

# City of Salisbury – Wicomico County

PLANNING AND ZONING COMMISSION
P.O. BOX 870

125 NORTH DIVISION STREET, ROOMS 203 & 201
SALISBURY, MARYLAND 21803-4860
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JULIE M. GIORDANO COUNTY EXECUTIVE BUNKY LUFFMAN DIRECTOR OF ADMINISTRATION

# SALISBURY-WICOMICO COUNTY PLANNING AND ZONING COMMISSION

**AGENDA - REVISED** 

REGULAR MEETING April 20, 2023

ROOM 301, THIRD FLOOR GOVERNMENT OFFICE BUILDING

1:30 P.M. Convene, Chip Dashiell, Chairman

Minutes – Meeting of January 19, 2023 Minutes – Meeting of March 16, 2023

1:35 P.M. DISCUSSION - BOARD OF EDUCATION (B. Soper and L. Carter)

**SUBDIVISION ANALYSIS – SUBDIVISION FOR STEEPLECHASE, SECTION 7 –** Equestrian Drive – R-20 Residential - M-0037, G-0021, P-0348 (M. Williams)

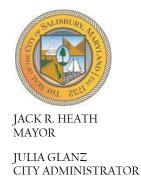
**SKETCH PLAT REVIEW – RAEGAN'S RUN SKETCH –** Southerly side of Riverside Drive, northwest of Fruitland - M-0047, G-0016, P-0065 (M. Williams)

**SITE PLAN REVIEW – STORAGE BUILDING –** Eastern Shore Distributing Limited Partnership, rep. by Becker Morgan Group, Inc. – 811 Snow Hill Road – C-1 Select Commercial District – M-0048, G-0004, P-0311, Lot 1A (G. Pusey)

**REVISED SIGN APPROVAL - CHARLEY'S CHEESESTEAKS -** 2702 N. Salisbury Boulevard - General Commercial (H. Eure)

**FINAL COMPREHENSIVE DEVELOPMENT PLAN APPROVAL - HERITAGE -** Heritage Revival Holdings LLC, rep. by Parker and Associates - Pemberton Dr. and Culver Rd. - R-8A Residential - M-0037, G-0018, P-0144 - #21-046 (H. Eure)

**ZONING RECOMMENDATION FOR ANNEXATION – JD OLIVER –** JD Oliver, LLC, rep. by Ryan Showalter of MDSW, LLC – 2407 N Salisbury Blvd. – General Commercial – M-0029, G-0011, P-0158 (A. Rodriquez)



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COUNTY EXECUTIVE

BUNKY LUFFMAN DIRECTOR OF ADMINISTRATION

#### **MINUTES**

The Salisbury-Wicomico County Planning and Zoning Commission ("Commission") met in regular session on January 19, 2023 in Room 301, Council Chambers, Government Office Building with the following persons participating:

#### **COMMISSION MEMBERS:**

Charles "Chip" Dashiell, Chairman Jim Thomas, Vice Chairman Jack Heath Kevin Shertz Matt Drew

#### **PLANNING STAFF:**

Brian Soper, City of Salisbury, Department of Infrastructure and Development ("DID")
Henry Eure, DID
Lori A. Carter, MBA, Wicomico County Department of Planning, Zoning, and Community Development ("PZCD")
Danielle Rogers, PZCD

Laura Hay, City of Salisbury, Department of Law

The meeting was called to order at 1:30 p.m. by Chairman Dashiell.

#### **Announcement: Chairman Dashiell**

Governor Wes Moore has appointed Mayor Jake Day as Secretary of Housing and Community Development, he will officially leave his post as Salisbury's Mayor on January 27, 2023. We extend our congratulations to Mayor Day on his new appointment and wish him well as he carries out the business of the State of Maryland. I know he will maintain a close relationship with the City of Salisbury and Wicomico County in his new duties.

Chairman Dashiell also mentioned our friend and colleague, Jack Heath, President of the Salisbury City Council, will be serving as the Mayor of Salisbury until the next election. He congratulated Mr. Heath for his willingness to serve in this position and wished him all the best as he carries out the agenda of our city in his new role as Mayor. Chairman Dashiell added we will lose Mr. Heath as a member of the Planning Commission after today's meeting. He thanked Mr. Heath for his very faithful and dedicated service to the Planning Commission over the past seven years. Chairman Dashiell stated we appreciated Mr. Heath's comments in regards to many issues that have been before the

Planning Commission. Mr. Heath brought a very practical approach to the issues and always presented thoughtful ideas about how these issues could be addressed in the best interest of the applicants and citizens of our city. Chairman Dashiell extended best wishes to Mr. Heath in his new position and added we looked forward to his continued leadership as our mayor.

Mr. Heath stated he enjoyed the last seven years we have a great team and will continue to have a great team. He mentioned this is the next chapter of the city. We are down a path that was decided by the citizens nine years ago; when the citizens were asked what they wanted. The citizens told us and a master plan was created. Mr. Heath's intent, under his leadership, to continue the master plan. Mr. Heath also guaranteed the first consideration will be what is best for the citizens in the city. Mr. Heath thanked everyone for their support, wished everyone the best, and asked for prayers for himself in his new role.

Chairman Dashiell stated we look forward to continuing our line of communication with Mr. Heath and asked him to let the Planning Commission know how they can be of help in the exciting possibilities for the future of our city.

**MINUTES**: The minutes from the December 15, 2022 meeting were brought forward for approval. Mr. Thomas submitted a motion to approve, seconded by Mr. Shertz and duly carried. The minutes from the December 15, 2022 meeting were **APPROVED** as submitted.

# REVISED SIGN PLAN – KOHL'S + SEPHORA – JD Sign Company for Kohl's Department Stores, Inc. – 128 West Dagsboro Road (H. Eure)

Mitchell Denim of JD Sign Company, a representative for the sign company out of Felton, DE, joined Mr. Henry Eure at the discussion table.

Mr. Eure addressed Mr. Heath, congratulated him and mentioned he has enjoyed working with Mr. Heath.

Mr. Eure presented the Staff Report. The applicant, JD Sign Company, on behalf of owner, has presented a Revised Sign Plan to incorporate a new sign Sephora, which has recently initiated a new partnership with Kohl's. Sephora is a beauty supply company.

A second wall sign and updated pylon sign are being proposed for the existing Kohl's department store. The applicant is seeking Planning Commission approval as required by the Zoning Code.

The Planning Commission approved a Final Comprehensive Development Plan for the existing building in September 2004. A Sign Plan, which included white individual channel letters with black returns, was approved in February 2005. The existing pylon sign, which included the colors white, black and burgundy were also approved at this same meeting.

The applicant now proposes to amend the existing Sign Plan by adding a 50 sq. ft. "Sephora" wall sign above the north entrance to the store. The sign will consist of white individual channel letters with black returns, similar to the existing "Kohl's" wall sign. Minor storefront renovations to distinguish the different occupancies is also proposed for the building. In addition, "Sephora" will be added to

the existing "Kohl's" pylon sign, and the background will be changed to black. The lettering for both will remain white. The size of the sign will not change.

Planning Staff supports the applicant's request to add the new wall sign, and reface the existing pylon sign. The changes are relatively minor in nature.

Staff recommends approval for the Revised Sign Plan as submitted. Mr. Denim had no additional comments.

Mr. Thomas entered a motion to approve the Revised Sign Plan as submitted seconded by Mr. Drew, and duly carried, the Commission approved the plan.

Chairman Dashiell stated the motion was APPROVED.

#### DISCUSSION – Harbor Pointe Phase 3 Text Amendment (B. Soper)

Mr. Brian Soper read the memorandum. The owner has requested a text amendment to Phase 3 in Harbor Pointe. Currently the site is developed with one story cottages and a care home that was previously approved by the Planning Commission. The text amendment is bringing the language and code in line with what the Planning Commission has approved. The original outline of the PRD Phase 3 intended to be sold as one to three story condominiums. Proposed amendments will provide clarity to what was previously approved by the Planning Commission and allow for elderly and handicapped apartments. Setbacks will be established on the plat to be approved by the Planning Commission. Parking standards for this phase have also been updated.

Mr. Soper stated they updated the definition for permitted uses to include single-family, twofamily, three-family and four-family buildings, which some are already existing. Added the care home permitted use which is already built and currently being renovated. Also, added apartment building for the elderly and handicapped. Nothing in Phase IV has been changed, these are commercial properties along Pemberton Drive. In addition, the developer has proposed to sub-divide out the duplex, single-family, and four-family structures that are existing. That sub-division plat will be before the Commission as a Preliminary next month. The perimeter sets backs that were established by the Code will be maintained. New setbacks will be established on the plat and any changes to the setbacks will require Planning Commission approval if they want to change that plat. Instead of listing the setbacks in the Code it is easier to have it on the plat and every time the plats change the Planning Commission would have to review it. Clarified the density for the care home in Phase III, the apartment building, and the one to four family cottages. Clarified the parking, as the structure changes and they move forward with proposed twenty-six (26) lots within Phase III. Another discussion ongoing is the modification to the height, not shown as changed in the packet. The developer is proposing to potentially see the need to meet capacity to have a four-story building. That would put the developer at 48 ft. to 50 ft., the current height requirement was 40 ft. The adjacent property to the north, Miller's Edge, was a 40 ft. height limitation; still working on that and it will be addressed before the Public Hearing.

Mr. Thomas asked if it was originally approved for the use, it is now. Mr. Soper responded it was initially approved for cottages to be sold as condominiums, then the Planning Commission approved the care home. The care home was defined as individual use in the code. Due to the change in the

past ten years, the care home fits perfectly within this use, in addition to the apartments for the handicap and elderly. Mr. Soper believes it will be a nice transitional setting to go from the cottages where someone is on their own, to the elderly handicap facility and then to the care home if needed. This is not an uncommon arrangement of buildings.

Chairman Dashiell asked about the density requirements. He asked if the facility would be a 100-unit care home. Mr. Soper responded that was correct. Chairman Dashiell also wanted to know if the apartment buildings would be separate. Mr. Soper answered yes, however, the apartment building has not been presented because the developer is covering potential development options in the future. The apartment building would be south of the care home. The Developer has completed projects In Virginia and they have similar foot prints and similar designs.

Chairman Dashiell stated there will be an apartment building with possibly 100-units and the care home with 100 units. Mr. Soper said the care home would have 87-units. He also added, parking at care homes is typically for employees and visitors, therefore, parking requirements reflect that need.

Mr. Shertz inquired about the height and wanted to know if that is directly related to the number of units increasing. Mr. Soper stated yes, they are still having discussions with the developer about that approach. Also looking forward to any potential zoning changes that may come from us. We may want a higher density to take up less footprint. We are thinking of stormwater management controls and the need for this type of housing in the area. This will be addressed again before the Public Hearing.

Mr. Soper mentioned there will be a public hearing and Preliminary Subdivision Plat to review for approval. Following that we would then advance the Public Hearing to City Council. At the same time, the Final Subdivision Plat would be coming back around that would be contingent on the text amendment approval and the Subdivision Plat could be approved. If the Council approves the text amendment, then we can move forward with recording the Subdivision Plat.

Mr. Thomas asked about the stormwater management, does it already exist Mr. Soper said the current care home is undergoing an addition, the stormwater management is included. The care home has been approved with some stormwater management controls to the current standard.

Chairman Dashiell asked Mr. Soper anything else he would like to add.

Mr. Soper stated about to prepare RFP for the comprehensive plan update. Will be going out to bids to vendors.

#### STAFF ANNOUNCEMENTS

Ms. Carter congratulated Mr. Health on his new position as Mayor of Salisbury. And I know you will do very well and will continue to serve the citizens of Salisbury.

Ms. Carter introduced a new staff member, Danielle Rogers. She is the new Department Assistant sitting in today. Getting training in regards to Commission as she is working with Janae Merchant.

Ms. Carter introduced Gary Pusey, he is here with us today. Mr. Pusey is our Planning Manager. We are happy to have him back with all his experiences and his return back to Wicomico County.

Chairman Dashiell welcomed Mr. Pusey back home to Wicomico County.

Ms. Hay stated her office always enjoyed working with Mr. Health. She looks forward to another compacity in which to work with Mr. Health.

Chairman Dashiell stated it is a wonderful team and it is always nice when players do not really move away just change hats.

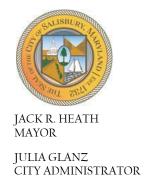
Upon a motion by Mr. Health, seconded by Mr. Thomas, and carried unanimously, the Commission meeting was adjourned at 2:00 p.m.

The next regular Commission meeting will be on February 16, 2023.

This is a summary of the proceedings of this me	eeting. Detailed information is in the permanent
files of each case as presented and filed in the Wicom	iico County Department of Planning and Zoning,
and Community Development Office.	
Charles "Chip" Dashiell, Chairman	

Lori A. Carter, MBA, Secretary

Danielle Rogers, Recording Secretary



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#### **MINUTES**

The Salisbury-Wicomico County Planning and Zoning Commission ("Commission") met in regular session on March 16, 2023 in Room 301, Council Chambers, Government Office Building with the following persons participating:

#### **COMMISSION MEMBERS:**

Charles "Chip" Dashiell, Chairman Jim Thomas, Vice Chairman Mandel Copeland Kevin Shertz Muir Boda

#### **PLANNING STAFF:**

Brian Soper, City of Salisbury, Department of Infrastructure and Development ("DID")
Henry Eure, DID
Gary Pusey, Planning Services Manager
Lori A. Carter, MBA, Wicomico County Department of Planning, Zoning, and Community Development ("PZCD")
Danielle Rogers, PZCD

Laura Hay, City of Salisbury, Department of Law Paul Wilber, County Attorney

The meeting was called to order at 1:30 p.m. by Chairman Dashiell.

#### Announcement: Chairman Dashiell

Chairman Dashiell joined by Julie Giordano, County Executive, and Bunky Luffman, Director of Administration, presented Mayor Jack Heath, a former member of the Planning and Zoning Commission member for seven (7) years, with a Certificate of Recognition. Also, Chairman Dashiell announced a new member to the Commission board and welcomed Mr. Muir Boda, who will be taking Mayor Heath's place. Mr. Boda has served as President of the Salisbury City Council for the past seven (7) years.

MINUTES: The minutes from the January 19, 2023 were brought forward for approval. Mr. Copeland

abstained from approving the minutes, and Mr. Joe Holloway and Mr. Matt Drew were not in attendance. Chairman Dashiell announced there was not a quorum; therefore, January minutes will be reviewed and approved at the next meeting. The minutes for February 16, 2023 were presented for approval. Mr. Jim Thomas submitted a motion to approve, seconded by Mr. Kevin Shertz, and duly carried. The minutes from February 16, 2023 meeting were **APPROVED** as submitted.

# PUBLIC HEARING – TEXT AMENDMENT – City of Salisbury Zoning Code – Amending Chapter 17.76 – Light Industrial District- to include new uses. (H. Eure)

Ms. Laura Hay read the advertisement for the Public Hearing.

Ms. Hay administered the oath to Mr. Henry Eure, Mr. Victor Laws (from Laws, Insley & Benson, P.A.) and Mr. Eric Booth (Artistic Creations, Inc.).

Mr. Eure presented the Staff Report.

Laws, Insley & Benson, P.A., on behalf of Artistic Creations, Inc., has submitted a request to amend the text of Title 17, Zoning to include the following language:

In Section 17.76.020 A. 35.: Service, rental or repair establishment.

In accordance with the requirements of Section 17.228 of the Salisbury Municipal Code, the Planning Commission must hold a Public Hearing on proposed Text Amendments to the Code. The Commission must forward a recommendation (within six (6) months) to the City Council. The City Council must also hold a public hearing before granting final approval to Code Text Amendments (by Ordinance).

Staff recommended the Planning Commission forward a favorable recommendation to the Mayor and City Council for the proposed amendment that would inherently permit a Service, rental or repair establishment in the Light Industrial zoning district, as follows:

Amend Section 17.76.020 A. Permitted Uses, by adding the following item:

35. Service, rental or repair establishments, limited to laundry or laundromat, automobile rental, car wash, appliance repair, equipment or instrument repair or rental, dry-cleaning pickup station, pet-grooming shop, upholstery shop, tailor, and tattoo parlor.

Mr. Victor Laws stated there is a gap in the code and contacted City staff to address a Text Amendment approach. Mr. Laws asked Mr. Booth a few questions regarding his particular use of business. Mr. Laws stated that Mr. Booth has been in the tattoo business for over 30 years. Mr. Laws asked Mr. Booth how he acquired his experience as a tattoo artist. Mr. Booth answered it was completed through apprenticeship. Mr. Laws asked Mr. Booth if his operation generates secondary effects like odor, noise, dust and traffic. Mr. Booth answered none of those effects. Mr. Laws presented letters in support from Women Supporting Women whose mission is awareness, education and support for people who have been affected by breast cancer. ADT, Eastern Shore Water and The Furniture Nest are neighboring businesses also submitted supporting letters. Mr. Laws stated that Mr. Booth does reconstructive tattoo artistry for breast cancer survivors.

