



CITY OF SALISBURY COUNCIL MEETINGS

Welcome and thank you for attending this public meeting. We appreciate your interest in what is happening in your City. Please familiarize yourself with the meeting procedures below:

Presiding Officer

The Council President is responsible for conducting the meeting and managing any public comment period. When the Council President is not present, the Council Vice President conducts the meeting.

Public Participation in City Council Meetings

1. In accordance with the Maryland Open Meetings Act, the general public is entitled to attend and observe all meetings of the Mayor and Council except in appropriate circumstances when meetings of the public bodies may be closed under the Act.
2. To encourage community engagement, the Council allows public comment using the following guidelines:
 - a. Work Sessions – persons desiring to speak on matters specific to the topics on the agenda may do so for up to three (3) minutes after each topic has been presented.
 - b. Regular Meetings – persons desiring to speak on any matter may do so for up to four (4) minutes during the “Public Comments” portion of the meeting.
 - c. Please fill out a comment form from the table as you enter Council Chambers, and turn it in to the Clerk.
 - d. The Council President will call you up to the podium. For the record, please state your name, whether you are a resident within the corporate limits of Salisbury, and any organization affiliation you are representing.
 - e. Questions posed by the public during the public comment portion will be logged and tracked by the City Clerk. The City Clerk will forward the questions to the appropriate individual or body for a response.
3. Those in attendance shall be courteous to one another, the Council, and to the proceedings while the Council is in session. Side conversations within the Council Chambers should be kept to a minimum and should not be disruptive.
4. The public body may have an individual removed if it is determined that the behavior of the individual is disruptive. Engaging in verbal comments intended to insult or slander anyone may be cause for termination of speaking privileges and/or removal from Council Chambers.
5. Please approach the City Clerk if you have questions or materials for the Council.

Please silence your cellphone.



CITY OF SALISBURY CITY COUNCIL AGENDA

FEBRUARY 26, 2024

6:00 p.m.

Salisbury Headquarters at 115 S. Division St. and Zoom Video Conferencing

Times shown for agenda items are estimates only.

- 6:00 p.m. CALL TO ORDER
- 6:01 p.m. WELCOME/ANNOUNCEMENTS/PLEDGE
- 6:02 p.m. CITY INVOCATION- Pastor Bill Reid, Parkway Church of God
- 6:03 p.m. ADOPTION OF LEGISLATIVE AGENDA
- 6:03 p.m. CONSENT AGENDA- City Clerk Kimberly Nichols
- February 5, 2024 Work Session Minutes
 - **Resolution No. 3328**- approving the appointment of Emily Zerrenner to the Youth Development Advisory Committee for the term ending February 2027
 - **Resolution No. 3329**- approving the appointment of James Hesen to the Youth Development Advisory Committee for the term ending February 2027
 - **Resolution No. 3330**- approving the appointment of Benjamin Stewart to the Parks and Recreation Committee for the term ending February 2027
 - **Resolution No. 3331**- approving the appointment of Linda Roskovich to the Parks and Recreation Committee for the term ending February 2027
 - **Resolution No. 3332**- approving the re-appointment of James Maybury to the Zoo Commission for term ending February 2027
- 6:05 p.m. ORDINANCES- City Attorney Ashley Bosché
- **Ordinance No. 2855**- 2nd reading- authorizing a budget amendment to reallocate \$149,000.00 from the Main Street Master Plan Project to serve as the local match to the Transportation Alternative Program – Salisbury Citywide Bikeways Design Project
 - **Ordinance No. 2856**- 2nd reading- authorizing the Mayor to enter into a contract with the Community Foundation of the Eastern Shore for the purpose of accepting grant funds in the amount of \$1,500, and to approve a budget amendment to the Grant Fund to appropriate these funds for the Salisbury-Wicomico Integrated Firstcare Team
 - **Ordinance No. 2857**- 2nd reading- to amend Chapter 15.24 of the Salisbury City Code, entitled “Housing Standards”, to clarify fire and life safety provisions regarding the Fire Marshal and this code
 - **Ordinance No. 2858**- 1st reading- approving a budget amendment of the FY2024 General Fund budget to appropriate funds to the Salisbury Zoo
- 6:10 p.m. PUBLIC COMMENTS

6:20 p.m. ADMINISTRATION and COUNCIL COMMENTS

6:30 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk's Office, Salisbury Headquarters Building, 410-548-3140 or on the City's website www.salisbury.md. City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.

NEXT COUNCIL MEETING – March 11, 2024

- **Ordinance No. 2858**- 2nd reading- approving a budget amendment of the FY2024 General Fund budget to appropriate funds to the Salisbury Zoo
- **Resolution No.** - Lynching apology

Join Zoom Meeting

<https://us02web.zoom.us/j/88163253286?pwd=K3RtZUhUMHNucDRPU2IHbnROQzZVUT09>

Meeting ID: 881 6325 3286

Passcode: 812389

Phone: 1.301.715.8592

Times shown above are approximate. Council reserves the right to adjust the agenda as circumstances warrant.

CITY OF SALISBURY
WORK SESSION
February 5, 2024

Public Officials Present

Council President D’Shawn M. Doughty Mayor Randolph J. Taylor
Vice President Angela M. Blake Council member April R. Jackson
Council member Michele Gregory (via Zoom) Council member Sharon C. Dashiell

In Attendance

City Administrator Andy Kitzrow, Deputy City Administrator John Tull, Director of Communications (Comms) Shawn Yonker, Department of Infrastructure & Development (DID) Director Rick Baldwin, Sustainability Specialist Dylan Laconich, Fire Chief Rob Frampton, Deputy Chief Chris O’Barsky, Fire Marshal Eric Cramer, Assistant City Clerk Julie English, Executive Administrative Assistant Jessie Turner, City Attorney Ashley Bosché, City Clerk Kim Nichols and members of the public.

On February 5, 2024 the Salisbury City Council convened at 4:30 p.m. in Work Session in Council Chambers of SBY Headquarters, located at 115 S. Division Street. The following is a synopsis of the items discussed.

ZenCity Community Engagement Platform demonstration

City Administrator Andy Kitzrow and Comms Director Shawn Yonker joined Council along with ZenCity Representative Alon Maor who joined via Zoom to demonstrate ZenCity 360. With ZenCity used by 80 cities on the East Coast, he explained how the platform could help Salisbury with priorities, promote data driven decisions, enhance inclusiveness for City residents and save the City time on how to hear from the residents. He gave examples of a similar sized city and demonstrated a high-level tour of ZenCity.

Ms. Dashiell said the program was great, but she wanted to use everything available to be more creative with the talent on staff to pursue every avenue to communicate plans ahead of time, and to see how that worked before taking this on. Ms. Jackson said they needed to reconsider because she did not see the value in this.

Mr. Kitzrow said he heard this as Council’s recommendation for Comms to do more (mine the data, set up the surveys, and provide the analysis). Ms. Dashiell said the public would become familiar with and know that was how the City communicated. If it did not work, we could consider this platform next year. Ms. Gregory was concerned because the City just had difficulty meeting regular trash pickups due to tightened belts. She suggested revisiting this after the budget and acknowledged Comms was doing an immense amount of work already with limited staff. This was wanted but not needed.

43 President Doughty noticed the platform was heavily focused on Facebook, Instagram and
44 social media analytics. He knew that tool was readily available and asked Mr. Yonker if
45 it was being utilized. Mr. Kitzrow said the funds would come from another account not
46 utilized and it would not impact next year’s budget because this would be a one-year
47 PILOT. What was demonstrated could not be replicated by the current staff. If Council
48 wanted transparency and community engagement anywhere close to this level, it would
49 cost. Because of the size and scope of ZenCity, they were able to leverage more
50 resources. He said Council’s decision was surprising based on the last conversation.

51
52 President Doughty thought that Council wanted to see what would happen in the next
53 months after gathering the data. Mr. Maor said that what would be accomplished would
54 work from a plan customized to the City’s needs. This could not be gathered without the
55 platform because it was pulled from social media, radio, blogs, and any other resources.

56
57 Mayor Taylor said most of the Council Meeting attendees were retired. Working people
58 could easily tap into this and we would receive a larger pool of respondents on specific
59 topics. He thought it was an segway into more transparency. Ms. Dashiell said she did
60 not disagree with anything presented or what Mayor Taylor said, but thought it was
61 should be put on hold and considered at a later date.

62
63 President Doughty asked Mr. Yonker to gather any data from the resources we currently
64 had and wanted to know the involvement and kind of interactions we had on our website.
65 If residents were not currently using the mechanisms we had right now, then he asked
66 what would be different with this platform. Council needed this data in order to decide.

67
68 Council reached unanimous consensus to hold off on the project for the time being.

69
70 **Presentation- Survey Data for Transportation Preferences on Salisbury’s West Side**

71
72 Ryan Weaver, Salisbury University Interdisciplinary Studies & Nonprofit Leadership
73 Alliance and SU Presidential Citizen Scholars LaMaree James, Stephora Alberi and
74 Andersen Herman joined Council to provide the survey data. The presentation has been
75 attached and made part of the minutes.

76
77 Mayor Taylor asked what the “west side” referred to and Mr. Weaver answered the point
78 was for it to be interpreted by the respondent. The west side was interpreted differently
79 and the City and County blended there. Everyone had their opinion on where it was.
80 Salisbury meant a lot of things to many people and they intended to blur those lines.

81
82 Mr. Weaver invited everyone to the PACE Showcase.

83
84 Ms. Jackson asked how far the students went down Jersey Road and they discussed how
85 far they went into the City. She asked about the survey and the students explained it was
86 mostly online using a QR code. She asked how they knew if they lived on the west side,
87 which was one of the questions on the survey, including their frequency of visits.

88

89 Council agreed the presentation was very impressive. Mr. Weaver would return to
90 Council in the near future with his students to present on Community Policing.

91

92 One member of the public provided the following comments on the first two
93 presentations:

94

- 95 • The second presentation was why we did not need the first presentation.
- 96 • We had the local talent to pull the information that ZenCity would pull.
- 97 • Thought the survey data provided by the students was very good.
- 98 • If we got an independent agency involved, cost was a concern. The greatest
99 concern was that data could be gained. A lot of information had to be presented
100 many times before any kind of reasonable public response was received. Asked
101 how it would be known if someone answering a survey was a Salisbury resident.
- 102 • It looked official but the City did not need it.

103

104 **Budget amendment to reallocate funds from the Main Street Master Plan project to**
105 **serve as match to the Transportation Alternative Program – Salisbury Citywide**
106 **Bikeways Design Project**

107

108 DID Director Rick Baldwin discussed the local match to the Transportation Alternative
109 Program (TAP) grant which was for design of the remaining 8.9 bikeways throughout
110 the City. The \$149,256.00 match would come from funds no longer needed for the Main
111 Street Master Plan Project, which was completed. The amount of the grant was \$597,024
112 and would cover 80% of the cost of design, traffic studies and associated signal plans.
113 The total project was valued at \$746,280.00 and was a Not-to-Exceed value. Any funds
114 not utilized would be returned to MDOT and the Reserve as appropriate. After the funds
115 were expended, the local and state monies served as a match towards the Safe Streets
116 For All Grant. The final additional leverage would be \$3.7 million in federal dollars.

117

118 Ms. Dashiell asked where the 8.9 miles of bike lanes were designated. Mr. Baldwin said
119 they would complete the network in the Master Plan.

120

121 Mr. Kitzrow said the plan included the possibility of expanding the network on City
122 streets and would forward the Bikeways Master Plan and the full application to Council.

123

124 President Doughty asked what the implications would be to the City if they did not
125 match the funds. Mr. Baldwin said if we did not provide the local grant match, we would
126 be returning the \$597,000 to the State. Mr. Kitzrow added that not having the local
127 match of the \$750,000 meant that the \$5 million in federal funding we received from
128 Safe Streets For All specifically for the construction of bike lanes was unusable.

129

130 Five members of the public provided the following comments:

131

- 132 • Speaker was not a city resident but was a member of BPAC and running and
133 biking clubs in and around Salisbury. People on bikes stop and spend more money
134 at retail businesses along the way. Biking also benefits workforce transportation.

- 135 • Bicycles and pedestrians make up 14 percent of all traffic fatalities. The federal
136 funding per person and bicyclist projects was approximately 2%. \$5 million was a
137 lot of money to bring to the table to help out. Commuter and recreational cycling
138 in Iowa generated more than \$400 million in economic activity. He provided
139 economic activity stats for bicycling.
- 140 • Speaker was involved in bike advocacy in Salisbury since 2012 and said we
141 should be proud as they made great headway for taking something that we never
142 had before a decade ago and think how we wanted to address bikes in our
143 community. He heard in the presentation earlier that 64% of people on the West
144 Side did not think it was safe to ride bikes in the community. The City staff have
145 professionalized how we want to do bike paths and he supported the investment.
- 146 • Speaker liked biking and appreciated safety and security. The lanes constructed
147 on Fitzwater Street were an obstruction to safety particularly those in front of her
148 residence. Her driveway was turned into public parking. She asked that some of
149 the funds be used towards fixing the obstruction. There were so many accidents
150 caused by the obstruction in front of her house, so please reconfigure this.
- 151 • Speaker supported the bike lanes and informed Council that Salisbury had the
152 most robust and comprehensive bike plan. She was proud to live in the
153 community. Please continue supporting bicycle and pedestrian safety.

154
155 Ms. Jackson agreed with Ms. Siggers that the obstruction should be moved. She had to
156 park in a business parking lot rather than on her own property. Mr. Baldwin said there
157 were earlier designs in the process of being corrected and Fitzwater was on the agenda.
158

159 Mayor Taylor said everyone supported the bicycle and pedestrian streets. The issues
160 were with designs incompatible with vehicular traffic. Detail to their planning was key.
161

162 Council reached unanimous consensus to advance the legislation to legislative agenda.
163

164 **Accepting Community Foundation of the Eastern Shore grant for SWIFT**

165
166 Deputy Chief Chris O’Barsky explained the \$1,500.00 grant from the Community
167 Foundation of the Eastern Shore was for the SWIFT program for transportation needs.
168

169 Ms. Blake said the program was wonderful. (President Doughty left the room at 5:45
170 p.m. and returned at 5:46 p.m.)
171

172 Council reached unanimous consensus to advance the legislation to legislative agenda.
173

174 **Ordinance to amend Chapter 15.24, “Housing Standards”, to clarify Fire and Life 175 Safety Provisions regarding the Fire Marshal**

176
177 Fire Marshal Cramer explained many years ago the City adopted a Life Safety and Fire
178 Prevention Code when there was no Fire Marshal. The ordinance cleaned up the Code.
179

180 Ms. Blake asked where in the code would she find parking in fire lanes, and Mr. Cramer
181 said it was not included in the legislation but may be brought forward in the near future.

182
183 Council reached unanimous consensus to advance the legislation to legislative agenda.

