



LEGISLATIVE SESSION MEETING MINUTES OCTOBER 14, 2024

PUBLIC OFFICIALS PRESENT

Council President D'Shawn M. Doughty, Vice President Angela M. Blake, Councilwoman April R. Jackson (Zoom), Councilwoman Sharon C. Dashiell, Mayor Randy Taylor

PUBLIC OFFICIALS ABSENT

Councilwoman Michele R. Gregory

STAFF IN ATTENDANCE

City Administrator Andy Kitzrow, Procurement Director Jennifer Miller, City Clerk Julie English, City Attorney Ashley Bosché

WELCOME/ANNOUNCEMENTS/PLEDGE TO THE FLAG

The City Council convened in Legislative Session on October 14, 2024 at 6:00 p.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street. After reviewing the emergency exit instructions, President Doughty asked everyone to stand for the Pledge of Allegiance.

INVOCATION

Pastor Greg Morris from the Parkway Church of God was called forward to provide the Invocation.

PROCLAMATIONS

Mayor Taylor and Council President D'Shawn Doughty presented proclamations for Fire Prevention Month.

Mayor Taylor presented a proclamation for National Code Compliance Month.

PRESENTATION AND ADOPTION OF THE AGENDA

President Doughty presented the meeting agenda and called for a motion and a second to approve the agenda as presented. Ms. Jackson motioned and Ms. Dashiell seconded. The vote was 4-0 to approve the legislative agenda.

President Doughty entertained a motion to amend the legislative agenda to strike Resolution No. 3366. Ms. Dashiell motioned and Ms. Blake seconded. The vote was 4-0.

CONSENT AGENDA

President Doughty entertained a motion to approve the consent agenda. Ms. Dashiell motioned and Ms. Blake seconded.

Ms. English presented the following item on the consent agenda:

- **Resolution 3367** – to appoint Juan Zelaya to the Humans Rights Advisory Committee for term ending October 2026

The consent agenda was approved by council with a vote of 4-0.

AWARD OF BIDS

President Doughty entertained a motion and a second to approve the Award of Bids and Declaration of Surplus. Ms. Blake motioned and Ms. Dashiell seconded.

Ms. Miller presented the following items for the Award of Bids:

- ITB 25-105 Dump Truck w/ Front Plow and Spreader \$323,482.00
- ITB A-25-103 Citywide Concrete Placement and Repair \$283,840.00
- ITB A-25-109 Automated Speed Enforcement System \$251,928.00 (1 year. est.)
- RFP A-25-105 Capital Lease Master Agreement \$114,936.07 (7-year interest)
- RFP A-25-120 Genie Boom Lift \$106,946

DECLARATION OF SURPLUS

Ms. Miller presented the following items for the Declaration of Surplus:

- Salisbury Fire Department – Extrication equipment and boat motor
- Salisbury Police Department – 9 vehicles; handguns and ammunition
- Department of Waterworks- 2004 Modular Office Trailer

Council had no questions. The vote was 4-0 in favor.

PUBLIC HEARING

- **Ordinance No. 2881** – 2nd reading – to authorize the operation of a cannabis dispensary at 733 South Salisbury Boulevard in the General Commercial District as required by Section 17.36.040 of the Salisbury Municipal Code

President Doughty asked for a motion and second for Ordinance No. 2881. Ms. Blake motioned and Ms. Dashiell seconded.

Ms. Bosché presented the ordinance.

President Doughty directed anyone wishing to comment during the public hearing to stand and be sworn in by the City Clerk. No members of the public were sworn in.

President Doughty opened the public hearing at 6:31 p.m. Having no public comments on the ordinance, the public hearing was closed at 6:31 p.m.

The vote was 4-0 to approve Ordinance No. 2881 for second reading.

ORDINANCES

- **Ordinance No. 2891** - 2nd reading – authorizing the Mayor to enter into a contract with the Maryland State Arts Council for the purpose of accepting grant funds in the amount of \$41,002 and to approve a budget amendment to the Grant Fund to appropriate these funds for expenses associated with the Maryland Folk Festival

Ms. Blake motioned and Ms. Jackson seconded, and the vote was 4-0 to approve Ordinance No. 2891 for second reading.

- **Ordinance No. 2892**- 1st reading – approving a budget amendment of the FY2025 General Fund Budget to appropriate funds to the Salisbury Fire Department’s Operating Budget

Ms. Dashiell motioned and Ms. Blake seconded, and the vote was 4-0 to approve Ordinance No. 2892 for first reading.