Mr. Thomas inquired about the definition of service or repair establishment. Mr. Eure, stated that this will be consider a service. Mr. Eure, stated the amendment names tattoo parlor as one of the services.

Mr. Shertz, asked does the addition of this language to the zoning cause any issues with where tattoo parlors are currently located. Mr. Eure, indicated we consider a tattoo parlor a mercantile type use.

Mr. Thomas moved for a favorable recommendation be forwarded to the Mayor and City Council for the Proposed Amendment in Section 17.76.020 to allow Service, rental or repair establishment within those definitions in the Light Industrial Zoning District. The motion was seconded by Mr. Copeland and duly carried, the Commission approved the recommendation.

Chairman Dashiell stated the motion was APPROVED.

Chairman Dashiell closed the Public Hearing at 1:53 p.m.

# PROPOSED AGRICUTRAL DISTRICT – Riverton Farms, LLC Easement Application – Riverton Road in Mardela Springs, Maryland – M-0005, G-0011, P-0013 (B. Zito)

Mr. Gary Pusey, in for Mr. Ben Zito, presented the Staff Report.

The applicants filed an application to sell an easement on property on Riverton Road to the Maryland Agricultural Land Preservation Foundation ("MALPF"). The property size is 83.35 acres.

Mr. Pusey, explained MALPF is a successful program that began in the late 1970's. Participation is completely voluntary and Wicomico County has approximately 65 properties in the program at this time.

The qualifications for participation in the MALPF Program are as follows:

**Criterion #1:** The land is currently being used for producing food or fiber or has the capability to do so. The land has the capability to produce food and/or fiber.

**Criterion #2**: The majority of the land area of any district should consist of either of USDA Soil Capability Classes I, II, and III; USDA Woodland Groups 1 & 2; or at least 60 percent of the two classifications combined. The site contains 91.1 percent Class I, II, III and Woodland Group I and II soils.

**Criterion #3**: An Agricultural Easement generally should not be less than 50 contiguous acres, unless certain conditions are met. The total size of the proposed easement is 83.35 acres.

**Criterion #4**: Land within the boundaries of a 10-year water and sewerage service district may be included in an Agricultural Easement only if it is outstanding in productivity and of significant size. The property is not located within the boundaries of a 10-year water and sewer service district. The closest district is that of Sharptown located 2.3 miles north.

The Planning Staff recommended the Planning Commission forward a favorable recommendation to the County Council for support of the sale of an Agricultural Land Preservation

Easement on the Riverton Farms property based on compliance with the County Comprehensive Plan.

Mr. Thomas moved to forward a favorable recommendation to the Council for the support of a sale of Agricultural Land Preservation Easement of the Riverton Farms property. The motion was seconded by Mr. Boda, and duly carried, the Commission approved the Plan.

Chairman Dashiell stated the motion was APPROVED

# PROPOSED AGRICUTRAL DISTRICT –Troy and Quinn Johnson Easement Application –N. Upper Ferry & Pratt Road in Salisbury, Maryland – M-0036, G-0023, P-0229 and P-0361 (B. Zito)

Mr. Pusey, in for Mr. Zito, presented the Staff Report.

The applicants filed an application to sell and easement on property on N. Upper Ferry Road and Pratt Road to the Maryland Agricultural Land Preservation Foundation ("MALPF"). The property size is 116.25 acres.

The qualifications for participation in the MALPF Program are as follows:

**Criterion #1:** The land is currently being used for producing food or fiber or has the capability to do so. The land has the capability to produce food and/or fiber.

**Criterion #2**: The majority of the land area of any district should consist of either of USDA Soil Capability Classes I, II, and III; USDA Woodland Groups 1 & 2; or at least 60 percent of the two classifications combined. The site contains 94.5 percent Class I, II, III and Woodland Group I and II soils.

**Criterion #3**: An Agricultural Easement generally should not be less than 50 contiguous acres, unless certain conditions are met. The total size of the proposed easement is 116.25 acres.

**Criterion #4**: Land within the boundaries of a 10-year water and sewerage service district may be included in an Agricultural Easement only if it is outstanding in productivity and of significant size. The property is not located within the boundaries of a 10-year water and sewer service district. The closest district is that of Salisbury located 3.2 miles east.

The Planning Staff recommended the Planning Commission forward a favorable recommendation to the County Council for support of the sale of an Agricultural Land Preservation Easement on the N. Upper Ferry Road and Pratt Road property based on compliance with the County Comprehensive Plan.

Mr. Thomas moved to forward a favorable recommendation to the Council for the support of a sale of Agricultural Land Preservation Easement on the Johnson property based on compliance with the County Comprehensive Plan. The motion was seconded by Mr. Shertz, and duly carried, the Commission approved the Plan.

Chairman Dashiell stated the motion was **APPROVED**.

# Ventures, LLC, rep. by Becker Morgan Group – Parsons Lake Dr. and Brown Rd. – R-10A Residential District – M-0030, G-0007, P-0223 & 0398 - #21-015 (H. Eure)

Mr. Jeff Harmon, Sr. Associate and Civil Engineer of the project, and Ted Hastings, Associate from Becker Morgan Group, joined Mr. Henry Eure at the table.

Mr. Eure presented the Staff Report.

Becker, Morgan Group, on behalf of the developers, have submitted a Final Comprehensive Development Plan to improve the site with 329 single family homes. A community center and pool are also proposed. Remaining areas will be devoted to stormwater management ponds, landscaped areas, and forest conservation. The site currently has access from East Naylor Mill Road. Two access points along Brown Road are proposed for the project.

Preliminary Comprehensive Development Plan and Subdivision were approved for the project in September of 2021.

Adjoining properties to the west are the existing Villages at Parson's Lake townhouses, and the Reserve at Parson's Lake Apartments, which is currently under construction, and nearing completion. Surrounding properties to the north, south and east are outside of the City of Salisbury corporate limits, and fall under the county's A-1 Agricultural – Rural, R-8 Residential and Town Transition zoning districts.

Staff presented the Comprehensive Development Plan Review. These included Site Plan Review, Development Schedule, Community Impact Statement and Statement of Intent to Proceed and Financial Capability, Stormwater Management, Fire Service, Building Elevations, Forest Conservation, Paleochannel Protection District, Wicomico County Board of Education, Traffic Study, Sign Plan.

Planning Staff updated recommendations as follows. The Salisbury Planning Commission at its March 16, 2023 meeting APPROVED the Final Comprehensive Development Plan and Paleochannel Protection District for Parson's Lake Single Family with the following conditions:

- Provide a Revised Landscaping Plan for the Planning Commission review and approval which displays street trees on both sides of all streets. Tree species shall follow the City's streetscape plan for small and medium trees as listed in attachment 11 of the corresponding staff report for this project.
- 2. Approval of Community Impact Statement and Statement of Intent to Proceed and Financial Capability waiver requests. However, the applicant shall provide the Commission with correspondence from the Wicomico County Board of Education regarding the Commission concerns about capacity of schools impacted by this project.
- 3. Obtain typical building elevation approval from the Salisbury/Wicomico Planning Commission prior to construction of any single-family dwellings.
- 4. Install a roundabout or other traffic improvements at the intersection of East Naylor Mill Road and Parsons Lake Drive. Improvements shall be subject to approval by the Salisbury Department of Infrastructure and Development.

- 5. Obtain Sign Plan approval from the Salisbury/Wicomico Planning Commission prior to the installation of any signs.
- 6. Subject to further review and approval by the Salisbury Fire Department.
- 7. Subject to further review and approval by the Salisbury DID.

Mr. Jeff Harmon thanked the DID for all the help with this project. Recently received Forest Conservation approval from County Council last week and currently going through final process for Plan Recordation. Mr. Harmon is aware he will need to come back with more detailed information on building elevations, landscaping, entrance improvements of East Naylor Mill Road and Parsons Lake Drive, tree and light post spacing.

Mr. Shertz stated there are two elements in the Staff Report causing him concern. The waiver requested from the Community Impact Statement and the Board of Education is saying that this project will bring the schools to near maximum capacity so those two items seem in conflict to each other. Mr. Eure stated DID looks at it as more of an infrastructure advantage point and frequently we do not hear back from the Board of Education. Mr. Harmon added that historically we are used to that Community Impact Statement being water and sewer service, trash collection if the City providing the trash pickup, police, fire would this be a benefit to the City or if it would be a problem for the City. Mr. Harmon added, the buildout will take several years so the impact will be gradual.

Mr. Boda stated one of the areas you will see immediate impact and concern is fire service. The fire department struggles to get to the north end of town within 4 minutes. We would like to put a fire department at the north end of town but, that project would cost significant amount of money to do and then staff with twenty-four firefighters and EMS personnel. Immediate concern from the City stand point that is where we are struggling with fire support. Mr. Jeff Harmon stated this project was planned for quite some time and was annexed quite some time ago and was planned as a Comprehensive Development Plan residential expansion. Mr. Henry Eure stated that this project in particular with the original townhomes started 15 to 20 years ago.

Chairman Dashiell expanded on Mr. Shertz's concern. For instance, comments that come back from the Board of Education stating this will put our schools at near capacity, should that prompt another inquiry or discussion with the Board of Education so DID is better prepared with answers. Or should a representative from the Board of Education be present to voice their concerns, maybe offer an alternative. We need more information regarding the impact to the schools. Chairman Dashiell addressed Mr. Brian Soper asking if a more detailed conversation could be had with the Board of Education when a response is received stating the school will be near capacity.

Mr. Soper stated DID recently increased their efforts to make sure the Board of Education gets the materials they need in the early stages of the development process to review. Staff received information from the Board of Education for another case on the agenda. The information provided back numbers that shows the allocation of students in schools and what the timeline looks like. The numbers will be very conservative probably worst-case scenario that the development is completely built out in the appropriate time manner. The information received today from the Board of Education gave us current impact to schools, and future impact to schools all the way out to the year of 2029. Mr. Soper added he could engage the Board of Education to determine what potential improvements could be done.

Mr. Thomas added we have talked a lot about inadequate housing in Salisbury. He would like to know what are the needs of Salisbury and what has been done this year to accomplish lowering the inadequate housing stock. Planning Commission has approved a lot of apartments and single-family residents how is that going to affect traffic, and water and sewer. Traffic, water and sewer each has separate development plans.

Chairman Dashiell stated a lot of that planning will be done with a comprehensive plan and those issues would be addressed then. We are approving a lot of projects from and growth prospective it is very good. On the other hand, it can create challenges for us that need to be solved. Chairman Dashiell indicated, for future projects if an alert from the Board of Education is received, know the Planning Commission may ask about this, how does someone address this concern.

Mr. Shertz is aware this project has gone through several approvals. He believes this is the first time we have had a response such as this from the Board of Education so it takes him back to the request of a waiver for the Community Impact Statement; these two topics are intertwined. Mr. Shertz is not in favor of a waiver for the Community Impact Statement.

Chairman Dashiell asked the presenters how it affects the project if we do not waive the Community Impact Statement. Mr. Harmon said his biggest concern is with the schedule for "Here is Home" and there is a deadline to be compliant with the program. This project has been in the works for several years and waivers were previously granted. Mr. Harmon requested the approval to move forward at this time in order to meet deadlines. Mr. Soper clarified the project does not need to start construction until October 31st to be compliant with "Here is Home."

In an attempt to address Mr. Shertz's concerns about the waiver and Mr. Harmon's concerns about meeting deadlines, Chairman Dashiell asked for Mr. Harmon or the developer to reach out to the Board of Education to obtain clarification on what they need to assist with the "near to capacity" concern. Mr. Soper interjected with a simpler explanation of the Community Impact Statement by stating "how much money will the project bring in" and "how much money will be needed to serve it."

Ms. Lori Carter recommended for Mr. Harmon to review the Board of Education's Plan published January for assistance in his search of information. The Plan discussed the overall expansions, and projects. Mr. Harmon will talk with his contact at the Board of Education regarding their Capital Improvement Plan.

Mr. Thomas entered a motion to approve the Final Comprehensive Development Plan subject to the modified conditions of the Staff Report, as well as comments from the Board of Education. The motion was seconded by Mr. Boda. All Commissioners approved with the exception of Mr. Shertz who opposed the motion.

Chairman Dashiell stated the motion was APPROVED.

# HOMEOWNERS ASSOCATION DOCUMENT APPROVAL – JOHNSONS RETREAT – DR Horton Inc. – Johnson Rd. – R-10 Residential District - M-0048, G-0011, P-0288 - #21-024 (B. Soper)

Mr. Soper presented the Staff Report. He mentioned the City Attorney has already reviewed the Homeowner's Association ("HOA") Documents that were requested by the Commission.

The Planning Staff recommended approval of the documents as submitted.

Ms. Hay indicated she and City Staff have reviewed the documents, recommended changes and they have been made to the document.

Mr. Thomas entered a motion to approve the HOA Documents as submitted for Johnson's Retreat Subdivision. The motion was seconded by Mr. Shertz, and duly carried, the Commission approved the plan.

Chairman Dashiell stated the motion was APPROVED.

FINAL SUBDIVISION PLAT APPROVAL – HARBOR POINTE – MCAP Salisbury, LLC, rep. by Davis, Bowen & Friedel, Inc. – Harbor Pointe Dr. – Planned Residential District No. 3B–Harbor Pointe Phases III and IV – M-0113, G-0019, P-1134, Lot-PAR A - #21-012 (B. Soper)

Mr. Soper presented the Staff Report.

The applicant proposed to subdivide Harbor Pointe Phase 3 into twenty-six (26) lots consisting of twenty-four (24) cottages, a care home, and an apartment building for the elderly and handicapped. Currently, twelve (12) cottages and the care home are existing on the parcel. These lots are served by private roads.

The Planning Commission approved the Preliminary Subdivision Plan on February 16, 2023.

Planning Staff recommends granting Final Subdivision Plat Approval for Harbor Pointe Phase 3, subject to the five (5) conditions listed below:

- 1. The Final Plat shall comply with all requirements of the Salisbury Subdivision Regulations.
- 2. Health Department approval is required prior to the recordation of the Final Plat.
- 3. The Final Plat shall comply with all requirements of the Forest Conservation Program.
- 4. This approval is subject to further review and approval by the Salisbury Department of Infrastructure and Development and other applicable agencies.
- 5. The Final Subdivision Plat cannot be recorded until the approval of the text amendments by the City Council.

The Public Hearing for the Text Amendments with the City Council is scheduled for April 13, 2023.

Mr. Thomas entered a motion to approve the Final Subdivision Plat for Harbor Pointe Phase 3 subject to all the conditions being met. The motion was seconded by Mr. Copeland, and duly carried, the Commission approved the plan.

Chairman Dashiell stated the motion was APPROVED.

PRELIMINARY COMPREHENSIVE DEVELOPMENT PLAN APPROVAL – BEAGLIN PARK PLACE – Salisbury Beaglin, LLC, rep. by Parker & Associates, Inc. – Beaglin Park Dr. and Gordy Rd. – Planned Residential District No. 7–The Villages at Aydelotte Farm – M-0029, G-0024, P-0312 - #23-001 (B. Soper)

Mr. Brock Parker, with Parker and Associates, joined Mr. Soper at the table.

Mr. Soper presented the Staff Report.

The applicant proposes to develop the wooded parcel known as Parcel H in 17.150.050.A7 of the Zoning Code into 109 townhouse units. The parcel is split by Beaglin Park Drive and bordered by Gordy Road on the western portion. The proposed development is part of the Aydelotte Farm PRD.

Staff presented the Comprehensive Development Plan. These included the Site Plan, Building Elevations, Sign Plan, Landscaping Plan, Development Schedule, Community Impact Statement (Mr. Soper added for Brock and Associates to reach out to the Board of Education to determine cost of improvements based on their comments), Statement of Intent to Proceed and Financial Capability, Fire Service, Stormwater Management, Forest Conservation Program and Transportation, Streets, and Pedestrians.

Mr. Shertz added in regards to the request for a waiver of the Community Impact Statement, this would be the appropriate time to obtain comments from the Board of Education since this project is at the preliminary stage. Mr. Parker interjected saying they had done their due diligence in informing the Board of Education.

Staff recommends approval of the Preliminary Comprehensive Development Plan for Beaglin Park Place with the following conditions:

- 1. The site shall be developed in accordance with a Final Comprehensive Development Plan Approval. Detailed building elevations, landscaping and lighting plan shall be incorporated in the Final Comprehensive Plan.
- 2. Provide a traffic study.
- 3. Provide a Development Schedule.
- 4. Waive the Statements of Intent to Proceed, Financial Capability, and Community Impact Statement requirements based upon the Staff Report with the exception of comments by the Board of Education.
- 5. This approval is subject to further review and approval by the Salisbury Department of Infrastructure and Development, the Salisbury Fire Department, and other agencies as appropriate.
- 6. Submit a Paleochannel Site Plan for Planning Commission approval.

