

Salisbury Historic District Commission
September 27, 2023

The Salisbury Historic District Commission met in regular session on Wednesday, September 27, 2023. The meeting took place at 125 N Division St Room 301 with attendance as follows:

COMMISSION MEMBERS PRESENT

Scott Saxman, Chair- Present
Matt Auchey, Vice Chairman – Present
Jane Messenger – Not Present
Margaret Lawson- Present
Brenden Frederick – Present
Brad Phillips- Present
Chalarra Sessoms- Not Present

CITY OFFICIALS PRESENT

Laura Hay, City Attorney- Present
Jessica Budd, Infrastructure & Development- Present
Brian Soper, Infrastructure & Development- Present

1. **CALL TO ORDER** – Mr. Scott Saxman, called the meeting to order at 7:00 p.m.
2. **ROLL CALL** - Each member of the Commission introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – Approvals of the minutes from August 23, 2023 were approved as submitted. Brenden Frederick made a motion to approve. Brad Phillips seconds the motion. The Commission votes unanimously to approve the minutes as submitted.

PUBLIC INPUT – Members of the public are welcome to make comment at this time, subject to a time allotment of two (2) minutes per person.


4. **CONSENT DOCKET** – **Brenden Frederick makes a motion to approve the cases on the consent docket.** Matt Auchey seconds the motion. The commission votes unanimously to approve the consent docket.
 - **#23-26- 213 W Main St- Door**
5. **OLD BUSINESS** – None
6. **NEW BUSINESS-**
 - ***#23-27 214 E. Isabella St- Railing-** Mr. Jean St. Val comes forward to present the case. He states he would like to put up a railing since the elevation is steep coming off the porch. He wants to prevent someone from falling. He would like to use composite deck rail with aluminum pickets. The commission and owner negotiated to amend the application to a wooden deck railing with wood pickets. Mr. Matt Auchey approves the case as amended. Brad Phillips seconds the motion. The Commission votes unanimously to approve the case as amended.
 - **#23-28- 104 E. William St.- Alterations-** Mr. Matt Auchey makes a motion to deem the property a contributing structure. Mr. Frederick seconds the motion. The commission votes unanimously to deem the property a contributing structure. Mr. Randy Taylor comes forward to present the case. He states he repaired the upper railing on front porch as he tried to replicate the best he could to what was there previously. He also wants to replace the rear porch and rail system and open it back up from a closed in porch to its previous model. He is also replacing the bricks in the front patio and making it shorter to its original stature. Lastly, He is replacing all the shutters with handmade wooden ones. Mr. Auchey makes a motion to approve the case as submitted. Mr. Frederick seconds the motion. The commission votes unanimously to approve the case as submitted.

- *#23-29- 226 Newton St. Alterations- John Cannon came forward to present the case and let the commission know he would like to withdraw his application due to costly repairs to the house that would be more than the value of the house overall.
- #23-30- 228 Newton St.- Alterations- John Cannon came forward to present the case and let the commission know he would like to withdraw his application due to costly repairs to the house that would be more than the value of the house overall.
- *#23-31- 109 E. Chestnut St. Pavilion- Mr. Kelly Pullen came forward to present the case. He says they would like to build a pavilion in there parking lot made of brick pavers and Azek wrapped columns with architectural shingle. The pavilion will be shaded. Mr. Frederick makes a motion to approve the case as submitted. Mr. Phillips seconds the motion. The Commission votes unanimously to approve the case as submitted.

7. **Nomination and Election of Chair and Vice Chair-** The Commission makes a unanimous vote to keep Scott Saxman as chair and Matt Auchey as vice chair. They also elect Margaret Lawson as open meetings act representative.

8. **Adjourn the Meeting-**
Mr. Brenden Frederick makes a motion to adjourn the meeting. Mr. Brad Phillips seconds the motion. The Commission votes unanimously to adjourn the meeting.


This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.



 Scott Saxman , Chairman

1/24/2024

 Date



 Brian Soper, City Planner

1/24/2024

 Date