



PROJECT NUMBER: \_\_\_\_\_

INSPECTOR: \_\_\_\_\_

## As-Built Checklist for Water, Sewer, Storm Drain & Public Infrastructure

### PROJECT INFORMATION

Development Plan Name: \_\_\_\_\_ Submittal Date: \_\_\_\_\_

As-Built Designer: \_\_\_\_\_ Email: \_\_\_\_\_

**Check (✓) if information is provided in the plan submittal package or indicate N/A if item is not applicable. Approved Red Line changes must be shown on As-Builts in Red. Submittals not completed per these instructions may be rejected.**

(✓)	N/A	GENERAL INFORMATION	City Use Only
<input type="checkbox"/>	<input type="checkbox"/>	1) Provide plan and profile sheets for water, sewer and storm drain.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	2) Provide a site plan sheet for streetlights, curb, gutter, sidewalks and roads.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	3) Provide a legend per City Standard 600.21 on all applicable sheets.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	4) Provide the project name at the top of the title sheet (Arial, Font Size 20)	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	5) Label "AS-BUILTS" in the title block	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	6) Provide City project number	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	7) Provide North arrow, NAD 83 on all applicable sheets.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	8) Provide elevation datum in NAVD 88.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	9) Provide sheet number and number of sheets on all pages.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	10) All sheets must be to scale using 1" = 40' horizontal scale, and 1" = 4' vertical scale with a graphic scale provided. City engineer must approve other scales.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	11) All text labels NO SMALLER than size 8 font.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	12) Show and label all match lines, where applicable.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	13) Provide Director's approval block on the title sheet.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	14) Certification Block shall contain Registered Engineer's/Surveyor's stamp, signature, and license number and include statement: I hereby certify that these documents were prepared by me, and that I am a duly licensed Professional Engineer under the laws of the State of Maryland, License No. _____, Expiration Date: _____.	<input type="checkbox"/>

(✓)	N/A	AS-BUILT DRAWINGS	
<input type="checkbox"/>	<input type="checkbox"/>	15) Provide manhole and inlet stations on storm drain plan sheets.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	16) All street names are to be labeled on all plan and profile sheets.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	17) Show and label Corporate Limits on all applicable sheets.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	18) Show and label finish grade on all profile sheets, include curbing and roadbed finish grade.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	19) Show and label pipe material, grade, and size on sewer and storm drain profile sheets. Show and label pipe size and material on water profile sheets.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	20) Show all lot lines and lot addresses on plan sheets.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	21) Provide manhole, street cleanout, and WYE stations on sewer plan and profile sheets.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	22) Provide all manhole and street cleanout rims and inverts on sewer profile sheets.	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	23) Provide all sewer WYE stations and offsets to cleanouts on plan sheets.	<input type="checkbox"/>

# As-Built Checklist for Utilities and Public Infrastructure

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|--------------------------|--------------------------|--|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | 24) Provide stations and inverts of all WYEs at the main. Provide inverts and rim elevations of all cleanouts on the sewer profile sheets. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | 25) Show and label all other utility crossings on the profile sheets. Show dimensions separating the utilities.                            | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | 26) Show and Label all encasements on the plan sheets and profile sheets.  | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | 27) Reference the plan sheets to the profile sheets.   | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | 28) Show dimensions from the mains to the curb or edge of pavement and label as such. Show distances between utilities on the plan sheets. | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | 29) Show, dimension, and label all ROWs and Utility Easements.   | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | 30) Refer to previous contract(s) at all tie in points.  | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | 31) Show, label, and station all valves and fittings on water plan and profile sheets.   | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | 32) Show direction of flow arrows on sewer and storm drain plan sheets.  | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | 33) Provide manhole and inlet stations, rims, and inverts on storm drain profile sheets..  | <input type="checkbox"/> |

## AS-BUILT DRAWINGS SHALL NOT INCLUDE THE FOLLOWING:

- Maintenance of Traffic Notes
- Proposed Grades
- Existing Grades
- Construction Notes not pertaining to Stormwater construction
- Wording such as: Install, Proposed, Remove, or Provide.
- Private Engineer project numbers
- Peak flow or design criteria
- Utility Notes

## AS-BUILT INSPECTION NOTES (CITY USE ONLY)

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THE ABOVE STORM DRAIN REQUIREMENTS ARE FOR PUBLIC INFRASTRUCTURE ONLY. FOR PRIVATE STORM WATER MANAGEMENT SYSTEMS, REFER TO SALISBURY DEPARTMENT OF INFRASTRUCTURE & DEVELOPMENT AS-BUILT CHECKLIST FOR STORMWATER MANAGEMENT.