Mr. Parker inquired as to when the Paleochannel Site Plan needed to be submitted. Mr. Soper said it could be presented in the Final Comprehensive Development Plan Approval.

Mr. Parker said this is the completion of the Aydelotte Farm project, largest area to be developed.

Mr. Parker's comments on the Community Impact Statement, this is a statement, not a study, not a public facilities ordinance, it is a monetary assessment, a calculation. It is not finding out if schools have capacity; more than likely, all schools will indicate they are over capacity.

Chairman Dashiell appreciated the information provided by Mr. Parker. He tasks the City and County to provide such information going forward.

Mr. Shertz has a concern when waiving something on the books. Mr. Shertz inquired what additional information could come out of a discussion with the Board of Education after knowing they will be near capacity. Mr. Soper indicated it would be the cost of adding an addition to the school.

Mr. Thomas entered a motion to approve the Preliminary Comprehensive Development Plan for Beaglin Park Place subject to the modified conditions of the Staff Report, as well as comments from the Board of Education obtained by Mr. Parker. The motion was seconded by Mr. Boda. All Commissioners approved with the exception of Mr. Shertz who opposed the motion.

Chairman Dashiell stated the motion was APPROVED.

#### STAFF ANNOUNCEMENTS

Mr. Soper has a Comprehensive Plan, request for proposal ("RFP") is with Procurement, vendors will have 400 days to reply with a goal to complete before end of next fiscal year.

Ms. Carter said a work session on solar was Tuesday night, March 14, 2023. The first reading will be on March 21, 2023. Her recollection of the Community Impact Statement is the Board of Education uses what is worked on the Planning Commission meetings to develop their projects as well. Ms. Carter thanked Mr. Muir Boda for being at the meeting and being part of the team.

Upon a motion by Mr. Thomas, seconded by Mr. Copeland, and carried unanimously, the Commission meeting was adjourned at 3:51 p.m.

The next regular Commission meeting will be on April 20, 2023.

This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the Wicomico County Department of Planning and Zoning, and Community Development Office.

Charles "Chip" Dashiell, Chairman	
Lori A. Carter, MBA, Secretary	
Danielle Rogers, Recording Secretary	



#### WICOMICO COUNTY, MARYLAND

DEPARTMENT OF PLANNING, ZONING AND COMMUNITY DEVELOPMENT
125 N. DIVISION STREET, ROOM 203
P.O. BOX 870
SALISPLINY, MARYLAND 21802, 0870

SALISBURY, MARYLAND 21803-0870 PHONE: 410-548-4860 | FAX: 410-548-4955

Julie M. Giordano County Executive Bunky Luffman Director of Administration

#### **COUNTY SUBDIVISION ANALYSIS**

#### **MEETING OF APRIL 20, 2023**

Subdivision Name: Steeplechase, Section 7 Lot: Parcel 'V', Recreation Lot

**Location**: Equestrian Drive **DPW**#:

**Map:** 37 **Parcels:** 348 **Grid:** 21 **Acres:** 1.03 +/- acres

**Applicant**: Messick Home Improvements

106 Morris Mill Road Salisbury, MD 21804

Steeplechase Homeowners Association

**Surveyor:** Evan C. Young

Hampshire, Hampshire & Andrews 720 East College Avenue – Unit D

Salisbury, MD 21804

**Zoning**: R-20

**Jurisdiction**: Wicomico County

**Type of Development Proposed**: Residential

#### I. EXPLANATION OF REQUEST.

This request is to convert a previously platted Recreation Lot, known as Parcel 'V', shown on the plat for Steeplechase, Section 7 into a residential building lot. The Steeplechase Homeowners Association would like to sell the Recreation Lot to Messick Home Improvements to help the Association raise funds for the upkeep and maintenance of the pool and common areas.

Section 225-14 (A) (5) entitled, "Open Space Covenants" of the County's Zoning Code reads,

No open space or common use facilities, specifications or restrictions deemed necessary by the Planning Commission may be changed without the consent of the Planning Commission and the County Attorney.

General Note #22 on the plat for Steeplechase, Section 7 approved by the Planning Commission states, "Parcels IV, V & VI shall be owned and maintained by the Homeowners Association."

The developer of Steeplechase, Section 7, Messick Home Improvements, is near the point of transferring the duties of the Homeowners Association to the HOA. A transitional Board of Directors and a Finance Committee have been established. A recent Reserve Study was performed in accordance with Maryland House Bill 107 enacted on May 29, 2022 which required homeowners' associations to conduct a Reserve Study to ensure that the appropriate funds are set aside for future obligations. That Reserve Study identified that the Steeplechase Homeowners Association will need to increase its reserves in order to be prepared to assume full control of its assets.

To help increase its reserves, the Homeowners Association would like to sell Parcel V, a 1.03 acre lot platted as a Recreation Lot to Messick Home Improvements. The Recreation Lot has not been improved with any community facilities. The Steeplechase subdivision has a 2.82 acre community parcel with tennis courts, pool and pool house, water treatment plant, playground and open space.

#### II. RECOMMENDATION AND STAFF COMMENTS.

The Planning Staff recommends approval of the conversion of Parcel V from a Recreational Lot to a residential building lot. A meeting was held with Paul Wilber, County Attorney, in compliance with the above noted Zoning Code, and he is in agreement.

A review of subdivision staff reports and Planning Commission minutes found no evidence that the Planning Commission required this common use area. Section 7, the new Section 8 and the remaining lands were all originally proposed as part of Section 6. In 2001, the Planning Commission reviewed a Sketch Plat for 153 lots, and during that review, the then Wicomico County Assistant Superintendent of Parks described a "Land Preservation and Outdoor Recreation Plan" which would require 1.76 acres of neighborhood greens and 2.81 acres of community parks be created as part of the 153-acre subdivision. That Plan is no longer in practice, and the Wicomico County Department of Recreation, Parks and Tourism does not require a set amount of park space be created as part of the subdivision process.

The Steeplechase development has a significant amount of common use and green space as follows:

Parcel I – 2.82 acre recreation/pool/water plant/playground/open space

Parcel II – 2.12 acre stormwater management area

Parcel III – 2.01 acre stormwater management area

Parcel IV – 2.90 acre stormwater management area

Parcel V – 1.03 recreation lot

Parcel VI – 4.00 acre stormwater management area

Of note is the fact that, at the time of the 2001 Sketch Plat review and Parks comments, Pemberton Historical Park was not developed into the facility that it is today. Today, Pemberton Historical Park, located just 1,500 feet from the Parcel V Recreation Lot, has a significant amount of recreational opportunities.

#### III. SUBDIVISION STATUS.

#### A. WAIVERS REQUIRED:

N/A

#### B. <u>FOREST CONSERVATION</u>:

N/A

#### C. CHESAPEAKE BAY CRITICAL AREA:

N/A

#### D. PROPOSED CONDITIONS:

- 1. The conversion of Parcel V Recreation Lot to a residential use lot will require a Corrected Plat which shall comply with all requirements of the Wicomico County Subdivision Regulations.
- 2. Health Department approval is required prior to the recordation of the Corrected Plat.
- 3. The new residential lot will become a member of the Steeplechase Homeowners Association and existing Covenants and Restrictions and other conditions noted on the plat for Steeplechase, Section 7 will apply.
- 4. The Homeowners Association shall present evidence that all requirements of the Bylaws and/or Declaration of Covenants and Restrictions have been satisfied with regard to reaching an affirmative vote by the required number of homeowners.
- 5. This approval is subject to further review and approval and conditions imposed by the Departments of Planning and Zoning and Public Works.

COORDINATOR: Marilyn Williams, Technical Review

DATE: March 30, 2023

Attachment #A – Steeplechase, Section 7

**Attachment #B – Plat of Proposed Residential Lot** 

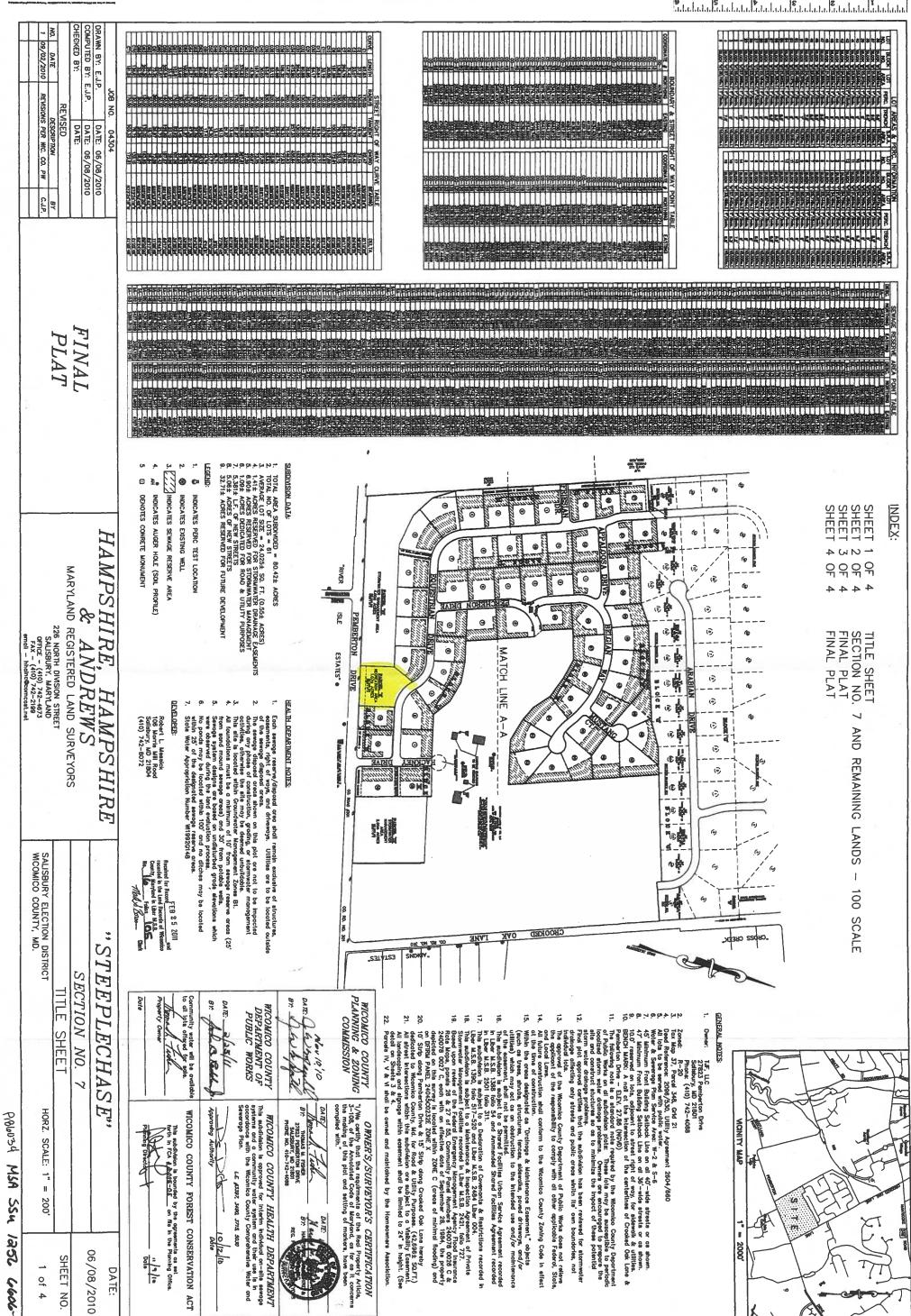
Attachment #C - Letter from Transitional HOA Board

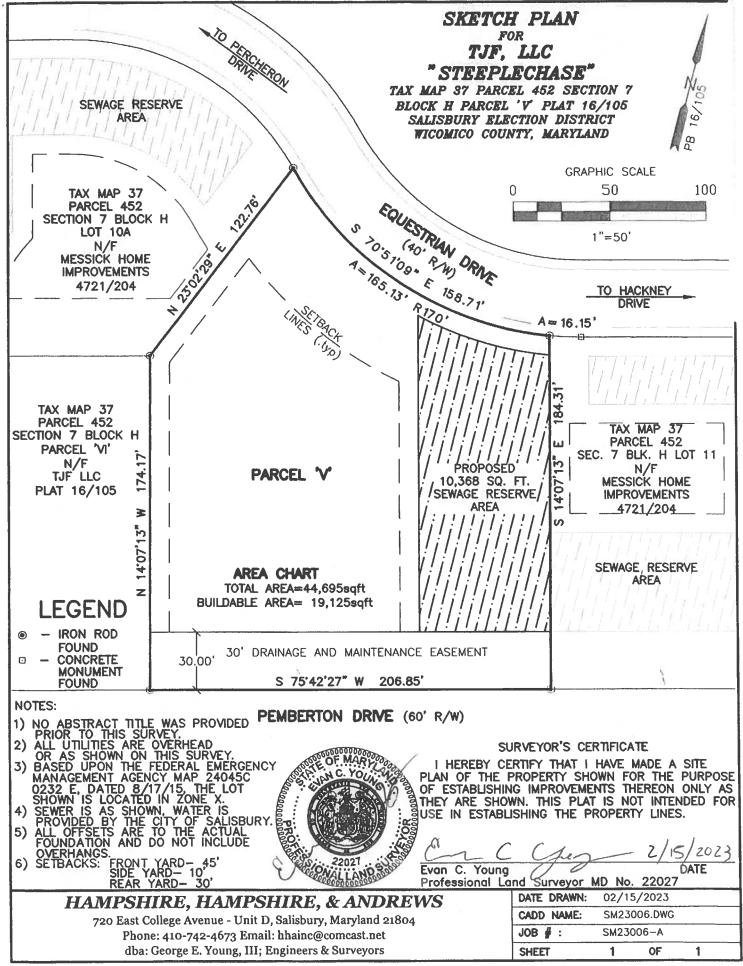
**Attachment #D – Letter from Messick Home Improvements** 

Attachment #E – Aerial Photo of Steeplechase Recreation Area

Attachment #F – Aerial Photo of Steeplechase

6606-





March 2, 2023

Wicomico County
Department of Public Works
125 North Division Street, Room 201
Salisbury, MD 21801

RE: Steeplechase

In reference to the existing rec lot in Steeplechase Section 7, Messick Home Improvements, Inc, (Builder) and the Steeplechase Homeowners Association are in agreement that consideration should be given to converting the lot into a building lot. The HOA would like to sell the lot to the Builder in order to supplement their necessary reserve funds.

Steeplechase has not yet hit the required 75% capacity requiring the HOA to be transferred from the developer to the homeowners. The HOA is functioning with dual control between Messick Home Improvements and a transitional Board of Directors. The BOD is in agreement with selling the lot and hereby gives Donald L. Messick permission to purse the necessary approvals. It is understood by all parties that if the lot can not be converted into a building lot the sale would not proceed. This being the case the BOD does not see any need for a full vote from the Homeowners at this time. It is expected control of the HOA will transfer 100% in 2024.

Should you require further information please contact Matt Jones (<u>mattcjones@comcast.net</u>) cell 443-880-5201.

Submitted by,

Matthew Jones, President Steeplechase Homeowners Asso.

Jason Edward, Vice President Steeplechase Homeowners Asso.



February 24, 2023

Wicomico County
Department of Public Works
125 North Division Street, Room 201
Salisbury, MD 21801

Attn: Marilyn Williams

We are inquiring about a proposed change of use for Parcel V in Steeplechase Section 7. Legal description Tax Map 37, Parcel 452, Section 7, Block H, Parcel V on Plat 16/105. The property is currently owned by TJF, LLC but will be transferred to the Steeplechase Homeowners Association. Messick Home Improvements, Inc the developer of the community would like to purchase the lot from the HOA and have it converted into a building lot. In accordance with recently passed legislation the SCHOA has had a reserve study performed to assess their common areas, assets and finances and are going to need to make significant changes to be ready to assume control of the Association from the Developer. The transition board of directors agrees that this parcel is not vital for the community and would like to have any future improvements/additions to the amenities located on the parcel where the community pool is located. That address for reference is 27691 Polo Court. In addition to the existing pool, playground and tennis courts there is open space for additional amenities to be added. We would like to know if this area is sufficient to meet any requirements for open space in planned developments and what would be required to allow the rec lot in Sect 7 to become a building lot.

