



**LEGISLATIVE SESSION  
MEETING MINUTES  
AUGUST 12, 2024**

**PUBLIC OFFICIALS PRESENT**

Council President D'Shawn M. Doughty, Council Vice-President Angela M. Blake, Councilwoman April R. Jackson, Councilwoman Michele R. Gregory, Councilwoman Sharon C. Dashiell

**STAFF IN ATTENDANCE**

City Administrator Andy Kitzrow, Procurement Director Jennifer Miller, City Clerk Julie English, City Attorney Ashley Bosché

**WELCOME/ANNOUNCEMENTS/PLEDGE TO THE FLAG**

The City Council convened in Legislative Session on August 12, 2024 at 6:00 p.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street. After reviewing the emergency exit instructions, President Doughty asked everyone to stand for the Pledge of Allegiance.

**MOMENT OF SILENCE**

President Doughty then called for a moment of silence in remembrance of the two 10-year-olds – Demi Leigh Jones and Tyron Colbert, Jr. – who had lost their lives in the last week and a half.

**INVOCATION**

Pastor T.J. Smith from the Parkway Church of God was called forward to provide the Invocation.

**OATHS OF OFFICE** – presented by Clerk of the Circuit Court James McAllister

President Doughty turned the meeting over to the Clerk of the Circuit Court James McAllister to administer the Oaths of Office to four new City of Salisbury Directors: Finance Director Sandra Green, Information Services Director Steve Dickerson, Infrastructure and Development Director Nicholas Voitiuc, and Clerk's Office Director Julie English, respectively.

## **PRESENTATION AND ADOPTION OF THE AGENDA**

President Doughty presented the meeting agenda and called for a motion and a second to approve the agenda as presented. Ms. Jackson motioned and Ms. Blake seconded. The vote was 5-0 to approve the legislative agenda.

### **CONSENT AGENDA** – presented by City Clerk Julie English

The Consent Agenda consisted of the following items:

- July 15, 2024 Work Session minutes
- July 20, 2024 Goal Setting Session minutes
- July 22, 2024 Legislative Session minutes
- July 22, 2024 Closed Session minutes
- **Resolution No. 3357** – appointment of Daniel McBride to the Human Rights Advisory Committee term ending August 2026
- **Resolution No. 3358** – appointment of Natalie Saint-Phard to the Human Rights Advisory Committee term ending August 2026
- **Resolution No. 3359** – appointment of Boni Rychener to the TRUTH Committee term ending August 2027
- **Resolution No. 3360** – appointment of Shanda Ward to the Disability Advisory Committee term ending August 2027
- **Resolution No. 3361** – appointment of Brandon Theriot to the Disability Advisory Committee term ending August 2027

The Consent Agenda was unanimously approved on a motion and second by Ms. Gregory and Ms. Dashiell, respectively.

President Doughty thanked all those appointed to Boards and Commissions for serving in that capacity and acknowledged those who were in attendance.

### **TIER 6 CHANGE ORDER** – presented by Procurement Director Jennifer Miller

- RFP 21-107 Paleo WTP Filter Replacement – CO#1

Procurement Director Jennifer Miller brought forth Change Order #1 for approval. She explained that the change order was needed for the purpose of designing a larger building to include a granular activated carbon filtration system for PFAS removal and the relocation of the backwash basins. The cost of the change order was \$432,000.00, changing the total contract value to \$728,737.

Council unanimously approved the Tier 6 Change Order on a motion by Ms. Blake and a second by Ms. Jackson.

**RESOLUTION** – presented by City Administrator Andy Kitzrow

- **Resolution No. 3362** – to authorize the Mayor to accept the donation of real property located at 307R Delaware Ave, Salisbury, Maryland 21801 from Robert Dale Dashiell, Jr. and Charles T. Capute, Co-trustees of the Twilley Non-exempt Residual Trust U/W

Resolution No. 3362 was unanimously approved on a motion and second by Ms. Jackson and Ms. Dashiell, respectively.

