

City of Salisbury

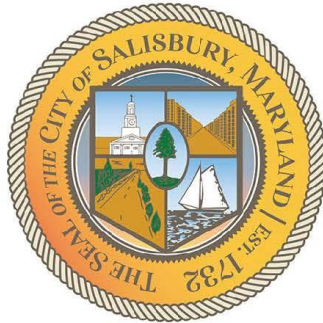


Annual Action Plan

CDBG PY 2025
(7/1/2025 – 6/30/2026)

Prepared By:
City of Salisbury
Finance Department – Grants Office
125 N. Division Street, #103
Salisbury, Maryland 21801

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Salisbury has prepared a Consolidated Plan which covers a five (5) year period from July 1, 2024- June 30, 2029. For each CDBG Program Year the City must also prepare an Annual Action Plan to Guide its use of affordable housing and community Development resources. Both plans address three basic goals: (1) the provision of decent housing, (2) the creation of a suitable living environment, and (3) the provision of public infrastructure and facilities to benefit low- and moderate- income persons. The Consolidated Plan and Annual Action Plans also serve as the City of Salisbury's application for Federal Community Development Block Grant (CDBG) Program funds. The City is not eligible as a grantee for any other formula entitlement programs administered by HUD. This Annual Action Plan covers the upcoming one-year program period beginning July 1, 2025 and ending June 30, 2026 (using CDBG PY 2025 funds).

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Salisbury's PY 2024-2028 Five Year Consolidated Plan proposes the following six (6) strategies to address the priority needs in the City:

Housing Strategy Priority Need: Decent, safe, accessible & affordable housing

Goals: HS-1 Homeownership- Increase the supply of affordable owner-occupied housing units through housing counseling and downpayment/closing cost assistance; HS-2 Housing Construction- Encourage the construction of new accessible & affordable housing units in the City for owners & renters; HS-3 Housing Rehabilitation- Conserve & rehabilitate existing homes for owners & renters in the City by addressing maintenance issues, code violations, emergency repairs, & handicap accessibility

Homeless Strategy Priority Need: Housing & supportive services for the homeless, those at risk of homelessness, and victims of domestic violence

Goals: HO-1 Housing- Support the Continuum of Care's efforts to provide emergency shelter, transitional housing, permanent supportive housing, & other permanent housing options; HO-2 Operation/Support- Assist partners operating housing or providing supportive services

Other Special Needs Strategy Priority Need: Services & facilities for persons with special needs

Goals: SN-1 Services/Facilities- Support service programs & facilities for the elderly, persons with disabilities, persons with HIV/AIDS, persons with alcohol/drug dependency, & persons with other special needs

Community Development Strategy Priority Need: Improve the community facilities, infrastructure, public services, and quality of life in the City of Salisbury

Goals: CD-1- Community Facilities & Infrastructure- Improve the City's public facilities & infrastructure through rehabilitation, reconstruction, & new construction; CD-2- Public Safety & Services- Improve & enhance public safety, public services, & recreational programs; CD-3- Connectivity- Improve connectivity within the City & to surrounding communities through physical, visual, transportation, & accessibility improvements; CD-4- Clearance/Demolition- Address & eliminate slum/blight conditions throughout the City

Economic Development Strategy Priority Need: Encourage employment & economic opportunities in the City of Salisbury

Goals: ED-1 Employment- Support & encourage job creation, job retention, & job training; ED-2 Development- Support business & commercial growth through expansion & new development; ED-3 Redevelopment- Plan & promote the development, redevelopment, & revitalization of vacant commercial & industrial sites; ED-4 Financial Assistance- Support & encourage new economic development through local, state, & federal tax incentives & programs such as TIF, LERTA, PILOT, Enterprise Zones/Entitlement Communities, Section 108 loan Guarantees, EDI funds, etc.; ED-5 Access to Transportation- Support the expansion of public transportation & access to bus and automobile service to assist residents' transportation needs for employment & job training opportunities

Administration, Planning, & Management Strategy Priority Need: Planning, administration, management, & oversight of federal, state, and local funded programs

Goals: AM-1 Overall Coordination- Provide program management & oversight for the successful CD-01 administration of federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing activities, & compliance with all federal, state and local laws & regulations

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year the City prepares its Consolidated Annual Performance Evaluation Report (CAPER). This report is submitted within 90 days after the start of the new program year. The CAPER is available for review on the City of Salisbury website under the Housing & Community Development Department (HCDD)-Community Development section.

The PY 2023 CAPER, which was the final CAPER under the PY 2019-2023 Five Year Consolidated Plan, was submitted to HUD prior to the September 2024 due date and has been approved by the Baltimore field office. In the PY 2023 CAPER, the City expended 100% of its CDBG funds to benefit low-to-moderate income persons. The City expended 0% of its funds during the PY 2023 CAPER period on public service, which has a statutory maximum of 15%. The City expended 20% of its funds during this CAPER period on Planning and Administration, which satisfies the statutory maximum of 20%. As a CDBG Entitlement Grantee, in accordance with the CDBG regulations at 24 CFR 570.902, the City must have a balance of no greater than 1.5 times its annual grant remaining in the line of credit 60 days prior to the end of the program year. As of the May 2, 2025 test date the City had an expenditure ratio of 2.58 due to delays in contract award for the PY 2022 and PY 2023 Waterside Park project. Bids received were determined by the City to be in excess of what is reasonable and customary as required by CDBG standards, consequently the project is in the re-bid process. Two projects were funded in PY 2024 for critical home repairs. The first tier of the Environmental Review Record has been approved. Individual project scopes will be reviewed during the second-tier reviews.

The City completed and submitted a Consolidated Plan for the five-year period covering PY 2024-2028, outlining its Five-Year goals and priorities under the new plan. An Analysis of Impediments to Fair Housing was completed concurrently and both plans have been reviewed by the Baltimore field office.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertises and holds two public hearings annually on the community development needs of the City. These hearings are held in the City Council Chambers to provide residents with the opportunity to discuss the City's CDBG program and to offer suggestions on future CDBG program priorities.

The CDBG public hearings are additionally broadcast live on Cable Channel 14 (PAC-14), and the recordings of the hearings are posted on You Tube for viewing after the original broadcast. A copy of the notice for the CDBG Public Hearings which ran in the Daily Times newspaper and the minutes from both meetings has been included in the Citizen Participation section of the exhibits of the annual action plan. All CDBG public notices are published in the Legal section of the Daily Times newspaper, as well as posted on the City's website and Facebook page.

The City of Salisbury updated its Citizen Participation Plan in 2020 to include the new HUD authorized procedures allowing for alternate methods of holding public hearings and expedited public comment periods during disasters and/or emergencies. The updated Citizen Participation plans was approved by the Salisbury City Council at their May 26, 2020 legislative meeting.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Two public hearings were conducted during PY 2024 as integral to the PY 2025 action plan process. The first hearing was held on April 22, 2025 and afforded citizens the opportunity to comment on the PY 2025 action plan and provide their views on the community development needs of the City of Salisbury. No comments were received at the meetings and citizens were reminded that written comments would be accepted through May 5, 2025 for inclusion in this plan. The second public hearing was held on May 8, 2025 to provide citizens with a status report on the CDBG projects that are currently underway and those that were completed over the past program year. No public comments were received at the meeting and no written comments were received by the May 5, 2025 deadline.

6. Summary of comments or views not accepted and the reasons for not accepting them

The 30-day public comment period for the PY 2025 CDBG Action Plan was advertised and the period ran from April 4, 2025 through May 5, 2025. No written comments were received from the public on the PY 2025 Action Plan during the 30-day comment period.

7. Summary

As outlined in the Citizen Participation Plan adopted by the City Council, the City encourages service providers, citizens, and other interested individuals to comment on the City's housing and community development needs. All CDBG Public Notices are published in the Legal section of the Daily Times newspaper, and posted on the City's website and Facebook page.

The overall goal of the housing, homeless, other special needs, community development, anti-poverty, and planning programs covered by the Five-Year Consolidated Plan is to strengthen cooperation with other jurisdictions and to develop partnerships among all levels of government and the private sector. This strategy includes profit and not-for-profit organizations to enable them to provide decent housing, establish and maintain a suitable living environment, and expand economic opportunities for every resident.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SALISBURY	Finance Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Salisbury's Finance Department is the administrating agency for the CDBG Program. The CDBG Program is managed by the Grants Manager, who reports to the Assistant Director of Finance – Operations. The Department is responsible for the preparation of the Five-Year Consolidated Plans, Annual Action Plans, Environmental Review Records (ERRs), Consolidated Annual Performance Evaluation Reports (CAPERs), as well as monitoring, processing pay requests, contracting, and oversight of the projects / programs on a day-to-day basis.

In those years when the City elects to hold an open funding round for CDBG, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. However, in some years the City may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

In those years when the City elects to hold an open funding round for the Community Development Block Grant (CDBG) program, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. The applications received are reviewed by the CDBG Review Committee and/or City Staff members. A public hearing is held to allow the applicants to make a verbal presentation on their project to the CDBG Review Committee, and field questions from the Committee members. Following the public hearing the Committee members formulate an award recommendation which is submitted to the Mayor and/or City Administrator for review and approval. When the projects / amounts have been finalized the draft Action Plan is created, and the public is given an opportunity to provide comments. When the public comment period has elapsed, the City Council passes a Resolution approving the Action Plan and authorizing the Mayor to submit it to HUD for review and approval. A percentage of the City's CDBG funds are then awarded to the non-profit applicants for eligible activities. However, in some years the City may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

Each year, as a part of the CDBG application process, local agencies/organizations and individuals are invited to participate in the consultation process through attending a public hearing or responding directly to the draft documents that are posted for public comment.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City acts as the single point of contact to coordinate efforts between public and assisted housing providers, as well as private and governmental health, mental health, and social service agencies. The City works with the following agencies to enhance funding and service allocations to address the housing and community development needs of the City:

- Salisbury Finance Department -- oversees the City's CDBG grant program
- The Wicomico County Housing Authority -- manages the Housing Choice Voucher Program and Public Housing Units
- Social Services Agencies -- provide supportive services to address the needs of low- and moderate-income persons
- Housing Providers -- rehabilitate and develop affordable housing units for low- and moderate-income households

- Homeless Alliance for the Lower Shore Continuum of Care (HALS CoC) Committee -- oversees the Continuum of Care (CoC) network including the City

Collaboration and coordination with these entities will continue in order to capitalize on potential future funding opportunities, as well as potential project partnerships, that would result in increased benefits to low- and moderate-income households and persons.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Homeless Alliance for the Lower Shore Continuum of Care Committee (HALS CoC) is the Continuum of Care for Salisbury. The HALS CoC was formed to provide supportive services and housing for the homeless individuals and families in Wicomico, Somerset, and Worcester Counties. Members include representatives from local housing programs, county homeless boards, area shelters, non-profits, service organizations, state, federal and county agencies, faith community, law enforcement, universities, Board of Education representatives of the three school districts, mental health agencies, hospitals, employment agencies, permanent supportive housing providers, landlords, local providers, foundations, the business community, local residents and formerly homeless individuals.

Subrecipient CoC and ESG funded projects address the needs of homeless persons through the Continuum of Care Lead Agency's direction to prevent and end homelessness in the area. Various organizations and individuals participate in an assortment of ways through joint collaboration to end homelessness. These organizations accomplish this goal by addressing the immediate and ongoing needs of homeless persons (chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness. The City's Housing & Homelessness Manager regularly meets with CoC representatives to discuss efforts to address the needs of homeless persons and persons at risk of homelessness.

Since 2016, the City of Salisbury, in partnership with the Wicomico County Health Department (Wiched) and Help and Outreach Point of Entry, Inc. (HOPE), has been running a permanent supportive housing (PSH) program for chronically homeless persons. This program adheres to a 'Housing First' philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. In 2024, the City of Salisbury placed 0 additional households in the PSH program. Currently the City's PSH program has 11 active households, with a total of 12 adults.

Participants are housed in private, scattered-site rentals, with the majority of the cost of rent covered by the City. Participants are required to contribute 30% of their income to the payment of their rent. The WiCHD provides targeted case management (TCM) to participants of the program, reimbursable

through Medicaid. The case managers meet with the program participants approximately once a month.