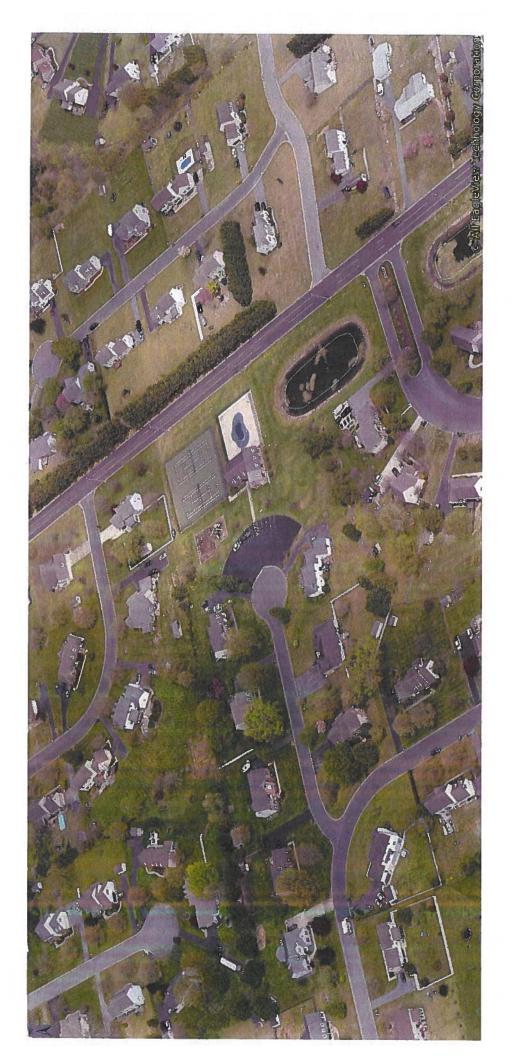
I have attached a proposed sketch plan prepared by Hampshire, Hampshire & Andrews for adding set back lines and a sewage reserve area. Please review all and let us know what additional information is needed for this consideration.

Submitted by,

Donald L. Messick

Developer

# **Existing Recreational Area**





# Recreation Area



#### WICOMICO COUNTY, MARYLAND

DEPARTMENT OF PLANNING, ZONING AND COMMUNITY DEVELOPMENT 125 N. DIVISION STREET, ROOM 203 P.O. BOX 870

SALISBURY, MARYLAND 21803-0870 PHONE: 410-548-4860 | FAX: 410-548-4955

Julie M. Giordano County Executive Bunky Luffman Director of Administration

#### **SKETCH PLAT REVIEW**

#### **MEETING DATE – APRIL 20, 2023**

**Application:** WP-2301

**Date Submitted:** 3/21/23

**Subdivision Name**: Raegan's Run Sketch

**Applicant**: Parker and Associates

528 Riverside Drive Salisbury, MD 21801

**Owner:** Bierman Family, LLC

3440 Dorothy Avenue Joppa, Maryland 21085

**Location:** Southerly side of Riverside Drive, northwest of Fruitland

**Property Data:** 

**Election District**: #16 - Fruitland

**Tax Map**: 47 **Grid**: 16 **Parcel**: 65

**Deed Reference**: 3363/268

Chesapeake Bay Critical Area: Partially

Mapped Floodplain: No

Paleochannel Overlay District: No

**Subdivision Information:** 

**Present Use of Land:** Mostly agricultural **Present Zoning:** Town Transition

**Surrounding Zoning:** Town Transition & R-20 Residential

**Approximate total acres in site:** 52.94 **Proposed number of lots:** 10

**Proposed average lot size:** 1.445 acres

Proximity to community facilities:

**School Districts:** Fruitland Primary, Fruitland Intermediate, Bennett Middle,

Bennett High

**Fire District:** Fruitland **Airport:** 7 miles

**Neighborhood recreation:** Fruitland Recreational Park

#### Other:

Natural features: Open farm land; predominantly flat; regulated stream along a

portion of the westerly property line

**Drainage:** Good

**Historic sites:** None known

**Comprehensive Plan Relationship:** Inside the Metro Core

**Tier Map Designation:** Tier IIA — Areas planned to be served by public, community or shared sewerage system and located within a designated growth area. Major and minor subdivisions allowed. Major subdivisions must be served by a public, shared, or community sewerage system.

Comprehensive Sewerage and Water Plan Relationship:

Water: Not in a planned service area Sewer: Not in a planned service area

**Estimated daily traffic generation:** 100 vehicle trips per day

**Estimated total population:** 25 people **Estimated daily solid waste generation:** 88 lbs. per day

Estimated total daily water use: 2,500 gallons per day
Estimated total sewage: 2,500 gallons per day

**Recreation demand:** .13 acres

**School-aged population:** 1 child (from Board of Education)

#### **SKETCH PLAT REVIEW**

#### **MEETING DATE – APRIL 20, 2023**

Subdivision N	lame:	Raegan's Run	Application	on: WP-2301	
Jurisdiction:		City of Salisbury	XW	icomico County	
Type of Plat:	_X	Sketch Final		eliminary subdivision	
Applicant:	Parker and Associates 528 Riverside Drive Salisbury, MD 21801				

#### **PROPOSAL:**

The applicant proposes the subdivision of 10 lots averaging 1.445 acres each from this property on the southerly side of Riverside Drive. All new lots will have frontage on a new interior cul-de-sac. The land area is in a Town Transition zoning district just northwest of the City of Fruitland.

#### **PLANNING & ZONING COMMENTS:**

This project was originally presented as a Sketch Plat in October, 2011 as a 33-lot subdivision. Extensions were granted and a Preliminary Plat was approved in September, 2015. In accordance with §200-10 (B) (2), a Preliminary Plat becomes null and void after one year from the date of such approval unless a final plat is submitted. Therefore, this project is being presented again as a Sketch Plat.

The initial submission of the development included an on-site community septic system which led to the parcel have a Tier IIA designation. If a preliminary plat is approved, a Tier Map change will be required in accordance with the County's 2017 Comprehensive Plan, followed by a revision to the water and sewer plan.

A portion of the property lies within the Limited Development Area of the Chesapeake Bay Critical Area and will become part of Parcel I. Compliance with forest conservation regulations must be met on the remainder of the land.

With regards to the 10' right-of-way shown on the plat as being relocated, either: 1) a deed of easement relocating the 10' right-of-way for the benefit of Parcel 664 must be recorded in the Land Records for Wicomico County prior to Final Plat approval, or the owner(s) of Parcel 664 must become signers on this plat; or 2) a deed extinguishing the right-of-way must be recorded in the Land Records prior to Final Plat approval. The right-of-way serves no purpose since Parcel 664 now has frontage and a driveway along Sharps Point Road.

Although this property is located outside of the mapped floodplain, a 50 foot flood protection setback will be imposed along Malone's Branch.

All lot owners will become members of a homeowners association and the HOA will own Parcels I and II. A deed conveying Raegans Run Drive to Wicomico County will be approved prior to the recordation of the Final Plat.

Given the close proximity of this development to farmland, a Right To Farm note will be added to the plat's "General Notes".

#### **DEPARTMENT OF PUBLIC WORKS COMMENTS:**

In their review of the proposed subdivision, the Department of Public Works made note of the following:

Per County Code 200-21, an Improvements Construction Plan shall be approved by the Department of Public Works prior to Final Plat submission. The plan will include stormwater management, street design and entrance details.

Raegan Run Drive shall be constructed as a "Local Street – Urban", WI-100.13 with Type 'A' turnaround, WI 100.70. This includes mountable curb.

Sight triangles to be provided at the new intersection at Riverside Drive.

Tier Map and Water/Sewer Plan updates are required.

#### **BOARD OF EDUCATION COMMENTS:**

The Board of Education estimates an increase of 1 child to James M. Bennett Sr. High School and anticipates this subdivision will have minimal impact to current and projected enrollment. Data from the Board of Education also noted that for 2023 projected enrollments, Fruitland Primary is over capacity, Fruitland Intermediate is almost at capacity, Bennett Middle School is at 80% capacity and Bennett High is at 91% capacity.

#### **RECREATION & PARKS COMMENTS:**

The Department of Recreation, Parks & Tourism does not believe this subdivision will have a significant impact on parks and recreation or its ability to deliver services.

#### **HEALTH DEPARTMENT COMMENTS:**

The Health Department has indicated that the sewage reserve areas are approved.

#### **STATE HIGHWAY ADMINISTRATION:**

The State Highway Administration states that this development would have no negative impacts on the State Highway Administration roadway system.

#### **MARYLAND DNR:**

The Maryland Department of Natural Resources (comments received August 29, 2011) noted that the Wildlife and Heritage Services have no State of Federal records for rare, threatened or endangered species on this site. An updated endangered species review will be required as part of the Tier Map revision process.

MARYLAND STATE POLICE:

The Maryland State Police indicated that the subdivision will not have a significant effect on their operations.

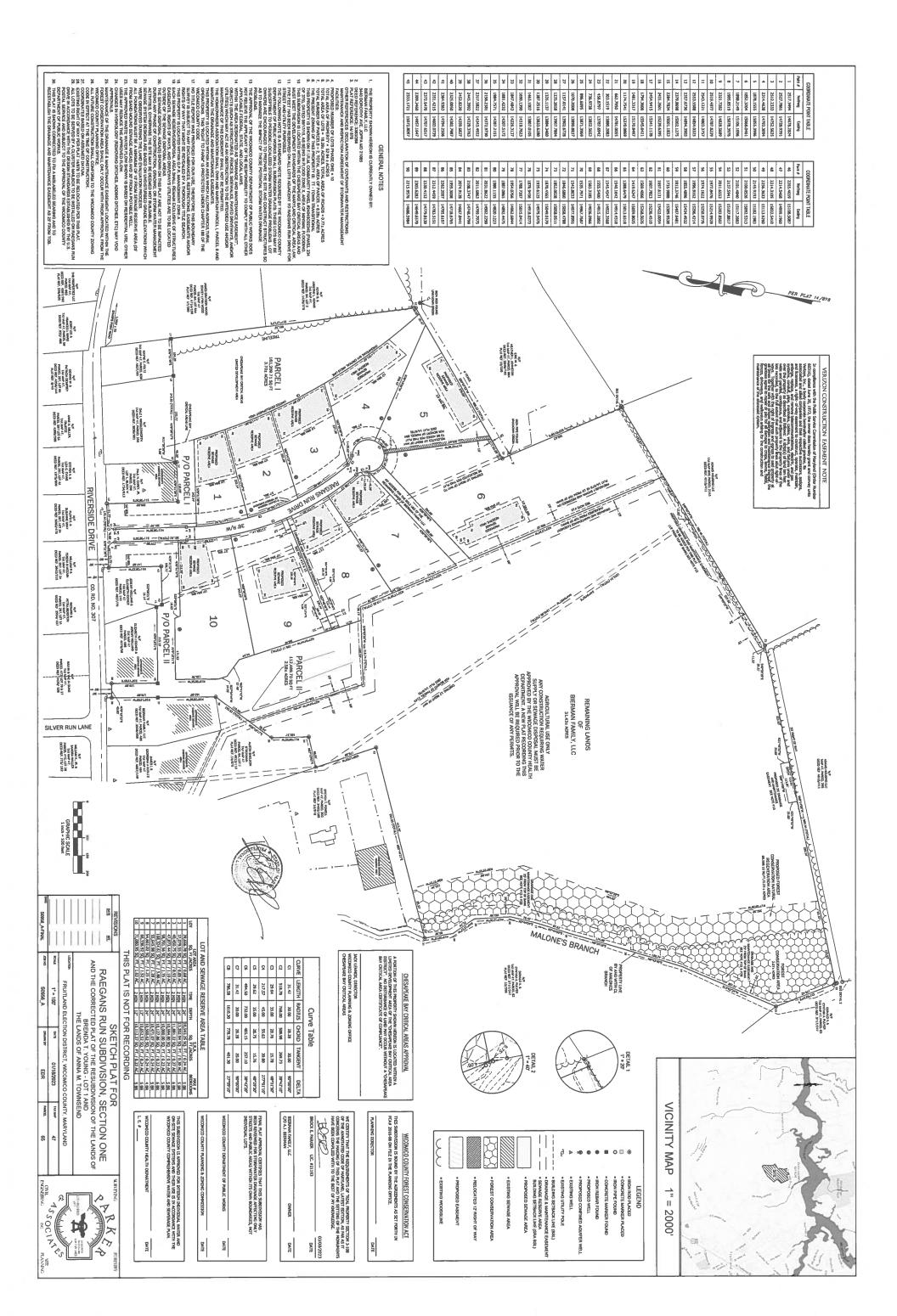
Marilyn Williams, Technical Review COORDINATOR:

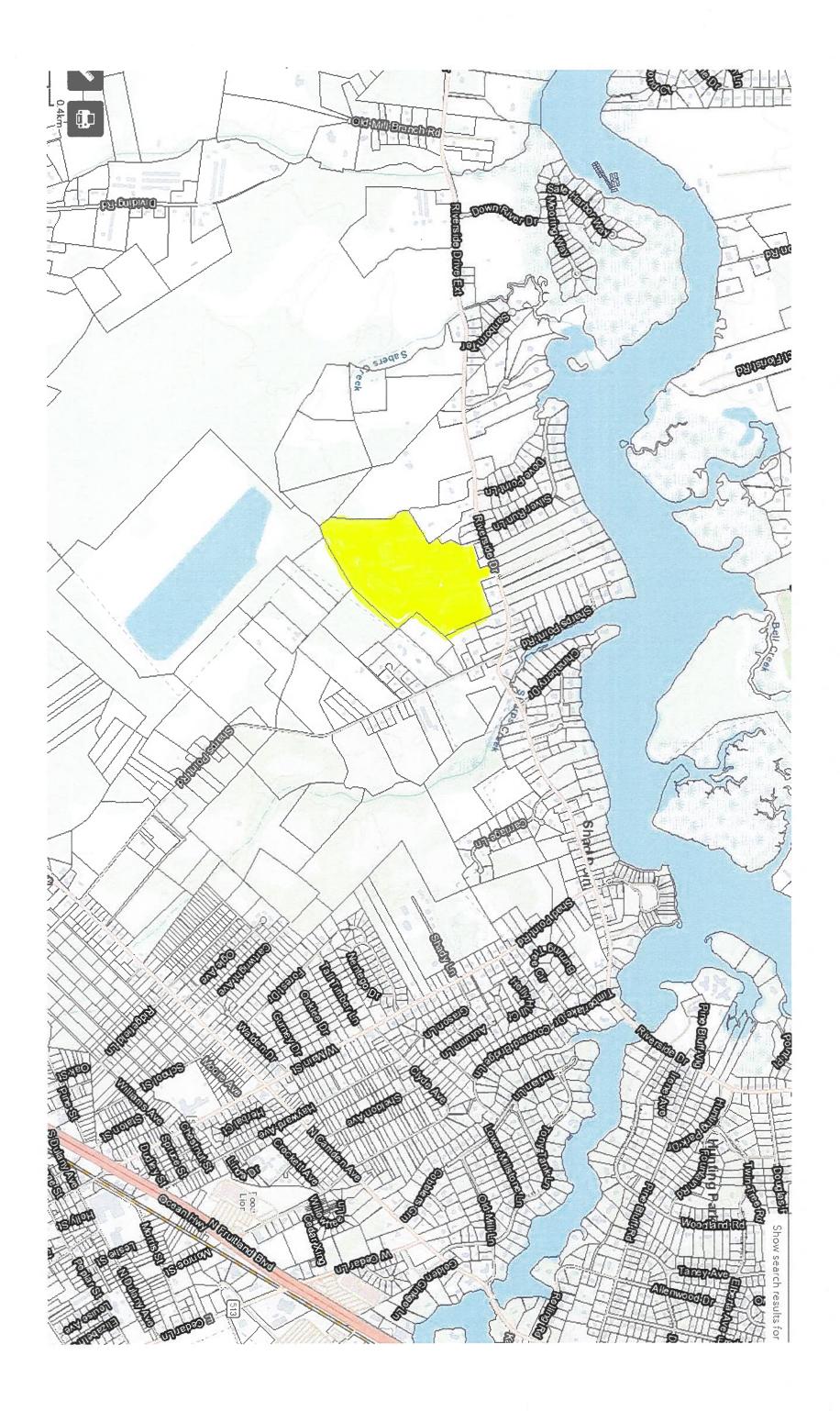
March 30, 2023 DATE:

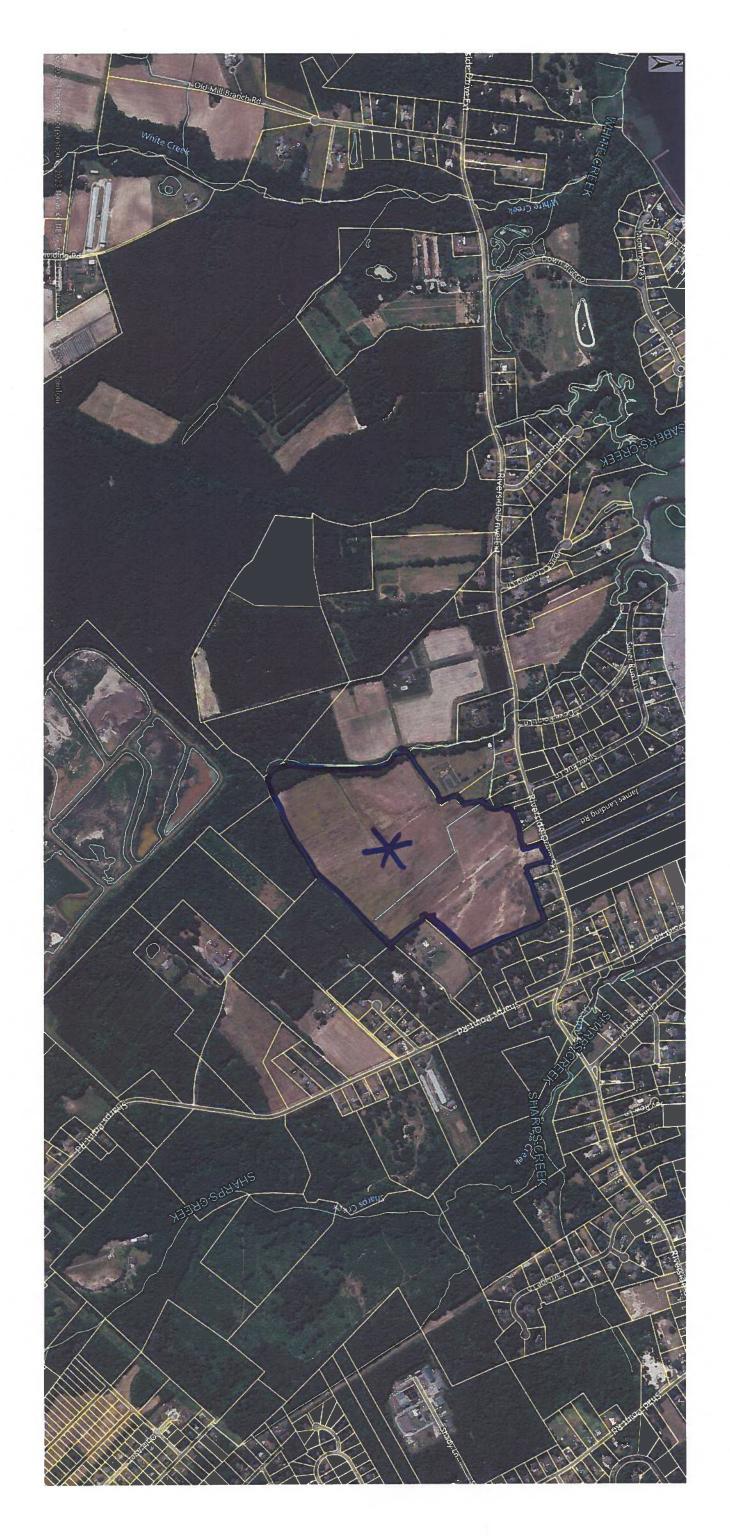
Attachment #A – Plat

Attachment #B – Tax Map

Attachment #C – Aerial









#### WICOMICO COUNTY, MARYLAND

DEPARTMENT OF PLANNING, ZONING AND COMMUNITY DEVELOPMENT 125 N. DIVISION STREET, ROOM 203
P.O. BOX 870

SALISBURY, MARYLAND 21803-0870 PHONE: 410-548-4860 | FAX: 410-548-4955

Julie M. Giordano County Executive Bunky Luffman Director of Administration

#### **STAFF REPORT**

#### **MEETING OF APRIL 20, 2023**

**CASE NO:** WP-2302

**APPLICANT:** Becker Morgan Group, Inc.

**PROPERTY** 

**OWNER:** Eastern Shore Distributing Limited Partnership

**LOCATION:** 811 Snow Hill Road in Salisbury, MD

County Tax Map #48

Parcel #311, Lot 1A, Grid #4

**ZONING:** C-1 Select Commercial District

**REQUEST:** Site Plan Review – Storage Building

#### I. SUMMARY OF REQUEST

#### A. Introduction.

The Applicant is requesting approval for a 2,000 square foot storage building to be constructed on Snow Hill Road. The property is owned by Eastern Shore Distributing Limited Partnership. The proposed building will be located directly behind the 33,745 square foot warehouse currently owned and operated by Eastern Shore Distributing Limited Partnership.

## B. Development Scheme.

The Site Plan depicts the location of the proposed building as well as the existing warehouse, entrance, parking spaces, and stormwater management facilities. The proposed building is 2,000 square feet with a garage door and a door for employees and patrons.

The location of the proposed building will be behind the existing warehouse in an area that is currently three existing parking spaces for delivery trucks. These three existing parking spaces will be removed for the proposed building.

### C. Surrounding Area Development

This site is located on Snow Hill Road in an area zoned Select Commercial (C-1). The site is also located just north of the intersection of Snow Hill Road and Beaglin Park Drive.

Surrounding the property to the north is Kitchen Concepts. To the south is the 817 Snow Hill Road shopping center featuring Food Lion, KareMore Pharmacy, and several other commercial businesses. Across the street from the site is Salisbury Storage, a commercial self-storage facility.

#### D. Access to the Site.

The Site Plan indicates that the proposed building will not affect access to the site, as the proposed building will be behind the warehouse

#### II. SITE PLAN REVIEW:

Section 225-35(E) of the Code requires review and approval of a Site Plan by the Planning Commission for all development in the C-1 Select Commercial District.

Planning Staff has determined that the Site Plan is in general conformance with the regulations. The proposed Site Plan is included as **Attachment #4.** 

#### A. Code Requirements

The development of this site is consistent with uses permitted inherently in the C-1 Select Commercial District.

1. <u>Setbacks:</u> The Code requires a 30' front setback, 30' rear setback, and a total of 30' side setbacks, except adjoining residential districts. The placement of the proposed building meets or exceeds these requirements – the proposed rear yard setback is 65' and the closest side yard setback is 95'.

**2.** Parking: Parking for this use was approved by the Planning Commission in December 2013 when a ±19,000 sq. ft. addition was approved. Parking for employees and visitors will not be affected by this proposed building. Although three spaces for delivery trucks will be removed, the Code does not specify that a required number be provided.

#### **III. PLANNING COMMENTS:**

Planning Staff is supportive of the proposed development with the recommendations noted below.

#### IV. STAFF RECOMMENDATION:

Staff recommends that the Planning Commission grant Site Plan Approval for Eastern Shore Distributing Limited Partnership subject to the following Conditions:

- 1. The site shall be developed in accordance with the approved Site Plan. Minor plan adjustments may be approved by the Wicomico County Zoning Administrator.
- 2. Subject to building permit approval by the Planning and Zoning Permits and Inspections Division.
- 3. Subject to further review and approval for stormwater management by the Wicomico County Public Works Department.

Coordinator: Ben Zito & Gary Pusey



ARCHITECTURE ENGINEERING

PLANNING OUR CLIENTS' SUCCESS

March 27, 2023

Mr. Ben Zito Wicomico County Dept. of Planning, Zoning, and Community Development 125 N. Division Street, Room 201 Salisbury, Maryland 21801

Re: Planning Commission

**Eastern Shore Distributing** 

811 Snow Hill Road Salisbury, Maryland 2013110.03

Dear Ben:

Please find attached hereto 5 sets of site plans, 5 sets of architectural plans, and the \$270.00 application fee to the get on the April 20<sup>th</sup> Planning Commission agenda. This project is to be reviewed by the Planning Commission for a proposed accessory structure to be constructed at 811 Snow Hill Road, Wicomico County, Maryland for Eastern Shore Distributing.

The existing site is office / warehouse is identified as Tax Map 48, Grid 4, Parcel 311. The total parcel area is 3.36 acres  $\pm$  in size.

Eastern Shore Distributing is proposing construct a pole building. The project only adds an additional 480 sq.ft. of impervious surface and has a limit of disturbance of 3,620 sq.ft. This project is exempt from Stormwater and Erosion & Sediment Control requirements.

Should you have any questions at all regarding this request, please feel free to contact me at 410-546-9100 or by email at <a href="mailto:thattings@beckermorgan.com">thattings@beckermorgan.com</a>.

BECKER MORGAN GROUP, INC.

ARCHITECTURE & ENGINEERING

309 SOUTH GOVERNORS AVENUE DOVER, DELAWARE 19904 302,734,7950 FAX 302,734,7965

RITTENHOUSE STATION
250 SOUTH MAIN STREET, SUITE 109
NEWARK, DELAWARE 19711
302,369,3700

PORT EXCHANGE
312 WEST MAIN STREET, SUITE 300
SALISBURY, MARYLAND 21801
410.546.9100
FAX 410.546.5824

ARCHITECTURE & PLANNING

3205 RANDALL PARKWAY, SUITE 211 WILMINGTON, NORTH CAROLINA 28403 910,341,7600 FAX 910,341,7506

www.beckermorgan.com

Sincerely,

BECKER MORGAN GROUP, INC.

Edward H. Hastings, PMP

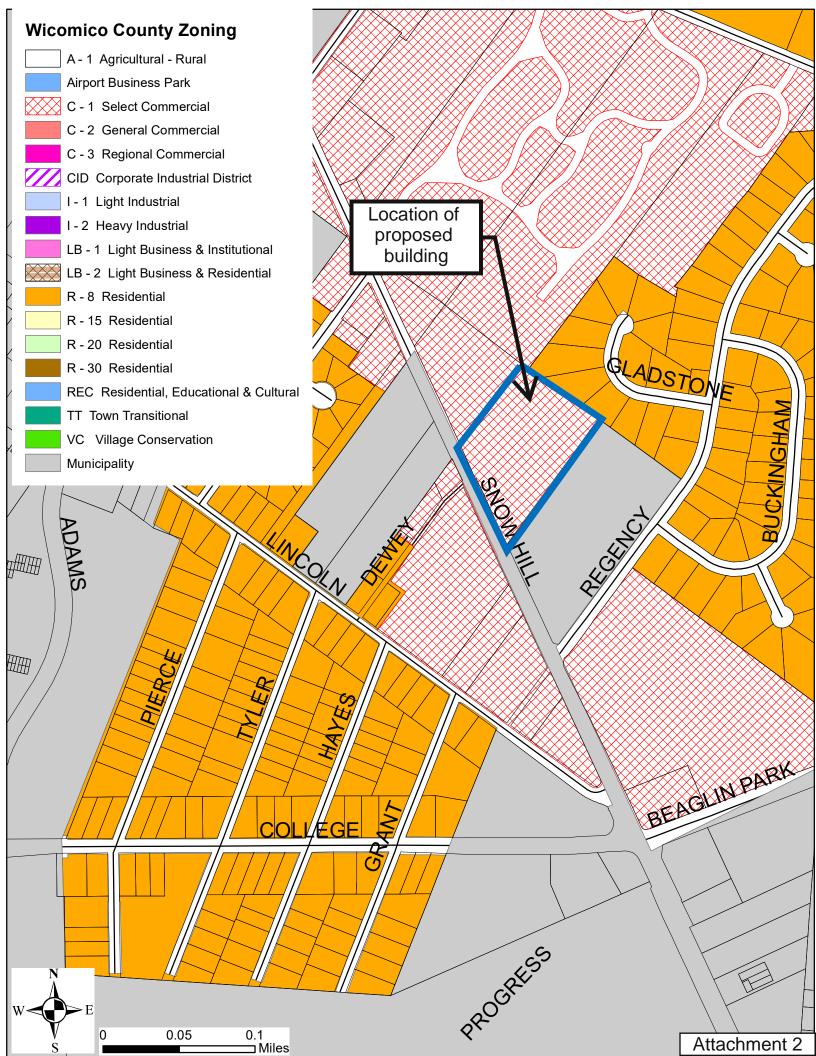
Associate

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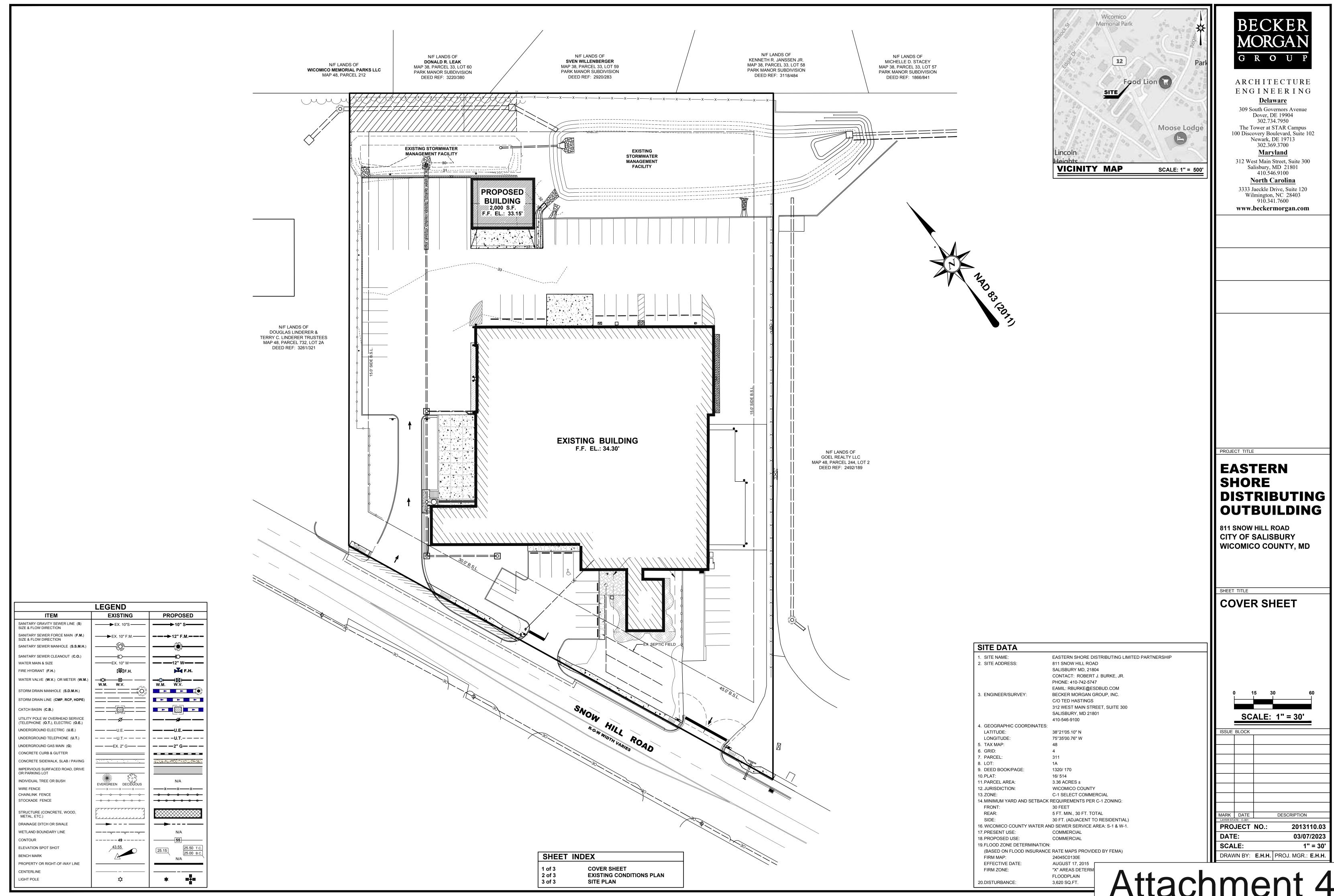
enc: - five (5) sets – Site Plan