184
185 **Council Rules of Order and Code of Conduct**

186
187 Council’s review began with the Council Rules. Ms. Blake reported on a variety of
188 similar publications including MML’s publication to understand the executive and
189 administrative branches, Council orientation, and Council Code of Conduct adopted on
190 April 28, 2014. They needed to consolidate the document.

191
192 President Doughty expressed he wanted to review the cursory items to make it their own
193 in detail. Ms. Dashiell asked if they could review it to add their input to the document
194 dated 2014, and to consolidate the final document. Mr. Doughty discussed the goal
195 setting session he wanted to schedule. The following is a synopsis of Council’s
196 discussion of the Rules:

197
198 **Item #2- ATTENDANCE AND PARTICIPATION AT COUNCIL MEETINGS**

199 Referring to “shall be physically present to vote in person,” Ms. Dashiell asked if those
200 in “virtual” should be able to vote. Ms. Gregory said that Council had tweaked the
201 Electronic Participation legislation during Covid and with her situation right now with
202 family it was impossible to attend in person. It was also for the elderly and handicapped
203 to participate. Ms. Blake thought the Zoom option was fine and requested a legal opinion
204 on voting in Closed Session. Ms. Bosché said they never voted in Closed Sessions.

205
206 Ms. Blake restated that Zoom would be appropriate for voting if it was a regular session,
207 but for closed sessions they had to be present in person.

208
209 **Item #4 AGENDAS-**

210 B. Mr. Doughty asked the Clerks to work on the “distribution of supporting materials”
211 to make sure it was workable.

212 C. Mr. Doughty said they could go into a deeper dive about placing an item on the
213 agenda and removed “in writing” and insert “emailed or electronic submission.”

214 D. Ms. Dashiell thought members of the public should be able to address the Council on
215 items even if they were not on the agenda and wondered why it was removed from the
216 2007 version. She thought it should be put back in because she thought they should be
217 allowed to do that. Mayor Taylor thought it was excluded because the same people were
218 coming to meetings bringing up the same discussion points. She thought if someone
219 brought something forward, it should be acknowledged and Mayor Taylor and Ms.
220 Jackson agreed with that. If something was presented and discussed, it was respectful to
221 have an update on that topic to acknowledge it didn’t get thrown away. Mr. Kitzrow
222 remarked that the agendas were allowing Administration and Council comments, not
223 comments, but added that he could easily expand on what was being discussed with
224 updates in that section of the agenda. Administration would be agreeable.

225

226 Ms. Dashiell asked if they would go through Ms. Nichols to have updates placed on the
227 agenda. Mr. Kitzrow said that it could be requested during a meeting or Work Session,
228 and if need be they could report back the next meeting.

229

230 Item #5 CONDUCT OF REGULAR MEETINGS

231 Ms. Dashiell was informed that Council members were on their cell phones during
232 meetings. Ms. Blake said it may appear like they were but they could be taking notes or
233 answering emails. Ms. Gregory said she had to use her phone when her laptop was not
234 charged and recalled the incident and apologized at the time. President Doughty wanted
235 to ensure the public knew they were in full attention, and a quick glance was likely fine.

236

237 E. President Doughty wanted to ensure they were not speaking over each other, and
238 allowed people called to speak without outside comments. He added “A Council member
239 recognized for a specific purpose shall limit remarks to that purpose.”

240

241 G- Mr. Kitzrow assumed it extended to “designee.” (May call upon the City Solicitor,
242 City Clerk, any City Department Head “or their designee”- whoever the expert was.

243

244 #6 PUBLIC INPUT

245 B. Council reached consensus to continue stating their name, if a resident, and
246 organization they were representing, for the record. Add this to #8 Work Sessions.

247

248 D. Ms. Blake addressed disrespectful emails from the community. There had to be a way
249 to address people’s tone, and she said this did a great job “in person.” Ms. Gregory said
250 under the First Amendment, since Council was elected, they could say anything they
251 wanted, except hate crime level remarks. Unfortunately, that was the nature of the job.

252

253 Ms. Blake asked what the measurement was for that before someone was dismissed for
254 what they said versus an email. How could something be said in public cause one to be
255 asked to leave, but if said in email was allowed. She did not think it should be both ways
256 and thought they should consult Legal about it.

257

258 Ms. Jackson was hesitant to respond to all emails. If the comments were made in person
259 they were disrespectful and disruptive. President Doughty asked Legal and Ms. Bosche
260 said it should be discussed in a Special Meeting. Before anyone was asked to leave they
261 would get a warning and it would have to rise to a level where it was infringing on
262 someone’s rights. She did not know how to police an email once it was sent. Ms.
263 Jackson said unless emails were threatening in nature, she did not see where they were
264 an issue. President Doughty added this to the list of items to be further discussed.

265

266 F. Ms. Dashiell thought when someone was presenting to Council, it should not be about
267 looking at the timer, but was a matter of discretionary time. She discussed when the
268 Homes for Recovery had about ten speakers and it dragged on. People did not come here
269 to drag things on, but what people shared had value. President Doughty agreed, but said
270 three minutes was a long time but if more time was needed to get their points across they
271 should be allowed to. Mr. Kitzrow pointed out the word “may” was used in the Rules,

272 giving President Doughty the freedom to increase the time limit should he be inclined.
273 Ms. Bosché said there was discretion in the way the Rules were written but cautioned
274 Council to be careful in that we were not allowing one way and not the other. President
275 Doughty noted that the time limits should be further discussed. Mr. Kitzrow read the
276 portion of F. that stated that questions posed by a citizen during the public comments
277 portion would be logged and tracked by the City Clerk, who would forward the questions
278 to the City Administrator for a response. It did not require answers in real time.
279 President Doughty would see that it was added to the one-pager that residents may be
280 answered on comments after time was taken to compile correct answers/responses.

281
282 **Item #7 VOTING AND MAKING OF MOTIONS – no comments**

283
284 **Item #8 WORK SESSION MEETINGS**
285 President Doughty said they would include the comments about the remarks.

286
287 **Item #9 CLOSED SESSION MEETINGS**
288 Ms. Dashiell said there was a discussion about the minutes from a Closed Session
289 meeting before she was elected and wondered if there was a timeline the public should
290 be aware of when the minutes would be released. It was determined they could be
291 released but they were not. Ms. Blake asked Ms. Bosché to confirm that Closed Session
292 minutes would never be released to the public at all, and Ms. Bosché confirmed Council
293 had the right to waive privilege. If the minutes contained Attorney-Client privilege, they
294 could at a minimum redact the privileged section, depending on what the document
295 looked like. Generally, Closed Session minutes were not released. Mr. Kitzrow asked if
296 it would be determined by a Council vote, and Ms. Bosché confirmed there would be a
297 vote to release the minutes. Mayor Taylor added that in this case the Board determined
298 the Council acted inappropriately and gave them the option to release the minutes.

299
300 **Item #10 PROCEDURES FOR SECURITY AT COUNCIL MEETINGS**

301
302 Mr. Kitzrow commented on disruptive disturbances and thought how they were handled
303 should be considered.

304
305 **Item #11. USE OF COUNCIL TRAVEL AND TRAINING BUDGET**

306 President Doughty read B. and asked for Council’s opinion on obtaining approval by
307 Council regarding travel reimbursement. Ms. Jackson did not think they should have to
308 ask the rest of Council, but President Doughty wanted to further discuss it. Ms. Blake
309 noted the orientation booklet had an outline of the travel policy.

310 Correction in B- add “be” on the third line.

311
312 C. Should be determined and discussed by Council.

313
314 Two members of the public provided the following comments:

- 315
316
 - The timer should start after speaker gave their name and where they lived.
 - Council should report on the last board or committee meeting they attended.

317

- 318 • The Closed Session minutes were in violation of the OMA and it was a
- 319 recommendation that they be released. She thought they should be released.
- 320 • Speaker reviewed the Council Council’s rules. If the public was allowed to
- 321 comment, you could not cut them off unless they were disruptive or nasty.
- 322 • Suggested comments be allowed from the public on Council meeting items.
- 323 • Had some Roberts Rules notes but many bodies did not follow them.
- 324 • Closed Session minutes could be voted to be released.
- 325 • Before Covid, a quorum had to be present in person. It should be included in the
- 326 rules, not the Charter. If something happened, the rules could be suspended. It
- 327 was good for the body to be assembled in one place so the public could attend.

328

329 **ADMINISTRATION AND COUNCIL COMMENTS**

330

331 Mr. Kitzrow said that meetings could be held whenever the City Council determined.

332

333 Mayor Taylor was glad they were making progress on the transparency component and

334 appreciated President Doughty’s efforts to sharpen the rules.

335

336 Ms. Gregory appreciated the Zoom option as she was still attending meetings from

337 home. Two family members werer hospitalized in January and she would need to Zoom

338 into meetings the rest of the month. Remember to wear your masks and wash your hands.

339

340 Ms. Jackson asked everyone to protect themselves and others. Covid and flu viruses

341 were circulating and she had been under the weather since January.

342

343 Ms. Dashiell thought they were moving forward in a positive manner. President

344 Doughty’s idea of holding a Council retreat was a good idea. She welcomed any forum

345 or open meeting with the public to share open dialogue.

346

347 Ms. Blake asked those healthy enough to donate blood or plasma and to please consider

348 being an organ donor.

349

350 President Doughty wished everyone a happy Black History Month and encouraged

351 everyone to learn about the rich culture on the Eastern Shore. He would be attending the

352 Leadership Academy at the Junior Achievement on February 6. He sent his regards to

353 the family of Ms. Cindy Anno, his former magnet teacher who recently passed away.

354

355 **Adjournment**

356

357 With no further business to discuss, President Doughty adjourned the Work Session at

358 6:50 p.m.

359

360 _____

361 City Clerk

362

363 _____

364 Council President

{ PCS 2024 COHORT }

CITY COUNCIL MEETING



ROAD SAFETY PROJECT

Stephora Cesar-Alberi (Junior, Henson), Andersen Herman (Junior, Henson), LaMaree James (Senior, Fulton) with Prof. Ryan Weaver (Lecturer, PACE/IDIS)

**PRESIDENTIAL CITIZEN
SCHOLARS PROGRAM**



PCS PROGRAM



INTRODUCTION:



PCS DIRECTOR

RYAN WEAVER



PCS SCHOLARS

STEPHORA CESAR-ALBERI, ANDERSEN HERMAN, LAMAREE JAMES





{ PRESIDENTIAL CITIZEN SCHOLARS PROGRAM }

THE PRESIDENTIAL CITIZEN SCHOLARS PROGRAM AT SALISBURY UNIVERSITY PREPARES STUDENTS TO BE INTERDISCIPLINARY COMMUNITY LEADERS THROUGH CIVIC SCHOLARSHIP AND COMMUNITY ACTION.



{ PRESIDENTIAL CITIZEN SCHOLARS PROGRAM }

THE PCS PROGRAM BUILDS ON SALISBURY UNIVERSITY'S MISSION AND HIGHEST PURPOSE: "TO EMPOWER STUDENTS WITH KNOWLEDGE, SKILLS, AND CORE VALUES THAT CONTRIBUTE TO LIFELONG LEARNING AND ACTIVE CITIZENSHIP IN A DEMOCRATIC SOCIETY."



{ PRESIDENTIAL CITIZEN SCHOLARS PROGRAM }

Mission

Salisbury University is a premier comprehensive Maryland public university offering excellent, affordable education in undergraduate liberal arts, sciences, business, nursing, health sciences, social work, and education and applied master's and doctoral programs. Our highest purpose is to empower our students with the knowledge, skills, and core values that contribute to active citizenship, gainful employment, and life-long learning in a democratic society and interdependent world.

Salisbury University cultivates and sustains a superior learning community where students, faculty, and staff are viewed as learners, teachers/scholars, and facilitators, and where a commitment to excellence



ROAD SAFETY PROJECT



Stephora Cesar-Alberi (Junior, Henson), Andersen Herman (Junior, Henson), LaMaree James (Senior, Fulton)

RESEARCH

We are partnering with the City of Salisbury's Department of Transportation on behalf of *Vision Zero* to research road safety on the West side of Salisbury.

COLLECT

Our IRB-approved survey (Protocol #239) was shared in three languages to target two of the underserved communities in Salisbury, specifically the Haitian and LatinX communities.

ANALYZE

We closed the survey in December 2023 and completed an initial data analysis. While our initial goal was 500 responses, we are grateful that we were able to collect **273** responses.

IMPLEMENT

We are prepared to work with Mr. White and Prof. Weaver to implement the feedback received from the survey into infrastructure design on the West side of Salisbury.

MISSION

The mission of our Presidential Citizen Scholars (PCS) Capstone Project is to investigate road safety on the West Side of Salisbury in collaboration with the City of Salisbury. We will work to implement the feedback received from the survey into infrastructure design funded by the City's *Vision Zero* grant to benefit the marginalized community on the West side of Salisbury, MD.