The City launched its “Here Is Home” program in September 2021, to address housing supply, affordability, and homelessness. As part of this initiative the City has constructed Anne Street Village, which consists of a community of tiny homes and offers 24 transitional housing units for chronically homeless residents. Residents are provided individual case management, and access to a plethora of resources including employment, housing opportunities, behavioral health, mental health and primary care services. Residents have up to 24 months to transition into permanent housing.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The CoC manages ESG funds and consults with the state agency that awards ESG funds for the balance of the state to the three (3) local jurisdictions to fund sub-recipients for ESG services. All of the ESG program sub-recipients are active participants of the CoC and serve on the CoC's governing board. In 2018 the State combined all homeless funding under the Homelessness Solutions Programs (HSP), including ESG. The CoC submits the application to the State for agencies providing ESG funded services for Outreach, Shelter, Rapid Rehousing and Prevention, all with case management. The CoC Ranking Committee reviews the project applications and forwards their recommendations to the CoC Lead for submission to the State. The City of Salisbury is one of the agencies that submits projects to provide rapid rehousing and outreach to the HALS CoC for inclusion in the annual HSP application. The CoC uses HMIS reports and the State Data Warehouse to monitor program progress by accessing data quality, number of clients served, bed utilization, length of stay, returns to homelessness, and exits to permanent housing. HMIS data is also used for PIT, HIC, AHAR/LSA, SSVF, and numerous HMIS reports that assures HMIS data can be used to prevent and end homelessness in the local CoC.

The CoC uses a ranking tool for both CoC and ESG funded projects with objective criteria. For CoC funded projects, the agencies use the CoC ranking spreadsheet provided by HUD that captures APR results to measure progress in ending chronic homelessness, housing stability, increasing income, and obtaining mainstream benefits for project participants. This tool is used by the monitoring and ranking committee to rank projects and the recommendation is then presented to the full CoC for a vote. The CoC ranking is made available to CoC members and is posted on its website.

For ESG, CoC, and SSVF funded projects, the HMIS administrator sends reports to agencies to document data quality. While the data quality standard is 90%, the CoC routinely exceeds this threshold. Should reports show data quality issues, the HMIS system administrator provides additional applicable training to staff. For projects submitting data into the State Data Warehouse, the HMIS administrator provides

technical assistance and additional training to ensure that ESG programs meet the performance and data quality standards. The HMIS administrator goes over report results with program management

staff and trains management and agency staff in how to ensure data quality. On a monthly basis, the HMIS administrator runs data quality reports and provides comprehensive HMIS data to the CoC on all projects on a quarterly basis.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Salisbury Neighborhood Housing Services, Inc.
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City is working with SNHS to implement a Critical Home Repair Program utilizing PY 2024 CDBG funding
2	Agency/Group/Organization	HABITAT FOR HUMANITY OF WICOMICO COUNTY
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City is working with Habitat for Humanity to implement a Critical Home Repair Program utilizing PY 2024 CDBG funding.
3	Agency/Group/Organization	Wicomico County Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Wicomico County Housing Authority was contacted for updated information on their new apartment complex and Mitchell Landing acquisition, as well as the funding allocated for the management and operation of its existing public housing units and any physical improvements to be made to those units.
4	Agency/Group/Organization	Homeless Alliance for the Lower Shore Continuum of Care Committee
	Agency/Group/Organization Type	Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Homeless Alliance of the Lower Shore (HALS) is the local Continuum of Care (CoC) organization which serves Somerset, Wicomico, and Worcester Counties. They provide updated information on the activities and accomplishments of the CoC. The City of Salisbury participates in the monthly HALS CoC meetings. The Strategic Planning Subcommittee of the HALS CoC works with various types of local facilities (i.e. health care, mental health, foster care, and correctional) to ensure that persons being discharged from a system of care are not routinely discharged into homelessness.

5	Agency/Group/Organization	Wicomico County Health Department
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency Other government - County
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
6	Agency/Group/Organization	Wicomico County Department of Social Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Service-Fair Housing Child Welfare Agency Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.

7	Agency/Group/Organization	Wicomico Partnership for Families & Children
	Agency/Group/Organization Type	Services-Children Child Welfare Agency Other government - County Planning organization Community Needs Assessment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Services for children, adolescents, and families
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
8	Agency/Group/Organization	MAC, INC THE AREA AGENCY ON AGING
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
9	Agency/Group/Organization	TidalHealth Peninsula Regional
	Agency/Group/Organization Type	Services-Health Health Agency Major Employer

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
10	Agency/Group/Organization	Shore Up!, Inc.
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education Services-Employment Child Welfare Agency Energy Assistance & Tax Preparation
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
11	Agency/Group/Organization	Wicomico County NAACP Branch 7028
	Agency/Group/Organization Type	Regional organization Civic Leaders Advocacy
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
12	Agency/Group/Organization	Telamon Corp.
	Agency/Group/Organization Type	Services-Education Services-Employment Service-Fair Housing Advocacy
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
13	Agency/Group/Organization	VILLAGE OF HOPE
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Village of Hope is a transitional facility that serves homeless women and their children. They have received ESG funds through the City of Salisbury in the past, however now they are no longer eligible for these funds due to changes in regulatory enforcement pertaining to restrictions on gender of head-of-household. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.

14	Agency/Group/Organization	Diakonia
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Diakonia serves many of the homeless individuals who come from the Salisbury area. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.
15	Agency/Group/Organization	Samaritan Shelter
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Samaritan Shelter serves some of the homeless individuals who come from the Salisbury area. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.

16	Agency/Group/Organization	Salisbury Urban Ministries
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Education Food pantry, Meals for the homeless, Prescription Assistance, Kid's Cafe After-School Program
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
17	Agency/Group/Organization	Joseph House Crisis Center
	Agency/Group/Organization Type	Services-homeless Food Pantry, Meal Provision, Cash Assistance for Vital Needs
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
18	Agency/Group/Organization	Christian Shelter
	Agency/Group/Organization Type	Services-homeless

	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
19	Agency/Group/Organization	Help and Outreach Point of Entry (HOPE)
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HOPE works to connect chronically homeless individuals with the necessary services. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.
20	Agency/Group/Organization	Halo Ministry
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.

21	Agency/Group/Organization	Life Crisis Center
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Victims of domestic violence, rape, and sexual assault
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
22	Agency/Group/Organization	Hudson Health Services
	Agency/Group/Organization Type	Services-Health Health Agency Substance Abuse Disorders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
23	Agency/Group/Organization	WORCESTER COUNTY
	Agency/Group/Organization Type	Services-Health Health Agency Other government - County Substance Abuse Disorders

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
24	Agency/Group/Organization	Salisbury Area Chamber of Commerce
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
25	Agency/Group/Organization	Salisbury Wicomico Economic Development
	Agency/Group/Organization Type	Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
26	Agency/Group/Organization	MARYLAND CAPITAL ENTERPRISES
	Agency/Group/Organization Type	Micro & Small Business Loans, Mentoring & Education, Consulting Services

	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
27	Agency/Group/Organization	Maryland Legal Aid Bureau
	Agency/Group/Organization Type	Service-Fair Housing Legal Services for Low-Income Individuals
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
28	Agency/Group/Organization	Wicomico County Administration
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Community Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
29	Agency/Group/Organization	Wicomico County Council
	Agency/Group/Organization Type	Other government - County

	What section of the Plan was addressed by Consultation?	Community Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
30	Agency/Group/Organization	Bay Area Center for Independent Living, Inc.
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted. In those years when the City elects to hold an open funding round, local agencies/organizations are invited to submit proposals for CDBG-eligible activities and to participate in the consultation process through attending a public hearing and/or responding directly to the draft documents that are posted for public comment.

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertises and holds two (2) public hearings annually on the community development needs of the City. These hearings provide residents and interested agencies with the opportunity to discuss the City's CDBG program and to offer their suggestions on future CDBG program priorities. The CDBG public hearings are held in the Council Chambers and broadcast live on Cable Channel 14 (PAC-14). Videos of the hearings are posted on YouTube for viewing after the original broadcast.

A copy of the notice for both CDBG Public Hearings is included in the 'Citizen Participation' section of the exhibits.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Somerset County Health Department	The Homeless Alliance for the Lower Shore (HALS) CoC is the primary provider of housing and supportive services for the City of Salisbury's homeless population and those at risk of becoming homeless. The goals of the City and the HALS CoC are complementary.
Annual and Five-Year Capital Plan	Wicomico County Housing Authority	The Wicomico County Housing Authority (WCHA) is the lead agency providing public housing assistance and Section 8 vouchers in the area. The goals of the City and the WCHA are complementary.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Salisbury is the county seat for Wicomico County. Close consultation and collaboration is maintained between City and County departments to ensure that the needs of the area are adequately addressed.

Wicomico County and the City of Salisbury have conducted joint planning activities since 1943 through the Salisbury-Wicomico Planning and Zoning Commission. To date, the City and County still share a joint Planning and Zoning Commission, although efforts are being made to legislatively create separate commissions to better address the varying needs of City and County residents.

A joint planning office provided technical assistance and plan review services to all projects in the City and the County until 1999. In response to increased growth and change, the City and County agreed to separate their planning functions, with the City establishing its own engineering and planning division. During a reorganization of City departments in 2017, a City Planner position was created in the City's newly-founded Department of Infrastructure & Development (DID) to orchestrate City planning efforts. Since then, the City has added multiple Associate Planner roles, bringing the total number of employees in the Planning Division of DID to five. The Department of Infrastructure & Development Planning Division is an agency of the City government, is funded by the municipal budget, and follows the City administrative policies and procedures.

After the County-City separation, the County Planning Office was re-designated as the Department of Planning, Zoning and Community Development (PZ&CD), which later absorbed permitting, inspections, and development related functions from the Wicomico County Department of Public Works.

In 2003, the City of Salisbury joined with the State of Maryland, Wicomico County, and other local municipalities to establish the federally recognized Salisbury/Wicomico Metropolitan Planning Organization (MPO). The Wicomico County PZ&CD Department was designated as the administrative MPO agency and still operates in that capacity today, providing administrative functions for transportation grant funding for the region.

Development policies are determined by the Mayor and Council for the City of Salisbury. The Planning and Zoning Commission and the MPO Council have advisory and policy roles as designated by the governing bodies.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertises and holds two (2) public hearings annually on the community development needs of the City. These hearings provide residents with the opportunity to discuss the City's CDBG program and to offer their suggestions on future CDBG program priorities. The CDBG public hearings are held in the Council Chambers and broadcast live on Cable Channel 14 (PAC-14). Videos of the hearings are posted on YouTube for viewing after the original broadcast.

A copy of the notice published in the Daily Times for both CDBG Public Hearings is included in the 'Citizen Participation' section of the exhibits; minutes are attached following the display advertisement.

The "Draft" Action Plan was on display on the City's website at <http://www.salisbury.md> from April 4, 2025 through May 5, 2025 for review and comment. No written comments were received for inclusion in the final version of the plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	The first public hearing was on April 22, 2025. This hearing provided an overview of the projects included in the 2025 Action Plan, and offered the public the opportunity to comment on the City's housing and community development needs.	No comments received	No comments were rejected	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	The second public hearing was held on May 8, 2025 to provide citizens with a status report on the CDBG projects currently underway and on those that were completed in the last year.	No comments received	No comments were rejected	https://youtu.be/WhYdZMkxqzs

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Salisbury will receive \$338,056 in CDBG funds for the PY 2025 program year. The City's PY 2025 CDBG program year starts on July 1, 2025 and concludes on June 30, 2026. The City projects its CDBG allocations will remain level over the Consolidated Plan period covering PY 2024-PY 2028. The City is not a direct recipient of HUD's Emergency Solutions Grant (ESG), Housing Opportunities for People With AIDS (HOPWA), or HOME Partnership (HOME) funds. Entities within the City are encouraged to apply for funding under these programs through the Maryland Department of Housing and Community Development (DHCD). The City will support applications that are submitted to DHCD that address the needs and

strategies identified in the Consolidated Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	338,056.00	0.00	0.00	338,056.00	1,058,617.00	The CDBG entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low- and moderate-income persons. The City of Salisbury will fund two (2) projects with CDBG funds for PY 2025.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will continue to utilize federal, state, local, and private resources currently available to develop and expand affordable rental opportunities, homeownership options for low- and moderate-income households, and to promote other critical community sustainability initiatives.

Other resources available to help the City address its housing and community development needs include funds from the Maryland Department of Housing and Community Development (DHCD), such as low interest mortgage finance (HOME funds), housing rehabilitation money (Maryland

Housing Rehabilitation Program - MHRP funds), Special Targeted Area Rehabilitation (STAR) Program funds, lead-based paint reduction funds (Lead Hazard Reduction Program), first-time homebuyer settlement expenses, rental allowance funds (Rental Allowance Program), and neighborhood revitalization program (Community Legacy and Neighborhood Partnership) funds.