five (5) sets - Architectural Plans

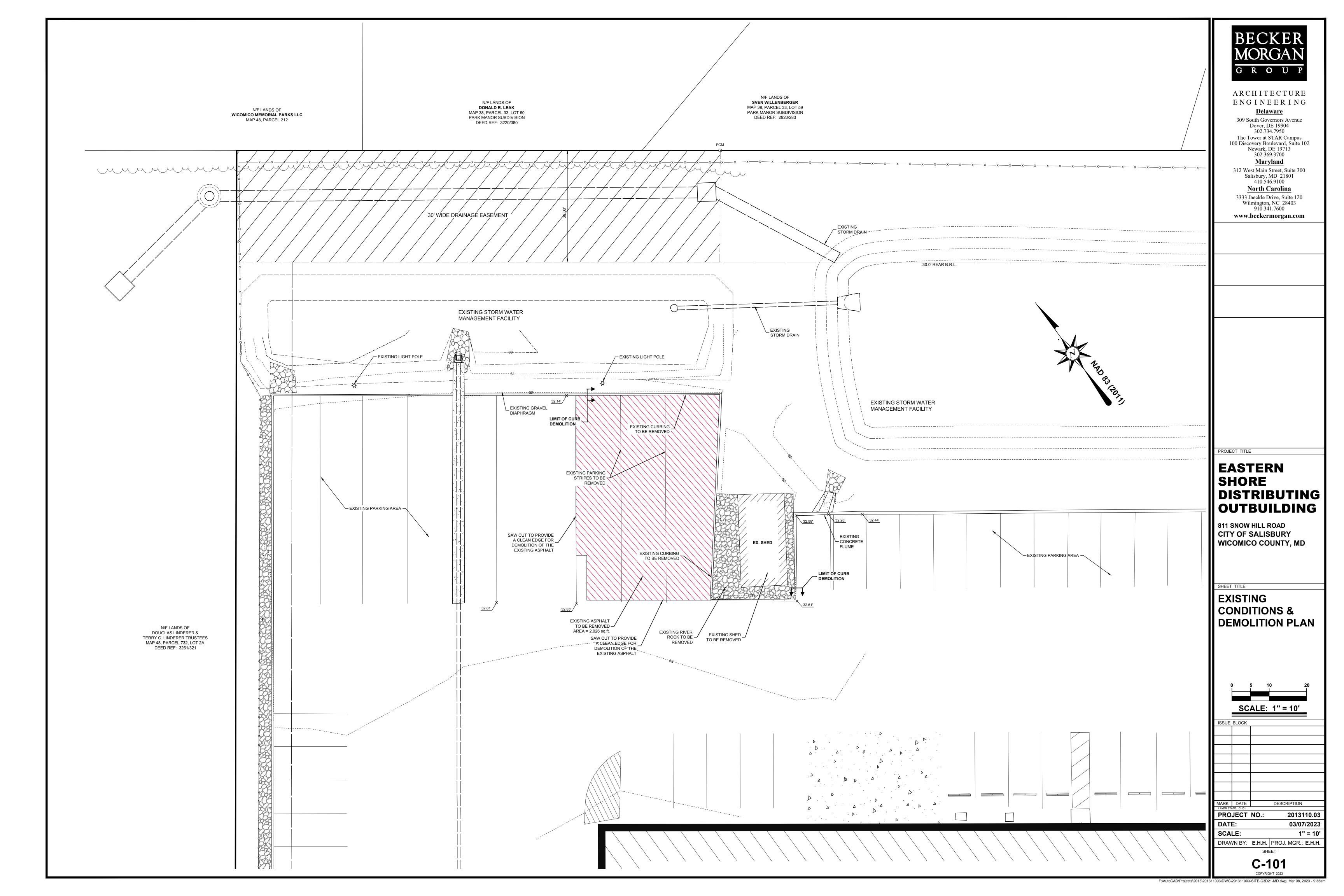
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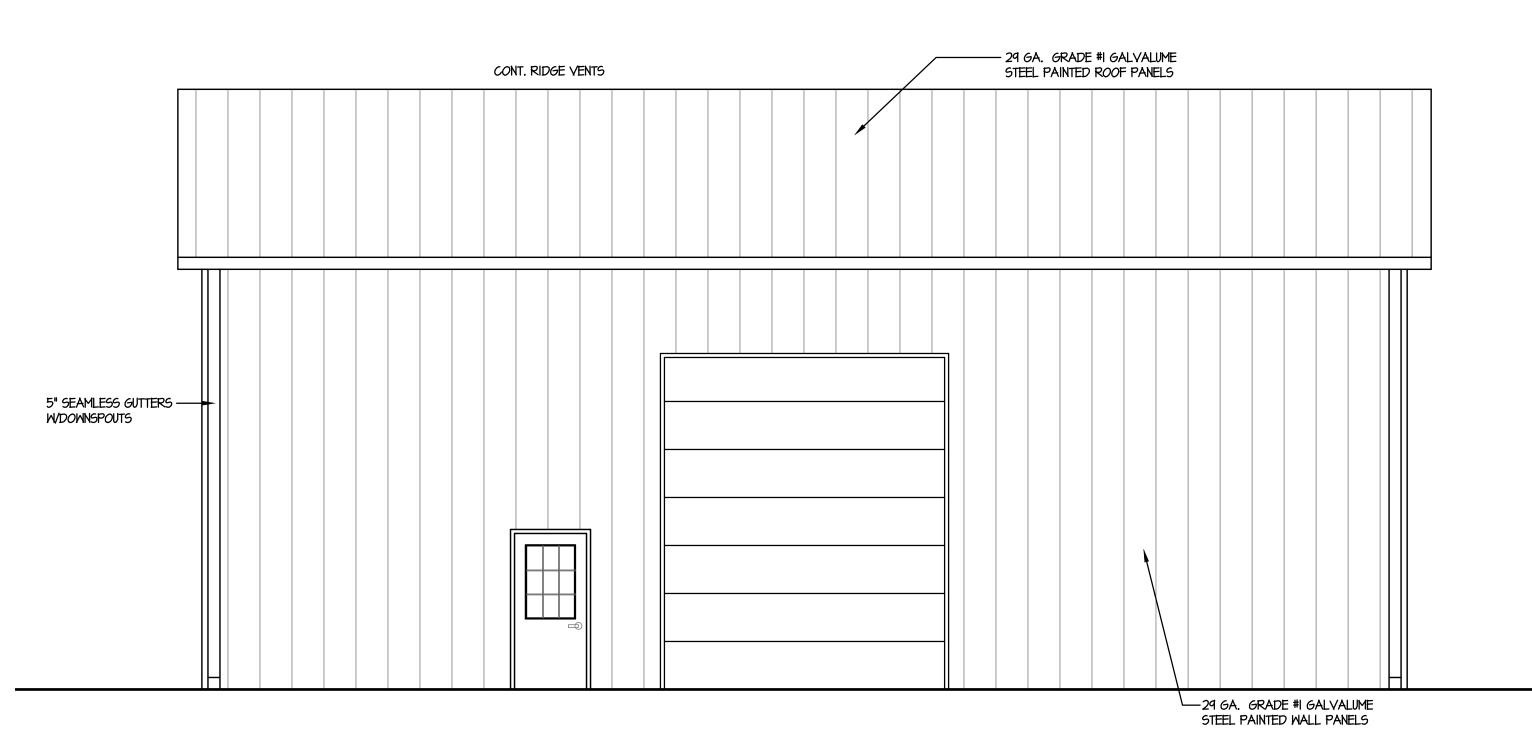






Attachment 4

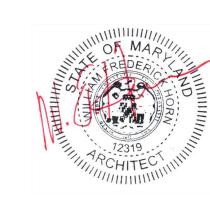




29 GA. GRADE #I GALVALUME —/ STEEL PAINTED WALL PANELS

2 RIGHT SIDE ELEVATION SAME AS LEFT SIDE ELEVATION

29 GA. GRADE #I GALVALUME — STEEL PAINTED ROOF PANELS CONT. RIDGE VENTS —5" SEAMLESS GUTTERS WDOWNSPOUTS 29 GA. GRADE #I GALVALUME —/ STEEL PAINTED WALL PANELS



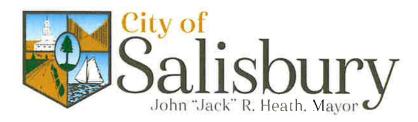
# PROFESSIONAL CERTIFICATION

I CERTIFY THAT THESE DOCUMENTS WERE PREPARED OR APPROVED BY ME, AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MARYLAND, LICENSE NUMBER 12319, EXPIRATION DATE 1/6/2024.

THE PROFESSIONAL SERVICES OF THE ARCHITECT ARE UNDERTAKEN FOR AND ARE PERFORMED IN THE INTEREST OF DIAMOND STATE POLE BUILDINGS. NO CONTRACTUAL OBLIGATION IS ASSUMED BY THE ARCHITECT FOR THE BENEFIT OF ANY OTHER PERSON INVOLVED IN THE PROJECT.

DESIGNED WFH DRAWN PAH CHECKED WFH DATE 02/13/23 PROJ. NO. 32319 SCALE AS NOTED SHEET

VATIONS



# Infrastructure and Development Staff Report

April 20, 2023

#### I. BACKGROUND INFORMATION:

Project Name: Charleys Cheesesteaks

Applicant/Owner: General Contracting Enterprises for Charleys Cheesesteaks

Infrastructure and Development Case No.: 202300207

Nature of Request: Revised Sign Plan Approval Location of Property: 2702 N. Salisbury Blvd.

Existing Zoning: General Commercial

## **II. SUMMARY OF REQUEST:**

The applicant has submitted a Revised Sign Plan to install a new wall sign on the existing Wal-Mart building. The proposed sign will also introduce a new color to the approved color palette for the store. (Attachment1)

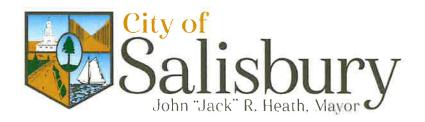
#### III. DISCUSSION:

The applicant is proposing to install a new "Charleys Cheesesteak" wall sign on the existing building. The sign has been approved by the property owner. (Attachment 2)

#### IV. APPROVAL HISTORY:

In October of 1991, the Salisbury Planning Commission granted Final Comprehensive Development Plan for construction of the North Pointe Plaza shopping center, which includes Sam's, Wal-Mart, Lowes, and the associated outparcels.

A Revised Comprehensive Development Plan was approved by the Commission in February of 2000 for the expansion of the store to the current Walmart Supercenter. Subsequent other site plan approvals and revisions have been approved including the Verizon store, Wendy's, Sam's Club expansions and revisions, Dunkin' Donuts, Moe's, and most recently, the Burger King plan review in November of 2016. The most recent approval for Walmart occurred on December 21, 2017. This approval included changing the building color scheme and sign plan to what is currently displayed.



#### V. SIGN PLAN REVIEW:

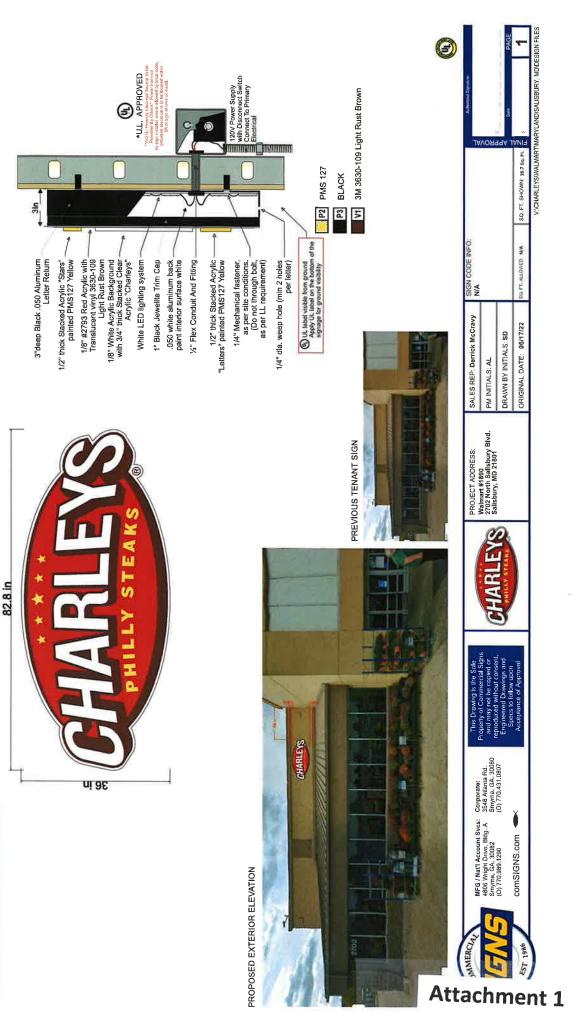
A new "Charleys Philly Steaks" wall sign is proposed for the east (front) wall, adjacent to the store's south/grocery entrance, and is a 20.7 sq. ft. internally illuminated cabinet sign. Colors are red, white and brown, which is a new color that will be introduced to the building's color palette. (Attachment 1) A similar tenant sign was previously approved for this area of the building, while another tenant sign also exists on the north end of the building, near the pharmacy entrance. (Attachments 3 & 4)

#### VI. PLANNING CONCERNS

None. The proposed sign is slightly larger (20.7 sq. ft vs. 19.7 sq. ft.) than the previously approved tenant sign that was in this location, while the addition of the color brown to the approved colors is a minor change.

#### VII. RECOMMENDATION

Staff recommends approval of the Revised Sign Plan for Charleys Cheesesteaks as submitted.



"CHARLEYS LOGO" FAB / INSTALL SPECS

Note: Survey needed to confirm wall measurements, existing blocking, and electrical access. GC to supply needed electrical to run power to the sign

PROPOSED: Exterior

# Walmart

Date: 2/14/23



# **LETTER OF AUTHORIZATION**

Project Business Name: Charleys Philly Steaks – Walmart #1890
Project Address: 2702 N SALISBURY BLVD, Salisbury, MD 21801
Property Owner Information
Company Name: Wal-Mart Stores, Inc Mailing Address: 702 SW 8th Street, Bentonville, AR 72712-0565 Telephone Number: 800-925-6278
Authorization
I, the undersigned, do hereby attest that I am the legal owner of the property described herein and authorize General Contracting Enterprises, to acquire the necessary sign permits and provide installation services on said signs.
Property Owner Signature: Ly Ward
Notary Public
In the County of State of AR on this date 215/23
Sworn to (or affirmed) and subscribed before me via physical presence or online notarizations, by
Pex word personally known × OR produced identification
Type of identification produced
Notary Printed Name Chystal Chystal
Notary Signature Cupted (De)
Commission Number 2351038 CRYSTAL UPHOFF NOTARY PUBLIC
My Commission expires: 16/15, 20 20 Commission Number 12351038

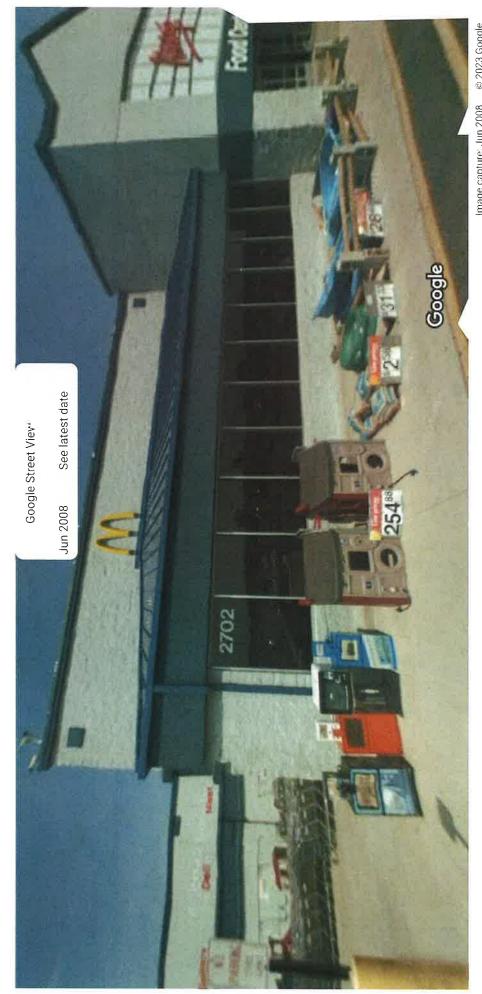


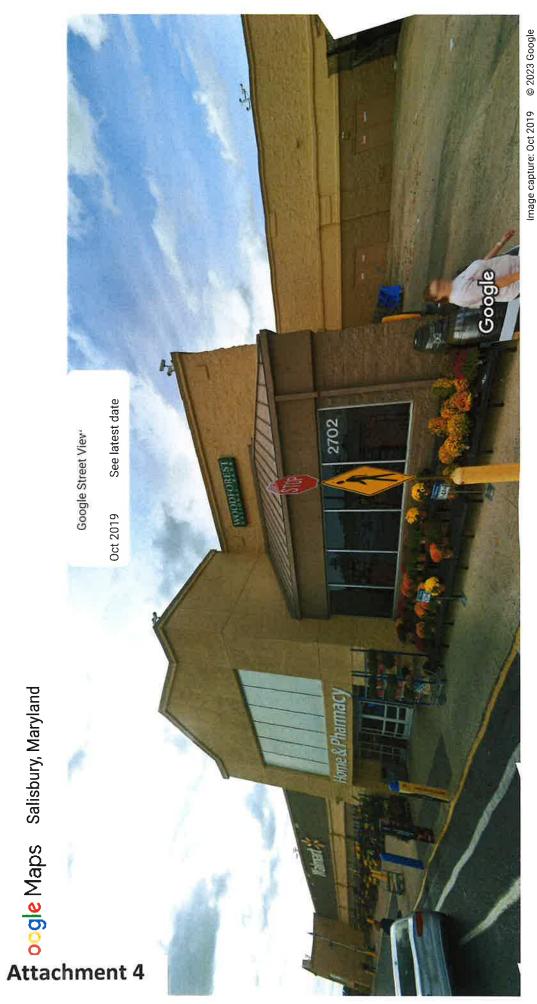
Image capture: Jun 2008 © 2023 Google

2702 N Salisbury Blvd

₹

Street View & 360°

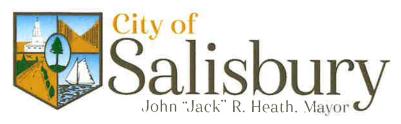
Attachment 3



2702 N Salisbury Blvd

₹ |

Street View & 360°



# Infrastructure and Development Staff Report

April 20, 2023

#### I. BACKGROUND INFORMATION:

Project Name: Heritage

Applicant/Owner: Parker & Associates Inc. for Heritage Revival LLC

Infrastructure and Development Case No.: 202300326

Nature of Request: Final Comprehensive Development Plan Approval Location of Property: Pemberton Drive — Culver Road — Parcel 144

Existing Zoning: R-8A Residential

### **II. SUMMARY OF REQUEST:**

Parker and Associates, on behalf of the owner, has submitted a Final Comprehensive Development Plan with typical lot details, and building elevations, for construction of 133 single family dwellings and 175 townhouses (308 units total). (Attachment 1)

#### III. DISCUSSION:

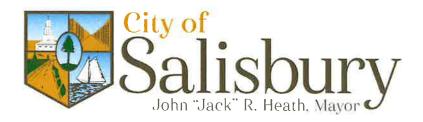
The applicants propose to construct this project with new public water, sewer, streets, sidewalks and streetlighting. The total acreage of the site to be developed is 55.31 acres.