PCS PROGRAM

ROAD SURVEY: 3 LANGUAGES



ROAD SURVEY

Salisbury MARYLAND



PLEASE SCAN THIS CODE TO GIVE FEEDBACK ABOUT ROAD SAFETY ON THE WEST SIDE OF SALISBURY (MD) OR GO TO:
[HTTPS://TINYURL.COM/SBYROADS](https://tinyurl.com/sbyroads)



PCS PRESIDENTIAL CITIZEN SCHOLARS PROGRAM

Salisbury UNIVERSITY PACE Institute for Public Affairs and Civic Engagement at Salisbury University

SONDAJ SOU WOUT

Salisbury MARYLAND



TANPRI SKANE KÒD SA POU BAY REYAKSYON W SOU SEKIRITE WOUT YO NAN PATI LWÈS SALISBURY (MD) YO OSWA ALE NAN:
[HTTPS://TINYURL.COM/SBYROADS](https://tinyurl.com/sbyroads)



PCS PRESIDENTIAL CITIZEN SCHOLARS PROGRAM

Salisbury UNIVERSITY PACE Institute for Public Affairs and Civic Engagement at Salisbury University

ENCUESTA DE CAMINOS

Salisbury MARYLAND



ESCANEE ESTE CÓDIGO PARA DAR SU OPINIÓN SOBRE LA SEGURIDAD VIAL EN EL LADO OESTE DE SALISBURY (MD) O VAYA A:
[HTTPS://TINYURL.COM/SBYROADS](https://tinyurl.com/sbyroads)



PCS PRESIDENTIAL CITIZEN SCHOLARS PROGRAM

Salisbury UNIVERSITY PACE Institute for Public Affairs and Civic Engagement at Salisbury University



ROAD SAFETY PROJECT



Scholars collecting survey responses at ThirdFriday (October 2023)



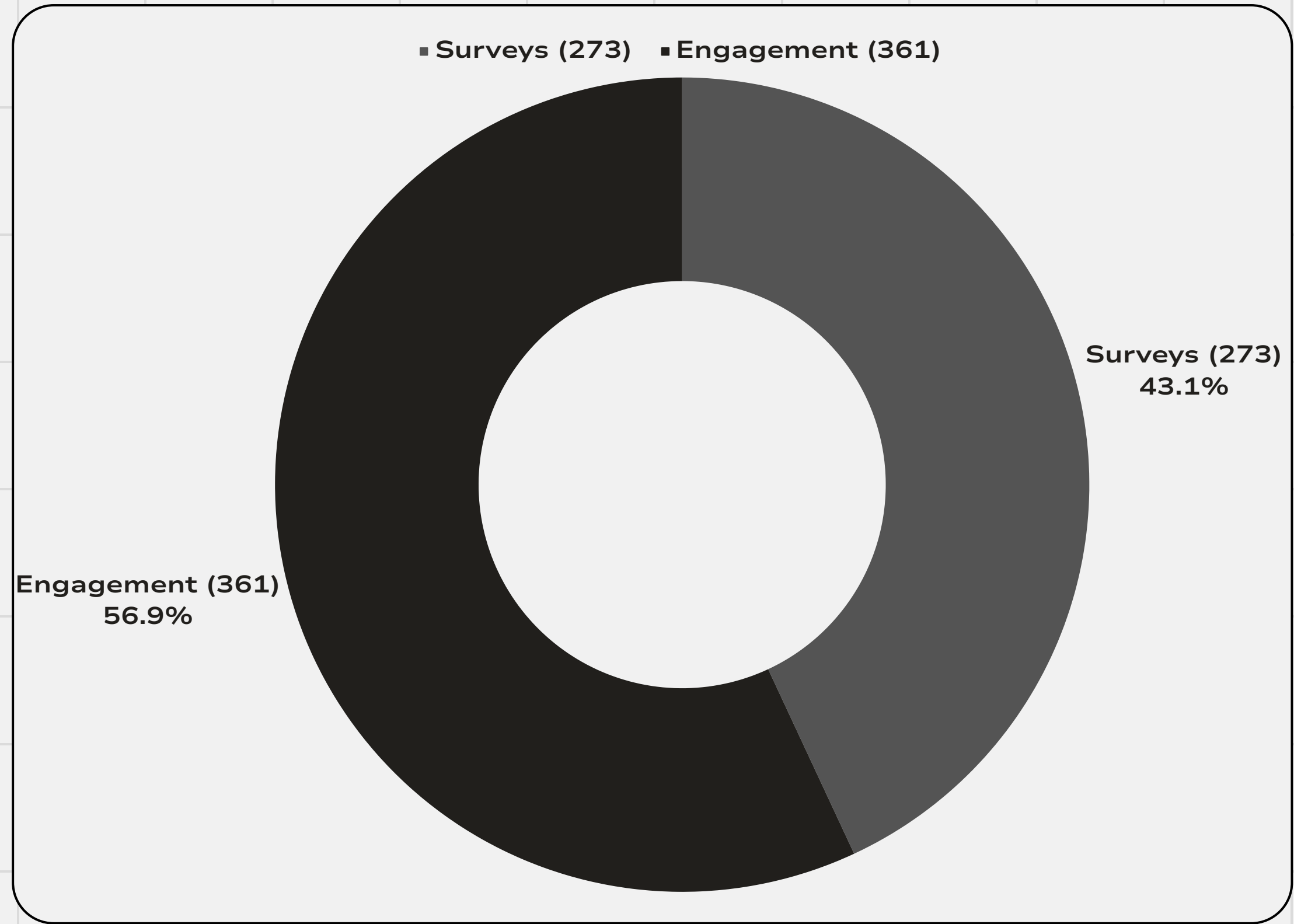
PCS PROGRAM





ROAD SAFETY SURVEY TOTAL ENGAGEMENT

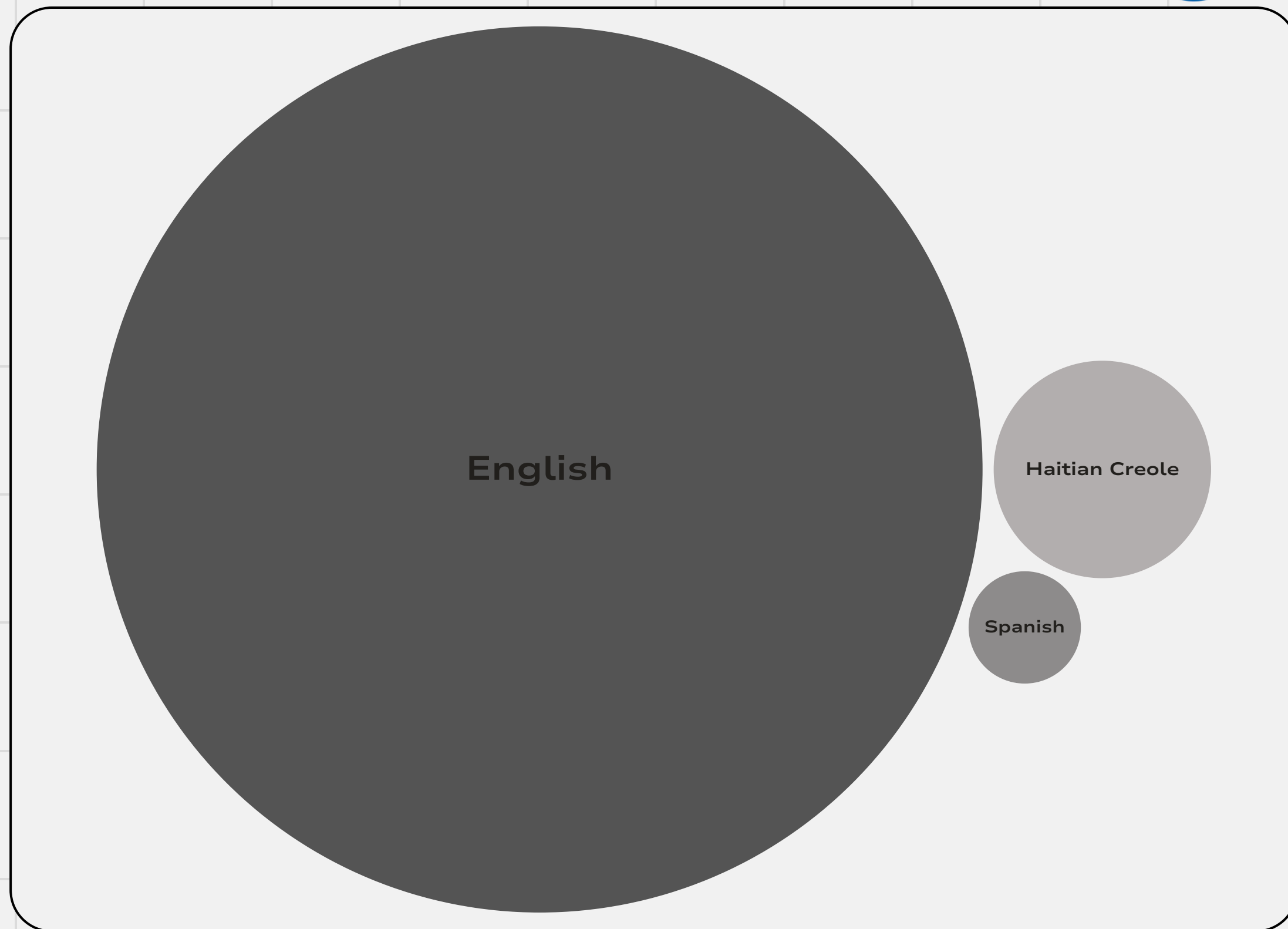
The Road Safety survey received 634 total unique “clicks” with 273 surveys submitted through the Qualtrics platform where we hosted the survey.





ROAD SAFETY SURVEY OUTREACH

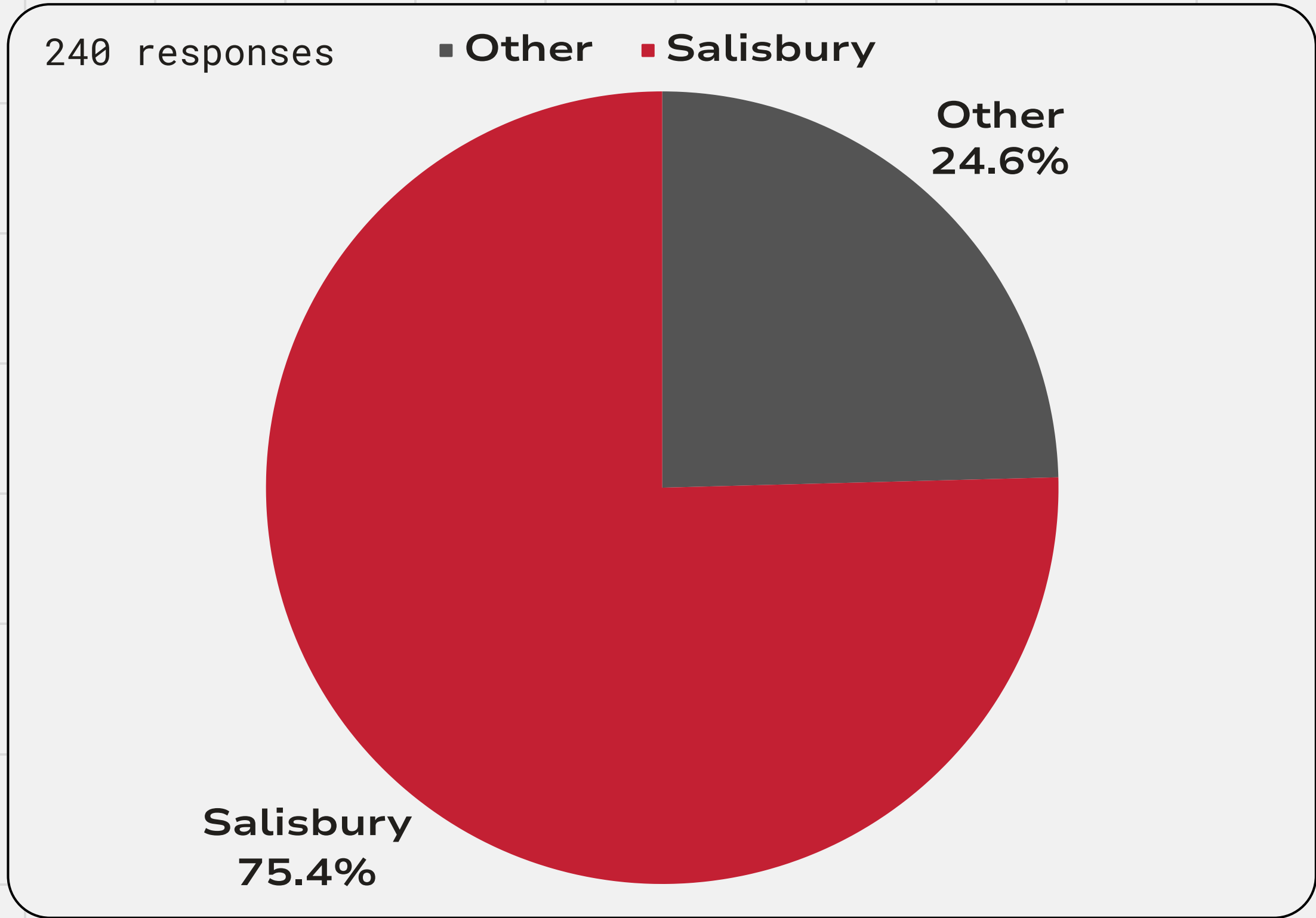
The Road Safety survey received 268 total surveys in three languages: Haitian Creole (15), Spanish (4), and English (249).





WHERE IS YOUR PLACE OF RESIDENCE?

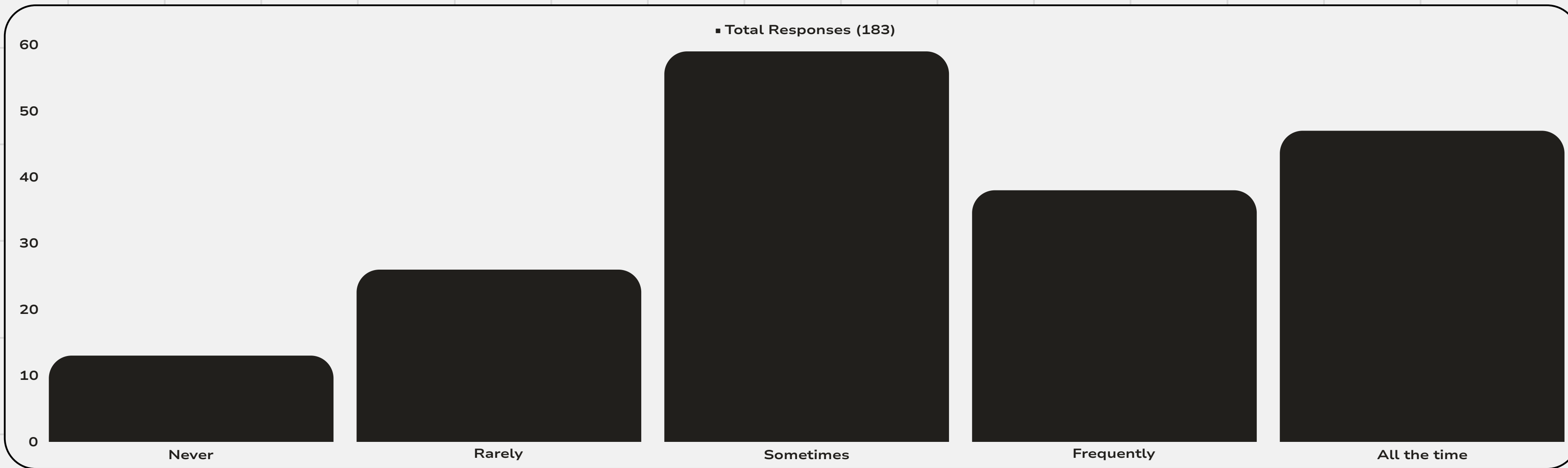
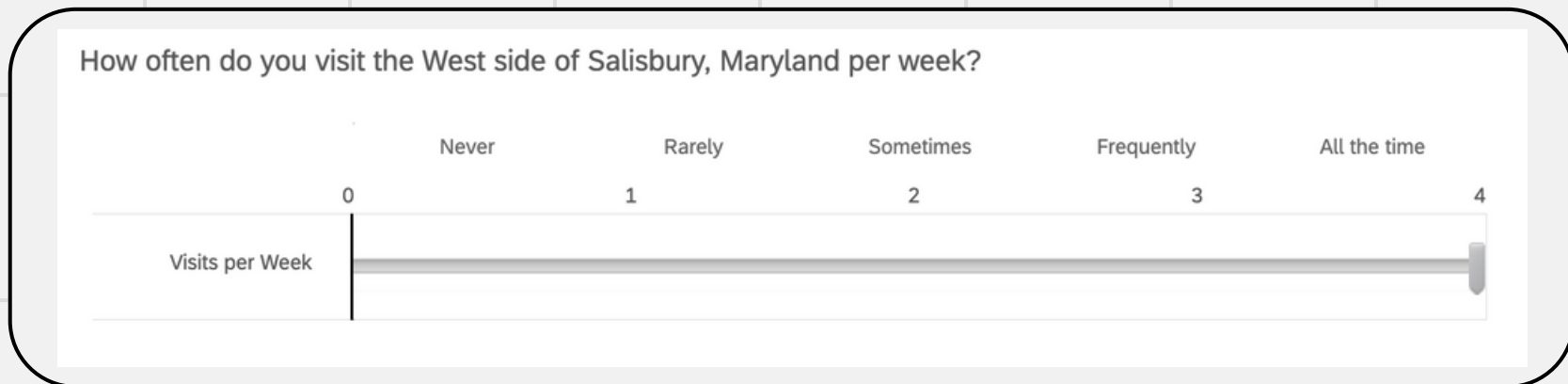
The first survey question was: "Where is your place of residence?"