Salisbury has successfully obtained funding from the Environmental Protection Agency, the National Fish & Wildlife Foundation, the Maryland Department of Natural Resources, the Department of Transportation, and the State Highway Administration. To help with crime reduction and revitalization activities the City has received funds through the Law Enforcement Block Grant program, the Edward Byrne Memorial Justice Assistance Grant (JAG) program, the Bulletproof Vest Partnership Program (DOJ), as well as Wicomico Exile (gun control), the Gun Violence Reduction Initiative, and the Maryland Criminal Intelligence Network (MCIN) through the Governor's Office of Crime Control & Prevention (GOCCP).

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City does not intend to use, acquire or improve any publicly owned land or property using CDBG funds to address the needs identified in the City's Consolidated Plan.

Discussion

The City will utilize available federal, state, local, and private resources currently available to address the needs identified in the City's Consolidated Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	CD-1 Community Facilities and Infrastructure	2024	2028	Non-Housing Community Development	Church Street-Doverdale CDBG Target Area	Community Development Need	CDBG: \$270,445.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2680 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	AM-1 Overall Coordination	2024	2028	Administration	Citywide Low-Mod North Camden CDBG Target Area Presidents-Princeton CDBG Target Area Church Street-Doverdale CDBG Target Area Newtown-North Division CDBG Target Area West Side CDBG Target Area	Administration, Planning, and Management Need	CDBG: \$67,611.00	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	CD-1 Community Facilities and Infrastructure
	Goal Description	Provide ADA sidewalk ramps, sidewalk construction &/or repair and pedestrian improvements
2	Goal Name	AM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing activities, and compliance with all federal, state, and local laws and regulations.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Salisbury's PY 2025 CDBG Program year begins July 1, 2025 and ends June 30, 2026. The following projects will be funded with the City's PY 2025 CDBG allocation:

1. CoS - Low-Mod Neighborhood ADA Ramps, Sidewalk Construction & Pedestrian Improvements \$270,445
2. CDBG Program Administration \$67,611

Projects

#	Project Name
1	CoS- Low-Mod Neighborhood ADA Ramps, Sidewalk Construction & Pedestrian Improvements
2	CDBG Program Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City allocated its CDBG funds to those geographic areas where the population exceeds 51% low- and moderate-income households. At least 70% of the City's CDBG funds are budgeted to activities that principally benefit low- and moderate-income persons. The following guidelines for allocating CDBG funds will be used for the PY 2025 Annual Action Plan:

- Infrastructure construction and repair in the form of ADA ramps, sidewalks and pedestrian improvements will benefit a total of 3,995 households, 2,680 of which will be low-moderate income households. The improvements are located in a CDBG Target Area.

The allocation priorities were established through consultations with stakeholders and public meetings.

The most significant obstacle for the City to address the underserved community needs is access to additional funding opportunities to develop additional or enhanced housing and community development activities.

AP-38 Project Summary
Project Summary Information

1	Project Name	Cos- Low-Mod Neighborhood ADA Ramps, Sidewalk Construction & Pedestrian Improvements
	Target Area	Church Street-Doverdale CDBG Target Area
	Goals Supported	CD-1 Community Facilities and Infrastructure
	Needs Addressed	Community Development Need
	Funding	CDBG: \$270,445.00
	Description	Construction of ADA accessibility ramps, sidewalks, crosswalks and signal lamps in low to moderate income neighborhoods where none currently exist or are in disrepair, with first priority being to fund the installation of ADA ramps. The service area for the project will be the Church Street/Doverdale CDBG target area.
	Target Date	12/31/2026
	Estimate the number and type of families that will benefit from the proposed activities	Based on the LMISD calculations from HUD's web mapping application for Census Tract 1, Blocks groups 2, 3 , and 5, an estimated 3,995 persons will benefit from this activity; 67.09% of which will be low-moderate income.
	Location Description	Church Street/Doverdale Target Neighborhood
2	Planned Activities	Construct ADA accessibility ramps, sidewalks, crosswalks and signal lamps in low to moderate income neighborhoods where none currently exist or are in disrepair, with first priority being to fund the installation of ADA ramps.
	Project Name	CDBG Program Administration
	Target Area	Citywide Low-Mod
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Need
	Funding	CDBG: \$67,611.00
	Description	Provide program management and oversight of the City's CDBG program.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	City-wide

	Planned Activities	CDBG Program Management
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Salisbury will provide CDBG funds to activities principally benefitting low/mod income persons throughout the City. While specific target areas have been identified in the City, the majority of CDBG project funding is not directed to any specific geographic area, but based on income benefit. The City prioritizes CDBG projects located in LMI Census Tracts and Block Groups. The City has identified five (5) CDBG Target Neighborhoods: North Camden; Newtown/North Division Street; Church Street/Doverdale; Presidents/Princeton Area; and the Westside. The projects to be implemented with PY 2025 CDBG funds will benefit low- and- moderate income persons in the Church Street/Doverdale target neighborhood.

The City of Salisbury defines an Area of Minority Concentration as follows; “Census tracts where at least 60% of the population who reside within the census tract are identified as minority households, as defined by the 2010 U.S. Census.” According to the 2017-2021 American Community Survey, there are four (4) census tracts within the City of Salisbury which meet this definition: Census Tract 1, Census Tract 3, Census Tract 5, and Census Tract 102.

Census Tract 1 includes the Church Street/Doverdale CDBG Target Neighborhood. The percentage of minority residents residing in Census Tract 1 is 67.09%. This is the project location for the PY 2025 ADA Ramp and Sidewalk project.

Geographic Distribution

Target Area	Percentage of Funds
Citywide Low-Mod	20
North Camden CDBG Target Area	
Presidents-Princeton CDBG Target Area	
Church Street-Doverdale CDBG Target Area	80
Newtown-North Division CDBG Target Area	
West Side CDBG Target Area	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The rationale for funding activities was based on the eligibility of the activity. The activity must meet a national objective and demonstrate evidence of need in the community. Consideration was based on the organization’s capacity to compliantly expend CDBG funds and the organization’s ability to leverage other resources to fund the activity. Additionally, a high priority was given to activities based on the organization’s ability to complete the project in a timely manner. The City will provide CDBG funds to

activities principally benefitting low/mod income persons in the City; priority is given to persons residing in the target areas of the City.

The City of Salisbury has utilized the following criteria when establishing priorities for CDBG projects:

- Meeting the statutory requirements of the CDBG program
- Meeting the needs of very-low and low- and moderate-income residents
- Focusing on low- and moderate-income areas or communities
- Coordinating and leveraging of resources
- Response to expressed needs
- Projects that would otherwise cause a special assessment to be levied against low- and moderate-income households
- Ability to complete the project in a timely manner

Affordable housing was identified as the largest underserved need in the City's Five Year Consolidated Plan. The City of Salisbury is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources for housing activities are limited. The primary obstacle to meeting the underserved needs is the limited resources available to address the identified priorities in the City.

Discussion

The geographic locations and the public benefit for the PY 2025 CDBG Activities/Projects are as follows:

- Project SBY-2025-01: CoS- Low-Mod Neighborhood ADA Ramps, Sidewalk Construction & Pedestrian Improvements will benefit residents in the Church Street/Doverdale target neighborhood, comprised of Census Tract 1, Block Groups 2, 3, and 5.
- Project SBY-2025-02: Administration will provide program administration on a city-wide basis.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Salisbury utilizes its CDBG funds to rehabilitate existing affordable housing units, support the construction of new affordable housing units, and to provide down payment/closing cost assistance to facilitate housing affordability. In PY 2024, the City allocated 80% of the program year funding to concentrate on owner-occupied housing rehabilitation; these two projects are ongoing.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City designated 80% of its PY 2024 funding for the following affordable housing activities:

- Project SBY-2024-01: Habitat for Humanity of Wicomico County – Critical Home Repairs will provide critical home repairs for low- and moderate-income owner-occupied housing units throughout the City. It is estimated that seventeen (17) LMI households will receive assistance.
- Project SBY-2024-02: Salisbury Neighborhood Housing Services – Owner-Occupied Housing Rehabilitation will provide critical home repairs for low- and moderate-income owner-occupied housing units throughout the City. It is estimated that seven (7) LMI households will receive assistance.

The above projects are in process with full funding available so the City elected to devote the PY 2025 to public infrastructure needs.

AP-60 Public Housing – 91.220(h)

Introduction

Over the past ten years the Wicomico County Housing Authority (WCHA) has dynamically redeveloped its public housing units. In partnership with Pennrose Properties LLC, the WCHA started revitalizing its obsolete public housing in January 2016 with the demolition of Booth Street and a \$37.4 million, two-phase redevelopment plan that replaced 100 low-income townhome units with 159 new modern, energy-efficient, affordable apartments financed through a combination of private mortgage, 9% LIHTC, RAD Capital, Deferred Developer Fee, and State of Maryland funding. Phase I was the construction of Stone Grove Crossing at the Booth Street Site. Fifty (50) of the new units were one-for-one replacement public housing, and an additional thirty-four (34) units funded using the Low-Income Housing Tax Credit (LIHTC) funds. These one-, two-, and three-bedroom units for families, seniors, and individuals met National Green Building Standards and Energy Star Certification. Phase II began in December 2018 with the construction of Square at Merritt Mill a seventy-five (75) unit apartment building comprised of fifty (50) one-for-one replacement units, seventeen (17) LIHTC units, and eight (8) new market units. These one-, two-, and three-bedroom units for families, seniors, and individuals also met National Green Building Standards and Energy Star Certification.

Actions planned during the next year to address the needs to public housing

The Wicomico County Housing Authority budgeted its FY 2025 Public Housing Operating Fund allocation for the following uses:

- Physical Improvements: \$338,306
- Management Improvements: \$7,500
- Administration: \$48,989
- Operations: \$97,978

The WCHA and its development partner Green Street Housing, LLC has begun the substantial renovations at the Riverside Homes. The project will consist of the total interior and exterior renovations of the Riverside Homes complex. In addition, the authority purchased from the City of Salisbury the Mitchell Landing apartment complex, an additional twenty-four (24) units of affordable housing which is also undergoing substantial renovations and is expected to be completed in early June. WCHA will continue to renovate its Scattered Site public housing units funding is made available. We recently awarded a contract to renovate 18 units.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Wicomico County Housing Authority encourages residents of its public housing units to organize community groups to become more involved in housing management. Neighborhood crime watch groups have been formed and assist in ensuring the safety of residents is maintained. The WCHA board meets every month on the first Monday at the Stone Grove Community Center. These meetings are open

to the public and are a means to communicate information to the public. The public and all program participants are encouraged to participate in these regular WCHA meetings.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable; the Wicomico County Housing Authority (WCHA) is designated as a “standard” performer by HUD.

Discussion

The Wicomico County Housing Authority is an important part of the City of Salisbury’s housing strategy, especially for extremely low-income households. The City of Salisbury recognizes the need for decent, safe, accessible, and affordable housing to address households affected by housing problems, severe housing problems and housing cost burdens. The City acknowledges that the important investment and redevelopment the Housing Authority continues throughout the Salisbury area to create attainable housing that is located near transportation, services, and employment while not excessively concentrating housing in one particular area of the City.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The three lower shore counties of Wicomico, Worcester and Somerset comprise the Homeless Alliance for the Lower Shore Continuum of Care (HALS CoC) which includes representation from local health departments, governments, nonprofit organizations, businesses and interested residents both with and without lived experience of homelessness.

The CoC applies for Federal funding each year through the Department of Housing and Urban Development's (HUD) Notice of Funding Opportunity (NOFO) competition.

The most recent NOFO competition, for HUD FY 2023, provided a total award of \$1,332,250 that funded 7 permanent supportive housing (PSH) programs plus a CoC planning grant (total planning funding of \$38,800). These PSH programs are administered by either the Somerset County Health Department (SCHD) or the Maryland Department of Health (MDH) and operate in all three counties.

The SCHD programs account for 5 of the 7 total programs and that funding totaled \$1,006,121 which served 144 clients (107 designated as chronically homeless) in 87 households.

The remaining 2 projects are implemented by MDH and received total funding of \$287,329 that served 56 clients (26 chronically homeless) in 31 households.