#### IV. APPROVAL HISTORY:

This site originally received Comprehensive Development Plan approval from the Planning Commission in November 2003 with various modification and revisions over the years. A revised Preliminary Comprehensive Development Plan was approved for the project in December of 2021. The site fronts on the northwest side Pemberton Drive, near Pemberton Elementary School. (Attachments 2 & 3)

#### V. COMPREHENSIVE DEVELOPMENT PLAN REVIEW:

The Zoning Code requires Comprehensive Development Plan Approval. Staff notes the following with regard to Zoning Code requirements:



#### A. Site Plan

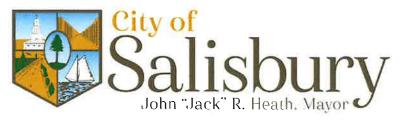
- 1. Density: The R-8A Residential District requires a minimum 8,000 sq. ft. lot with minimum interior lot widths of 60 and minimum corner lot widths of 75 ft. Proposed townhouse lots are a minimum 2,000 sq. ft. The proposed layout adheres to these requirements. Overall density is about 5.5 units per acre. (Attachment 4)
- 2. Parking/Streets: The Zoning Code requires parking to be provided at two (2) spaces per dwelling. The proposal is compliant showing a two-car garage for the single-family units and a two-car driveway for the townhouse units. However, some townhouse parking spaces do not meet the minimum depth of 18 ft. as required by the Zoning Code. Public streets are proposed for this development. (Attachment 4)
- **3. Refuse Disposal:** The plan states that trash collection will be private. No refuse disposal areas are indicated on the final plan, as roll-out curb containers will be utilized.
- **4. Building Setbacks/Spacing:** All structures will meet or exceed front (25 ft.), rear (30 ft.) and side (10 ft.) setback minimums. **(Attachment 4)**
- **5. Height:** The R-8 A residential district limits building height to 40 ft. The proposed dwellings do not exceed this height.
- **6. Open Space:** The plan shows stormwater management practices throughout the site. An existing stormwater management pond is located at the center of the project. Access points are provided with a walking path that surrounds the pond. **(Attachment 4)**
- **7. Sidewalks:** The plan indicates the provision of sidewalks installed throughout the development, including the walking path around the central pond. (Attachment 4)

#### **B.** Building Elevations

Various single family models, including one (1) and two (2) story dwellings have been provided. Typical townhouse elevations have also been provided. (Attachment 5)

#### C. Sign Plan

No details regarding signage for the project has been provided. A detailed sign plan shall be approved by the Planning Commission prior to issuance of building permits.



#### D. Landscaping & Lighting Plan

The plans show various deciduous and ornamental trees throughout the project. Foundations planting will consist of deciduous and evergreen shrubs. Street trees are interspersed with street lights on all streets. (Attachment 4)

#### E. Development Schedule

Construction is expected to begin once all approvals have been granted. Three phases are proposed for the project, with both townhouse and single family units being constructed concurrently in each phase. (Attachment 6)

#### F. Community Impact Statement

The Planning Commission granted a waiver of the Community Impact Statement during the Preliminary Comprehensive Development Plan approval in December of 2021. The project was provided to the Wicomico County Board of Education for their planning purposes.

#### G. Statement of Intent to Proceed and Financial Capability

A waiver of both requests was granted by the Planning Commission in December of 2021.

#### H. Fire Service

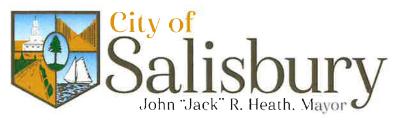
The project is subject to further review by the Salisbury Fire Department.

#### I. Stormwater Management

The Stormwater Management Plan is subject to further review by the Salisbury Department of Infrastructure & Development.

#### J. Forest Conservation Program

Forest Conservation Program requirements will be met prior recordation of the subdivision plat.



#### VI. PLANNING CONCERNS

Driveways/parking for all townhouse units should have a minimum depth of 18 ft. for the full width of the parking area.

#### VII. RECOMMENDATION

Staff recommends approval of the Final Comprehensive Development Plan for Heritage, with the following conditions:

- 1. The site shall be developed in accordance with a Final Comprehensive Development Plan Approval that meets all Code Requirements. Minor plan adjustments may be approved by the Salisbury Department of Infrastructure and Development (DID). Detailed building elevations, landscaping and lighting plan shall be incorporated in the Final Comprehensive Plan;
- 2. All townhouse parking spaces shall be a minimum of 18 ft. deep for the full width of the parking area;
- 3. Provide a detailed signage plan for approval by the Planning Commission prior to issuance of any sign permits;
- 4. The project shall comply with all requirements of the Forest Conservation Act; and
- 5. Approval of the Final Subdivision Plat by the Planning Commission.



528 RIVERSIDE DRIVE SALISBURY, MD 21801 PHONE: 410-749-1023 FAX: 410-749-1012 www.parkerandassociates.org

LAND SURVEYING

CIVIL ENGINEERING

LAND PLANNING

FORESTRY SERVICES

City of Salisbury 03/03/2023 Department of Infrastructure & Development City of Salisbury 125 N. Division Street Salisbury, MD 21801

Attn: Jessica Crenshaw

Ref: Heritage Comprehensive Development Plan

#### Dear Jessica.

Attached hereto, please find our proposed comprehensive development plan for the Heritage residential project. It is the intent of this submittal to respectfully seek approval of this plan, in accordance with sections 17.156 and 17.224 of the zoning code, so that we may finalize engineering and development plans based upon the confidence that this is acceptable to the commission.

This comprehensive development plan proposes 133 single family lots and 175 townhouse lots, 308 units in total, all to be accessed by proposed City streets. These improvements will complete the build-out for the property and maintain the current infrastructure in place. Existing city streets exist on a portion of the property to serve existing townhouse units. These streets are shown to remain and be extended per City standards to service proposed units. The current zoning of this property is R-8A and thus each Single family lot proposed is 8,000 square feet or greater, and has a minimum lot width of 60 feet (75 feet for corner lots). Each townhouse unit will be on its own lot of at least 2,000 square feet or greater with a minimum width of 20' per City zoning requirements. Areas of open space have been methodically placed throughout the site. All construction and development on this project will be in accordance with the zoning code, as well as the city of Salisbury construction specifications. All sewer, roads, and water will be public entities, while trash collection will be private. Each single family unit proposes a 1-car driveway and 2-car garage, while each townhouse unit proposes a 2-car driveway, therefore no additional off-street parking will be required.

Additionally, I would also like to respectfully continue my request for waivers of the community impact statement, the letter of financial capability, and of intent to proceed. The developer already owns this property and is quite anxious to proceed to construction and certainly has the desire and ability to proceed.

If I may be of further service to you whatsoever, please do not hesitate to ask. Thank you for your help on this matter

# Sincrerely,

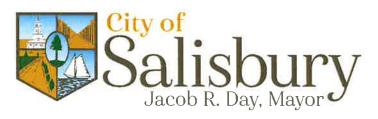
Brock E. Parker, PE, RLS, QP

528 Riverside Drive Salisbury, MD 21801 Phone: 410-749-1023

Fax: 410-749-1012

Email: kevin@parkerandassociates.org





# Infrastructure and Development Staff Report

December 16, 2021

#### I. BACKGROUND INFORMATION:

Project Name: Heritage

Applicant/Owner: Parker & Associates Inc. for Heritage Revival LLC

Infrastructure and Development Case No.: 21-046

Nature of Request: Revised Preliminary Comprehensive Development Plan Approval

Location of Property: Pemberton Drive - Culver Road - Parcel 144

Existing Zoning: R-8A Residential

### II. SUMMARY OF REQUEST:

Parker and Associates, on behalf of the owner, has submitted a written request (Attachment 1) and a Site Plan (Attachments 2-5) with typical lot details, building elevations and floor plans (Attachments 6-7) for construction of 127 single family dwellings and 179 townhouses (306 units total). This is a redesign of a previously approved plan.

#### III. DISCUSSION:

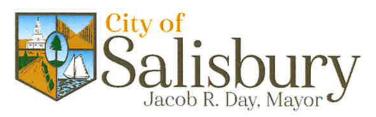
The applicants propose to construct this project with new public water, sewer, streets, sidewalks and streetlighting. The total acreage of the site to be developed is 55.31 acres.

#### IV. APPROVAL HISTORY:

This site originally received Comprehensive Development Plan approval from the Planning Commission in November 2003 with various modification and revisions over the years. The last revision was approved in June 2010.

#### V. COMPREHENSIVE DEVELOPMENT PLAN REVIEW:

The Zoning Code requires Comprehensive Development Plan Approval. Staff notes the following with regard to Zoning Code requirements:



#### A. Site Plan

- 1. Density: The R-8A Residential District requires a minimum 8,000 sq.ft. lot. With minimum interior lot widths of 60 and minimum corner lot widths of 75 ft. Proposed townhouse lots are a minimum 2,000 sq.ft. Proposed lay out adheres to these requirements. Overall density is about 5.5 units per acre.
- 2. Parking/Streets: The Zoning Code requires parking to be provided at 2 spaces per dwelling. The proposal is compliant showing a two-car garage for the single-family units and a two-car driveway for the townhouse units. Public streets are proposed for this development.
- **3. Refuse Disposal:** Code requires refuse disposal areas to be screened on 3 sides. Refuse disposal area(s) are not indicated on the plan. The plan states trash collection to be private. Refuse disposal areas shall be indicated on the final plan.
- **4. Building Setbacks/Spacing:** All structures will meet or exceed front (25 ft.), rear (30 ft.) and side (10 ft.) setback minimums.
- **5. Height:** The R-8 A residential district limits building height to 40 ft. Building structures shall not exceed this height.
- **6. Open Space:** The plan shows stormwater management practices throughout the site. An existing stormwater management pond is located at the center of the project.
- **7. Sidewalks:** The plan indicates the provision of sidewalks installed throughout the development.

#### **B.** Building Elevations

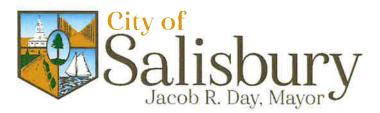
Building elevations and floor plans are included on Attachment 7.

## C. Sign Plan

No details regarding signage for the project has been provided. A detailed sign plan shall be approved by the Planning Commission prior to issuance of building permits.

#### D. Landscaping Plan

The plans show various deciduous and ornamental trees throughout the project. Foundations planting will consist of deciduous and evergreen shrubs.



#### E. Development Schedule

Construction is expected to begin once all approvals have been granted. A specific development schedule was not indicated, but will be required prior to final approval.

#### F. Community Impact Statement

The applicant has requested a waiver for this requirement. Staff is supportive of this request as the project has been approved since 2003. The traffic signal at Pemberton Drive and Parsons Road was designed considering the impact of this development.

#### G. Statement of Intent to Proceed and Financial Capability

The applicant has requested a waiver for this requirement. Staff is also supportive of this request. The owner currently has other projects in Salisbury in the review process including Sassafras Meadows, Glen Heights and Johnson's Retreat.

#### H. Fire Service

The project is subject to further review by the Salisbury Fire Department.

#### I. Stormwater Management

The Stormwater Management Plan will be reviewed by the Salisbury Department of Infrastructure & Development.

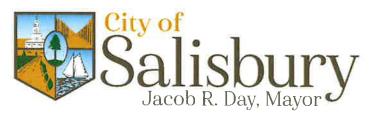
#### J. Forest Conservation Program

Forest Conservation Program requirements will be met prior to issuance of building permits.

#### VI. PLANNING CONCERNS

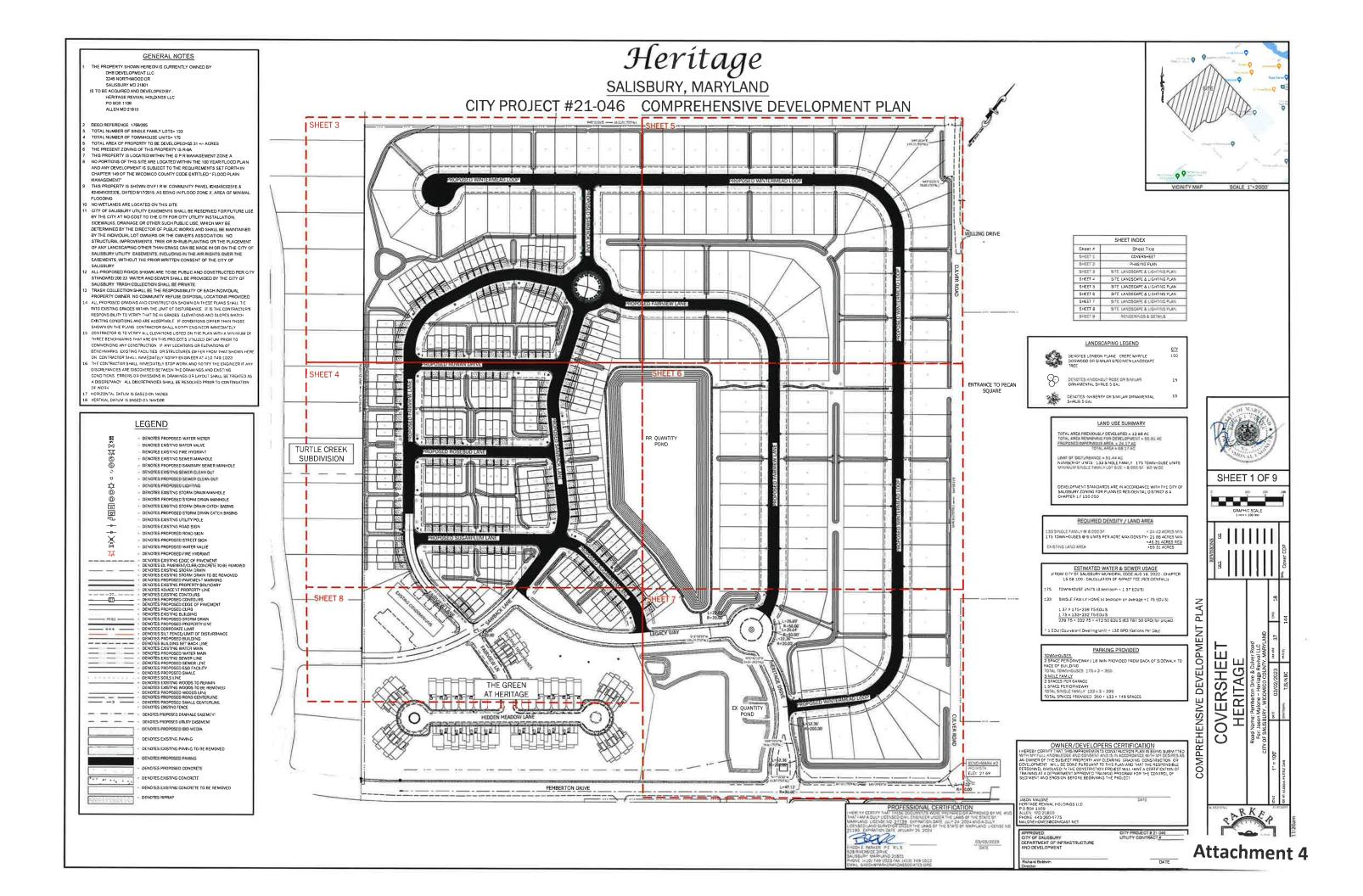
A subdivision plat was previously recorded in the land records in February of 2008
 (Attachments 8-9). Streets and easements were dedicated to the City of Salisbury at that
 time. As the proposed road layout in this new plan is different, a separate resubdivision plat
 extinguishing the existing dedicated rights-of-way and easements would have to be approved
 by the Salisbury Department of Infrastructure & Development.