FREQUENCY OF VISITS:



“How often do you visit the West side of Salisbury, Maryland per week?”



PERSONAL TRANSPORTATION:



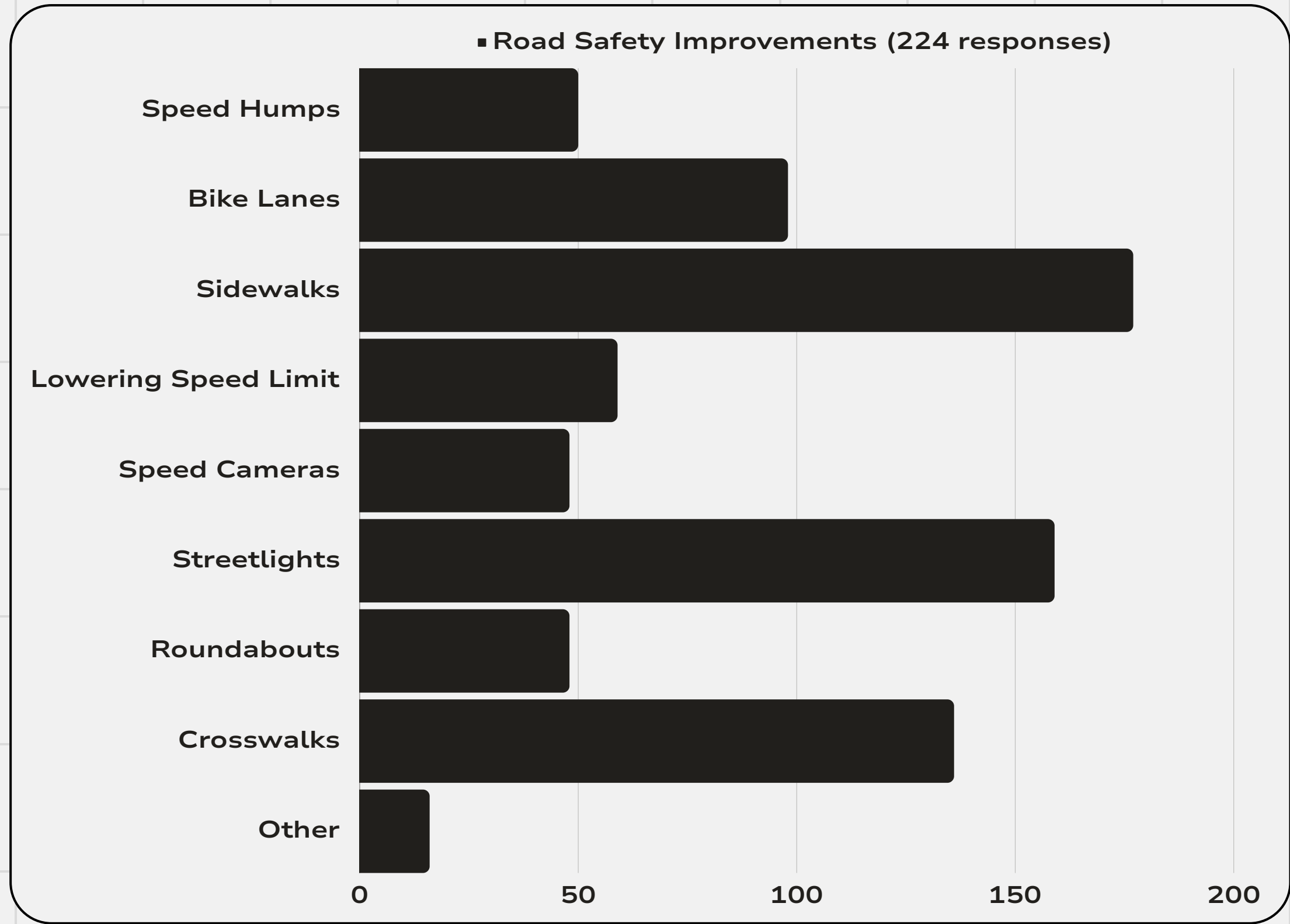
“Generally, what is your most common form of personal transportation?”





ROAD SAFETY ON THE WEST SIDE OF SALISBURY

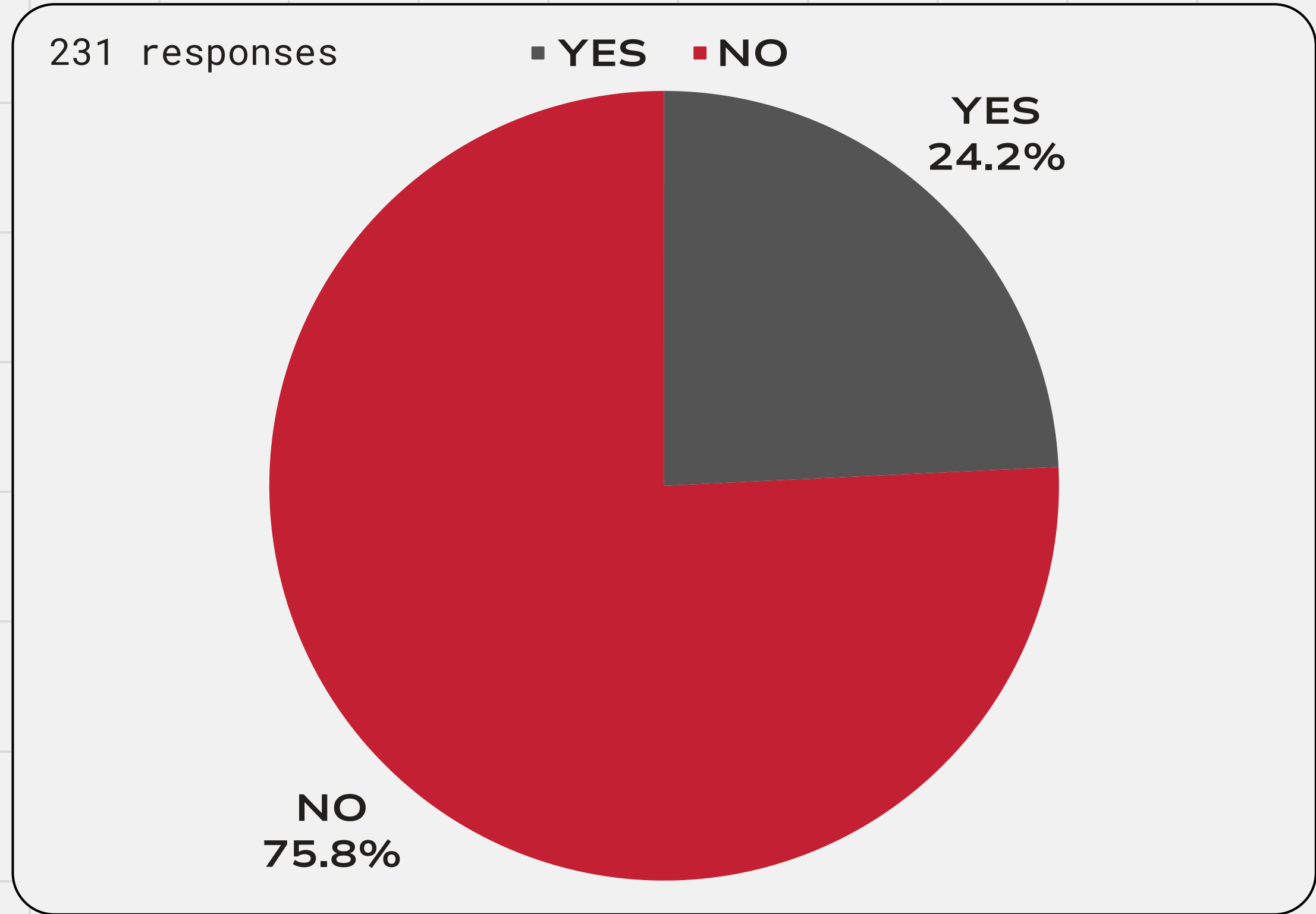
In our survey, we ask:
“Which of the following would you like to see applied to improve road safety by calming traffic on the West side of Salisbury?”





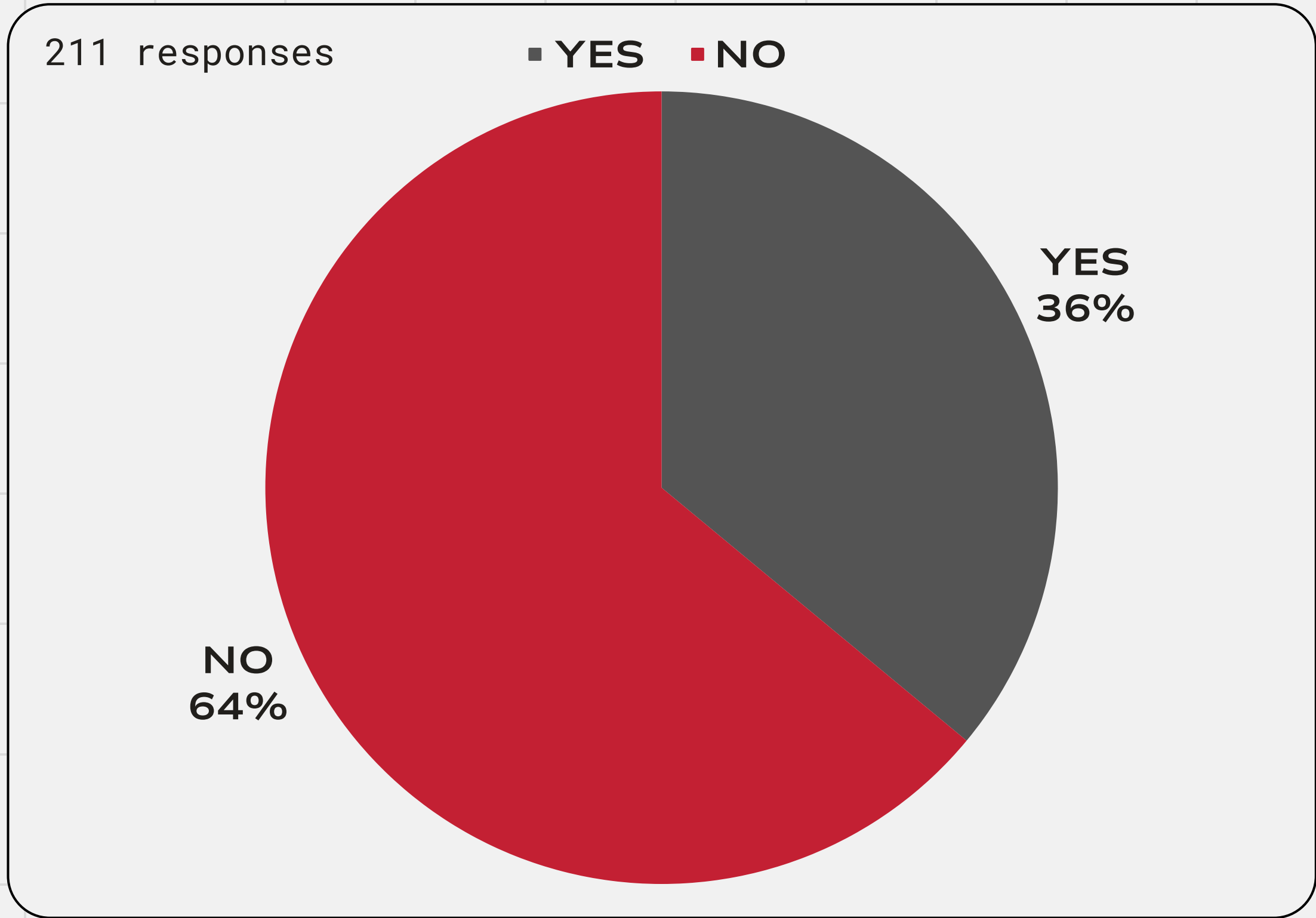
ARE ROADS SAFE FOR WALKING?

In our survey, we ask:
“Do you believe the roads on the West side of Salisbury are safe for individuals who walk in the area?”



ARE ROADS SAFE FOR BIKING?

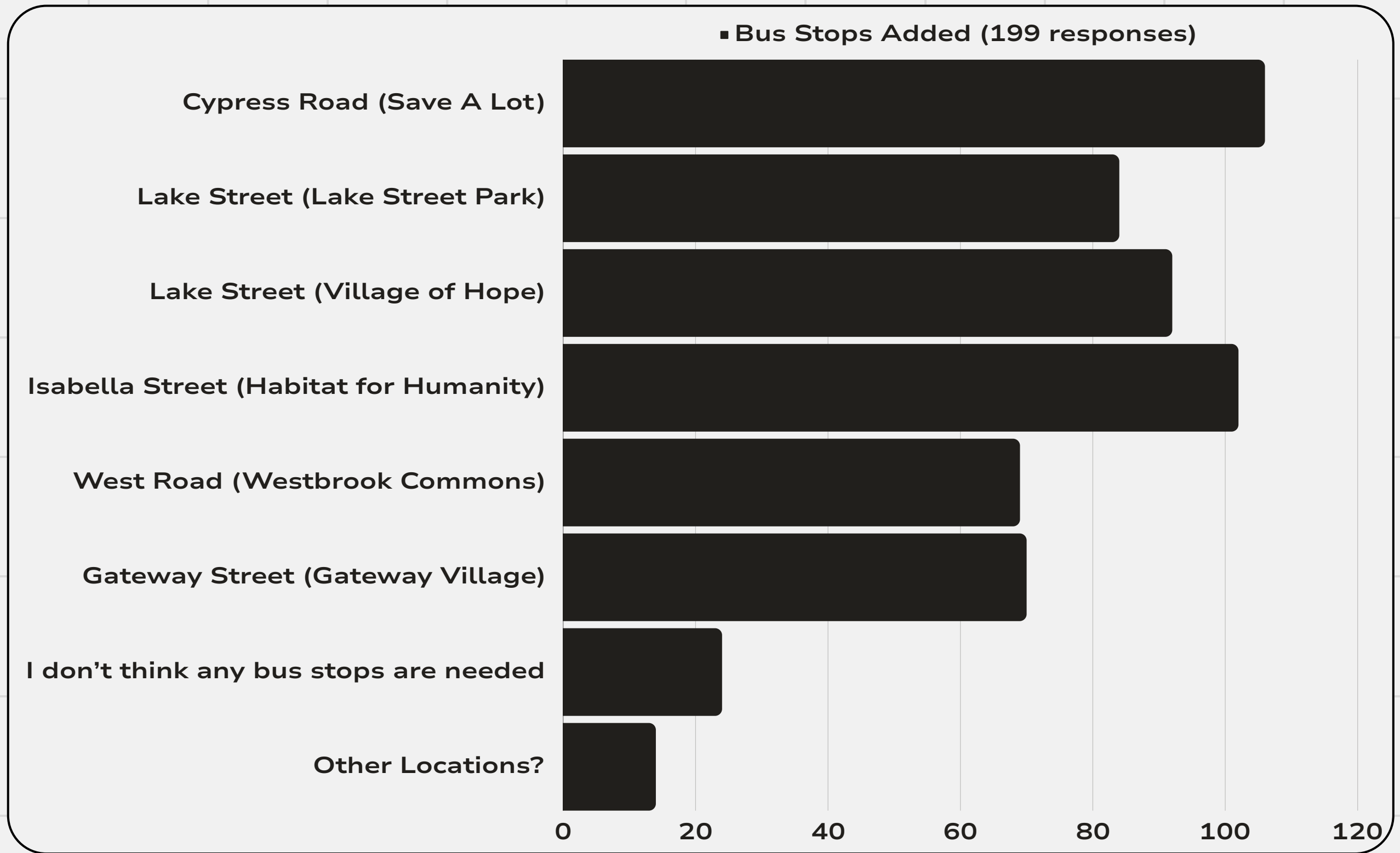
In our survey, we ask:
“Do you believe the roads on the West side of Salisbury are safe for individuals who bike in the area?”