In addition to HUD funded housing assistance, the US Department of Veterans Affairs provides HUD-VASH assistance for veterans and their families on the Lower Shore.

In addition, the City of Salisbury provides 11 units of PSH for unsheltered, chronically homeless clients at a cost of \$104,763.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The CoC will continue to support providers who are offering the following outreach to homeless persons and families:

- Wicomico County Health Department has contracted with Diakonia to provide a PATH staff person to conduct street outreach including encampments
- Two day facilities offer meals, services and bathroom facilities
- Community Resource Days are scheduled to provide outreach, information, and referrals for housing and services
- Faith based organizations provide outreach and referral for housing and services
- Veteran outreach through SSVF
- Homeless ID Project at HOPE
- Distribution of resource cards and guides throughout the area
- Outreach provided at community events

- Annual PIT count
- Food pantries and soup kitchen outreach
- 24-hour general help hotline, reached by calling 211
- HALS CoC website

The City continues to participate in CoC meetings and applicable subcommittees.

Addressing the emergency shelter and transitional housing needs of homeless persons

According to 2023 HIC data, the CoC had 294 emergency shelter beds, operating at a 72% participation rate, and 23 transitional housing beds, operating at a 100% participation rate. For 2025, coverage has increased slightly (+~20 beds) with the reopening of a shelter in Princess Anne but all other bed numbers remain the same.

Local providers that participate in the CoC will continue to operate two (2) day shelters that offer meals, services, and bathroom facilities:

HALO, 119 South Boulevard, Salisbury, MD, and
Joseph House, 812 Boundary Street, Salisbury, MD

The following services remain available:

- Wicomico County Department of Social Services
- Wicomico County Health Department
- Wicomico County Public Library
- Rapid rehousing and homeless prevention through Diakonia, the Seton Center, Wraparound Maryland
- Catholic Charities - Seton Center
- Goodwill Industries
- HOPE
- Joseph House
- The Salvation Army
- Shore Transit
- Telamon Corporation
- Salisbury Urban Ministries

The CoC will continue to attempt to expand its permanent supportive housing programs to result in additional beds being made available at emergency shelters and transitional housing locations.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

The CoC works with its partners to resolve, reduce and remove barriers homeless persons' experience during their transition to permanent housing and independent living by:

- Establishing coordinated assessment process to reduce barriers to program entry
- Implementing the housing first model
- Connecting program participants to resources such as: income; utilities, rent, identification, case management, etc.) to sustain permanent housing
- Utilizing available housing resource lists to assist program participants to identify housing options
- Using HMIS data to analyze results

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The CoC has created a network of outreach programs, intake and assessment options, housing opportunities, and service referrals to help low-income individuals and families avoid becoming homeless. This process is linked to the coordinated entry system and the 'housing first' model. Additionally, the Maryland Department of Health and Mental Hygiene (DHMH) provides referral services and case management to persons being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) to ensure that those individuals receive the supportive services that match their needs.

While all of the publicly funded institutions and systems of care in the area have adopted discharge policies and procedures that are designed to not discharge clients into homelessness, CoC members have observed that the implementation of these plans is not flawless. The CoC has identified a lack of adequate staffing levels to properly access post-discharge housing and services. The largest area of improvement the CoC has identified to address this issue, is utilization of the CoC's coordinated entry system. The CoC will continue its efforts, in collaboration with the City and tri-county members, to improve knowledge and communication between publicly funded institutions and systems of care that could potentially discharge a client into homelessness and the housing/service providers.

The City of Salisbury's Housing and Community Development Department has staff available to refer low-income individuals and families to available supportive service programs to help them avoid becoming homeless. Additionally, the Housing Authority has prioritized waiting list status for seniors and persons with disabilities.

The City of Salisbury has developed community centers in two target areas to address the needs of our local youth. The City purchased a building at 306 Newton Street, and that building has undergone

substantial renovations which has allowed the City to offer a range of after school programs at the facility. After-school programs are an effective means of preventing youth from engaging in destructive lifestyles, such as drug use, delinquency, violence, and school failure. These programs provide benefits to youth that extend beyond academics, helping to develop the whole child - academically, socially and emotionally.

The Newton Community Center also provides a space for adult programming, which includes English classes through Wor-Wic Community College, a meeting place for social groups, and continuing education classes. The center also provides a location for community events like wellness expos, job fairs, food distribution, and neighborhood revitalization.

The City is now operating a second Community Center at 319 Truitt Street. The City had previously been renting the building that houses the Truitt St. Community Center, but we have recently purchased it and completed some major improvements to the facility. The Center is open to anyone who would like to participate in the activities offered, however the youth served are typically between 8 and 24 years of age.

The Truitt St. Community Center uses basketball and other community partner programs to reach the neighborhood youth. The participants benefit from sports activities, tutoring, group and enrichment exercises, and homework help. The Center partnered with the Boys and Girls Club to serve the area youth, even during the summer months.

The City has also provided CDBG funding over the years to local agencies for projects that address the needs of the elderly and/or disabled populations. Those agencies include: MAC, Inc., Area Agency on Aging; Holly Community, Inc. (now known as the Bay Area Center for Independent Living); and the Deaf Independent Living Association (DILA).

Discussion

The CoC has identified the following goals for PY 2025:

- Reduce the number of homeless individuals and families
- Reduce the number of chronically homeless individuals and families
- Reduce the number of first-time homeless individuals and families
- Reduce the length of time people experience homelessness
- Reduce the returns to homelessness
- Declare an end to veteran homelessness

The City of Salisbury does not intend to provide housing and supportive services for persons with HIV/AIDS and their families, we will rely on the local health service agencies who work with those individuals to provide those services.

The City does not intend to provide housing and supportive services to public housing residents, as

those services are provided by the Wicomico County Housing Authority.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Salisbury is in the process of updating its Comprehensive Plan. A component of the Comprehensive Plan will review public policies for housing availability discriminatory practices that either directly or disproportionately affect certain protected classes. The City completed an Analysis of Impediments to Fair Housing Choice concurrent with the preparation of the Five-Year Consolidated Plan during program year 2024.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City will continue to undertake the following actions to address the negative effects of public policies that serve as barriers to affordable housing:

- Review the City Zoning Ordinance and amend sections of the municipal code upon the adoption of the updated Comprehensive Plan to allow for more flexibility in setback requirements, thus creating opportunities for the construction of additional housing units;
- Consider new incentive programs for our local non-profit partners including Habitat 4 Humanity and Salisbury Neighborhood Housing to increase the attainable housing stock and increase homeownership;
- Leverage its financial resources and apply for additional public and private housing funding;
- Continue to address homeless populations with the introduction of a Chronically Homeless Transitional Dwelling Unit Community offering 24 homeless individuals the opportunity to participate in a program which provides housing, job training and resources;
- Complete the administration of the City's Here is Home program to incentivize construction of roughly 7,000 new dwelling units before June 30, 2027.

The City of Salisbury has allocated PY 2025 CDBG funds to the following activity to address barriers to affordable housing: SBY-2025-01 -- CDBG Program Administration

Discussion:

The City of Salisbury is committed to removing or reducing barriers to the development of affordable housing throughout the City. To achieve this goal, the City of Salisbury plans to:

- Provide developers with incentives for the construction of affordable housing.
- Continue to waive single-family owner-occupied building permit fees for affordable housing.
- Assist in acquiring sites for affordable housing.

- Promote Federal and State financial assistance for affordable housing development.

Develop legislation, policies, and procedures to address tax-delinquent properties that are vacant lots and work with non-profit entities and private developers to construct homes that are attainable with the requirement that they are owner-occupied.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Salisbury has developed the following actions to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public, private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting the underserved needs in the City of Salisbury is the limited financial resources available to address the priorities identified in the Five Year Consolidated Plan and the lack of affordable housing. The City of Salisbury is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources from HUD for housing activities are limited to CDBG funding. Under the PY 2025 CDBG Program the City will take the following actions:

- Continue to leverage its financial resources and apply for additional public and private funds.
- Continue to provide funds for new affordable housing.
- Continue its support and cooperation with the Continuum of Care.
- Continue to promote economic development.
- Continue to provide public safety improvements.
- Continue to remove slum and blighting conditions in the City.

Actions planned to foster and maintain affordable housing

Since 2016, the City of Salisbury, in partnership with the Wicomico County Health Department (WiCHD) and Help and Outreach Point of Entry, Inc. (HOPE), has been running a permanent supportive housing (PSH) program for chronically homeless persons. This program adheres to a 'Housing First' philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. In 2024 the City of Salisbury placed no additional households in the PSH program; currently the City's PSH program has 11 active household, with a total of 12 people, consisting of 12 adults.

Participants are housed in private, scattered-site rentals, with the majority of the cost of housing (rent and utilities) covered by the City. Participants are required to contribute 30% of their income to the payment of their rent. The WiCHD provides targeted case management (TCM) to participants of the program, reimbursable through Medicaid. The case managers meet with the program participants approximately once a week. As needed, the Homeless Alliance of the Lower Shore (HALS) CoC provides ongoing support and advice to the City on operating the program.

The City will continue to work with the PY 2024 subrecipients, Habitat for Humanity and Salisbury Neighborhood Housing to implement two critical needs housing repair programs designed to assist low-to-moderate income homeowners. These programs will aid in the maintenance of the City's existing

affordable housing stock.

The Wicomico Housing Authority will continue to fund the following activities to foster and maintain affordable housing in the City of Salisbury:

- Continue to provide Housing Choice Vouchers and public housing units
- Continue to rehabilitate, make 504 improvements, and develop new housing units

Actions planned to reduce lead-based paint hazards

Per ACS and CHAS data, it is estimated that there are 1,136 (or 47% of) owner-occupied housing units and 4,319 (or 47% of) renter-occupied housing units built before 1980 and may contain a lead-based paint hazard. It is estimated that there are 1,074 (or 31% of) owner-occupied housing units and 110 (or 1% of) renter-occupied housing units built before 1980 that may contain a lead-based paint hazard with children present located in the City.

The City of Salisbury will continue to comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule) for the housing rehabilitations activities that are being funded with PY 2024 CDBG funds.

Actions planned to reduce the number of poverty-level families

Based on the 2018-2022 ACS data an estimated 23.5% of the City of Salisbury's residents lived in poverty, which is greater than the State of Maryland where 9.6% of residents lived in poverty. Female-headed households with children are particularly affected by poverty at 37.6%, and 25.6% of all youth under the age of 18 were living in poverty.

The City of Salisbury will continue the following activities that will reduce the number of poverty-level families:

- Project SBY-2024-01: Habitat for Humanity of Wicomico County – Critical Home Repairs will provide critical home repairs for low- and moderate-income owner-occupied housing units throughout the City.
- Project SBY-2024-02: Salisbury Neighborhood Housing Services – Owner-Occupied Housing Rehabilitation will provide critical home repairs for low- and moderate-income owner-occupied housing units throughout the City.
- Continue operation of Anne Street Village to provide transitional housing
- Provide case management and supportive services to members of the homeless population through the City's Housing First initiative

Actions planned to develop institutional structure

The City of Salisbury has a productive working relationship with many community partners in the implementation of the City's housing and community development projects. The Housing & Community Development Department will coordinate activities among the public and private agencies and

organizations in the City. This coordination will ensure that the goals and objectives stated in the PY 2024-2028 Five Year Consolidated Plan will be effectively addressed by more than one entity. The following entities will carry out the PY 2025 annual goals and objectives:

- City of Salisbury Housing & Community Development Department (HCDD) -- manages the Newton Street and Truitt Street Community Centers and operates the Anne Street Village for the homeless
- The Wicomico County Housing Authority – manages and administers Housing Choice Vouchers and public housing units.
- Homeless Alliance for the Lower Shore (HALS) Continuum of Care (CoC) Committee – coordinates homeless services and homeless prevention activities.
- Habitat for Humanity of Wicomico County – affordable housing provider.
- Salisbury Neighborhood Housing Services – affordable housing provider.

The City will continue to develop relationships that will assist the City to address its housing and community development needs especially collaborative relationships that provide additional financial resources and expertise that can be used to supplement existing services in the City.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Salisbury is committed to continuing its participation and coordination with social service agencies, housing agencies, community and economic development agencies, county, federal, and state agencies, as well as with the private and non-profit sectors, to serve the needs of target income individuals and families in the City of Salisbury.