- **Ordinance No. 2893**- 1st reading – to add new fees to the FY 2025 and thereafter unless and until subsequently revised or changed

Ms. Dashiell motioned and Ms. Blake seconded, and the vote was 4-0 to approve Ordinance No. 2893 for first reading.

- **Ordinance No. 2894**- 1st reading – approving a budget amendment of the FY2025 General Fund Budget and Parking Fund Budget and authorizing the Mayor to amend the authorized positions included in the FY25 General Fund Budget and Parking Fund Budget

Ms. Jackson motioned and Ms. Dashiell seconded, and the vote was 4-0 to approve Ordinance No. 2894 for first reading.

- **Ordinance No. 2895**- 1st reading – amending Subchapter 10.04.040, entitled “Enforcement Officers”, of the Salisbury City Code to clarify which city personnel are authorized to act as enforcement officers

Ms. Jackson motioned and Ms. Dashiell seconded, and the vote was 4-0 to approve Ordinance No. 2895 for first reading.

- **Ordinance No. 2896**- to approve a budget amendment of the FY25 General Fund Budget to appropriate funds received from the Blue Heron Agility Association of Delaware in the amount of \$4,000

Ms. Jackson motioned and Ms. Dashiell seconded, and the vote was 4-0 to approve Ordinance No. 2896 for first reading.

PUBLIC COMMENTS

The following public comments were made:

- Speaker #1 spoke on an incident that happened outside of the library. She hoped the city would install railing around the Riverwalk to prevent further accidents.
- Speaker #2 was concerned about the fees and the potential closing of the park for an extended amount of time due to Ordinance No. 2893. He did not agree with the comparison between Sussex County and Wicomico County in the Greater Salisbury Committee Housing Task Force Report. He felt the city needed more affordable housing.
- Speaker #3 echoed Speaker #1’s comments. She stated that Anne Street Village was a two-year transitional solution but was not a long-term solution for the homeless population. She agreed that the city needed affordable housing for these individuals.
- Speaker #4 believed that new development would bring more parking issues and she hoped they would reconsider the development in the parking lots across from her business.
- Speaker #5 supported the library moving to the space previously occupied by the Ward Museum but added that the public should have a say in what happens to the public library.

ADMINISTRATION COMMENTS

Mr. Kitzrow thanked the first responders who reported to the accident by the Riverwalk. He agreed that the city could do more to better serve our homeless community. He acknowledged

the open house held earlier in the evening at the Truitt Street Community Center, which was hosted by the Boys and Girls Club. He advertised for 3rd Friday, Halloween Happenings at the zoo, and the Wild Vibes Festival.

Mayor Taylor gave a shout out to Rachel Manning, George Wilkerson, and Tom Stevenson regarding the Truitt Community Center. He mentioned the wash out on Isabella Street and thanked the Infrastructure and Development Director Nick Voitiuc and the Field Operations team for getting the road restored quickly. He advertised that he and President Doughty would be partaking in a fundraiser for Women Supporting Women at the upcoming 3rd Friday event.

COUNCIL COMMENTS

Ms. Jackson reminded everyone that Covid was still going around. She encouraged everyone to attend the Trunk or Treat event at the VFW in her district. She also advertised a senior event in December that the Salisbury Advisory hosts. She encouraged everyone to attend and support their efforts.

Ms. Dashiell encouraged everyone to go to YouTube and watch Pac 14's Year in Review. She added that they had their upcoming 25th Anniversary Celebration and encouraged people to attend. She attended Salisbury University's groundbreaking for Blackwell Hall as well as the groundbreaking at the Salisbury Airport for the extension of their runway.

Ms. Blake asked that someone go out in the next week to assess the Riverwalk area. As always, she encouraged everyone to donate blood and plasma, and to become an organ donor.

President Doughty reiterated that the Riverwalk area needed to be revisited. He also mentioned an incident that occurred earlier in the day where a pedestrian got struck and encouraged everyone when talking about bike lanes to be mindful about their thoughts and words. He mentioned he would be participating in the Women Supporting Women Fundraiser event at 3rd Friday and encouraged everyone to come out. Lastly, he reminded everyone that there would not be a meeting on October 28th.

ADJOURNMENT

With no further business to discuss, the Legislative Session adjourned at 6:39 p.m.



City Clerk



Council President