

ORDINANCE NO. 2866

AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO SIGN A GRANT AGREEMENT AND ACCEPT GRANT FUNDS IN THE TOTAL SUM OF \$25,000 FROM THE GOVERNOR HIGHWAY SAFETY ASSOCIATION TO CONTINUE THE PARTNERSHIP OF THE CITY OF SALISBURY WITH SALISBURY UNIVERSITY TO TRAIN AND EQUIP YOUTH AMBASSADORS IN THE SALISBURY AREA.

WHEREAS, the Maryland Department of Transportation has received a grant from the Governor Highway Safety Association providing grant funds to support and execute Youth Active Transportation Safety Grant outreach to youth training sessions for guided “Bike buses” and other youth programs with proven track records improving bicycle and pedestrian transportation in the State; and

WHEREAS, Maryland Department of Transportation, the City of Salisbury and Salisbury University have been working together to improve bicycle connectivity throughout the City of Salisbury; and

WHEREAS, the City of Salisbury desires to develop, implement, and evaluate a student transportation safety program that teaches safe walking, biking, scooting and all other micro mobility; and

WHEREAS, the funds will be used to enhance bicycle safety, understanding of facility usage and access to the population of the City of Salisbury; and

WHEREAS, the Governor Highway Safety Association has awarded a grant in the total amount of \$25,000.00 to provide development, implementation, and the evaluation of a student transportation safety program; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the Council of the City of Salisbury; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury; and

WHEREAS, the grant funds will be paid as reimbursements and the City will transfer those funds from the MDOT Reimbursement account to the Youth Active Transportation Safety Account.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. Mayor Randolph J. Taylor is hereby authorized to enter into a grant agreement with the Governor Highway Safety Association, on behalf of the City of Salisbury, for the City’s acceptance of grant funds in the amount of \$25,000.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. The City's Grant Fund Budget be amended as follows:

- 1) Increase the Governor Highway Safety Association Revenue Account

(10500-425130-xxxxx) by \$25,000.00

- 2) Increase the Operating Expense Account
(10500-546006-xxxxx) by \$25,000.00

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 3. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.


Section 4. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 5. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.


Section 6. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 6th day of May, 2024 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 13th day of May, 2024.

ATTEST:




Kimberly R. Nichols
CITY CLERK



D'Shawn M. Doughty
PRESIDENT, City Council

APPROVED by me this 21st day of May, 2024



Randolph J. Taylor, Mayor
MAYOR, City of Salisbury



City of Salisbury

To: Andy Kitzrow, City Administrator
From: John Tull, Deputy City Administrator
Date: April 25, 2024
Subject: Ordinance to Accept MDOT Governor Highway Safety Association Funds

Attached you will find a Memorandum of Understanding (MOU) and an Ordinance requesting the approval of a budget amendment to the FY2024 grant fund for the purpose of accepting funds from the Governor Highway Safety Association (GHSA) Youth Active Transportation Safety Grant in the amount of \$25,000.

The Department of Infrastructure and Development has partnered with Salisbury University and the Maryland Department of Transportation to equip and train youth ambassadors in the City of Salisbury to improve transportation connectivity throughout the City of Salisbury. The City of Salisbury will provide office support and Salisbury University will recruit two University Seniors who will oversee the project under our general supervision.

The Scope of Work for this project will consist of developing, implementing, and evaluating a student transportation safety program that teaches safe walking, biking, and scooting. Programming will focus on safe transportation skills and include safe riding techniques, bike and scooter maintenance and practical hands-on learning sessions. Walking school buses and biking buses (guided and escorted rides) will be utilized to demonstrate how to navigate safely from home to school. These walking school buses consist of a group of children walking to school with one or more adults.

Thank you in advance for your time and consideration on this request. If you should have any questions or need any additional information, please do not hesitate to contact me.

Attachment: Budget Amendment Ordinance



Project Title: YATS 2024 Grant
Start Date: January 1, 2024
End date: November 30, 2024
Amount:\$25,000
Code:802

MEMORANDUM OF UNDERSTANDING

This document outlines the agreement between the Governors Highway Safety Association (GHSA) and Maryland Highway Safety Office (MHSO) to receive \$25,000 in unrestricted funds to develop, implement and evaluate a youth active transportation safety program.

GHSA agrees to:

- Provide \$25,000 payable in two installments of \$12,500 within 45 days of submission of invoices from the SHSO based on the following timeline:
 - 50% at project launch and
 - 50% upon project or activity completion.
- Issue a news release announcing the grant award and provide the MHSO an opportunity to review it prior to distribution.
- Monitor project progress and provide technical support to the MHSO and/or its community partners, as needed.
- Develop a project showcase following the completion of the project that will be housed on the GHSA website.

Upon execution of this memorandum, any changes to the invoicing process must be documented and discussed with GHSA.

The MHSO agrees to:

- Submit by February 29, 2024, an invoice for 50% of the grant amount (\$12,500) using GHSA's online [invoice form](#).
- Finalize the scope of work and email it to GHSA within 30 days of the grant start.
- Work with any sub-contractors and/or third-party vendors to monitor the project and ensure all work is done
- Promote the grant (to the extent possible) through news releases, social media posts or other communication channels that includes:
 - Allowing GHSA an opportunity to review any media announcement before it is released.
 - Tagging GHSA and the National Road Safety Foundation on all social media posts, as follows:
 - Twitter - @GHSAsHQ; @NRSForg
 - Facebook - @GHSAsHQ, @NRSForg
 - LinkedIn - Governors Highway Safety Association



Signature Process Reference: f880cd26-377f-42da-8b21-15f3bbce81e3

PARTICIPANT

DETAILS

	Process started 30-Jan-2024 9:35 AM EST
jadkins@ghsa.org jadkins@ghsa.org IP Address: 205.201.248.18	Document viewed 30-Jan-2024 3:23 PM EST Reference ID: daa62097-3379-423c-85bc-82821fa8df7c
jadkins@ghsa.org jadkins@ghsa.org IP Address: 205.201.248.18	Document accepted & signed 30-Jan-2024 3:23 PM EST Reference ID: daa62097-3379-423c-85bc-82821fa8df7c
tkerns@mdot.maryland.gov tkerns@mdot.maryland.gov IP Address: 24.101.92.142	Document viewed 09-Feb-2024 8:43 AM EST Reference ID: 86050b63-a8af-49f1-a047-6c6b64bbb67b
tkerns@mdot.maryland.gov tkerns@mdot.maryland.gov IP Address: 24.101.92.142	Document accepted & signed 09-Feb-2024 8:44 AM EST Reference ID: 86050b63-a8af-49f1-a047-6c6b64bbb67b
	Document has been completed 09-Feb-2024 8:44 AM EST