In those years when the City elects to hold an open funding round for the Community Development Block Grant (CDBG) program, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. The applications are reviewed by the CDBG Review Committee and / or City Staff Members, the Mayor, and finally submitted to the City Council for approval. A percentage of the City's CDBG funds are then awarded on a competitive basis to non-profit applicants for eligible activities. However, in some years the City may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

The City staff provides help and assistance as needed to assist the public agencies that receive CDBG funding.

During this program year, the City funded Project 2025-02: Program Administration in the amount of \$67,611 to accomplish this goal.

Discussion:

The Department of Housing and Community Development has the primary responsibility for monitoring the City's Five-Year Consolidated Plan and Annual Action Plan. The Finance Department maintains records on the progress toward meeting the goals and the statutory and regulatory requirements of each activity. The Department has a monitoring process that is focused on analyzing activities based on

program performance, financial performance, and regulatory compliance. The accomplishments of the PY 2025 CDBG activities will be reported in the PY 2025 Consolidated Annual Performance and Evaluation Report (CAPER) and will be used as a basis for future funding decisions.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of Salisbury will receive an allocation of CDBG funds in the amount of \$338,056 for PY 2025. The City does not expect to receive any Program Income during the PY 2025 program year. Since the City receives a CDBG allocation, the questions below have been completed as applicable.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

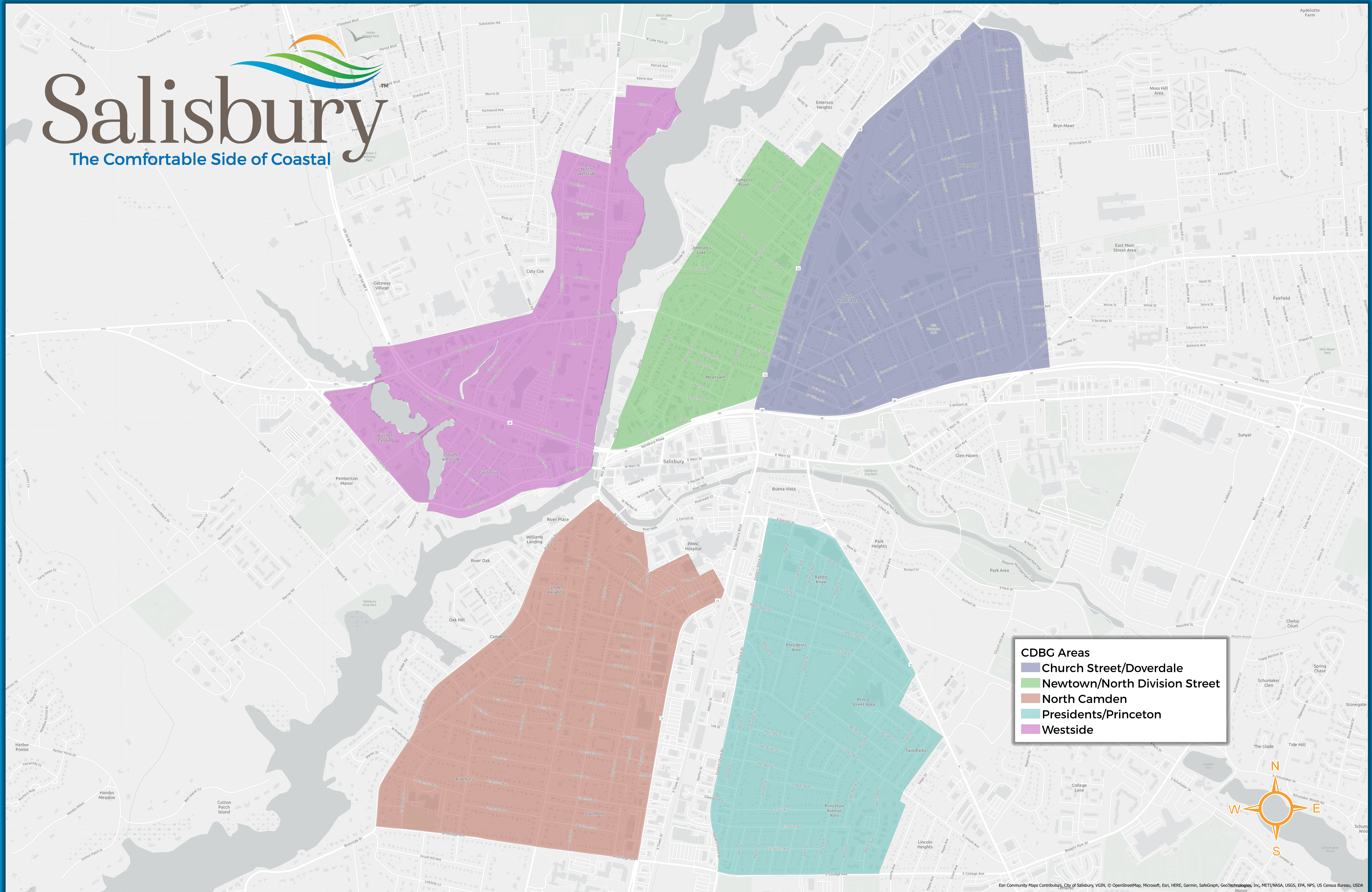
- | | |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

- | | |
|---|---------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

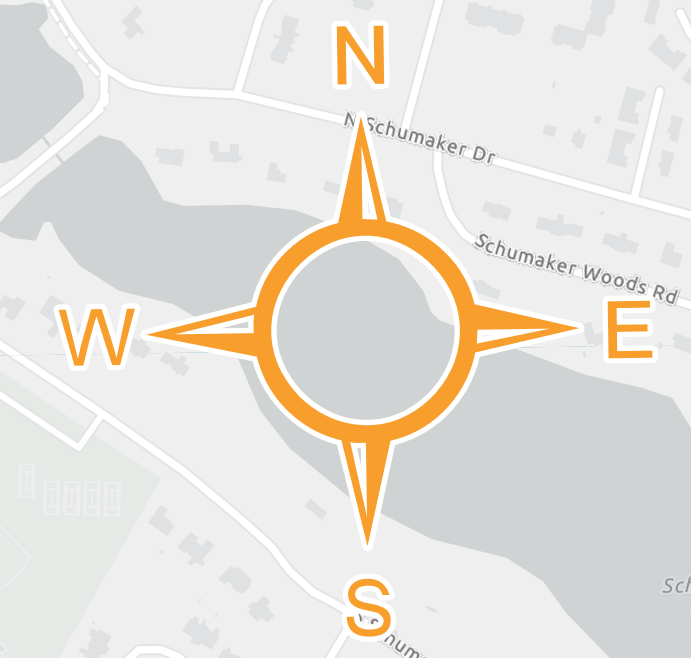
Under the PY 2025 CDBG Program, the City will receive a grant in the amount of \$338,056 and anticipates \$0 in program income. The City budgeted \$67,611 for General Administration for a total planning and administration cost of \$67,611 (20.00%). The balance of funds (\$270,445) will be allocated to the ADA ramp and sidewalk project which will principally benefit low- and moderate-income households in the amount of \$270,445 (100.00%).

CDBG Target Areas – Maps



CDBG Areas

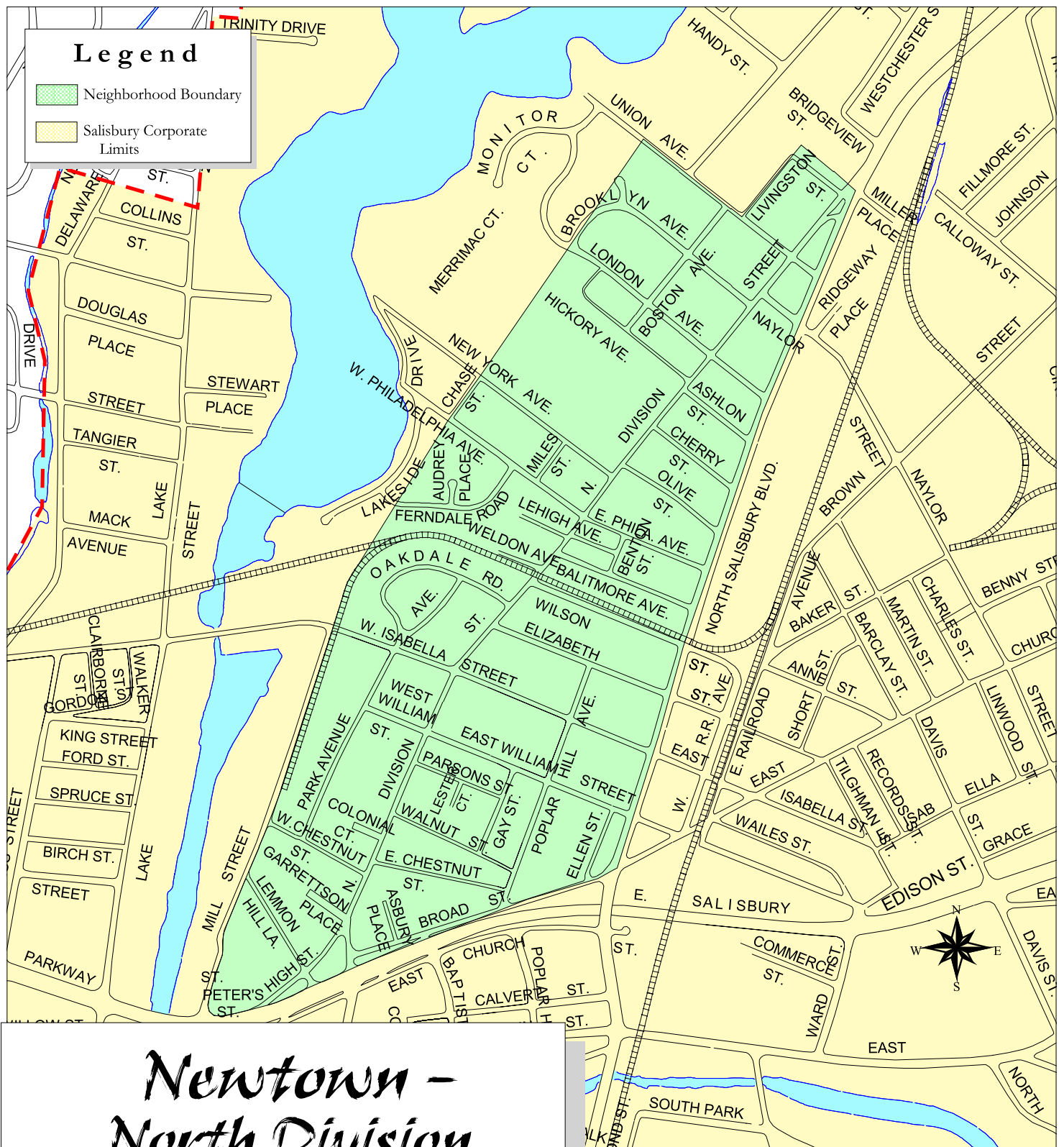
- Church Street/Doverdale
- Newtown/North Division Street
- North Camden
- Presidents/Princeton
- Westside