ROAD SAFETY ON THE WEST SIDE OF SALISBURY

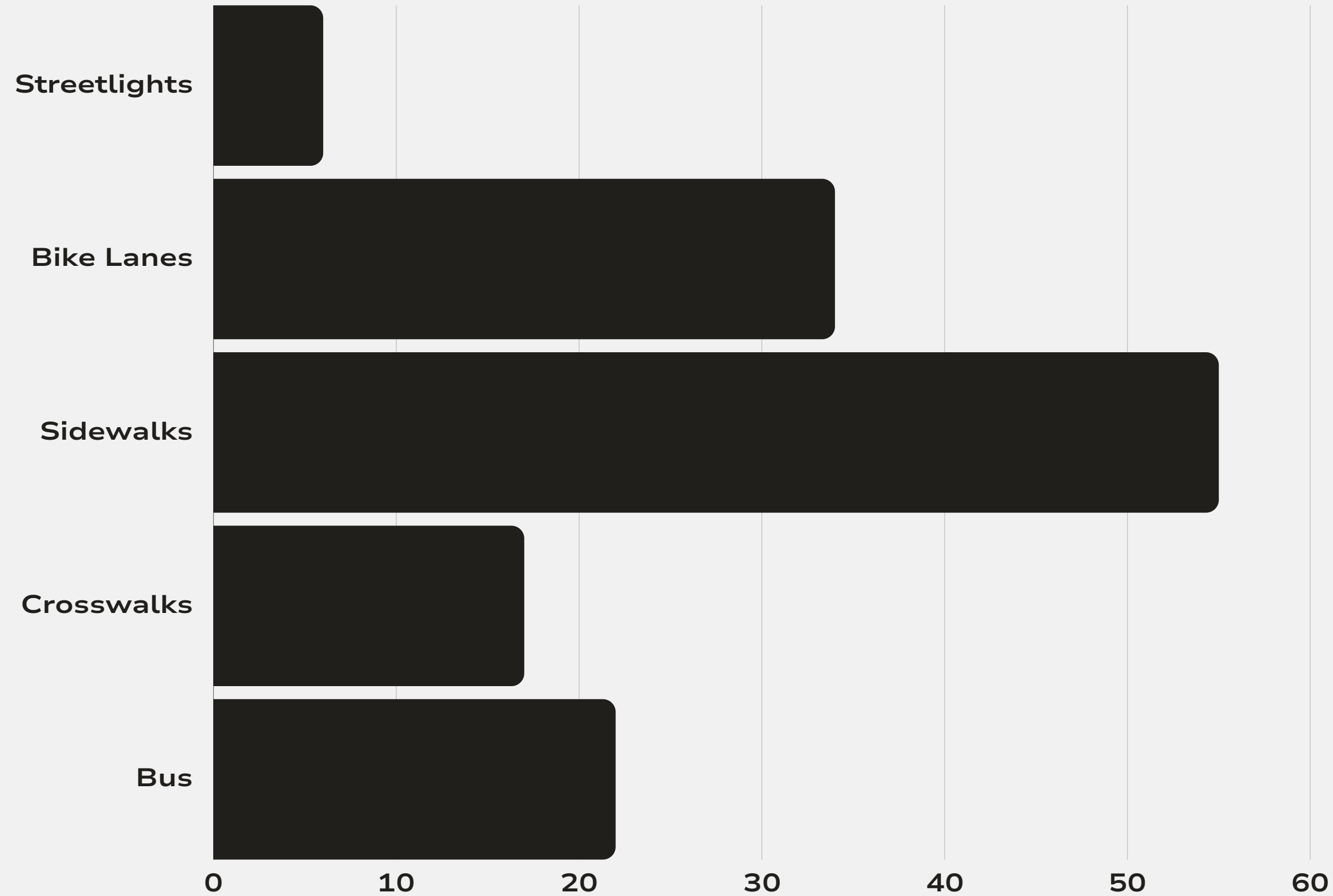
In our survey, we ask:
“Where would you like
to see a bus stop
added on the West side
of Salisbury?”



QUALITATIVE MENTIONS:



■ Key Words / Phrases in Qualitative Responses



PAGE SHOWCASE

SPRING 2024

April 25th @ Guerrieri Academic Commons



PRESIDENTIAL CITIZEN
SCHOLARS PROGRAM



PCS PROGRAM



THANK YOU

SPRING 2024

We would like to thank William White (Transportation Manager, City of Salisbury), Jon Wilson (Transportation Project Manager, City of Salisbury), Salisbury City Council Members (Council President Doughty, Council Vice President Blake, Councilwoman Jackson, Councilwoman Dashiell, Councilwoman Gregory), Rev. Roosevelt Toussaint (Senior Pastor at Word of Life Center), Sara Heim (Assistant Director, ShoreCorps/Americorps at SU), Prof. Ryan Weaver (Lecturer), Dr. Sandy Pope (Director, PACE), and President Carolyn Lepre (Salisbury University)



PRESIDENTIAL CITIZEN
SCHOLARS PROGRAM



PCS PROGRAM





City of Salisbury

To: Randy Taylor, Mayor
From: Jessie Turner, Administrative Assistant
Subject: Appointment to the Youth Development Advisory Committee
Date: February 23, 2024

The following person has applied for appointment to the Youth Development Advisory Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Emily Zerrenner	February 2027

Attached is the applicant's information and the resolution necessary for this appointment. If this appointment is approved, it will be placed on the next City Council agenda for review.

Attachments

Mayor's Office
115 S. Division St., Salisbury, MD 21801
410.548.3100
www.salisbury.md

1 **RESOLUTION NO. 3328**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is appointed to the Youth Development Advisory Committee for the term
5 ending as indicated.

6
7

<u>Name</u>	<u>Term Ending</u>
Emily Zerrenner	February 2027

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11
12 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
13 Council of the City of Salisbury, Maryland held on February 26, 2024.

14 ATTEST:

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18 _____
19 Kimberly R. Nichols
20 CITY CLERK

D'Shawn M. Doughty
PRESIDENT, City Council

21
22
23 APPROVED BY ME THIS

24 _____ day of _____, 2024

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28 _____
29 Randolph J. Taylor, Mayor



To: Randy Taylor, Mayor
From: Jessie Turner, Administrative Assistant
Subject: Appointment to the Youth Development Advisory Committee
Date: February 23, 2024

The following person has applied for appointment to the Youth Development Advisory Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
James Hesen	February 2027

Attached is the applicant's information and the resolution necessary for this appointment. If this appointment is approved, it will be placed on the next City Council agenda for review.

Attachments

Mayor's Office
115 S. Division St., Salisbury, MD 21801
410.548.3100
www.salisbury.md

1 **RESOLUTION NO. 3329**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is appointed to the Youth Development Advisory Committee for the term
5 ending as indicated.

6
7 Name Term Ending
8 James Hesen February 2027
9

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12 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
13 Council of the City of Salisbury, Maryland held on February 26, 2024.

14
15 ATTEST:

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18 _____
19 Kimberly R. Nichols
20 CITY CLERK

D'Shawn M. Doughty
PRESIDENT, City Council

21
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23 APPROVED BY ME THIS

24
25 _____ day of _____, 2024
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28 _____
29 Randolph J. Taylor, Mayor



City of Salisbury

To: Randy Taylor, Mayor
From: Jessie Turner, Administrative Assistant
Subject: Appointment to the Parks & Recreation Committee
Date: February 23, 2024

The following person has applied for appointment to the Parks & Recreation Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Benjamin Stewart	February 2027

Attached is the applicant's information and the resolution necessary for this appointment. If this appointment is approved, it will be placed on the next City Council agenda for review.

Attachments

Mayor's Office
115 S. Division St., Salisbury, MD 21801
410.548.3100
www.salisbury.md

1 **RESOLUTION NO. 3330**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is appointed to the Parks & Recreation Committee for the term ending as
5 indicated.

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<u>Name</u>	<u>Term Ending</u>
Benjamin Stewart	February 2027

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12 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
13 Council of the City of Salisbury, Maryland held on February 26, 2024.

14
15 ATTEST:

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18 _____
19 Kimberly R. Nichols
20 CITY CLERK

D'Shawn M. Doughty
PRESIDENT, City Council

21
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23 APPROVED BY ME THIS

24
25 _____ day of _____, 2024

26
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28 _____
29 Randolph J. Taylor, Mayor



City of Salisbury

To: Randy Taylor, Mayor
From: Jessie Turner, Administrative Assistant
Subject: Appointment to the Parks & Recreation Committee
Date: February 23, 2024

The following person has applied for appointment to the Parks & Recreation Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Linda Roskovich	February 2027

Attached is the applicant's information and the resolution necessary for this appointment. If this appointment is approved, it will be placed on the next City Council agenda for review.

Attachments

Mayor's Office
115 S. Division St., Salisbury, MD 21801
410.548.3100
www.salisbury.md

1 **RESOLUTION NO. 3331**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is appointed to the Parks & Recreation Committee for the term ending as
5 indicated.

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<u>Name</u>	<u>Term Ending</u>
Linda Roskovich	February 2027

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12 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
13 Council of the City of Salisbury, Maryland held on February 26, 2024.

14 ATTEST:

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20 Kimberly R. Nichols
21 CITY CLERK

D'Shawn M. Doughty
PRESIDENT, City Council

22
23 APPROVED BY ME THIS

24
25 _____ day of _____, 2024

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29 _____
Randolph J. Taylor, Mayor



City of Salisbury

To: Randy Taylor, Mayor
From: Jessie Turner, Administrative Assistant
Subject: Appointment to the Parks & Recreation Committee
Date: February 23, 2024

The following person has applied for re-appointment to the Parks & Recreation Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Linda Roskovich	February 2027

Attached is the applicant's information and the resolution necessary for this appointment. If this appointment is approved, it will be placed on the next City Council agenda for review.

Attachments

Mayor's Office
115 S. Division St., Salisbury, MD 21801
410.548.3100
www.salisbury.md

1 **RESOLUTION NO. 3332**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is re-appointed to the Salisbury Zoo Commission for the term ending as
5 indicated.

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<u>Name</u>	<u>Term Ending</u>
James Maybury	February 2027

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12 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
13 Council of the City of Salisbury, Maryland held on February 26, 2024.

14 ATTEST:

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19 Kimberly R. Nichols
20 CITY CLERK

D'Shawn M. Doughty
PRESIDENT, City Council

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23 APPROVED BY ME THIS

24 _____ day of _____, 2024

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29 Randolph J. Taylor, Mayor

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ORDINANCE NO. 2855

AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING A BUDGET AMENDMENT TO REALLOCATE \$149,000.00 FROM THE MAIN STREET MASTER PLAN PROJECT TO SERVE AS THE LOCAL MATCH TO THE TRANSPORTATION ALTERNATIVE PROGRAM – SALISBURY CITYWIDE BIKEWAYS DESIGN PROJECT.

WHEREAS, the Maryland Department of Transportation (“MDOT”) administers the Transportation Alternatives Program (“TAP”) for providing grant funds to support and expedite projects improving traveled ways for people walking and biking in the State of Maryland; and

WHEREAS, MDOT and the City of Salisbury (the “City”) have been working together to improve walking and biking facilities in the City as part of the City’s Vision Zero Program and the State’s Zero Deaths Program in order to end traffic fatalities and serious injuries; and

WHEREAS, the City was awarded and previously accepted a TAP grant specifically for the design of fifteen (15) new bikeways, including pedestrian improvements on City streets; and

WHEREAS, MDOT has awarded the TAP grant in the total amount of \$597,024.00 to provide for the project, which is to be accompanied by a City match of \$149,256.00, for a total project not to exceed \$746,280.00; and

WHEREAS, the City of Salisbury determined \$149,000 is no longer required for the Main Street Masterplan project and is available to transfer to the Bicycle Master Plan Project; and

WHEREAS, the appropriations necessary to execute the appropriation of \$149,000 as provided hereinabove, must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury’s General Capital Project Fund Budget be and hereby is amended as follows.

Increase Decrease	Account Type	Project Description	Account Description	Account	Amount
Decrease	Revenue	Main Street Master Plan	Debt Proceeds	98019-469312- 48022	149,000
Decrease	Expense	Main Street Master Plan	Construction	98119-513026- 48022	149,000
Increase	Revenue	Bicycle Master Plan	Debt Proceeds	98019-469312- 48046	149,000
Increase	Expense	Bicycle Master Plan	Construction	98119-513026- 48046	149,000

38 **BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF**
39 **SALISBURY, MARYLAND**, as follows:

40 **Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision
41 of this Ordinance shall be deemed independent of all other provisions herein.

42 **Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any
43 section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid,
44 unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication
45 shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other
46 provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

47 **Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as
48 if such recitals were specifically set forth at length in this Section 4.

49 **Section 5.** This Ordinance shall take effect from and after the date of its final passage.
50

51 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of
52 Salisbury held on the 12th day of February, 2024 and thereafter, a statement of the substance of the
53 Ordinance having been published as required by law, in the meantime, was finally passed by the Council
54 of the City of Salisbury on the 26th day of February, 2024.
55

56 **ATTEST:**
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60 _____
61 **Kimberly R. Nichols, City Clerk**

_____ **D'Shawn M. Doughty, City Council President**

62 Approved by me, this _____ day of _____, 2024.
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66 _____
67 **Randolph J. Taylor, Mayor**

46 otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the
47 section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall
48 remain and shall be deemed valid and enforceable.

