



**(BPAC) Bicycle & Pedestrian Advisory Committee
Meeting Minutes**

JANUARY 9, 2025

5:30 PM – Meeting commences

Attendees: Vanessa Junkin (Member); Edwin Linderkamp (Member); Alex McRae (Member); Mary Buffington (Member); Elise Trelegan (Guest; Green Team); Nick Voitiuc (City); Saujanya Guragain (City)

- The committee discussed the previous meeting minutes (dated November 26) and provided approval.
- The group discussed the election/reinstatement of the committee Chair and Vice Chair, as well as the advertisement/notice for the election in the next meeting.
- The responsibility for preparing the meeting agenda and acting in a leading role was identified as a topic to be discussed in future meetings.
- Possible changes in the committee members were discussed. Vanessa stated that she is looking to step down at the end of her current term. Edwin is interested in reappointment following the expiration of his term. Possible changes related to Sandy stepping down in the event of a longer absence and the appointment of Saraleigh (pending confirmation of her interest) were discussed. Mary shared that she would like to see more community involvement in the committee/meetings. Elise suggested a possible increase in the number of committee members. The group expressed concern regarding the requirement that all committee members be city residents and suggested revisiting this requirement.
- The committee discussed potential changes to the time schedule of the monthly meetings to facilitate the participation of council members. Nick said he would follow up with Angela regarding this matter.
- The group discussed ways to improve public participation in meetings. Sharing the meeting agenda and other details on various platforms was presented as one of the action plans.
- Nick reviewed the roles and responsibilities of the committee, which include providing council with advice on the development of regulations or policies pertaining to cyclists and pedestrians, reviewing the annual Capital Improvement Plan (CIP) and providing recommendations, preparing an annual report outlining the current effectiveness of plans, engaging in community outreach and education, and acting as a resource to interact with pertinent stakeholders related to specific projects and planning for cycling and walking in Salisbury.



City of Salisbury

- Nick reminded the committee to review previous CIPs to understand the City's position on this topic.
- The group discussed revisiting the Bicycle Friendly Award (The League of American Bicyclists) in future meetings. The committee also shared their past involvement in the application for Bicycle Friendly Community status and stakeholder meetings (held at Salisbury University) in evaluating the transportation plan.
- The committee discussed the annual report. The end of the fiscal year was suggested as an appropriate time for reporting.
- The group discussed community outreach and the utilization of the BPAC budget. Past public outreach efforts at the Third Friday events were shared, with the group recalling low turnout. Distribution of bicycle lights, bells, reflective gear, reflective wristbands/ankle bands, and reflective pet leashes were brainstormed as future actions for such events. Elise suggested the provision of bike valet service.
- Alex stated that participation in community-building activities like "National Night Out" would help promote awareness and solidarity for the cause.
- Possible outreach education at schools and colleges was discussed. Alex shared a previous idea of organizing training classes for the public, tutored by a bicycle instructor.
- Elise stated that she is working on a survey to understand people's modes of transportation to and from the downtown area. The committee shared contact information for folks that could help her in this matter.
- Elise and Nick listed "Move SBY" as a topic for future meetings, particularly regarding its integration into the Comprehensive Plan.
- Edwin emphasized the importance of construction based on actual survey data, stating that community-need-based projects and the built environment should be topics of high priority for discussion. Nick presented Matt's idea of prototyping on a small scale before implementing large-scale projects.
- Edwin shared that he will be taking part in a national radio program and asked for suggestions of useful pedestrian and bicycle-related topics to share on the program.

6:30 PM- Meeting Adjourned