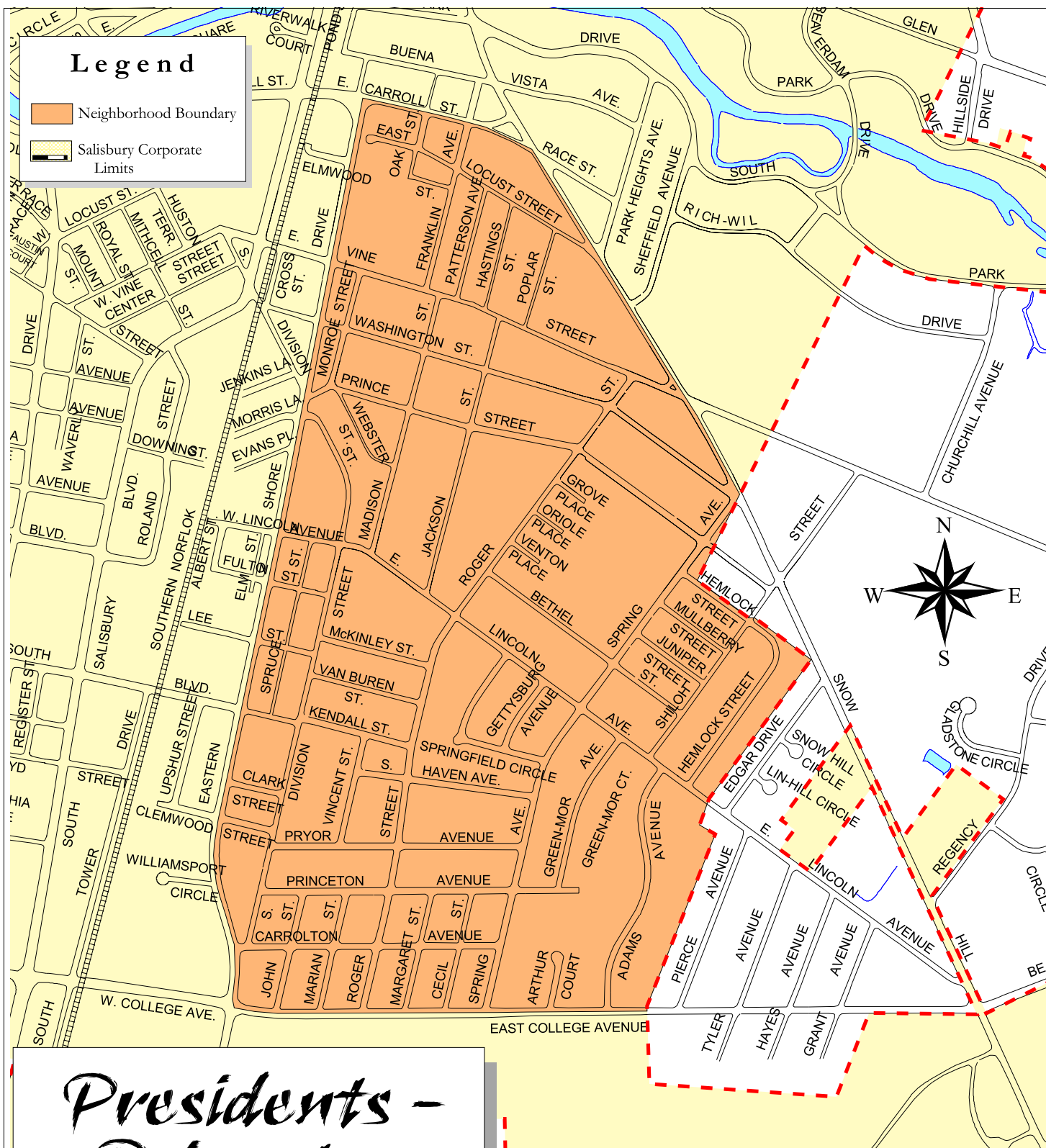
Eri Community Maps Contributors, City of Salisbury, VGIN, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc., METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA



CDBG target areas 2005.apr



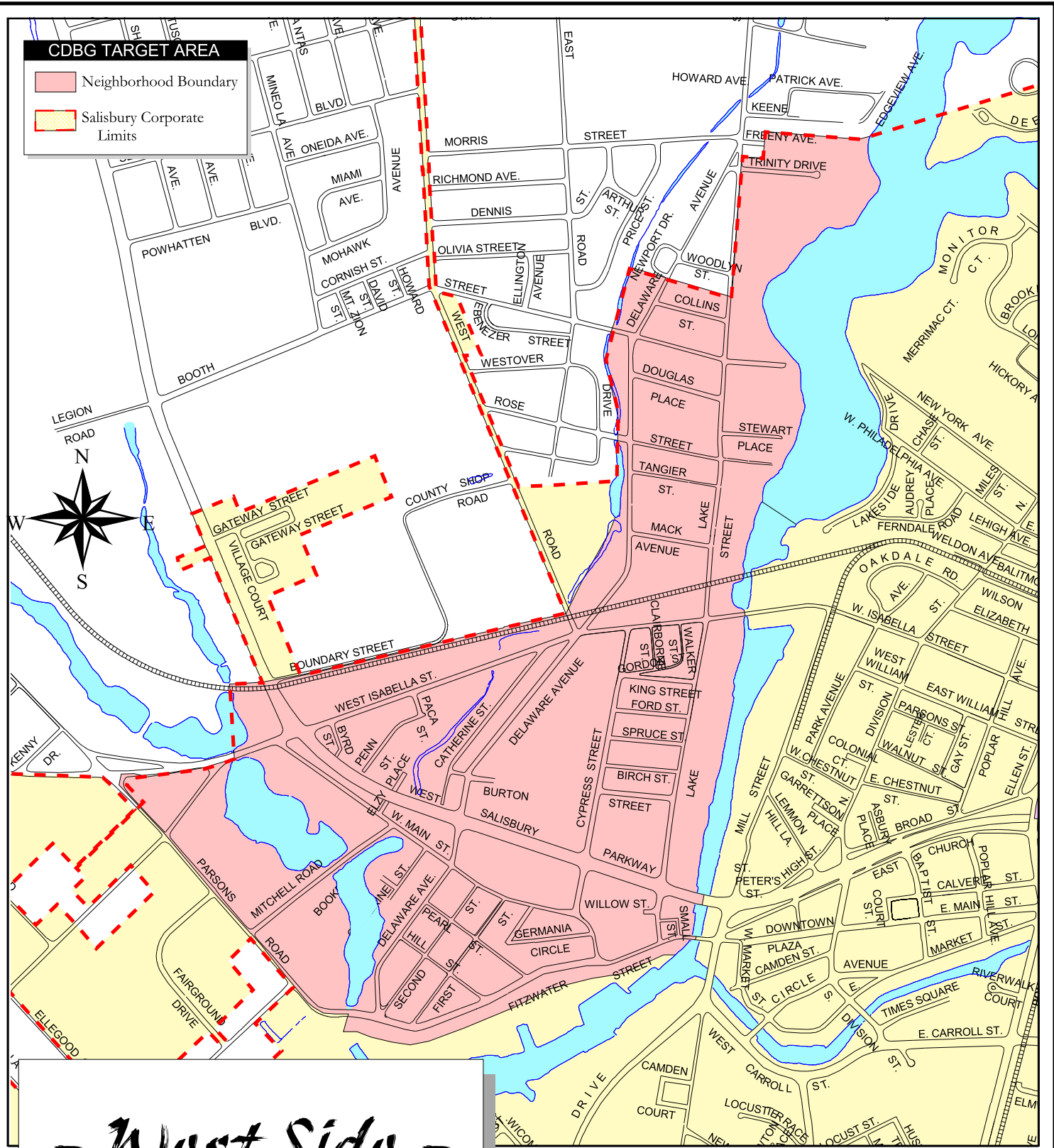
Salisbury / Wicomico Planning & Zoning
2/15/2005



*Presidents -
Princeton*

CDBG Target Areas





- West Side -

CDBG Target Areas



Homeless Information



PIT > MD-513 > 2024 > All Homeless Populations



Record Locked for Editing

The record is currently locked and cannot be modified.

Date of PIT Count: January 24, 2024

Save Record

Discard Changes

Type of Count Conducted This Year: Both sheltered and unsheltered



Youth Populations and Veteran Populations data are a subset of the All Homeless Populations data. Veterans and Youth Populations and Veteran Populations data should be included in the All Homeless Populations data section.

Adult & Child (at least one adult and one child)

Child Only

Adult Only (without children)

Totals

Persons in households with at least one adult and one child	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	18	8	1	27
Total Number of Persons (Adults & Children)	66	21	3	90
Number of Persons (under age 18)	44	13	2	59
Number of Persons (18 - 24)	2	2	0	4

Number of Persons (25 - 34)	<input type="text" value="6"/>	<input type="text" value="5"/>	<input type="text" value="1"/>	12
Number of Persons (35 - 44)	<input type="text" value="11"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	12
Number of Persons (45 - 54)	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	2
Number of Persons (55 - 64)	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
Number of Persons (65 and older)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Gender (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Woman (Girl if child)	<input type="text" value="40"/>	<input type="text" value="13"/>	<input type="text" value="1"/>	54
Man (Boy if child)	<input type="text" value="26"/>	<input type="text" value="8"/>	<input type="text" value="2"/>	36
Culturally Specific Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Transgender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Non-Binary	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Questioning	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Different Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0

More Than One Gender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Race (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
American Indian, Alaska Native, or Indigenous (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
American Indian, Alaska Native, or Indigenous & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Asian or Asian American (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Asian or Asian American & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Black, African American, or African (only)	<input type="text" value="53"/>	<input type="text" value="0"/>	<input type="text" value="3"/>	<input type="text" value="56"/>
Black, African American, or African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="21"/>	<input type="text" value="0"/>	<input type="text" value="21"/>
Hispanic/Latina/e/o (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Middle Eastern or North African (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Middle Eastern or North African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Native Hawaiian or Pacific Islander (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Native Hawaiian or Pacific Islander & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

White (only)	<input type="text" value="13"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	13
White & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial (all other)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Chronically Homeless	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	<input type="text" value="2"/>		<input type="text" value="1"/>	3
Total Number of Persons	<input type="text" value="9"/>		<input type="text" value="3"/>	12

Notes

0

Help

- The PIT count should be completed using unduplicated counts or statistically reliable estimates of homeless persons in sheltered and unsheltered locations on a single night during the last ten days of January 2023. **HUD requires that PIT counts be conducted in compliance with HUD counting standards and related methodology guidance.** [PIT Guides and Tools](#) are available on the HUD Exchange. CoCs that are considering performing their

➤ PIT > MD-513 > 2024 > All Homeless Populations

✖ Record Locked for Editing
The record is currently locked and cannot be modified.

Date of PIT Count: January 24, 2024

Save Record Discard Changes

Type of Count Conducted This Year: Both sheltered and unsheltered

ℹ Youth Populations and Veteran Populations data are a subset of the All Homeless Populations data. Veterans and Youth Populations and Veteran Populations data should be included in the All Homeless Populations data section.

Adult & Child (at least one adult and one child) Child Only Adult Only (without children) Totals

Persons in households with only children	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
Number of Persons (under age 18)	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
Gender	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		

Woman (Girl if child)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Man (Boy if child)	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
Culturally Specific Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Transgender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Non-Binary	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Questioning	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Different Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
More Than One Gender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0

Race	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
American Indian, Alaska Native, or Indigenous (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
American Indian, Alaska Native, or Indigenous & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Asian or Asian American (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Asian or Asian American & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0

Black, African American, or African (only)	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
Black, African American, or African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Hispanic/Latina/e/o (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Middle Eastern or North African (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Middle Eastern or North African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Native Hawaiian or Pacific Islander (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Native Hawaiian or Pacific Islander & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
White (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
White & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial (all other)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Persons	<input type="text" value="0"/>		<input type="text" value="0"/>	<input type="text" value="0"/>	0



PIT > MD-513 > 2024 > All Homeless Populations



Record Locked for Editing

The record is currently locked and cannot be modified.

Date of PIT Count: January 24, 2024

Save Record

Discard Changes

Type of Count Conducted This Year: Both sheltered and unsheltered



Youth Populations and Veteran Populations data are a subset of the All Homeless Populations data. Veterans and Youth Populations and Veteran Populations data should be included in the All Homeless Populations data section.

Adult & Child (at least one adult and one child)

Child Only

Adult Only (without children)

Totals

Persons in Households without children	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	149	6	0	29	184
Total Number of Persons (Adults)	149	6	0	29	184
Number of Persons (18 - 24)	12	0	0	0	12
Number of Persons (25 - 34)	16	2	0	3	21

Number of Persons (35 - 44)	<input type="text" value="26"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="5"/>	31
Number of Persons (45 - 54)	<input type="text" value="36"/>	<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="7"/>	46
Number of Persons (55 - 64)	<input type="text" value="46"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="12"/>	59
Number of Persons (65 and older)	<input type="text" value="13"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="2"/>	15
Gender	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Woman (Girl if child)	<input type="text" value="33"/>	<input type="text" value="4"/>	<input type="text" value="0"/>	<input type="text" value="8"/>	45
Man (Boy if child)	<input type="text" value="116"/>	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="21"/>	139
Culturally Specific Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Transgender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Non-Binary	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Questioning	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Different Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
More Than One Gender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0

Race	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
American Indian, Alaska Native, or Indigenous (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
American Indian, Alaska Native, or Indigenous & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Asian or Asian American (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Asian or Asian American & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Black, African American, or African (only)	<input type="text" value="83"/>	<input type="text" value="4"/>	<input type="text" value="0"/>	<input type="text" value="8"/>	95
Black, African American, or African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Hispanic/Latina/e/o (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Middle Eastern or North African (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Middle Eastern or North African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Native Hawaiian or Pacific Islander (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Native Hawaiian or Pacific Islander & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
White (only)	<input type="text" value="63"/>	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="21"/>	86

White & Hispanic/Latina/e/o	<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	3
Multi-Racial & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial (all other)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of persons	<input type="text" value="28"/>		<input type="text" value="0"/>	<input type="text" value="0"/>	28

Notes

0

Help

- The PIT count should be completed using unduplicated counts or statistically reliable estimates of homeless persons in sheltered and unsheltered locations on a single night during the last ten days of January 2023. **HUD requires that PIT counts be conducted in compliance with HUD counting standards and related methodology guidance.** [PIT Guides and Tools](#) are available on the HUD Exchange. CoCs that are considering performing their required PIT count outside of the last 10 days of January must request a PIT count date exception from HUD. No HUD permission or exception is required for CoCs to conduct supplemental PIT counts.
- Persons counted in permanent housing, permanent supportive housing and rapid re-housing should not be included in the PIT count of homeless persons reported to HUD.
- Persons counted in any location not listed on the Housing Inventory Count (HIC) should not be included in the PIT count of homeless persons reported to HUD (e.g. institutional settings, residential treatment facilities, doubled-up with family or friends).