49 **Section 5.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such
50 recitals were specifically set forth at length in this Section 5.

51 **Section 6.** This Ordinance shall take effect from and after the date of its final passage.
52

53 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of
54 Salisbury held on the 12th day of February, 2024 and thereafter, a statement of the substance of the Ordinance
55 having been published as required by law, in the meantime, was finally passed by the Council of the City of
56 Salisbury on the 26th day of February, 2024.

57
58 **ATTEST:**

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62 **Kimberly R. Nichols, City Clerk** **D’Shawn M. Doughty, City Council President**

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66 Approved by me, this _____ day of _____, 2024.

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71 **Randolph J. Taylor, Mayor**
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ORDINANCE NO. 2857

AN ORDINANCE OF THE CITY OF SALISBURY TO AMEND CHAPTER 15.24 OF THE SALISBURY CITY CODE, ENTITLED "HOUSING STANDARDS", TO CLARIFY FIRE AND LIFE SAFETY PROVISIONS REGARDING THE FIRE MARSHAL AND THIS CODE.

WHEREAS, the ongoing application, administration and enforcement of the Salisbury City Code demonstrates the need for periodic review, evaluation and amendment; and

WHEREAS, the City of Salisbury has adopted a Fire Prevention Code codified in Chapter 8.11 of the City Code; and

WHEREAS, The City has appointed a Fire Marshal to enforce the Fire Prevention Code; and

WHEREAS, the City has determined Chapter 15.24 of the City Code, governing "Housing Standard" and referred to as the City's "Property Maintenance Code" must be amended to clarify the role of the City's Fire Marshal for enforcing fire and life safety requirements with respect to the City's Property Maintenance Code and to eliminate any conflicts between the Property Maintenance Code and the Fire Prevention Code.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. Chapter 15.24.020 of the Salisbury City Code be and is hereby amended by adding the bolded and underlined language as follows:

This code is to protect the public health, safety and welfare in all existing structures, residential and nonresidential, and on all existing premises by establishing minimum requirements and standards for premises, structures, equipment, and facilities for light, ventilation, space, heating, sanitation, protection from the elements, life safety, safety from fire and other hazards, and for safe and sanitary maintenance; fixing the responsibility of owners, operators, agents and occupants; regulating the occupancy of existing structures and premises, and providing for administration, enforcement and penalties. The existence of such nuisance conditions creates slums and blighted areas requiring corrective action. Additionally, the conditions may contribute to the spread of disease, crime, fire and loss of life. In the absence of corrective measures, such areas may experience a deterioration of social values, an impairment of economic values, a depreciation of assessable base and a curtailment of investment and tax revenues.

A. The Fire Marshal or the Fire Marshal's authorized representative shall enforce all fire and life safety provisions of this Code, except in one- and two-family dwellings. Where references to fire and or life safety provisions in this Code indicate the term "Housing or Code Official," they shall be construed to refer to the Fire Marshal or the Fire Marshal's authorized representative. In any conflict of opinion concerning fire or life safety of premises, structures, equipment, and facilities, the decision of the Fire Marshal shall supersede. In all other matters relating to premises, structures, equipment, and facilities, the decision of the Housing Official shall supersede. The Fire Marshal shall be responsible for the final technical interpretation of all fire and life safety provisions within this code.

1. The Fire Marshal is authorized to enforce fire sprinkler regulations in one- and two-family dwellings.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph,

47 subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed
48 valid and enforceable.

49 **Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals
50 were specifically set forth at length in this Section 4.

51 **Section 5.** This Ordinance shall take effect from and after the date of its final passage.

52
53 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury
54 held on the 12th day of February, 2024 and thereafter, a statement of the substance of the Ordinance having been
55 published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 26th day
56 of February, 2024.

57
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59 **ATTEST:**

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63 _____
64 **Kimberly R. Nichols, City Clerk**

_____ **D'Shawn M. Doughty, City Council President**

65
66
67 Approved by me, this _____ day of _____, 2024.

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71 _____
72 **Randolph J. Taylor, Mayor**
73



City of Salisbury

To: Andy Kitzrow, City Administrator
From: Allen Swiger, Director of Arts, Business and Culture
Subject: Zoo Emergency Repair Funding
Date: 2/12/24

Over the past several months of below average temperatures and heavy rains, the Salisbury Zoo, a division of the Arts, Business and Culture Department, has experienced significant equipment and facility failures resulting in an unexpected shortfall in our operating funds. Due to these emergency repairs, our budget will not be sufficient enough to last through the remainder of FY24.

A breakdown of these expenses are as follows:

- Heating/Cooling Unit Repairs - \$40,000
 - Sloth Exhibit
 - Flamingo Exhibit
 - Spec Owls Exhibit
 - Animal Hospital
 - Radiant Panel Heaters
- Education Building Roof Replacement - \$10,000

The Salisbury Zoo will require \$50,000 in their Buildings account 40000-534301 in order to properly maintain operations and routine exhibit maintenance.

Please do not hesitate to reach out should you have any questions.



3410 MOUNTAIN ROAD
PASADENA, MD 21122
(410) 437-3103 FAX: (410) 437-3163
www.easicontrols.com

WORK ORDER INVOICE # 206944

TO: CITY OF SALISBURY 125 N. DIVISION STREET SALISBURY, MD 21801 (410) 548/3190		FAX: (410) 548/3192
ATTENTION: ACCOUNTS PAYABLE	CUSTOMER CONTACT EMAIL ADDRESS	

ORDER TAKEN BY: JESSE BROWN	WORK ORDERED BY: CHUCK EICHOLZ	INVOICE DATE: 2/12/24
JOB NAME: CITY OF SALISBURY		ORDER DATE: 12/21/23
LOCATION: ZOO		START DATE: 12/21/23
CONTACT PHONE NO.	CONTRACT/PO#:	PO AMOUNT
		SERVICE TICKET # 29725

TERMS: Net 30 Days. Credit card payment is accepted; however, subject to a surcharge of 3%.

DESCRIPTION OF WORK

SERVICE CONTRACT

EIN # 52-1460501

Call for large system not working. Verified control board failure. Ordered parts. Returned and installed. Found areas with CH03 faults and unit locking out in high internal temps. Ordered additional control boards and fan motor and will return. Emergency Return visit repairs for heating in areas faulting from large system waiting on parts. Used make to air units to heat building. Made changes to existing program to keep areas conditioned. Ordered and waiting for parts.

QTY	EXPENSES ITEM	AMOUNT
1	Copeland Coresense Module Kit	337.30
1	Motor Assembly, Fasteners	382.67
1	PCB Assembly	761.60
1	PCB Assembly, Noise Filter Line	2,044.08
TOTAL		3,525.65

LABOR						
DATE	MECH	HOURS	GRADE	TIME	BILL RATE	CHARGE
1/19/24	APB	6.0	MECH	RG	120.00	720.00
1/22/24	RAC	3.0	TECH	OT	180.00	540.00
12/21/23	APB	4.0	MECH	RG	120.00	480.00
1/11/24	APB	2.0	MECH	RG	120.00	240.00
1/18/24	APB	8.0	MECH	RG	120.00	960.00
1/23/24	BJC1	3.0	MECH	RG	120.00	360.00
1/22/24	BJC1	5.0	MECH	RG	120.00	600.00
1/22/24	BJC1	3.0	MECH	OT	180.00	540.00
1/23/24	RAC	3.0	TECH	RG	120.00	360.00
1/22/24	RAC	4.0	TECH	RG	120.00	480.00
						5,280.00

DATE COMPLETE

1/23/24

AMOUNT NOW DUE: \$8,805.65

SIGNATURE	SIGNED BY (PRINT)	DATE:
-----------	-------------------	-------

"EASI" DOES IT - Since 1986

Mid Atlantic Heating & Air Conditioning, Inc.

Invoice

**2312 Allen Dr.
Salisbury. MD 21801**

DATE	INVOICE #
1/25/2024	77563

BILL TO
SALISBURY ZOOLOGICAL PARK P.O. BOX 2979 SALISBURY, MD. 21802-2979

SHIP TO
SALISBURY ZOOLOGICAL PARK #5 PARK DR. & BEAVER DAM RD SALISBURY, MD. 21804

P.O. NO.	TERMS
	Due on receipt

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	<p>THE INSTALLATION OF 1 (ONE) DAIKIN HEAT PUMP, 1 (ONE) DAIKIN WALL MOUNTED BLOWER AND 1 (ONE) DAIKIN REFRIGERATION LINE AS PER OUR PROPOSAL DATED 01-19-24. THE PRICE FOR THIS INSTALLATION IS \$3,925.00</p> <p>SLOTH EXHIBIT INSTALLED ON 1-24-24 RXS12LVJU S/N: E045501 FTXS12WVJU9 S/N: E038671</p> <p>EFFECTIVE DECEMBER 12, 2023 - A 3% FEE WILL BE ADDED TO ALL CREDIT CARD PAYMENTS</p>	3,925.00	3,925.00

Thank you for your business. 410-546-5404	Total	\$3,925.00
---	--------------	------------

Mid Atlantic Heating & Air Conditioning, Inc.

Invoice

2312 Allen Dr.
Salisbury. MD 21801

DATE	INVOICE #
1/25/2024	77564

BILL TO
SALISBURY ZOOLOGICAL PARK P.O. BOX 2979 SALISBURY, MD. 21802-2979

SHIP TO
SALISBURY ZOOLOGICAL PARK #5 PARK DR. & BEAVER DAM RD SALISBURY, MD. 21804

P.O. NO.	TERMS
	Due on receipt

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	<p>THE INSTALLATION OF 1 (ONE) DAIKIN HEAT PUMP, 1 (ONE) DAIKIN WALL MOUNTED BLOWER AND 1 (ONE) DAIKIN REFRIGERATION LINE AS PER OUR PROPOSAL DATED 01-19-24. THE PRICE FOR THIS INSTALLATION IS \$3,925.00</p> <p>FLAMINGO EXHIBIT INSTALLED ON 01-24-24 RXS12LVJU S/N: E045140 FTXS12WVJU9 S/N: E038663</p> <p>EFFECTIVE DECEMBER 12, 2023 - A 3% FEE WILL BE ADDED TO ALL CREDIT CARD PAYMENTS</p>	3,925.00	3,925.00

Thank you for your business. 410-546-5404

Total \$3,925.00

Mid Atlantic Heating & Air Conditioning, Inc.

Invoice

2312 Allen Dr.
Salisbury. MD 21801

DATE	INVOICE #
1/17/2024	77473

BILL TO
SALISBURY ZOOLOGICAL PARK P.O. BOX 2979 SALISBURY, MD. 21802-2979

SHIP TO
SALISBURY ZOOLOGICAL PARK #5 PARK DR. & BEAVER DAM RD SALISBURY, MD. 21804

P.O. NO.	TERMS
	Due on receipt

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	1.5 HRS OVERTIME LABOR 01/01/24 (TR) CALL FOR NO HEAT. CHECKED SYSTEM - FOUND CALLING FOR THE BLOWER - BUT BLOWER WOULD NOT RESPOND AND COME ON. CHECKED MOTOR VOLTAGE AND HAD POWER TO THE MOTOR, HOWEVER THE MOTOR WOULD NOT RUN. NEED TO INSTALL A NEW MOTOR. WILL SCHEDULE AND RETURN.	142.50	142.50
1	BLOWER MOTOR	2,763.04	2,763.04
	MATERIAL DISCOUNT	-10.00%	-276.30
2	2 HRS LABOR 01/02/24 (TR) REMOVED DEFECTIVE MOTOR AND REPLACED WITH NEW - CHECKED OPERATION - ALL RUNNING PROPERLY AT THIS TIME.	95.00	190.00

EFFECTIVE DECEMBER 12, 2023 - A 3% FEE WILL BE ADDED TO ALL CREDIT CARD PAYMENTS

P.O. #	_____
VENDOR #	1458
INVOICE #	77473
INVOICE DATE	1/17/2024
INVOICE AMOUNT TO BE PAID	\$2819.24
ACCOUNT #	40000-546012
ITEMS RECEIVED	X
APPROVED FOR PAYMENT	_____
DATE	1/30/2024

Thank you for your business. 410-546-5404

Total \$2,819.24

Rommel Electric Company

P.O. Box P
Fruitland, MD 21826

Phone Number
410.749.0445

INVOICE

Sold To:
Salisbury Zoological Park
755 S. Park Drive
Salisbury, MD 21804
ATTN: Mr. Chuck Eicholz

Invoice Number: 10750
Invoice Date: 2/13/2024
Our Order Number: 33440
Your Order Number:
Terms: Due On Receipt

Ship To:

Brick Building

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Furnished and installed one (1) fused safety switch with fuse and one (1) meter can. Furnished and installed one (1) new backboard utilizing an existing 6x6 post. Installed conductors utilizing what was on site. Initial quote for above was \$7,865.00 on Nov. 29, 2023. Due to lead time of the safety switch, we were given the ok to provide one for \$200.00 more that was readily available for a total of \$8,065.00</p> <p style="text-align: center;">Total Contract</p>	8,065.00	
80%	Total Due this Billing		6,452.00
		Subtotals	6,452.00
		Tax	
		Freight	

Make Checks Payable to: Rommel Electric Co.
P.O. Box P
Fruitland, MD 21826

\$ 6,452.00
PAY THIS
AMOUNT

Thank You For Your Business!

Rommel Electric Company

P.O. Box P
Fruitland, MD 21826

Phone Number
410.749.0445

INVOICE

Sold To:
Salisbury Zoological Park
755 S. Park Drive
Salisbury, MD 21804
ATTN: Mr. Chuck Eicholz

Invoice Number: 10747
Invoice Date: 2/12/2024
Our Order Number: C027
Your Order Number:
Terms: Due On Receipt

Ship To:

Flamingo Exhibit

Service request by Mr. Chuck Eicholz

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	Corrected Code violations in panel in main building and on back of flamindo hut. Replaced burned wires/receptacles & plug ends in hut. Pulled a second neutral to bring up to Code. Furnished and installed electrical components for mini-split unit on hut. Tested T&M Ticket #8709.Job completed w/e 2/10/2024		
33	General Forman Normal Hours	87.10	2,874.30
39	Apprentice Normal Hours	67.60	2,636.40
	Material: Disconnect, load center fillers, in-use covers,PVC conduit & fittings,hardware, wire, etc.		470.06
		Subtotals	5,980.76
		Tax	
		Freight	

Make Checks Payable to: Rommel Electric Co.
P.O. Box P
Fruitland, MD 21826

\$ 5,980.76
PAY THIS
AMOUNT

Thank You For Your Business!

