



City of Salisbury
ETHICS COMMISSION
MEETING MINUTES
October 19, 2023

Commission Members Present

Dr. Paula Turner
MG Anthony Sarbanes
Dr. Timothy Stock
Dr. Sandeep Gopalan

In Attendance

Ashley Bosche, *City Attorney*
Jessie Turner, *Mayor's Office*

The Ethics Commission met at 3:00 pm in the HQ Conference Room

The meeting was called to order at 3:04 pm.

Review and Approval of May 15, 2023 Minutes

- MG Sarbanes motioned, and Dr. Stock seconded a motion to approve the Ethics Commission meeting minutes from May 15, 2023. The minutes were approved unanimously.

Discussion of Opinion 2023-03

- Opinion 2023-03 was introduced by Ashley. She was recently made aware by a City of Salisbury employee of a potential Ethics violation and is bringing the information to the Commission for review and advisement.
- There is a potential Ethics violation in that an employee of the City is also an employee of a vendor who has the City as a customer.
- The Commission discussed what questions they would need answered in order to be able to form an advisory opinion on the matter. Questions include 1) What exactly does the City employee do for the vendor company and where is his service area 2) What is his role on the advisory committee within his department with the City?

A motion was made to adjourn open session, seconded, and the Commission agreed unanimously.

A motion was made to convene in closed session, seconded and agreed upon unanimously in accordance with the annotated Code of Maryland 3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific

individuals. And (7) to consult with counsel to obtain legal advice on a legal matter. The reason for closing the open session is to discuss an Ethics Violation Complaint received.

A motion was made, seconded, and agreed upon unanimously to reconvene in open session.

Next Commission Meeting

The next Ethics Commission meeting will be scheduled as needed.

The meeting was adjourned at 4:22 pm.

Minutes Recorded By: Jessie Turner, *Mayor's Office*