

**ORDINANCE NO. 2832**

**AN ORDINANCE OF THE CITY OF SALISBURY TO ACCEPT GRANT FUNDS FROM THE MARYLAND DEPARTMENT OF TRANSPORTATION - MARYLAND TRANSIT ADMINISTRATION (MDOT-MTA) FOR THE FEASIBILITY STUDY OF FIXED AND FLEX ROUTE TRANSIT SERVICES AND APPROVING AN AMENDMENT OF THE FY24 BUDGET TO ALLOCATE SAID FUNDS FOR PURPOSES OF IMPLEMENTATION.**

**WHEREAS**, the Maryland Department of Transportation – Maryland Transit Administration (MDOT-MTA) has a Statewide Transit Innovation Grant (STIG) which provides funding to support and expedite projects improving transit service in the State; and

**WHEREAS**, the City of Salisbury applied for a STIG grant from MDOT-MTA to provide funding for a feasibility study and planning of citywide fixed and flex route service to improve transit connectivity throughout the City of Salisbury; and

**WHEREAS**, MDOT-MTA has awarded a grant in the total amount of \$79,997.00 to provide for the aforementioned project, provided it is accompanied by a City match of \$19,975.00; and

**WHEREAS**, the City shall accept the grant in form of reimbursements and transfer those funds from the MDOT Reimbursement account; and

**WHEREAS**, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED that the City Council of the City of Salisbury, Maryland** as follows:

**Section 1.** Acting Mayor John R. Heath, on behalf of the City of Salisbury, is hereby authorized to enter into the attached Grant Agreements, accepting the grant funds of \$79,997.00 from Maryland Department of Transportation to provide for the feasibility study as outlined above, and accepting the project term and definition of matching funds in the amount of \$19,975.00; and the City of Salisbury Finance Department is further authorized to transfer any such grant funds, received in the form of reimbursements, to the appropriate account(s).

**Section 2.** The City of Salisbury’s Grant Fund Budget be and hereby is amended as follows:

Increase MDOT Grant Revenue Account (10500-425805-xxxxx) by \$79,997.00  
Increase Grant Match Revenue Account (10500-499000-xxxxx) by \$19,975.00  
Increase Design Grant Expense Account (10500-513020-xxxxx) by \$99,972.00

**Section 3.** The City of Salisbury’s FY24 General Fund Budget be and hereby is amended as follows:

Increase Revenue 01000-469810 Use of Surplus by \$19,975  
Increase Expense 91001-599131 Grant Match DID by \$19,975

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 4.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 5.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or Federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 6.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 6.

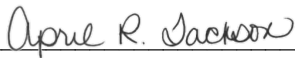
**Section 7.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 25<sup>th</sup> day of September, 2023 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 9<sup>th</sup> day of October, 2023.

**ATTEST:**

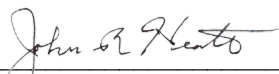
  
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**Kimberly R. Nichols, City Clerk**

  
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**April R. Jackson, City Council President**

Approved by me, this 11th day of October, 2023.

  
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**John R. Heath, Acting Mayor**



City of  
**Salisbury**  
John "Jack" R. Heath, Mayor

To: Andy Kitzrow, City Administrator  
From: Rick Baldwin, Director of Infrastructure and Development  
Date: July 11, 2023  
Re: Ordinance to Accept MDOT-MTA and Allocate Reimbursements to the Citywide Transit Service Study

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In 2022, Salisbury Infrastructure and Development applied for a grant from the Maryland Department of Transportation – Maryland Transit Administration (MDOT-MTA) to provide funding for the study and planning of Citywide flex route and fixed route service to better provide for the residents of Salisbury. The MDOT-MTA has prepared the attached grant agreement.

The Scope of Work identified within these Grant Agreements includes the feasibility of starting a traditional fixed route service on US 13 in addition to flexible, computer-routed microtransit service across the City as a whole.

Please find attached an Ordinance to sign the Grant Agreements with MDOT-MTA and to accept the Statewide Transit Innovation Grans in the amount \$79,997.00 with a City match of \$19,975.00

The budget shall require amendment as follows:

- 1) Increase the FY22 Maryland Bikeways Program Grant Revenue Account (10500-425805-xxxx) by \$79,997.00
- 2) Increase the FY22 Maryland Bikeways Program Grant Expense Account (10500-513026-xxxx) by \$79,977.00

These are reimbursement-based grants; therefore, DID shall pay the contractor from the identified accounts initially and when reimbursements from MDOT arrive, it will be necessary for the Department of Finance to accept the reimbursement into the MDOT Reimbursement Account. This Ordinance as written will authorize Finance to execute that transfer as soon as funds arrive and it is understood that the reimbursement may be in several payments and not in one large sum, thereby necessitating multiple transfers.



City of  
**Salisbury**  
John "Jack" R. Heath, Mayor

The City will provide in-kind services via project management and coordination. Department of Infrastructure and Development recommends approval of the grant agreement.

Unless you or the Mayor has further questions, please forward this to City Council.