

City of Salisbury Election Board - Minutes  
Thursday, June 20, 2024  
Salisbury HQS Building

Members Present: Susan Carey, Chair, Harry Basehart, Secretary, Lou Rimbach.

Others Present: Kim Nichols, City Clerk, Julie English, Assistant City Clerk. No members of the public were present.

**Call Meeting to Order**

Susan Carey, Chair of the Salisbury Election Board, called the meeting to order at 11:03 a.m.

**Approval of June 4, 2024 Minutes**

- No additions were noted. Dr. Basehart moved for approval of the June 4 minutes. Motion was seconded by Mr. Rimbach. Motion was approved, 3-0.

**Review and Discussion of the following:**

- Chapter 1.12.030(C) – Campaign contributions.  
Focus was on the meaning of “...aggregate amount of all outstanding loans made to the campaign of a candidate...” Also, the Board wants to ensure that loan repayment/forgiveness language is clear, including clarification of “expressed written consent” for the loan. An additional form for the candidate packet may be required.

Both items will be discussed with Ms. Bosche, the Board’s legal counsel.

- Chapter 1.12.035 – Campaign transfers.  
This is a new section with language proposed by Ms. Bosche at the request of the Board. Noted that the \$450 limit is the same as the limit in 1.12.030(A).
- Chapter 1.12.040 – Campaign finance report to be filed by the candidate or treasurer.  
It was earlier agreed, and noted today, that initial report due date is changed from seven to twenty-one days prior to the general election. Consensus to change “disclosure” to “campaign finance report.” Noted that it was agreed in an earlier meeting to eliminate section C, which did not require a report if a candidate received less than \$600 in contributions. All candidates will file campaign finance reports. Section B-1 will be discussed with Ms. Bosche.
- Above will be finalized at the next meeting.

## **2027 Candidate Packet Revisions**

- Domicile Guidance Sheet  
Consensus that it is excellent. "Period" in line two will be changed to "length." Two items to discuss with Ms. Bosche: (1) In the additional criteria sentence, change "may include" to "may include, but not limited to:" (2) Are all of the listed domicile criteria needed? For example, "where the person's children attend school," "where furniture and other personal belongings are kept," and "where the person's regular physicians and dentists are located."
- Certificate of Nomination  
Agreed that form contains all needed information. It was agreed in a later discussion that "name" in the first line should be preceded with "full legal."
- Alternate Name Affidavit  
Form is appropriate. Ms. English and Ms. Bosche will do a further review of the State of Maryland form to ensure consistency.
- Witness Affidavit  
Same as above.
- Campaign Finance Reports  
Consensus that CFR forms look great. It was agreed that both candidate and treasurer must sign on the signature page. At this point the submission of bank statements with finance reports will not be required.

## **Review Complaint Revisions**

- Consensus that procedure and form are clear and will facilitate the handling of any complaints based on Article VI of the City Charter or Chapters 1.08 or 1.12 of the City Code.

## **Review City Charter: § 6-6 Nominations, § 6-9 Election of Mayor and Council, and proposed § 6-16**

- In § 6-16 change "certificate of candidacy" to "certificate of nomination." At the next meeting this change and previously approved changes in § 6-6 and § 6-9 will be finalized for submission to the City Council.

### **Return to Candidate Packet**

- Consensus that a candidate who desires to withdraw from the election must complete a “Certificate of Withdrawal.” Ms. English and Ms. Bosche will add a penalty of perjury clause and also require the hand delivery of the certificate to the City Clerk, not by mail or email. Campaign finance obligations statement will be re-worded to clarify that withdrawn candidates still have to submit Campaign Finance Reports.

### **Questions**

- No questions.

### **Topics for Next meeting**

- Main topic will be the review of items noted above with Ms. Bosche.

### **Public Comments**

- None

Next Meeting is scheduled for 10:00 a.m., Tuesday, July 9, 2024, Council Chambers, SBY HQS.

Mr. Rimbach moved to adjourn. Ms. Carey seconded, approved 2- 0. (Dr. Basehart left the meeting at 11:30.)

Meeting Adjourned at 11:36 a.m.

Harry Basehart, Secretary

Approved, July 9, 2024