28410 Crown Road
Suite # 1
Eden, MD 21822



P.O. Box p
Fruitland, MD 21826
(410)726-0445
Fax: (410)749-1518

February 5, 2024

Salisbury Zoo
755 S. Park Dr
Salisbury, MD 21804

Attn: Mr. Chuck Eicholz

RE: Macaw Outlet

Dear Mr. Eicholz,

Pursuant to your request we are offering the following electrical proposal for the above referenced project.

The scope of work is as follows:

1. Disposal of electrical debris is included to an onsite dumpster provided by others.
2. All work is to be performed during normal hours. Mon-Fri 7am-3:30pm.
3. Furnish and install (1) new outlet.
4. Furnish and install one new circuit to supply the outlet.
5. Furnish and install (2) new switches in Morgan Center.
6. This proposal is valid for 30 days from the date listed above.

The total quotation for this work is **\$3,958.00.**

If you have any questions or comments, please do not hesitate to contact us.

Very truly yours,
ROMMEL ELECTRIC COMPANY

James A. Johnson, Jr.

Project Manager

Rommel Electric Company

P.O. Box P
Fruitland, MD 21826

Phone Number
410.749.0445

INVOICE

Sold To:
Salisbury Zoological Park
755 S. Park Drive
Salisbury, MD 21804
ATTN: Mr. Chuck Eicholz

Invoice Number: 10724
Invoice Date: 1/11/2024
Our Order Number: C013
Your Order Number:
Terms: Due On Receipt

Ship To:

Animal Hospital - Emergency Heaters

Service request by Mr. Chuck Eicholz

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	Heat in animal hospital is down. Checked circuits with heaters/extension cords. Furnished, installed & labeled two (2) new GFCI receptacles in Quarantine Room. Removed two (2) burned up cables. Split circuits in carnivore area. Furnished a 12ga extension cord. The 10ga extension cord that was left will be picked up by Rommel at a later date. T&M Ticket #8705. Job completed w/e 12/30/23		
6	General Forman Normal Hours	87.10	522.60
	Material : 12ga extension cord, GFCI's & silicone		99.56
		Subtotals	622.16
		Tax	
		Freight	

Make Checks Payable to: Rommel Electric Co.

P.O. Box P
Fruitland, MD 21826

\$	622.16
PAY THIS AMOUNT	

Thank You For Your Business!

COZY PRODUCTS

845 N. Larch Ave.
 Elmhurst, IL 60126
 Tel: 312.226.2473
 Fax: 312.226.2480

**INVOICE # 681624**Tracking Numbers

Tracking #: 1Z6177680371183862
 Service: UPS Ground
 Tracking #: 1Z6177680372142092
 Tracking#: 1Z6177680371183862
 Tracking #: 1Z6177680373604877
 Tracking #: 1Z6177680371492288

Bill To: Salisbury Zoo 755 South Park Drive Salisbury, MD 21802 US			Ship To: Salisbury Zoo 755 South Park Drive Chuck Eicholz Salisbury, MD 21802 US		
INVOICE DATE 1/19/24	DUE DATE 1/19/24	SHIP DATE 1/19/24	TERMS Web Credit Card	CUSTOMER PO	
OUR ORDER 754271	CUST ACCOUNT # 76938		SHIP VIA UPS Ground		
ITEM	QTY ORD	# BACK ORD	QTY SHIP	UNIT PRICE	TOTAL PRICE
CL-COOP COZY CHICKEN COOP WARMER	22.0000		22.0000	48.43	1,065.46

FEIN (TAX ID#): 36-2540314

Billing inquiries:

accounting@cozyproducts.com

All other inquiries:

**RETURNS MUST BE
 AUTHORIZED PRIOR TO
 RETURN SHIPMENT**

**RETURNED ITEMS ARE
 SUBJECT TO A 15%
 RESTOCKING FEE**

Subtotal	\$1,065.46
Freight	\$95.66
Handling	\$0.00
Tax	\$0.00
INVOICE TOTAL	\$1,161.12

PCARD RECEIPT AUTHORIZATION

DATE OF PURCHASE: 1/19/2024
 MUNIS VENDOR #: 1486
 GL #: 40000-546012
 AMOUNT \$: \$1161.12
 DEPT. TRACKING # OR "N/A": N/A
 PO # OR "N/A": N/A

PURCHASE MADE BY:

Chuck Eicholz

DESCRIPTION OF PURCHASE:

Heaters

BUSINESS PURPOSE:

Animal exhibit heating

APPROVED FOR PAYMENT (SIGNATURE):

END INVOICE



ED SUPPLY
457 SNOW HILL ROAD
SALISBURY, MD 21804

T: 4105462201 F: 4105461634

Invoice

INVOICE NO.	INVOICE DATE
6675-1319471	01/18/2024
PLEASE SHOW INVOICE NO. AND REMIT TO:	
PO BOX 780758 PHILADELPHIA, PA 19178-0758	

SOLD TO:
15576 1 MB 0.561 E0258X I0473 D12336750856 S2 P10098368 0001:0001

SHIP TO:



SALISBURY ZOO
PO BOX 2979
SALISBURY MD 21802-2979

SALISBURY ZOO
457 SNOW HILL ROAD
SALISBURY, MD 21804

ACCOUNT #/NAME		JOB NAME		CUSTOMER ORDER NO.						
TK-24690 SALISBURY ZOO		CHUCK		HEATING EMERGENCY						
SALESPERSON		SHIPPING INFORMATION		SHIP VIA		SHIP DATE				
5450 EZ		PREPAID		WILL CALL		01/18/2024				
QTY ORDERED	PRODUCT CODE	DESCRIPTION	CODE	QTY SHIPPED	PRICE	PER	DISC.	EXTENSION	C / D	
T 12	SATCO S4884	250W R40 250R40/HR/TF LMP		12	23.54	E		282.48	0.0	
	WILL CALL - 30 MINS									
<div style="border: 2px solid red; padding: 10px; margin: 10px auto; width: 80%;"> <p>P.O. # _____</p> <p>VENDOR # <u>1</u></p> <p>INVOICE # <u>6675</u></p> <p>INVOICE DATE <u>1/18/2024</u></p> <p>INVOICE AMOUNT TO BE PAID <u>\$282.48</u></p> <p>ACCOUNT # <u>40000-546012</u></p> <p>ITEMS RECEIVED <u>X</u></p> <p>APPROVED FOR PAYMENT _____</p> <p>DATE <u>1/30/2024</u></p> </div>										
<small>TITLE TO MERCHANDISE AND RISK OF LOSS OR DAMAGE PASSES AT POINT OF SHIPMENT. CLAIMS FOR SHORT OR DAMAGED MERCHANDISE SHOULD BE MADE TO CARRIER.</small>				<small>CODE: TO ADVISE YOU PROMPTLY CONCERNING YOUR ORDER, THIS CODE IS USED ON OUR INVOICES.</small>				MERCHANDISE		282.48
<small>MERCHANDISE RETURNED WITHOUT OUR CONSENT WILL NOT BE ACCEPTED. A RESTOCKING CHARGE WILL BE MADE ON RETURNED GOODS UNLESS DEFECTIVE OR THROUGH ERROR ON OUR PART.</small>				<small>B - BACK ORDERED, WILL SHIP AS SOON AS RECEIVED UNLESS INSTRUCTED TO CANCEL.</small>				SALES TAX		0.00000 0.00
<small>A SERVICE CHARGE OF 1 1/2% PER MONTH, BUT NOT TO EXCEED THE HIGHEST AMOUNT LAWFULLY ALLOWED BY APPLICABLE STATE LAW, WILL BE MADE ON ALL PAST DUE ACCOUNTS.</small>				<small>C - CANCELLED, NOT IN STOCK, UNABLE TO PURCHASE LOCALLY.</small>				SHIPPING CHARGE		0.00
<small>THIS SALE IS SUBJECT TO OUR TERMS LOCATED AT SALES.OUR-TERMS.COM, WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE.</small>				<small>NET PAYMENT IS DUE BY THE 15TH OF THE MONTH FOLLOWING PURCHASE</small>				TOTAL DUE		282.48



520 Commerce Street
Salisbury, MD 21804
(410)749-4147

Providing reliable service based on safety, trust,
integrity and respect.
Sharp Energy, Inc.
1-888-742-7740

Invoice Information

Customer Name: City of Salisbury
Account Number: 65202
Current Balance: \$302.17
Invoice Date: 01/23/24
Due Date: Upon Receipt
Amount Due: \$747.29

Finance charge of 1.5% per month assessed on balances over 30 days
Sharpgas, Inc. Fed# 51-0255314

PCARD RECEIPT AUTHORIZATION

DATE OF PURCHASE: 1/31/2024
MUNIS VENDOR #: 1968
GL #: 40000-556205
AMOUNT \$: \$747.29
DEPT. TRACKING # OR "N/A": N/A
PO # OR "N/A": N/A

PURCHASE MADE BY:

Emily Goebel

DESCRIPTION OF PURCHASE:

Propane refill

BUSINESS PURPOSE:

Zoo buildings heating

APPROVED FOR PAYMENT (SIGNATURE):

sharpenergy.com/scamalert

Summary of Transactions

DATE	REF #	DESCRIPTION	AMOUNT
		PREVIOUS BALANCE	\$445.12
01/19/24	4162	BULK PROPANE 95.2GALS@\$2.9999	\$285.59
01/19/24	4162	HAZMAT FEE	\$11.92
01/19/24	4162	FUEL SURCHARGE /755 S PARK DR/TELEMETRY A CCT SALISBURY ZOO/SALISBU RY MD 218	\$4.66

Summary of Amount Due

Previous Balance	\$445.12
Current Transactions	\$302.17
Amount Due:	\$747.29

WARNING: (1) Over time, propane could experience odor fade. For your added safety, we recommend you consider purchasing and installing a propane detector. These can be found at most retail hardware stores. (2) Please be aware that there are unaffiliated bill pay websites that may represent themselves as Sharp Energy. To securely pay your bill online, please visit our website at SharpEnergy.com.

****INVOICE****



520 Commerce Street Salisbury, MD 21804
(410)749-4147

Return Service Requested

9108000397 PRESORT PBPS001



CITY OF SALISBURY
SALISBURY ZOO-REPTILE BUILDING
125 N. DIVISION ST. STE 1
SALISBURY MD 21801-5030

Remittance Section

Account Number: 65202
Invoice Date: 01/23/24
Due Date: Upon Receipt
Amount Due: \$747.29
Amount Paid: \$ _____

Please do not staple, clip or attach check to the remittance payment coupon. Make check payable to: Sharp Energy, Inc. Write your account number on your check. Save a stamp! Pay online at SharpEnergy.com Thank you!

SHARP ENERGY INC
PO BOX 829981
PHILADELPHIA, PA 19182-9981





520 Commerce Street
Salisbury, MD 21804
(410)749-4147

Providing reliable service based on safety, trust,
integrity and respect.
Sharp Energy, Inc.
1-888-742-7740

Important Messages

*We wish you all of the
best this holiday season!*

SAFETY

Stay informed about the latest scams targeting consumers, get specific tips to recognize scammers, and important guidelines that will help you act accordingly.

Go to "SAFETY" in our website at the top and then select "SCAM AWARENESS."

! SAFETY TIP !

If you are a will call customer, remember to re-fill your PROPANE tank before it reaches 25% capacity. If you are an automatic customer, your propane delivery will be scheduled as usual.

NEWLY ENHANCED CUSTOMER PORTAL!

! Log In: Re-Enroll Required !

- The next time you log in, you'll be asked to re-enroll.
- To proceed, have your account number, billing zip code and a valid phone number or email address available.

myaccount.sharpenergy.com

WARNING: (1) Over time, propane could experience odor fade. For your added safety, we recommend you consider purchasing and installing a propane detector. These can be found at most retail hardware stores. (2) Please be aware that there are unaffiliated bill pay websites that may represent themselves as Sharp Energy. To securely pay your bill online, please visit our website at SharpEnergy.com.

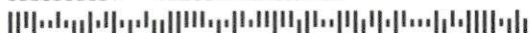
INVOICE



520 Commerce Street Salisbury, MD 21804
(410)749-4147

Return Service Requested

5118000517 PRESORT PBPS001



CITY OF SALISBURY
SALISBURY ZOO-REPTILE BUILDING
125 N. DIVISION ST. STE 1
SALISBURY MD 21801-5030

Invoice Information

Customer Name: City of Salisbury
Account Number: 65202
Current Balance: \$445.12
Invoice Date: 12/28/23
Due Date: Upon Receipt
Amount Due: \$445.12

Finance charge of 1.5% per month assessed on balances over 30 days
Sharpgas, Inc. Fed# 51-0255314

Summary of Transactions

DATE	REF #	DESCRIPTION	AMOUNT
		PREVIOUS BALANCE	\$0.00
12/26/23	79414	BULK PROPANE 155.2GALS@\$2.7599	\$428.34
12/26/23	79414	HAZMAT FEE	\$11.92
12/26/23	79414	FUEL SURCHARGE /755 S PARK DR/TELEMETRY A CCT SALISBURY ZOO/SALISBU RY MD 218	\$4.86

Summary of Amount Due

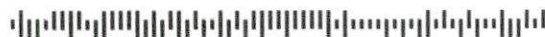
Previous Balance	\$0.00
Current Transactions	\$445.12
Amount Due:	\$445.12

Remittance Section

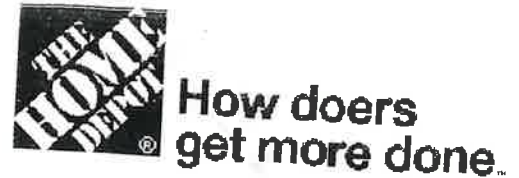
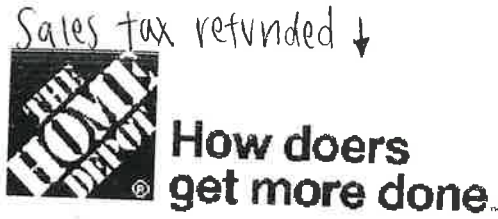
Account Number: 65202
Invoice Date: 12/28/23
Due Date: Upon Receipt
Amount Due: \$445.12
Amount Paid: \$ _____

Please do not staple, clip or attach check to the remittance payment coupon. Make check payable to: Sharp Energy, Inc. Write your account number on your check. Save a stamp! Pay online at SharpEnergy.com Thank you!

