



City of Salisbury  
ETHICS COMMISSION  
MEETING MINUTES  
March 5, 2024

Commission Members Present

Neill Carey  
Anthony Sarbanes  
Timothy Stock

In Attendance

Ashley Bosche, *City Attorney*  
Jessie Turner, *Mayor's Office*  
Kim Nichols, *City Clerk*  
Julie English, *Assistant City Clerk*  
Shane Kidwell, *Mayor's Office Intern*  
Members of the public

The Ethics Commission met at 10:00 am in the HQ Conference Room

The meeting was called to order at 10:02 am.

Review and Approval of February 8, 2024 Minutes

- N.C. motioned, and T.S. seconded a motion to approve the Ethics Commission meeting minutes from January 8, 2024. The minutes were approved unanimously.

Review of Disclosure Forms

- A.B. recommended creating a policy on the review of disclosure forms. J.T. and the Clerk's Office will work on this.
- The Commission reviewed Elected Official, City Employee, and Boards & Commission member disclosure forms and found no concerns.

Application Discussion

- The Commission reviewed an application submitted for Ethics Commission appointment. N.C. motioned and T.S. seconded to move the application on to the Mayor for review. All agreed.

Discussion on Advisory Opinion 2024-01

- T.S. read the draft opinion out loud and asked if any changes needed to be made.
- D.L. from the Fire Department shared some additional information regarding the opinion.

- The Commission discussed additions to the Analysis, and A.B. will prepare a second draft for review at the next Commission meeting.

Public Comment

- A member of the public thanked the Commission for the consideration of his application to become a member of the Ethics Commission.

Next Commission Meeting

- The next Ethics Commission meeting will be held Thursday, March 14<sup>th</sup> at 9:00 am in the Salisbury Headquarters Conference Room.

The meeting was adjourned at 11:17 am.

Minutes Recorded By: Jessie Turner, *Mayor's Office*