

Salisbury Historic District Commission
May 22, 2024

The Salisbury Historic District Commission met in regular session on Wednesday, May 22, 2024. The meeting took place at 125 N Division St Room 301 with attendance as follows:

COMMISSION MEMBERS PRESENT

Scott Saxman, Chair- Present
Matt Auchey, Vice Chairman – Not Present
Lynne Bratten - Present
Brad Phillips- Present
Margaret Lawson- Present
Brenden Frederick – Not Present
Lisa Gingrich – Present

CITY OFFICIALS PRESENT

Laura Hay, City Attorney- Present
Amanda Rodriguez, Infrastructure & Development- Present

1. **CALL TO ORDER** – Mr. Scott Saxman, called the meeting to order at 7:00 p.m.
2. **ROLL CALL** - Each member of the Commission introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – Approvals of the minutes from April 24, 2024 were approved as submitted. Mr. Scott Saxman made a motion to approve. Ms. Margaret Lawson seconds the motion. The Commission votes unanimously to approve the minutes as submitted.
PUBLIC INPUT – Members of the public are welcome to make comment at this time, subject to a time allotment of two (2) minutes per person.
4. **CONSENT DOCKET** – None
5. **OLD BUSINESS** – None
6. **NEW BUSINESS-**
 - ***#24-10** – 501 W Main St – Alterations, Demolition, New Construction – Rear Patio – Mr. Brent Krisewics, manager & owner, and Dave Botscheller, the architect at Becker & Morgan Group, came forward to present the case. Mr. Botscheller explained they'd like to create a coffee shop within the existing storage space/patio that faces Lake St. The door and window that faces Lake St. would be replaced to provide an opening for a walk-up service station. The existing privacy fence that surrounds the patio will be removed and in the future be used to enclose the dumpster. A brick wall will replace the fence that surrounds the patio. There will be openings around the wall with pull down screens and PVC windows for inclement weather. The top of the brick wall will be covered by a roof. The commission requested more information on the design aspect of what will be attached to the existing building. Mr. Botscheller explained he would need to consult with the structural engineer for that information however, he was able to confirm a standing seam metal roof would be attached to the building. The commission discusses the relocation of the compressor currently on the roof, the brick that will be used, and the oil tank currently on the property. Mr. Krisewics confirmed the compressor would be relocated, the brick will be matched, and the oil tank will eventually be converted to natural gas and mentions the dumpster will be moved to the end of the parking lot. Mr. Brad Phillips makes a motion to approve the application as submitted. Ms. Lisa Gingrich seconds the motion. The motion carries and was approved as submitted.
7. **Adjourn the Meeting-**

Mr. Scott Saxman makes a motion to adjourn the meeting. Ms. Lisa Gingrich seconds the motion. The Commission votes unanimously to adjourn the meeting.

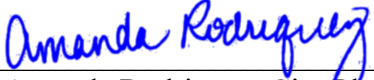
This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.



Scott Saxman, Chairman

8/1/2024

Date



Amanda Rodriguez, City Planner

7/31/2024

Date