PIT > MD-513 > 2024 > All Homeless Populations



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Date of PIT Count: January 24, 2024

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Type of Count Conducted This Year: Both sheltered and unsheltered



Youth Populations and Veteran Populations data are a subset of the All Homeless Populations data. Veterans and Youth Populations and Veteran Populations data should be included in the All Homeless Populations data section.

Adult & Child (at least one adult and one child)

Child Only

Adult Only (without children)

Totals

Total Households and Persons	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of HouseHolds	168	14	0	30	212
Total Number of Persons	216	27	0	32	275
Under18	0	0	0	0	0
18To24	0	0	0	0	0

25To34	0	0	0	0	0
35To44	0	0	0	0	0
45To54	0	0	0	0	0
55To64	0	0	0	0	0
65AndOlder	0	0	0	0	0
Gender	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	0	0	0	0	0
Male	0	0	0	0	0
DiAsMft	0	0	0	0	0
GenderQuest	0	0	0	0	0
Trans	0	0	0	0	0
Race	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
AmericanIndian	0	0	0	0	0
Asian	0	0	0	0	0
Black	0	0	0	0	0

NativeHawaiian	0	0	0	0	0
White	0	0	0	0	0
MultipleRace	0	0	0	0	0
Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of Persons	37		0	3	40

Help

- The PIT count should be completed using unduplicated counts or statistically reliable estimates of homeless persons in sheltered and unsheltered locations on a single night during the last ten days of January 2023. **HUD requires that PIT counts be conducted in compliance with HUD counting standards and related methodology guidance.** [PIT Guides and Tools](#) are available on the HUD Exchange. CoCs that are considering performing their required PIT count outside of the last 10 days of January must request a PIT count date exception from HUD. No HUD permission or exception is required for CoCs to conduct supplemental PIT counts.
- Persons counted in permanent housing, permanent supportive housing and rapid re-housing should not be included in the PIT count of homeless persons reported to HUD.
- Persons counted in any location not listed on the Housing Inventory Count (HIC) should not be included in the PIT count of homeless persons reported to HUD (e.g. institutional settings, residential treatment facilities, doubled-up with family or friends).
- The gender category “Gender Non-Conforming” is intended to represent people whose gender identity is not “male, female, or transgender,” and should not be used in the event that gender of a person is unknown. In the event gender is unknown, CoCs should use approved extrapolation techniques to ensure that the total number of persons listed under each category equal the total number of persons counted.
- It is important for CoCs to closely coordinate their HIC and PIT counts of sheltered homeless persons and report only those persons who are staying in emergency shelter, Safe Haven, or transitional housing beds/units identified on the HIC. The total number of persons reported in all emergency shelter, Safe Haven, and transitional housing projects on the HIC must match the total number of sheltered persons reported in the PIT Population tab in the HDX. Please refer to the 2019 HIC and PIT Data Collection Notice for additional information and instructions concerning HIC and PIT data collection.
- Youth Populations and Veteran Populations data is a subset of the All Homeless Populations data. Veterans and Youth Populations and Veteran Populations data should be included in the All Homeless Populations data section.

> PIT > MD-513 > 2024 > Youth Populations



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Date of PIT Count: January 24, 2024

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Discard Changes

Type of Count Conducted This Year: Both sheltered and unsheltered



Youth Populations and Veteran Populations data are a subset of the All Homeless Populations data. Veterans and Youth Populations and Veteran Populations data should be included in the All Homeless Populations data section.

Unaccompanied Youth Households

Parenting Youth Households

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Unaccompanied Youth Households	<input type="text" value="13"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	13
Total Number of Unaccompanied Youth	13	0	0	0	13
Number of Unaccompanied Children (under age 18)	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
Number of Unaccompanied Youth (age 18 to 24)	<input type="text" value="12"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	12

Gender (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Woman (Girl if child)	<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	5
Man (Boy if child)	<input type="text" value="8"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	8
Culturally Specific Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Transgender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Non-Binary	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Questioning	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Different Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
More Than One Gender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Race (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
American Indian, Alaska Native, or Indigenous (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
American Indian, Alaska Native, or Indigenous & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0

Asian or Asian American (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Asian or Asian American & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Black, African American, or African (only)	<input type="text" value="10"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	10
Black, African American, or African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Hispanic/Latina/e/o (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Middle Eastern or North African (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Middle Eastern or North African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Native Hawaiian or Pacific Islander (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Native Hawaiian or Pacific Islander & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
White (only)	<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	3
White & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial (all other)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0

Chronically Homeless	Sheltered			Unsheltered	Total
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	Emergency	Transitional	Safe Haven		
Total Number of Persons	1		0	0	1

Notes

0



Help

- Data reported in this table (unaccompanied youth) is a subset of unaccompanied youth and children from the following two tables under Homeless Populations.
 - **Persons in households without children** - The subset of data to include from this table are of persons who are single “youth” adults between 18 and 24.
 - **Persons in households with only children** - The subset of data to include from this table are persons who were under age 18 and living on their own.
- The gender category “Gender Non-Conforming” is intended to represent people whose gender identity is not “male, female, or transgender,” and should not be used in the event that gender of a person is unknown. In the event gender, ethnicity, race, or Chronically Homeless status is unknown, CoCs should use approved extrapolation techniques to ensure that the total number of persons listed under each category equal the total number of persons counted. See HUD [Point-in-Time Count Methodology Guide](#) and [Point-in-Time Count Implementation Tools](#) page on the HUD Exchange.
- CoCs must report data on persons in Youth Households, including the gender, race, and ethnicity for unaccompanied youth. Unaccompanied youth are persons under age 25 who are not presenting or sleeping in the same place as their parent or legal guardian or their own children. Unaccompanied youth are either a subset of households without children, if they are 18 to 24, or households with only children, if they are under 18.

> PIT > MD-513 > 2024 > Youth Populations



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Discard Changes

Type of Count Conducted This Year: Both sheltered and unsheltered



Youth Populations and Veteran Populations data are a subset of the All Homeless Populations data. Veterans and Youth Populations and Veteran Populations data should be included in the All Homeless Populations data section.

Unaccompanied Youth Households

Parenting Youth Households

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Parenting Youth Households	1	2	0	3
Total Number of Persons in Parenting Youth Households	4	5	0	9
Total Parenting Youth (youth parents only)	1	2	0	3
Total Children in Parenting Youth Households	3	3	0	6


Number of Parenting Youth (under age 18)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Children in Households With Parenting Youth Under Age 18 (children under age 18 with parents under 18)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Number of Parenting Youth (age 18 to 24)	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text" value="0"/>	3
Children in Households With Parenting Youth Age 18 to 24 (children under age 18 with parents age 18 to 24)	<input type="text" value="3"/>	<input type="text" value="3"/>	<input type="text" value="0"/>	6
Gender (youth parents only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Woman (Girl if child)	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text" value="0"/>	3
Man (Boy if child)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Culturally Specific Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Transgender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Non-Binary	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Questioning	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Different Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0

More Than One Gender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Race (youth parents only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
American Indian, Alaska Native, or Indigenous (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
American Indian, Alaska Native, or Indigenous & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Asian or Asian American (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Asian or Asian American & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Black, African American, or African (only)	<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="3"/>
Black, African American, or African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Hispanic/Latina/e/o (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Middle Eastern or North African (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Middle Eastern or North African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Native Hawaiian or Pacific Islander (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Native Hawaiian or Pacific Islander & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

White (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
White & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial (all other)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Chronically Homeless	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	<input type="text" value="0"/>		<input type="text" value="0"/>	0
Total Number of Persons	<input type="text" value="0"/>		<input type="text" value="0"/>	0

Notes

Notes

-  Help
- Data reported in this table (parenting youth) is a subset of youth and children from the following two tables under Homeless Populations.
 - Persons in households with at least one adult and one child** - The subset of data to include from this table are of persons between the age of 18 and 24 who have at least one child under age 18.

> PIT > MD-513 > 2024 > Veteran Populations



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Date of PIT Count: January 24, 2024

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Discard Changes

Type of Count Conducted This Year: Both sheltered and unsheltered



Youth Populations and Veteran Populations data are a subset of the All Homeless Populations data. Veterans and Youth Populations and Veteran Populations data should be included in the All Homeless Populations data section.

Adult & Child Veteran Households (at least one adult and one child)

Adult Only Veteran Households (without children)

Veteran Totals

Persons in Households with at least one Adult and one Child	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Total Number of Persons	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Total Number of Veterans	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Gender (veterans only)	Sheltered		Unsheltered	Total

	Emergency	Transitional		
Woman (Girl if child)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Man (Boy if child)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Culturally Specific Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Transgender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Non-Binary	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Questioning	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Different Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
More Than One Gender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Race (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
American Indian, Alaska Native, or Indigenous (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
American Indian, Alaska Native, or Indigenous & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Asian or Asian American (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0

Asian or Asian American & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Black, African American, or African (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Black, African American, or African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Hispanic/Latina/e/o (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Middle Eastern or North African (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Middle Eastern or North African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Native Hawaiian or Pacific Islander (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Native Hawaiian or Pacific Islander & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
White (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
White & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial (all other)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Chronically Homeless	Sheltered		Unsheltered	Total
	Emergency	Transitional		

Total Number of Households	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Total Number of Persons	<input type="text" value="0"/>	<input type="text" value="0"/>	0

Notes

Notes

Help

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PIT > MD-513 > 2024 > Veteran Populations



Record Locked for Editing

The record is currently locked and cannot be modified.

Date of PIT Count: January 24, 2024

Save Record

Discard Changes

Type of Count Conducted This Year: Both sheltered and unsheltered



Youth Populations and Veteran Populations data are a subset of the All Homeless Populations data. Veterans and Youth Populations and Veteran Populations data should be included in the All Homeless Populations data section.

Adult & Child Veteran Households (at least one adult and one child)

Adult Only Veteran Households (without children)

Veteran Totals

Persons in Households without Children	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	<input type="text" value="6"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="2"/>	8
Total Number of Persons	<input type="text" value="6"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="2"/>	8
Total Number of Veterans	<input type="text" value="6"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="2"/>	8
Gender (veterans only)	Sheltered			Unsheltered	Total

	Emergency	Transitional	Safe Haven		
Woman (Girl if child)	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
Man (Boy if child)	<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="2"/>	7
Culturally Specific Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Transgender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Non-Binary	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Questioning	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Different Identity	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
More Than One Gender	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Race (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
American Indian, Alaska Native, or Indigenous (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
American Indian, Alaska Native, or Indigenous & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Asian or Asian American (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0

Asian or Asian American & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Black, African American, or African (only)	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	2
Black, African American, or African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Hispanic/Latina/e/o (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Middle Eastern or North African (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Middle Eastern or North African & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Native Hawaiian or Pacific Islander (only)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Native Hawaiian or Pacific Islander & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
White (only)	<input type="text" value="4"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="2"/>	6
White & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial & Hispanic/Latina/e/o	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Multi-Racial (all other)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		

Total Number of persons

1

0

0

1

Notes

Notes

Help

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>

PIT > MD-513 > 2024 > Veteran Populations

×

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Date of PIT Count: January 24, 2024

Save Record

Discard Changes

Type of Count Conducted This Year: Both sheltered and unsheltered

i

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Adult & Child Veteran Households (at least one adult and one child)

Adult Only Veteran Households (without children)

Veteran Totals

Total Households and Persons	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	6	0	0	2	8
Total Number of Persons	6	0	0	2	8
Total Number of Veterans	6	0	0	2	8
Gender	Sheltered			Unsheltered	Total

	Emergency	Transitional	Safe Haven		
Female	0	0	0	0	0
Male	0	0	0	0	0
DiAsMft	0	0	0	0	0
GenderQuest	0	0	0	0	0
Trans	0	0	0	0	0
Race	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
AmericanIndian	0	0	0	0	0
Asian	0	0	0	0	0
Black	0	0	0	0	0
NativeHawaiian	0	0	0	0	0
White	0	0	0	0	0
MultipleRace	0	0	0	0	0
Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of Households	0	0	0	0	0

Help

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Submit questions or comments about the HDX 2.0 via [Ask A Question](#) (choose "HDX" as the topic)

U.S. Department of Housing and Urban Development | 451 7th Street S.W.,
 Washington, DC 20410



**Resolution Authorizing Submission
Of the 2025 CDBG Action Plan**

RESOLUTION NO. 3398

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO APPROVE THE CITY'S ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR CDBG PROGRAM YEAR 2025.

