

Salisbury Historic District Commission
March 27, 2024

The Salisbury Historic District Commission met in regular session on Wednesday, March 27, 2024. The meeting took place at 125 N Division St Room 301 with attendance as follows:

COMMISSION MEMBERS PRESENT

Scott Saxman, Chair- Absent
Matt Auchey, Vice Chairman – Present
Lynne Bratten - Present
Brad Phillips- Present, on Zoom
Margaret Lawson- Present
Brenden Frederick – Present, on Zoom
Lisa Gingrich – Present

CITY OFFICIALS PRESENT

Laura Hay, City Attorney- Present
Amanda Rodriguez, Infrastructure & Development- Present

1. **CALL TO ORDER** – Mr. Matt Auchey, acting Chair, called the meeting to order at 7:00 p.m.
2. **ROLL CALL** - Each member of the Commission introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – Approvals of the minutes from January 24, 2024 were approved as submitted. Matt Auchey made a motion to approve. Lynne Bratten requests more details be included in meeting minutes going forward. Margaret Lawson seconds the motion. The Commission votes unanimously to approve the minutes as submitted.

PUBLIC INPUT – Members of the public are welcome to make comment at this time, subject to a time allotment of two (2) minutes per person.


4. **CONSENT DOCKET** – Matt Auchey makes a motion to move cases #24-02 – 108 W Main St – New Sign, and #24-03 – 218 W Main St – New Sign, to the consent docket. Lynne Bratten seconds the motion for case #24-03 only to be moved to the consent docket. The motion was amended to move case #24-03 on the consent docket. The commission votes unanimously to approve the move.
5. **OLD BUSINESS** – None
6. **NEW BUSINESS-**
 - **#24-02** – 108 W Main St – New Sign – Michael Borkowski & Aisha Clark came forward to introduce themselves. Mr. Auchey makes a motion to deem the building contributing based on the fact that it's listed on the Wicomico Historical listing. Lynne Bratten seconds the motion. The commission votes unanimously to deem the building contributing. Mr. Borkowski explains the purpose of his business is to have a free museum and art gallery in his Tattoo Shop. Aisha Clark, the sign designer, describes the sign as using rope and screw in each board for proper support. Lisa Gingrich requests clarification the sign will not be swinging. Ms. Clark confirms clips will swirl shut and lock to prevent the swinging of the sign. The bolt and circle lags will also contribute to holding the sign in place. Brad Phillips makes motion to approve the case as submitted. Margaret Lawsons seconds the motion. The commission votes unanimously to approve the application as submitted.
 - **#24-03** – 218 W Main St – New Sign – approved as submitted
 - **#24-04** – 109 Poplar Hill Ave – Windows & Doors Replacement – Jimmy Hartstein came forward to present the case. Mr. Hartstein explained the existing windows are leaking and creating damage to the inside of the building. Mr. Hartstein continues to explain the replacement windows (green and metal casing windows) will be installed to avoid future rotting. Ms. Bratten requests to confirm the woodworking outside the building will be left as is. Mr. Auchey requests Hartstein to confirm upper

floor windows will be replaced with the same materials. Brenden Frederick Motions to approve application as amended. The amendment is to eliminate the use of aluminum storefront window system which is for commercial use and revert back to residential style windows that replicates existing lighting features to match patterns that are currently there. Utilize a window system allowed by current guidelines which can be aluminum-clad wood windows or fiber-glass composite. The doors must be replaced in kind with similar profile and materials. Mr. Hartstein agreed to amendment. Brad Phillips seconds the motion to approve. The commission votes to approve the application as amended.

7. Adjourn the Meeting-

Mr. Auchey makes a motion to adjourn the meeting. Mr. Brenden Frederick seconds the motion. The Commission votes unanimously to adjourn the meeting.

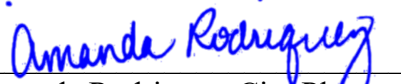
This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.



Scott Saxman, Chairman

8/1/2024

Date



Amanda Rodriguez, City Planner

7/31/2024

Date