



DEPARTMENT OF

FIELD OPERATIONS

Field Operations Tech- Parks

Salary: \$35,541

Type: Full Time

Benefits: Full Benefits

Closing Date: Open until filled.

About Field Operations

The Department of Field Operations is comprised of nine teams and 50+ full time employees. These teams include Events, Fleet, Marina, Parking, Parks, Sanitations, Signals and Lighting, Special Projects, and Streets. Commonly known as Public Works in many jurisdictions, this department is tasked with ensuring Salisbury is welcoming and inviting to residents and visitors alike.

Profile

The Field Ops Tech I primarily perform semi-skilled and skilled manual work functions related to installation, maintenance, and repair. Activities include but not limited to maintenance and repair of buildings, equipment, municipal streets and parks. Operate various types of equipment, specialty tools, machinery and commercial vehicles and performs manual and some skilled work.

Preferred Education

High school diploma or equivalent required

Preferred Experience

At least two years of experience performing general construction work.

Requirements/Certifications

Valid driver's license.

How to Apply

1 Visit salisbury.md/apply

2 Submit City application, cover letter, and resume

Studies have shown that women and people of color are less likely to apply for jobs unless they believe they can perform every job description task. We are most interested in finding the best candidate for the job, and that candidate may come from a less traditional background. The City may consider an equivalent combination of knowledge, skills, education, and experience to meet minimum qualifications. If you are interested in applying, we encourage you to think broadly about your background and skill set for the role.

City of Salisbury, MD
Classification Description

Classification Title: Field Ops Tech

Department: Field Operations-Parks, Sanitation, Streets and Traffic

Grade: 2

FLSA Status: NE

Date: 5/8/2024

General Statement of Job

Under the general supervision of the assigned supervisor, this position provides operational support to the Department of Field Operations. Although allocated to a specific division (Parks, Sanitation, Streets or Traffic), this position requires cross-training in other divisions to support the activities of the Department.

Specific Duties and Responsibilities

Essential Functions:

1. Performs various standard tasks using manual and powered equipment including, but not limited to: drills, power saws, shovels, rakes, mowers, string trimmers, wheel barrows, tampers, compressors, chippers, jackhammers and tractors.
2. Drives and operates various vehicles, including but not limited to: light to medium duty trucks, dump trucks, Sanitation trucks, Recycling trucks, Street Sweepers, backhoes and receives training in the operation and care of vehicles and equipment.
3. Transports equipment, tools and materials to and from job sites.
4. Loads and unloads materials from trucks.
5. Stocks vehicles with necessary equipment and material.
6. Cleans, organizes and maintains facilities, tools and equipment.
7. Assists with repair pavement and the cleaning of storm sewers and inlets.
8. Repairs pavement and maintains asphalt surfaces.
9. Performs general landscaping work including mowing, trimming, weeding, mulching, and planting.
10. Removes trash from parks, right of ways and other public spaces.
11. Performs brush pickup, residential refuse pickup and transports to landfill sites.
12. Identifies and sorts curb side recycling.
13. Assists with the fabrication and installation of street signs, and the striping of streets and parking lots.

14. Assists in cutting traffic loops and street lighting projects. `
15. Keeps and maintains all records and documentation of work performed.
16. Assists with the setup and performance of work zone traffic control.
17. Assist with special events, including set up and tear down of equipment, traffic control and site clean-up.
18. Inspects roadside ditches, drainage areas, shoulders and park grounds for removal of weeds and the application of herbicides, and operates equipment used in the application of herbicides and insecticides.
19. Performs general maintenance of benches, tables and guardrails.
20. Assists with the repair of buildings and mechanical equipment.
21. Responds to after-hours calls on nights, weekends and holidays.
22. Keeps the supervisor informed of unusual or detrimental conditions, including equipment malfunctions and process problems.
23. Keeps abreast of new processes and equipment by reading articles, directives and operations notes, as well as by attending meetings, seminars, instructional classes and workshops.
24. Keeps and maintains all records and documentation of work performed.
25. Performs other duties as assigned.

Required Education and Experience

1. High School diploma or GED

Required Knowledge, Skills and Abilities

1. Ability to accurately read and interpret safety rules, operating and maintenance instructions and procedure manuals.
2. Safely operate vehicles, tools and equipment and chemical products.
3. Ability to prioritize.
4. Accurately follow written and oral instructions.
5. Ability to recognize and identify similarities or differences between characteristics of colors, shapes, sounds, and textures associated with job- related objects, materials and tasks.
6. Ability to add, subtract, multiply and divide.
7. Ability to utilize a variety of manual and power equipment.
8. Ability to work independently and complete daily activities according to work schedules.
9. Ability to apply common sense understanding to carry out detailed but uninvolved written and oral instructions.
10. Act as a representative of City of Salisbury to the public.
11. Effectively and efficiently report and communicate information.
12. Effectively and efficiently prepare, organize and track information.
13. Ability to work with team members in a manner conducive to full performance and high morale.

Certificates, Licenses, Registrations:

1. Valid Driver's License
2. Class B Learner's Permit or License or ability to obtain license within 12 months of hire
3. Flagger Certification

Physical Requirements:

Work requires occasional physical effort in the handling of materials up to 80 pounds and/or standing or walking 60% ± of the time. The work involves risks or discomforts which require special safety precautions, e.g., working around moving parts, heavy equipment, vehicular traffic, machines, or chemical substances, etc. and observance of traffic signals when driving. May require working in adverse weather conditions.

The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job.

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.