SHARP ENERGY INC
PO BOX 829981
PHILADELPHIA, PA 19182-9981



Original purchase



115 EAST NORTH POINTE DRIVE, SALISBURY, MD
(410)548-9800 MANAGER JUSTIN DOYLE

115 EAST NORTH POINTE DRIVE, SALISBURY, MD
(410)548-9800 MANAGER JUSTIN DOYLE

2561 00016 64176 01/18/24 12:21 PM
CASHIER CHERYL
* ORIG REC: 2561 041 51551 01/17/24 TA *

2561 00041 51551 01/17/24 12:41 PM
SALE CASHIER FULVIE

TAX REFUND -17.67
TAX EXEMPT
TOTAL -\$17.67
XXXXXXXXXXXX5544 VISA -17.67
INVOICE 9161349 TA

648846000190 PAPER FILTER <A> 22.97
STNDRD PLEATED PAPER FLTR FOR RIDGID
084305355591 LID <A>
HOST 5 GAL HOMER LID(ORANGE)
2@2.28 4.56
084305355546 HOMER BUCKET <A>
5GAL HOMER BUCKET
2@4.48 8.96
725636080140 FLINT STRIKE <A> 8.98
LINCOLN FLINT STRIKER W FLINTS
070257632125 AIM-N-FLAME <A>
SCRIPTO AIM N FLAME II LIGHTER
4@4.97 19.88
014045101820 PROPANE FUEL <A> 5.98
BERNZOMATIC PROPANE FUEL 14.10Z
719968000044 2" GOLDLINE <A>
2"X4"X8" R-13.1 ISO R-MATTE PLUS-3
4@55.78 223.12

REFUND-CUSTOMER COPY

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READY IN LESS THAN 2 HOURS!

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: YQY 131202 128657
PASSWORD: 24068 128641

Entries must be completed within 14 days

SUBTOTAL 297.45
SALES TAX 17.67
TOTAL \$312.12
XXXXXXXXXXXX5544 VISA
USD\$ 312.12
Auth Code 092653/0412354
Chip Read
AID A0000000031010
Verified By PIN
VISA CREDIT

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-3110 SUMMARY
THIS RECEIPT PO/JOB NAME: Z00

2024 PRO XTRA SPEND 01/16: \$1,336.27

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Credit Card. Apply and SAVE UP TO \$100.
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2561 01/17/24 12:41 PM



RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 04/16/2024

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

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www.homedepot.com/survey

User ID: HXY 105952 103432
PASSWORD: 24067 103391

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

PCARD RECEIPT AUTHORIZATION

DATE OF PURCHASE: 1/18/2024
MUNIS VENDOR #: 13426
GL #: 40000-534301
AMOUNT \$: \$-17.67
DEPT. TRACKING # OR "N/A": N/A
PO # OR "N/A": N/A

PURCHASE MADE BY:
Chuck Eicholz
DESCRIPTION OF PURCHASE:
Refund
BUSINESS PURPOSE:
Sales tax from previous purchase
APPROVED FOR PAYMENT (SIGNATURE):
Allen D. Singh



How doers
get more done.

115 EAST NORTH POINTE DRIVE, SALISBURY, MD
(410)548-9800 MANAGER JUSTIN DOYLE

2561 00002 54946 01/15/24 03:15 PM
SALE CASHIER MARIE

810016116868 48 IN. X 125 <A> 179.00N
48 IN. X 125 FT. DOUBLE REFLECTIVE I
719968000044 2" GOLDLINE <A>
2"X4'X8' R-13.1 ISO R-MATTE PLUS-3
2@55.78 111.56N
033886125338 SIKASEAL INS <A,U>
SIKASEAL INSULATION SEAM TAPE 1.88 I
2@14.97 29.94N

SUBTOTAL 320.50
SALES TAX 0.00
TAX EXEMPT
TOTAL \$320.50
XXXXXXXXXXXX5544 VISA USD\$ 320.50
AUTH CODE 006826/2026128 TA
Chip Read Verified By PIN
AID A0000000031010 VISA CREDIT

<U> - NON-DISCOUNTABLE ITEM

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-3110 SUMMARY
THIS RECEIPT PO/JOB NAME: 00

2024 PRO XTRA SPEND 01/14: \$1,015.77

Get the CREDIT LINE your business needs
PLUS earn Perks 4X FASTER when you join
Pro Xtra, register, & use your Pro Xtra
Credit Card. Apply and SAVE UP TO \$100.
Learn more at homedepot.com/credit

2561 01/15/24 03:15 PM



2561 02 54946 01/15/2024 9193

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 04/14/2024

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 112742 110183
PASSWORD: 24065 110181

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

PCARD RECEIPT AUTHORIZATION

DATE OF PURCHASE: 1/15/2024
MUNIS VENDOR #: 13426
GL #: 40000-534301
AMOUNT \$: \$320.50
DEPT. TRACKING # OR "N/A": N/A
PO # OR "N/A": N/A

PURCHASE MADE BY: <u>CHRUE EICHOLTZ</u>
DESCRIPTION OF PURCHASE: <u>Insulation</u>
BUSINESS PURPOSE: <u>Heating of hospital</u>
APPROVED FOR PAYMENT (SIGNATURE): <u>Allen J. Sings</u>



Customer Receipt

1/26/2024, 3:17 PM EST

Sales Person WHWW307

Store Phone # (410) 548-9800

Store # 2561

Location 115 E NORTH POINTE DR, SALISBURY, MD 21804

Customer Information

SALISBURY ZOO

(410) 860-6880

755 S PARK DR

2

SALISBURY, MD 21804



Order # H2561-155603

Receipt # 2561 00097 43378

PO / Job Name Zoo

Carryout

Runner Name
SALISBURY ZOO

Item Description	Model #	SKU #	Unit Price	Qty	Subtotal
01 The Home Depot 5 Gallon Orange Homer Bucket	N/A	131227	\$4.48 / each	4	\$17.92
02 Veranda 1/4 in. x 48 in. x 8 ft. White PVC Trim	N/A	1004293248	\$62.38 / each	1	\$62.38
03 Unbranded Sheathing Plywood (Common: 15/32 in. x 4 ft. x 8 ft.; Actual: 0.438 in. x 48 in. x 96 in.)	N/A	915378	\$27.35 / each	2	\$54.80
04 SAKRETE 60 lb. Gray Concrete Mix	N/A	666249	\$4.98 / each	4	\$19.92
05 Veranda Shelving White Melamine Board (Common: 3/4 in. x 11-3/4 in. x 8 ft.; Actual: 0.75 in. x 11.75 in. x 97 in.)	N/A	252266	\$23.44 / each	1	\$23.44
06 Everbilt 1/4 in. x 2.39 in. Nickel-Plated Ring (2-Pack)	N/A	437891	\$3.37 / each	3	\$10.11
07 Hillman 1-1/2 in. Split Key Ring - <i>MARK</i>	N/A	141828	\$1.97 / each	1	\$1.97
08 Unbranded 8 in. W Homeowner Wood Shims	N/A	879282	\$1.58 / bundle	1	\$1.58
09 Everbilt 10 in. x 12 in. White Shelf Bracket	N/A	303031	\$3.10 / each	4	\$12.40
10 Everbilt 10 in. x 12 in. Black Shelf Bracket	N/A	203423	\$3.10 / each	12	\$37.20
11 Everbilt 6-1/2 in. Long 11-Gauge Aluminum Fence Ties (30-Pack)	N/A	1005654007	\$8.77 / each	2	\$17.54
12 Everbilt 6 in. x 8 in. White Shelf Bracket	N/A	706622	\$2.27 / each	12	\$27.24



Customer Receipt

1/26/2024, 3:17 PM EST

Sales Person WHWW307

Store Phone # (410) 548-9800

Store # 2561

Location 115 E NORTH POINTE DR, SALISBURY, MD 21804

90 DAY RETURN POLICY. The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in the stores for details.

Payment Method



Visa 1138

Charged \$286.40

Take a short survey for a chance TO WIN A \$5,000 Home Depot Gift Card. Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. No Purchase necessary. See complete rules on www.homedepot.com/survey

User ID: GVM3 89606 87142

Password: 24076 87045

Subtotal	\$286.40
Discounts	-\$0.00
Sales Tax	\$0.00
Order Total	\$286.40
Balance Due	\$0.00

PCARD RECEIPT AUTHORIZATION

DATE OF PURCHASE: 1/26/2024
MUNIS VENDOR #: 13426
GL #: 40000-534301
AMOUNT \$: \$286.40
DEPT. TRACKING # OR "N/A": N/A
PO # OR "N/A": N/A

PURCHASE MADE BY:
Jennifer Carmine

DESCRIPTION OF PURCHASE:
Supplies

BUSINESS PURPOSE:
Flamingo exhibit

APPROVED FOR PAYMENT (SIGNATURE):

Bayside Exteriors LLC
 32295 Nassau Road
 Lewes, DE 19958 US
 (302) 200 7663
 estimating@baysideexteriors.net
 www.baysideexteriors.net



Invoice 17691

BILL TO

Salisbury Zoo
 755 S Park Dr
 Salisbury, Maryland
 21804

DATE
 01/16/2024

PLEASE PAY
\$4,099.40

PROJECT:

Roof Replacement

TERMS:

1/3 Down-1/3 @ Start-1/3 @Com

DESCRIPTION

QUANTITY

RATE

AMOUNT

Bayside Exteriors will match the price of other licensed and insured contractors who have quoted the same work. (materials, warranty and scope of work must be the same.) Bayside Exteriors requires a copy of the other proposal in writing. Please note that Bayside Exteriors reserves the right to deem whether other estimates are unreasonable under certain circumstances.

We, Bayside Exteriors. (Contractor) propose hereby to furnish material, labor, tools, equipment, and service necessary and required to execute all work described below.

Contractor will use the Equipter roof buggy system. (roof access permitting)
 Contractor to remove all existing roofing.

Contractor will install aluminum drip edge.

Contractor will install GAF Weather Watch - Leak Barrier/Water & Ice Shield on valleys and eaves. (Protect Your Home From Wind-Driven Rain And Damaging Ice Dams With A Waterproof Leak Barrier.)

Contractor will install GAF TigerPaw Synthetic Roofing Underlayment with plastic capped staples. (Superior-quality roof deck protection should protect your home by providing a critical extra layer of protection between your shingles and your roof deck.)

Contractor to install GAF Pro-Starter Pre-Cut Starter Strip Shingles on the rakes and eaves.

Contractor to install new pipe flanges.

Contractor will install GAF Timberline HDZ Lifetime Limited warranty shingles (Color TBD)

DESCRIPTION

QUANTITY

RATE

AMOUNT

Bayside Exteriors carry General Liability and Workers Compensation Insurance to protect you in the event of roofing accident Certificate available upon request.

For a reliability report on our company, call or visit the Better Business Bureau of Delaware at (302) 221-5255
www.delaware.bbb.org

Like us on facebook!
<https://www.facebook.com/BaysideExteriors/>

This proposal and any attachments are confidential and intended solely for the addressees.

TOTAL

6,149.10

DEPOSIT

2,049.70

TOTAL DUE

\$4,099.40

THANK YOU.



Coastal Services, LLC
30430 Cedar Neck Road, Ocean View, Delaware
19970 United States
(302) 616-2906

Invoice 30736615
Invoice Date 11/6/2023
Completed Date 11/6/2023
Payment Term Due Upon Receipt
Due Date 11/6/2023

Billing Address
Salisbury Zoo
755 South Park Drive
Salisbury, MD 21804 USA

Job Address
Salisbury Zoo
755 South Park Drive
Salisbury, MD 21804 USA

Description of work

- Dig and replace one broken yard hydrant
- Dig and cap one broken yard hydrant
- Repair two cast iron gate valve handle rods

Coastal Services is not responsible for landscaping, only backfilling. One year warranty on repairs. 11/06

Task #	Description	Quantity	Your Price	Total
Custom Plumbing Scope	Custom scope	1.00	\$1,400.00	\$1,400.00

Sub-Total \$1,400.00
Tax \$0.00
Total \$1,400.00
Payment \$0.00
Balance Due \$1,400.00

Thank you for choosing Coastal Services, LLC

This invoice is agreed and acknowledged. Payment is due upon receipt. A service fee will be charged for any returned checks, and a financing charge of 1% per month shall be applied for overdue amounts.

Date 11/6/2023

I find and agree that all work performed by Coastal Services, LLC has been completed in a satisfactory and workmanlike manner. I have been given the opportunity to address concerns and/or discrepancies in the work provided, and I either have no such concerns or have found no discrepancies or they have been addressed to my satisfaction. My signature here signifies my full and final acceptance of all work performed by the contractor.

Project	Vendor	Amount
HVAC - HOSPITAL	EASI	\$ 8,805.65
HVAC - SLOTH	Mid-Atlantic Heating & Air Conditioning	\$ 3,925.00
HVAC - FLAMINGO	Mid-Atlantic Heating & Air Conditioning	\$ 3,925.00
HVAC - MORGAN CTR	Mid-Atlantic Heating & Air Conditioning	\$ 2,819.24
ELECTRIC - BRICK BLDG	Rommel Electric Company	\$ 8,065.00
ELECTRIC - FLAMINGO	Rommel Electric Company	\$ 5,980.76
ELECTRIC - MACAW	Rommel Electric Company	\$ 3,958.00
ELECTRIC - HOSPITAL	Rommel Electric Company	\$ 622.16
HEATERS EXHIBITS	BIRD-X INC	\$ 1,161.12
HEAT LAMPS	ED Supply, Inc.	\$ 282.48
PROPANE	Sharp Energy	\$ 747.29
PROPANE	Sharp Energy	\$ 445.12
PROPANE & SUPPLIES	Home Depot	\$ 312.12
INSULATION - HOSP	Home Depot	\$ 320.50
FLAMINGO EXHIBIT	Home Depot	\$ 286.40
ROOF - EDUCATION	Bayside Exteriors	\$ 6,149.10
PLUMBING	Coastal Services, LLC	\$ 1,400.00
	Additional Outstanding	1,000
		\$ 50,204.94

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ORDINANCE NO. 2858

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A
BUDGET AMENDMENT OF THE FY2024 GENERAL FUND BUDGET TO
APPROPRIATE FUNDS TO THE SALISBURY ZOO.**

WHEREAS, the Salisbury Zoo has experienced significant equipment and facility failures resulting in an unexpected shortfall in operating funds; and

WHEREAS, these emergency repairs were necessary to keep animals alive during below average temperatures and heavy rains; and

WHEREAS, the Salisbury Zoo has a Buildings Account budget currently at \$729.16 for the remainder of FY2024; and

WHEREAS, the Salisbury Zoo, falling under the Department of Arts, Business and Culture, has estimated \$50,000 would be required for the remainder of FY2024 to properly maintain operations and provide routine exhibit maintenance and seeks a budget amendment as set forth below; and

WHEREAS, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury's Fiscal Year 2024 General Fund Budget be and is hereby amended as follows:

- (a) Increase the Current Year Surplus Account (01000-469810) by \$50,000; and
- (b) Increase the Salisbury Zoo's Buildings Account (40000-534301) by \$50,000.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 26th day of February, 2024 and thereafter, a statement of the substance of the

53 Ordinance having been published as required by law, in the meantime, was finally passed by the Council
54 of the City of Salisbury on the _____ day of _____, 2024.

55
56 **ATTEST:**

57
58
59
60 _____
61 **Kimberly R. Nichols, City Clerk**

_____ **D'Shawn M. Doughty, City Council President**

62
63 Approved by me, this _____ day of _____, 2024.

64
65
66 _____
67 **Randolph J. Taylor, Mayor**