



SPECIAL LEGISLATIVE SESSION MEETING MINUTES OCTOBER 21, 2024

PUBLIC OFFICIALS PRESENT

Council President D'Shawn M. Doughty, Council Vice-President Angela M. Blake, Councilwoman April R. Jackson, Councilwoman Michele R. Gregory, Councilwoman Sharon C. Dashiell, Mayor Randy Taylor

STAFF IN ATTENDANCE

City Administrator Andy Kitzrow, Department of Infrastructure and Development Director Nick Voitiuc, Housing and Community Development Director Muir Boda, City Clerk Julie English, City Attorney Ashley Bosché

WELCOME/ANNOUNCEMENTS

The City Council convened in a Special Legislative Session on October 21, 2024 at 5:09 p.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street.

PROCLAMATIONS

Councilwoman Jackson presented the following proclamations:

- Breast Cancer Awareness Month – Women Supporting Women
- Domestic Violence Awareness Month – Oshun's Garden

PRESENTATION AND ADOPTION OF THE AGENDA

President Doughty presented the meeting agenda and called for a motion and a second to approve the agenda as presented. Ms. Blake motioned and Ms. Dashiell seconded. The vote was 5-0 to approve the legislative agenda. President Doughty called for a motion and a second to approve the amended legislative agenda adding a Consent Agenda. Ms. Gregory motioned and Ms. Jackson seconded. The vote was 5-0 to approve the amended legislative agenda.

CONSENT AGENDA

President Doughty called for a motion and a second to approve the consent agenda. Ms. Gregory moved and Ms. Blake seconded.

Ms. English presented the Consent Agenda, which consisted of the following items:

- **Resolution No. 3368** – approving the appointment of David Burt to the Sustainability Advisory Committee term ending October 2027
- **Resolution No. 3369** – approving the appointment of Steven Wackett to the Ethics Commission term ending October 2028

The consent agenda was passed by a vote of 5-0 in favor.

President Doughty acknowledged David Burt and Steven Wackett for serving in those capacities and looked forward to the contributions they would make.

ORDINANCES

City Attorney Ashley Bosché presented the following ordinances:

- **Ordinance No. 2892** – 2nd reading – approving a budget amendment of the FY2025 General Fund Budget to appropriate funds to the Salisbury Fire Department’s Operating Budget

Ordinance No. 2892 was approved for second reading on a motion and second by Ms. Blake and Ms. Gregory, respectively. The vote was 5-0 in favor.

- **Ordinance No. 2893** – 2nd reading – to add new fees to FY 2025 and thereafter unless and until subsequently revised or changed

Ordinance No. 2893 was approved for second reading on a motion and second by Ms. Jackson and Ms. Dashiell, respectively. The vote was 5-0 in favor.

- **Ordinance No. 2894** – 2nd reading – approving a budget amendment of the FY2025 General Fund Budget and Parking Fund Budget and authorizing the Mayor to amend the authorized positions included in the FY25 General Fund Budget and Parking Fund Budget

Ordinance No. 2894 was approved on a motion and second by Ms. Jackson and Ms. Gregory, respectively. The vote for second reading was 5-0 in favor.

- **Ordinance No. 2895** – 2nd reading – amending Subchapter 10.04.040, entitled “Enforcement Officers,” of the Salisbury City Code to clarify which city personnel are authorized to act as enforcement officers

Ordinance No. 2895 was approved on a motion and second by Ms. Jackson and Ms. Blake, respectively. The vote was 5-0 in favor for second reading.

- **Ordinance No. 2896** – 2nd reading – to approve a budget amendment of the FY25 General Fund Budget to appropriate funds received from the Blue Heron Agility Association of Delaware in the amount of \$4,000

Ordinance No. 2896 was approved on a motion and second by Ms. Jackson and Ms. Gregory, respectively. The vote for second reading was 5-0 in favor.

- **Ordinance No. 2897** – 1st reading – amending Title 8 of the Salisbury City Code, entitles “Health and Safety,” to allow for electronic communication as an option for warning letters for municipal code violation notices

Ordinance No. 2897 was approved for first reading on a motion and second by Ms. Blake and Ms. Gregory, respectively. The vote was 5-0 in favor.

- **Ordinance No. 2898** – 1st reading – approving an amendment of the City’s budget to accept and appropriate donated funds from the Salisbury Zoo Commission, Inc. for the completion of the Andean Bear Exhibit Design Phase

Ordinance No. 2898 was approved for first reading on a motion and second by Ms. Blake and Ms. Gregory, respectively. The vote was 5-0 in favor.

- **Ordinance No. 2899** – 1st reading – to amend chapter 12.20 – Chesapeake Bay Critical Area Overlay District – of the Salisbury Municipal Code to reflect changes to the Natural Resources Article of the Maryland Annotated Code and to adopt a Critical Area District Map

Ordinance No. 2899 was approved for first reading on a motion and second by Ms. Jackson and Ms. Gregory, respectively. The vote was 5-0 in favor.

PUBLIC COMMENTS

- Speaker #1 had concerns about the road conditions in Schumaker Manor. She hoped the city would address those concerns and that their roads would be fixed with their tax dollars.
- Speaker #2 echoed the comments from Speaker #1.
- Speaker #3 agreed with Speaker #1 and Speaker #2.
- Speaker #4 was not in favor of the Here is Home Incentive Program because it did not include affordable housing.
- Speaker #5 explained that Lot 15 was where her staff and tenants parked. She was not in favor of the parking lot being taken away for development.

ADMINISTRATION COMMENTS

Mr. Kitzrow mentioned the fun of the Halloween Happenings events. He thanked Mayor Taylor and President Doughty for participating in the fundraiser at 3rd Friday. He invited everyone to attend the upcoming Wild Vibes event.

Mayor Taylor hoped to get a dialogue going about the parking lots. He invited everyone to attend the American Legion Post 64 event over the weekend to support veterans.

COUNCIL COMMENTS

Ms. Dashiell commended Mr. Swiger and the Art, Business & Culture department for their work with Halloween Happenings. She shared information about an upcoming sensory event at the zoo. Ms. Dashiell added that she was part of the Town Gown Committee and shared things going on at Salisbury University. She mentioned that Healing Hands and Hearts Homeless Shelter was always accepting donations and support.

Ms. Gregory thanked everyone for all the well wishes while her son was still in the hospital and asked for patience as she navigated during this time.

Ms. Jackson reiterated the importance of Domestic Violence Awareness Month. She also invited everyone to the Trunk or Treat in her district at the VFW, and a separate adult costume party the same week. She also advertised a senior Christmas event put on by the Salisbury Advisory.

Ms. Blake asked administration to keep Schumaker Manor on their radar regarding their roads. She also encouraged people not to litter and to keep the roads clean. As always, she asked everyone to donate blood and plasma and to consider being an organ donor.

President Doughty mentioned District 2 would be getting a Starbucks. He also mentioned that development on Dagsboro Road went through its final plan review and would begin construction. He thanked everyone for the birthday wishes. He mentioned he had attended a meeting to revitalize the city parks. He concluded by reassuring everyone that council takes them seriously and that conversations were happening. Focus was placed on the bigger items such as homelessness and housing.

ADJOURNMENT

With no further business to discuss, the Special Legislative Session adjourned at 6:14 p.m.


City Clerk

A handwritten signature in black ink, appearing to be "D. Smith", written over a horizontal line.

Council President