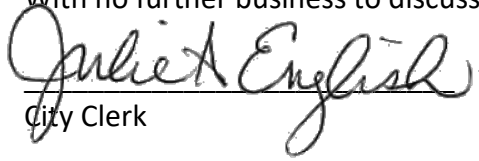
Ms. Dashiell gave an update on the airport: new signage, increase in passengers and the upcoming state funding that may impact the airport. She commended Deputy Chief Scott for his 39 years of service. She mentioned her recent attendance to the Town-Gown Luncheon. She highlighted the Patrick Henry exhibit at the Museum of Eastern Shore Culture and praised the Salisbury University athletes for having 95% participation in community service. Lastly, she requested updates from administration on the Carroll Street project and the boarded-up homes.

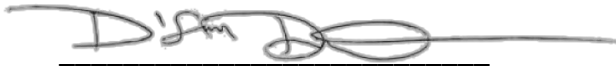
Ms. Blake requested that the Carroll Street project drawing be presented at an upcoming meeting. She also asked for a status update on Anne Street Village, as well as a progress report on the Comprehensive Plan. She encouraged participation in the community survey regarding ideas for a youth center on the west side. Ms. Blake suggested the city continue to share information out about Zen City. Finally, she welcomed the two new spider monkeys to the zoo.

President Doughty shared ongoing support for the Symphony 21's music initiatives. He informed the public about meetings he had with public schools and higher education leaders to strengthen collaboration in areas like planning, development and shared programs. He attended the ACE Mentoring Program presentation, where high school students proposed a transportation hub project. He also attended the Habitat for Humanity Gala, which raised over \$50,000 to fund two homes. He wished Councilwoman Jackson a belated birthday. Lastly, he gave a shout out to the women on council, on staff and in the community for Women's History Month.

ADJOURNMENT

With no further business to discuss, the Legislative Session adjourned at 7:01 p.m.


City Clerk


Council President