WHEREAS, the Maryland State Office of the U.S. Department of Housing & Urban Development (HUD) has determined that the City of Salisbury qualifies as an "entitlement community;" and

WHEREAS, the City of Salisbury is, therefore, entitled to receive Community Development Block Grant (CDBG) funds directly from HUD upon HUD's approval of the City's Annual Action Plan; and

WHEREAS, the Council of the City of Salisbury wishes for the City to receive this annual allotment of CDBG funds from HUD so that various community development projects may be completed.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The Mayor is hereby authorized to submit to HUD for review and approval, on behalf of the City of Salisbury, the 2025 CDBG Action Plan attached hereto and incorporated herein as **Exhibit A** (the "Annual Action Plan") and to execute all related assurances and certifications.

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Resolution shall be deemed independent of all other provisions herein.


Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Resolution shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Resolution shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove and the attached **Exhibit A** are incorporated into this section of the Resolution as if such recitals and **Exhibit A** were specifically set forth at length in this Section 4.

THE ABOVE RESOLUTION was introduced and read and passed at the regular meeting of the Council of the City of Salisbury held on this 12 day of May, 2025 and is to become effective immediately upon adoption.

ATTEST:


Julie A. English, City Clerk


D'Shawn M. Doughty, President
Salisbury City Council

Approved by me, this 15 day of May, 2025.


Randolph J. Taylor, Mayor

Citizen Participation – Documentation

**2025 CDBG ACTION PLAN
PUBLIC HEARINGS**

The City of Salisbury Community Development Block Grant (CDBG) 2025 Action Plan (draft) will be available for public review beginning on Friday, April 4, 2025. The Action Plan may be viewed on the City website (www.salisbury.md) under the Housing & Community Development Department (HCDD) - Community Development section.

The first Public Hearing on the City's CDBG program will be held on Tuesday, April 22, 2025 from 6:00 p.m. to 7:00 p.m. in the Council Chambers, Room 301 of the City/County Government Building. This hearing will allow citizens an opportunity to comment on the 2025 Action Plan and provide their views on the community development needs of the City of Salisbury. Based on PY 2024 allocations, the City estimates that it will receive a Federal Community Development Block Grant (CDBG) allocation from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$346,673 for PY 2025. The City proposes to fund the following activities: City of Salisbury ADA Compliant Sidewalk Ramps in the amount of - \$277,339; and CDBG Program Administration - in the amount of \$69,334. The City has not yet received its PY 2025 allocation from HUD. Upon receipt of the PY 2025 allocation, the actual activity budgets will be proportionally increased or decreased from the estimated funding levels to match actual allocation amounts. All interested persons are encouraged to attend.

The second CDBG Public Hearing will be held on Thursday, May 8, 2025 from 5:30 p.m. to 6:30 p.m. in the Council Chambers, Room 301 of the City/County Government Building. This hearing will provide citizens with a status report on the CDBG projects that are currently underway and those that have been completed in the last year. Residents will also have an opportunity to provide their views on the community development needs of the City of Salisbury. All interested persons are encouraged to attend.

Both hearings will be broadcast live on PAC-14 and then uploaded to You Tube for viewing.

The City will be accepting written comments on the 2025 Action Plan through 4:30 p.m. on Monday, May 5, 2025. All written comments should be emailed to jbynum@salisbury.md or mailed to the City of Salisbury, Finance Dept. - Grants Office, 425 N. Division Street, #103, Salisbury, Maryland 21801. For additional information you may contact the Grants Office at (410) 548-3110.

Jo Ellen Bynum, Grants Manager
Finance Dept. - Grants Office

4/4/2025

Public Hearing #1 – Minutes
2025 CDBG Action Plan
Overview of CDBG Action Plan Project
4/22/2025

Jo Ellen Bynum opened the public hearing at 6:00 p.m. by introducing herself as the City of Salisbury Grants Manager and then covered emergency safety procedures. would like to welcome you to the first public hearing

Ms. Bynum explained that the hearing is hearing #1 for the 2025 Community Development Block Grant (or CDBG) Program Year and was intended to cover the projects proposed for funding in the 2025 Action Plan. Ms. Bynum advised that the Action Plan is the City's application to the U.S. Dept. of Housing & Urban Development (or HUD) for its annual allotment of CDBG funds.

Ms. Bynum stated the draft of the City of Salisbury's 2025 CDBG Action Plan was made available for public review beginning on April 4, 2025 and may be viewed on the City's website under the Housing & Community Development Department – Community Development section at web address www.salisbury.md.

Ms. Bynum outlined the City's position as a CDBG entitlement jurisdiction and explained this means the City operates its own CDBG program, rather than applying for funds through the State of MD, and receives an annual allotment of CDBG funds directly from HUD which are administered according to HUD regulations.

Ms. Bynum provided an overview of the projects that are proposed to HUD for funding during the 2025 CDBG program year, which will run from July 1, 2025 to June 30, 2026.

Ms. Bynum advised the City has been informed by HUD that the PY 2025 allocations are expected to be released no later than mid-May. She is estimating the allocation will be at the same funding level as PY 2024, giving the City a projected allocation of \$346,673. The City will use 20% of this amount, or \$69,334, for administration of the CDBG program. The remainder of the award will be used to fund the following project:

1) Low-Mod Sidewalk Construction & Pedestrian Improvements

The City will expend \$277,339 to construct ADA accessibility ramps, sidewalks, crosswalks and signal lamps where none currently exist or are in disrepair, with first priority being to fund the installation of the ADA ramps.

This project will address one of the Community Development strategies outlined in the City of Salisbury's 5-Year Consolidated Plan: CD-1 Community Facilities and Infrastructure – Improve the City's public facilities and infrastructure through rehabilitation, reconstruction, and new construction.

Ms. Bynum concluded by noting that as no members of the public were in attendance in-person at the physical meeting she wished for interested parties to take advantage of the invitation to submit written comments either via email to her at jbynum@salisbury.md or by letter to the City of Salisbury, Finance Dept., 125 N. Division Street, Suite 103, Salisbury, MD 21801. Written comments and emails will be accepted on the 2025 Action Plan through 4:30 p.m. on Monday, May 5, 2025. Comments received will be incorporated into the Citizen Participation section of the PY 2025 Annual Action Plan.

The meeting was adjourned.

Public Hearing #2 – Minutes
Status of CDBG Projects That Are Currently Open or
Were Closed Within the Last Year
5/8/2025

Jo Ellen Bynum opened the public hearing at 5:30 p.m. with an introduction of herself as the grants manager and information on emergency safety procedures for exiting the meeting room.

Ms. Bynum explained the hearing's purpose was to provide a status report on open CDBG projects and CDBG projects closed within the last program year.

The following updates were given by program year of the initial funding award:

PY 2021 CDBG Projects:

Salisbury Neighborhood Housing Services – Homebuyer Assistance Grants.

This project concluded during PY 2024. All funds have been expended and a total of 10 low to moderate income households were assisted under this program.

City of Salisbury – Truitt Street Community Center - Rehab / Expansion

The interior build-out of the Community Center was completed and a grand opening was held in October 2024. The Boys and Girls Club is utilizing the new space to conduct program activities.

PY 2022 CDBG Projects:

City of Salisbury - Waterside Park Improvements

The Environmental Review Record was completed and an authorization to utilize grant funds was issued by HUD. A procurement for the design of restrooms and a pavilion was awarded in April 2025. The architect is 75% done with the design plan and bids will be solicited for a contractor for the construction phase upon the final design approval.

PY 2023 CDBG Projects:

City of Salisbury - Waterside Park Improvements

An amendment was approved in June 2024 to transfer funds from the original PY 2023 Sidewalk Repairs project to the Waterside Park project to prevent an anticipated funding shortfall based on the Department of Infrastructure and Development's project estimate. This will be a continuation of the PY 2022 Waterside Park restroom and pavilion project.

PY 2024 CDBG Projects:

Habitat for Humanity of Wicomico County – Critical Home Repairs

The first tier Environmental Review was completed and an authorization to utilize grant funds has been issued by HUD with the caveat that the second-tier environmental reviews shall be conducted and cleared on each individual property identified to be assisted under the program. A subrecipient agreement has been executed with the City and the non-profit has begun processing applications.

Salisbury Neighborhood Housing Services – Critical Home Repairs

The first tier Environmental Review was completed by the City and an authorization to utilize grant funds has been issued by HUD for this project. The non-profit will request second-tier environmental reviews from the City on each individual property they propose to assist under the program. Final execution of the sub-recipient agreement is currently underway.

Ms. Bynum concluded by noting that as no members of the public were in attendance in-person at the physical meeting she wished for interested parties to take advantage of the invitation to submit written comments or questions on the past year's projects to jbynum@salisbury.md or by letter to the City of Salisbury, Finance Dept., 125 N. Division Street, Suite 103, Salisbury, MD 21801.

The meeting was adjourned.

**SF 424, 424-B Forms
Non-State
Certifications**

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>		
* 3. Date Received: 05/14/25		4. Applicant Identifier: <input type="text"/>
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: B-25-MC-24-0015
State Use Only:		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Salisbury		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 52-6000806		* c. UEI: M2VTEB7MH7V9
d. Address:		
* Street1: 125 N. Division Street		
Street2: <input type="text"/>		
* City: Salisbury		
County/Parish: <input type="text"/>		
* State: MD: Maryland		
Province: <input type="text"/>		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 21801-5030		
e. Organizational Unit:		
Department Name: Office of the Mayor		Division Name: <input type="text"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms.		* First Name: Jo Ellen
Middle Name: <input type="text"/>		
* Last Name: Bynum		
Suffix: <input type="text"/>		
Title: Grants Manager		
Organizational Affiliation: City of Salisbury		
* Telephone Number: 410-548-3110, ext. 1125		Fax Number: <input type="text"/>
* Email: jbynum@salisbury.md		

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U.S. Department of Housing & Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG) Program

* 12. Funding Opportunity Number:

14.218

* Title:

Community Development Block Grant (CDBG) Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Program Year 2025 Annual Action Plan for the Community Development Block Grant (CDBG) Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="\$338,056"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="\$338,056"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

**Applicant and Recipient
Assurances and Certifications**

**U.S. Department of Housing
and Urban Development**

OMB Number: 2510-0017
Expiration Date: 1/31/2026

Instructions for the HUD 424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant: [Insert below the Name and title of the Authorized Representative, name of Organization and the date of signature]:

*Authorized Representative Name: Randolph J. Taylor

*Title: Mayor

*Applicant/Recipient Organization: City of Salisbury

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an

applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).

* Signature:

* Date: (mm/dd/yyyy):

5/14/25

Public Reporting Burden Statement: The public reporting burden for this collection of information is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 4176, Washington, DC 20410-5000. **Do not send completed HUD-424B forms to this address.** This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. The Department of Housing and Urban Development is authorized to collect this information under the authority cited in the Notice of Funding Opportunity for this grant program. The information collected provides assurances and certifications for legal requirements related to the administration of this grant program. HUD will use this information to ensure compliance of its grantees. This information is required to obtain the benefit sought in the grant program. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552).

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.



Signature of Authorized Official

5/14/25

Date

Mayor

Title City of Salisbury

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2025 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.


Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

Date

Mayor
Title City of Salisbury

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A
Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

N/A

Signature of Authorized Official

Date _____

Title _____

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

N/A

Date _____

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A
Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.