**ORDINANCE** – presented by City Attorney Ashley Bosché

- **Ordinance No. 2882** – approving a budget amendment of the FY25 General Fund Budget to appropriate the funds received from the recovery and recycling of scrap metal

Ordinance No. 2882 was approved for first reading on a motion and second by Ms. Jackson and Ms. Gregory, respectively. The vote was 5-0.

### **PUBLIC COMMENTS**

The following public comments were made:

- Speaker #1 lived in Salisbury and spoke in favor of future bike lanes. He referenced the Vision Zero and Rail Trails projects. He was in favor of both projects.
- Speaker #2 lived in Salisbury and spoke about the Spring Chase neighborhood. She addressed the lack of lighting in the neighborhood and attributed it to the lights needing to be replaced. She added that the potholes and sewer covers needed the City's attention. She requested a time frame for the topics she brought forward. Lastly, asked for civility from the Council.
- Speaker #3 was not a Salisbury resident but was a member of BPAC. He spoke in favor of the Rail Trail and Vision Zero projects.

### **ADMINISTRATION COMMENTS**

Mr. Kitzrow shared that Mayor Taylor was out sick. Mr. Kitzrow acknowledged National Night Out and thanked the volunteers and attendees for helping to make it a success. He stated that there was a discussion forthcoming on the Rail Trail project. He shared his excitement for the four new department directors that were sworn in earlier in the meeting. Lastly, he announced that Deputy City Administrator John Tull would be moving from the Mayor's Office to Frank Ennis' position in Human Resources once Mr. Ennis retired. The vacant position in the Mayor's Office would be filled by Tom Stevenson in a part-time capacity.

## **COUNCIL COMMENTS**

Ms. Blake shared that she attended the Salisbury Fire Departments Junior Fire Academy graduation and explained some of the tasks the graduates performed. She mentioned that Third Friday was coming up and BPAC and HRAC would be there. She reiterated her support for the bike projects mentioned during public comments. Ms. Blake summarized her efforts regarding the Spring Chase neighborhood comments. As always, she asked those who were healthy enough to please donate blood or plasma.

Ms. Gregory thanked the Salisbury Police Department for putting on National Night Out as it was a huge success. She congratulated those who were sworn in earlier. She thanked those who served on Boards & Commissions. She added that she was looking forward to working with Shanda and Brandon on the Disability Advisory Committee.

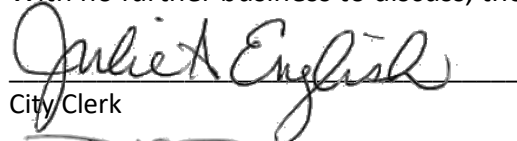
Ms. Jackson thanked those who attended and participated in the VFW's Unity Day. She addressed the recent tragedies where two young people lost their lives.

Ms. Dashiell spoke about her experience while attending Unity Day. She enjoyed her time volunteering at National Night Out. She shared information on the 40 Under 40 Philanthropy Awards. Ms. Dashiell acknowledged the City's Media Specialist Jordan Ray and Council President D'Shawn Doughty as awardees. In closing, she received clarification from Mr. Kitzrow that Carroll Street was included in the Safe Streets project.

President Doughty addressed the situation that was mentioned during Public Comment where a member of the public was escorted out of the chambers. He believed the decision he made was justified through the Council's Rules of Order. He explained that part of his job as Council President was to ensure the council meetings remained professional and that rules were followed. He then spoke to the deaths of two young children. President Doughty attended the Junior Fire Academy and enjoyed seeing the excitement on the faces of those preparing to become EMS and Fire personnel. He concluded by sharing that he attended the Black Excellence Community Fund Awards Dinner in recognition of Black Philanthropy Month.

## **ADJOURNMENT**

With no further business to discuss, the Work Session adjourned at 6:42 p.m.

  
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City Clerk

  
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Council President