



DEPARTMENT OF

FIELD OPERATIONS

Field Operations Tech- Traffic

Salary: \$36,252-\$43,177

Type: Full Time

Benefits: Full Benefits

Date Posted: 12/16/2024

About Field Operations

The Department of Field Operations is comprised of nine teams and 50+ full time employees. These teams include Events, Fleet, Marina, Parking, Parks, Sanitations, Signals and Lighting, Special Projects, and Streets. Commonly known as Public Works in many jurisdictions, this department is tasked with ensuring Salisbury is welcoming and inviting to residents and visitors alike.

Profile

The Field Ops Tech I primarily performs semi-skilled and skilled manual work functions such as pavement repairs, cleaning of storm sewers and inlets, the set-up of work zone traffic control and assisting with special events. Activities include but are not limited to maintenance and repair of buildings, equipment, municipal streets and parks. The Traffic division is primarily responsible for repair, replacement and installation of roadway signs, streetlights and traffic signals. Candidate must be able to operate various types of equipment, specialty tools, machinery and commercial vehicles safely.

Preferred Education

High school diploma or equivalent required
Experience with wiring and basic electrical knowledge preferred

Preferred Experience

At least two years of experience performing general construction work.

Requirements/Certifications

Valid driver's license.
Must be able to obtain Class B license within one year.

How to Apply

- 1 Visit salisbury.md/apply
- 2 Submit City application, cover letter, and resume

Studies have shown that women and people of color are less likely to apply for jobs unless they believe they can perform every job description task. We are most interested in finding the best candidate for the job, and that candidate may come from a less traditional background. The City may consider an equivalent combination of knowledge, skills, education, and experience to meet minimum qualifications. If you are interested in applying, we encourage you to think broadly about your background and skill set for the role.

Jobs will be posted for a minimum of 2 weeks.

City of Salisbury, MD
Classification Description

Classification: Field Ops Tech
Grade: 2
Department: Field Operations-Parks, Sanitation, Streets/Traffic
FLSA Status: NE
Date: 2024

Position Profile: The Field Ops Tech, under the general supervision of the applicable Division's Supervisor, is responsible for providing operational support for the various divisions within the Department of Field Operations. This position is required to respond to after-hour calls on nights, weekends and holidays.

Duties and Responsibilities

Administration/ Task completion: Holds self-accountable for assigned responsibilities; sees tasks through to completion in a timely manner.

Skills Proficiency/Strategic Planning: Skillful in use of tools, hardware, software, and equipment.

- Performs various standard tasks using manual and powered equipment including, but not limited to: drills, power saws, shovels, rakes, mowers, string trimmers, wheel barrows, tampers, compressors, chippers, jackhammers and tractors.
- Drives and operates various vehicles, including but not limited to: light to medium duty trucks, dump trucks, Sanitation trucks, Recycling trucks, Street Sweepers, backhoes and receives training in the operation and care of vehicles and equipment.
- The Traffic division is primarily responsible for repair, replacement and installation of roadway signs, streetlights and traffic signals.
- Assist with special events, including set up and tear down of equipment, traffic control and site clean-up.
- Keeps the supervisor informed of unusual or detrimental conditions, including equipment malfunctions and process problems.
- Performs other Departmental duties as assigned (and as applicable).

Leadership/Role Model: Acts a role model and peer leader among teammates and colleagues.

- Leads and instructs others in the performance of semi-skilled and skilled labor tasks associated with maintenance and repair of vehicles and equipment.
- Ability to work independently and complete daily activities according to work schedules.

Stewardship/Resources: Safeguards equipment, supplies and materials.

- Act as a representative of City of Salisbury to the public.
- Ability to accurately read and interpret safety rules, operating and maintenance instructions and procedure manuals.
- Cleans, organizes and maintains facilities, tools and equipment as necessary.

Development/Professional Development: Participate in opportunities to earn or maintain professional credentials and certifications.

- Ability to work with team members in a manner conducive to full performance and high morale.
- Continue to attend relevant meetings and trainings.

Performance Expectations

- **Communication:** Articulates thoughts and ideas clearly and effectively to exchange information. Listens to others and provides useful feedback.
- **Work Ethic:** Demonstrates personal accountability, effective work habits, integrity and ethical behavior.
- **Teamwork:** Works well as a part of a team through respectful and collaborative relationships with colleagues, customers, affiliates and stakeholder groups.
- **Problem Solving:** Improves, designs, refines, finds and invents criteria to combine in order to resolve problems. This combines creative and critical thinking.
- **Initiative:** Determines what needs to be done and acts on it. Takes charge before others do and/or without being instructed.

Education and Experience

- High School diploma or GED
- Six months experience with vehicular or equipment repair and maintenance or equivalent training.
- Valid Driver's License
- Class B Learner's Permit or License or ability to obtain license within 12 months of hire (within applicable Departmental Division).

Physical Requirements

Work requires occasional physical effort in the handling of materials up to 80 pounds and/or standing or walking 60% ± of the time. The work involves risks or discomforts which require special safety precautions, e.g., working around moving parts, heavy equipment, vehicular traffic, machines, or chemical substances, etc. and observance of traffic signals when driving. May require working in adverse weather conditions.

The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job.
Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.