

**Salisbury Historic District Commission**  
**January 24, 2024**

The Salisbury Historic District Commission met in regular session on Wednesday, January 24, 2024. The meeting took place at 125 N Division St Room 301 with attendance as follows:

**COMMISSION MEMBERS PRESENT**

Scott Saxman, Chair- Present  
Matt Auchey, Vice Chairman – Present  
Lynne Bratten - Present  
Brad Phillips- Present  
Margaret Lawson- Present  
Brenden Frederick – Present  
Lisa Gingrich – Not Present

**CITY OFFICIALS PRESENT**


Laura Hay, City Attorney- Present  
Brian Soper, Infrastructure & Development- Present

1. **CALL TO ORDER** – Mr. Scott Saxman, called the meeting to order at 7:00 p.m.
2. **ROLL CALL** - Each member of the Commission introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – Approvals of the minutes from December 20, 2023 were approved as submitted. Mr. Brad Phillips made a motion to approve. Mr. Brenden Frederick seconds the motion. The Commission votes unanimously to approve the minutes as submitted.

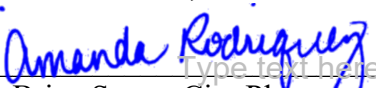
PUBLIC INPUT – Members of the public are welcome to make comment at this time, subject to a time allotment of two (2) minutes per person.

4. **CONSENT DOCKET** – None
5. **OLD BUSINESS** – None
6. **NEW BUSINESS-**
  - **\*#24-01** – 336 Poplar Hill Ave – Alterations – Front Porch – Mr. Jason Jones came forward to present the case. Mr. Jones provided information to the Commission about the necessity of the front porch alterations. Following a discussion on the appropriate material to be used the Commission and the applicant agreed that more pictures of the columns should be provided and an amended application should be submitted. The commission votes to approve the application as amended.
7. **Adjourn the Meeting-**  
**Mr. Matt Auchy makes a motion to adjourn the meeting. Mr. Brenden Frederick seconds the motion. The Commission votes unanimously to adjourn the meeting.**

This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.

  
\_\_\_\_\_  
Scott Saxman, Chairman

8/1/2024  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Brian Soper, City Planner

7/31/2024  
\_\_\_\_\_  
Date