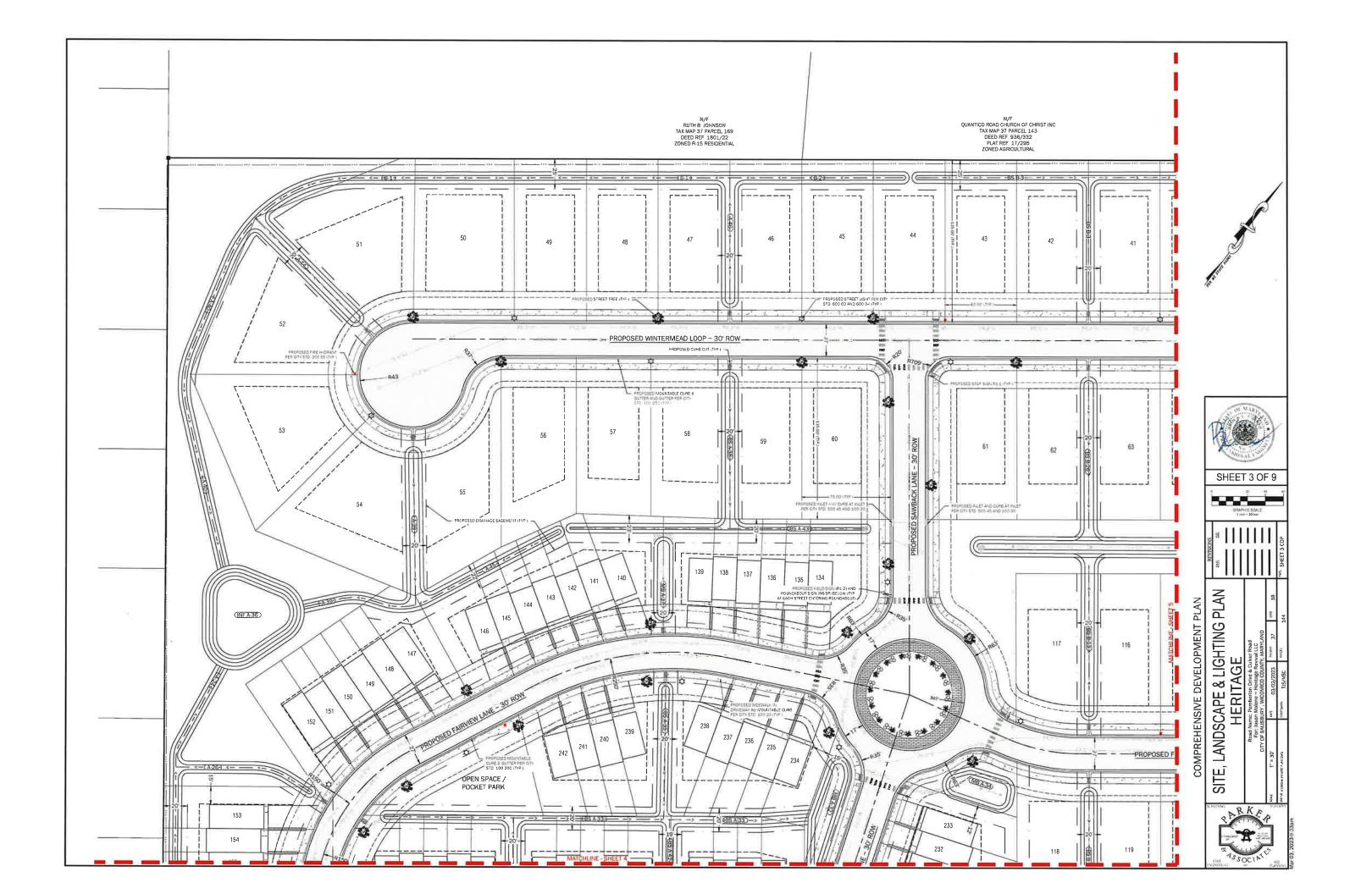
#### VII. RECOMMENDATION

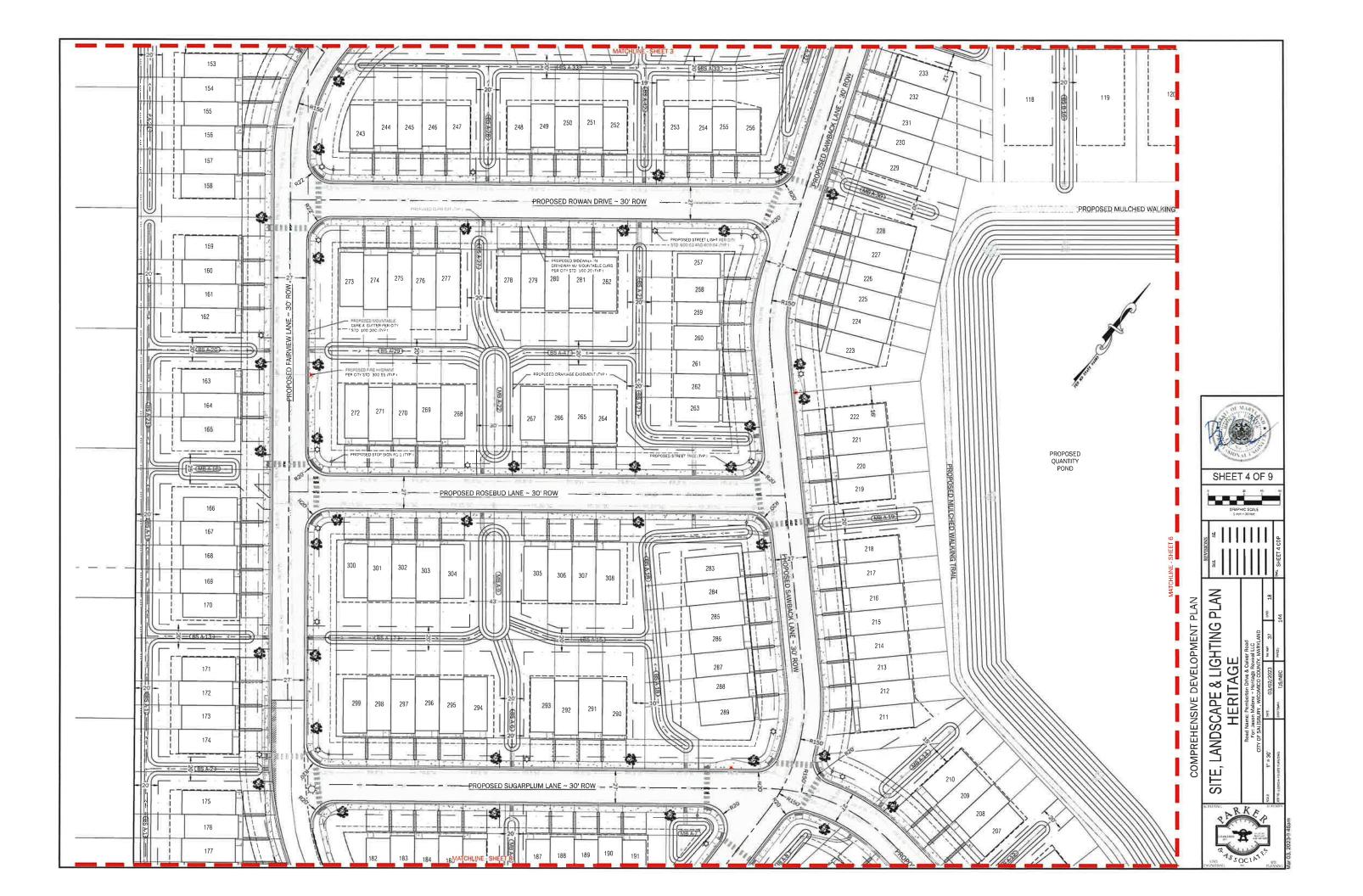


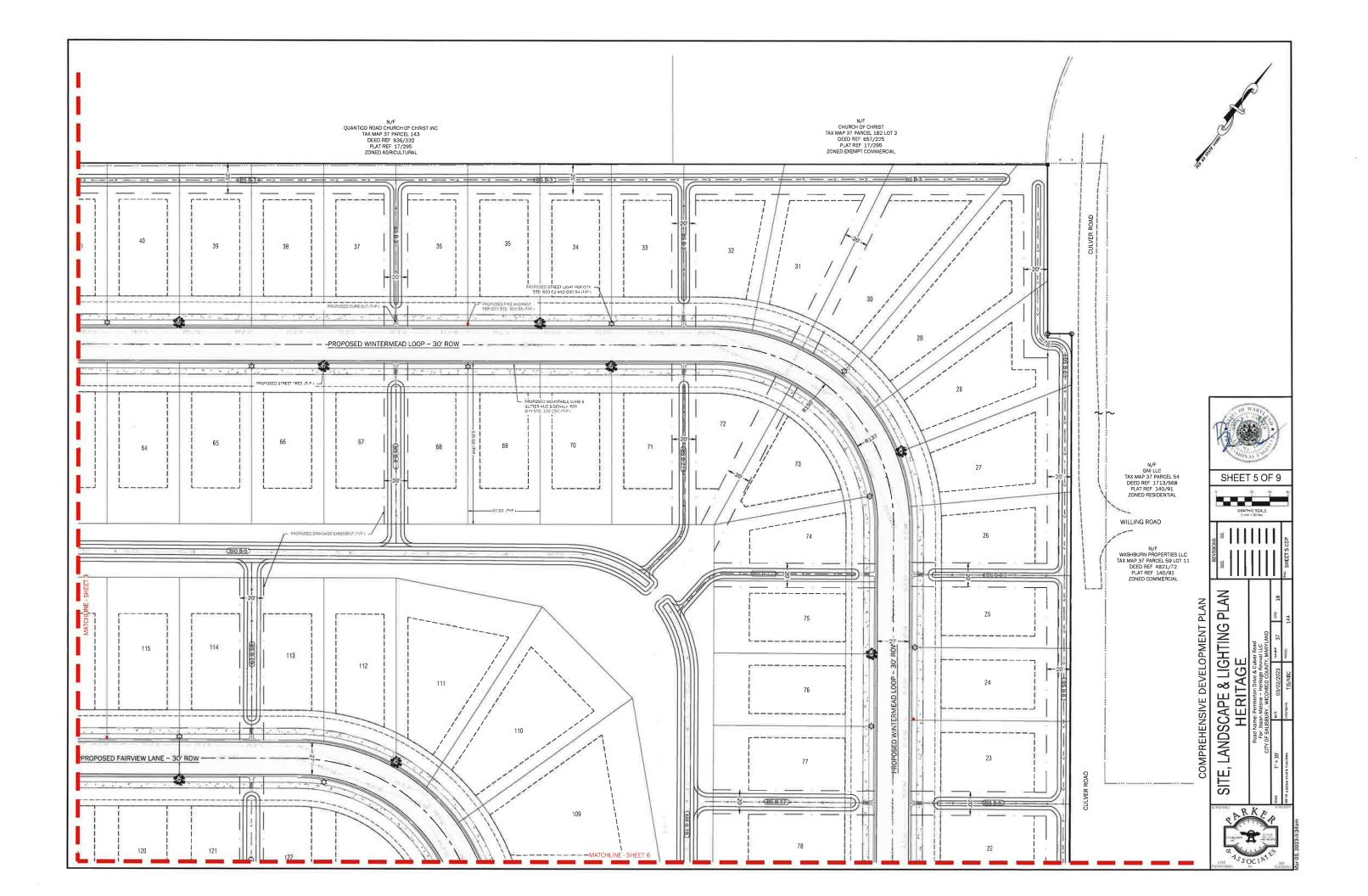
Staff recommends approval of the Revised Preliminary Comprehensive Development Plan for Heritage, with the following conditions:

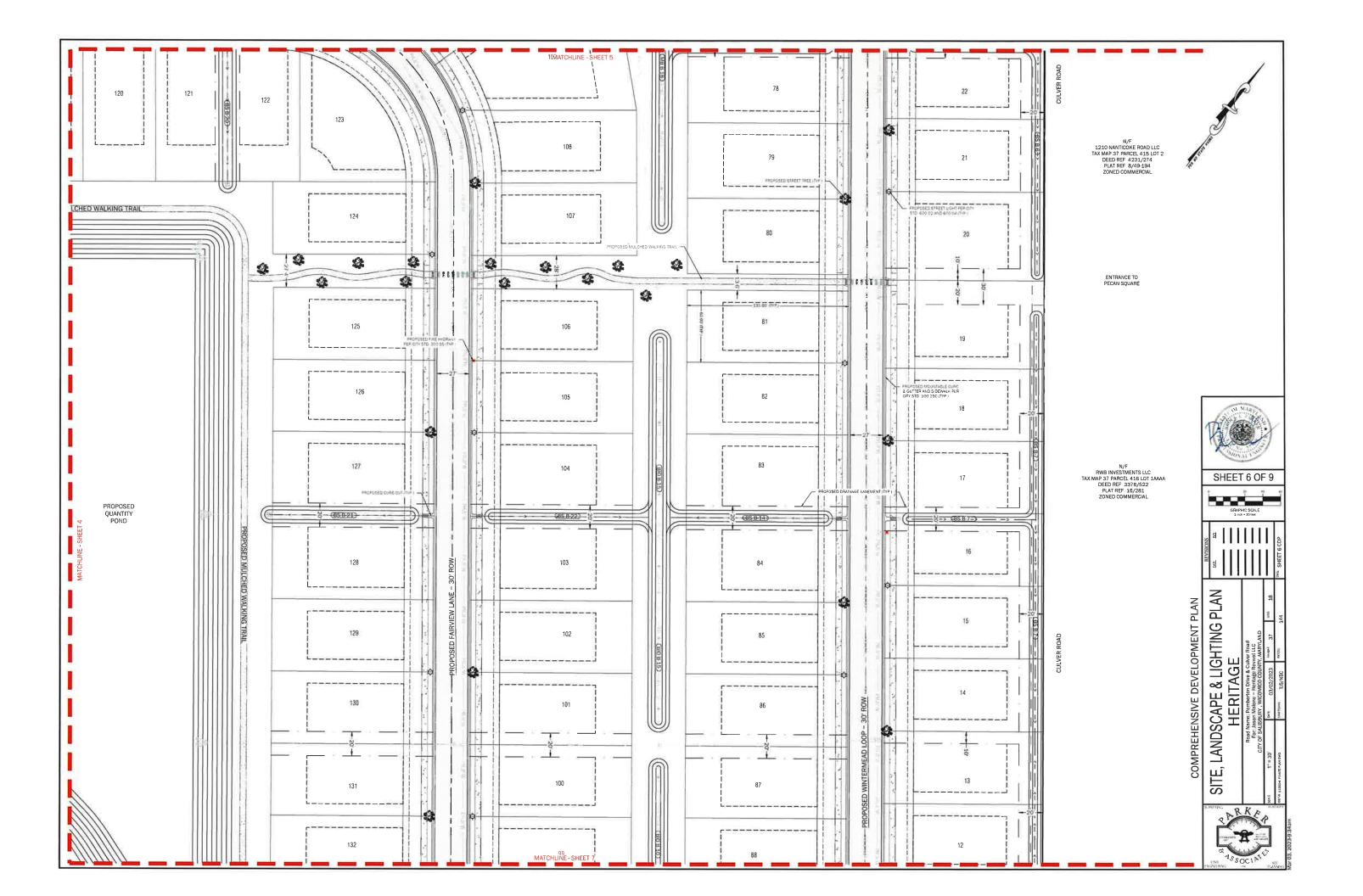
- 1. The site shall be developed in accordance with a Final Comprehensive Development Plan Approval that meets all Code Requirements. Minor plan adjustments may be approved by the Salisbury Department of Infrastructure and Development (DID). Detailed building elevations, landscaping and lighting plan shall be incorporated in the Final Comprehensive Plan;
- 2. Provide a detailed signage plan for approval by the Planning Commission prior to issuance of any building permits;
- 3. Provide development schedule;
- 4. Provide refuse disposal locations (screened on three sides);
- 5. Provide resubdivision plat for Salisbury DID approval to extinguish existing rights-of-way and easements;
- 6. Provide preliminary subdivision plat for Planning Commission approval (City Code ref. 16.12.010);
- 7. The project shall comply with all requirements of the Forest Conservation Act;
- 8. This approval is subject to further review and approval by the Salisbury Department of Infrastructure and Development and the Salisbury Fire Department.

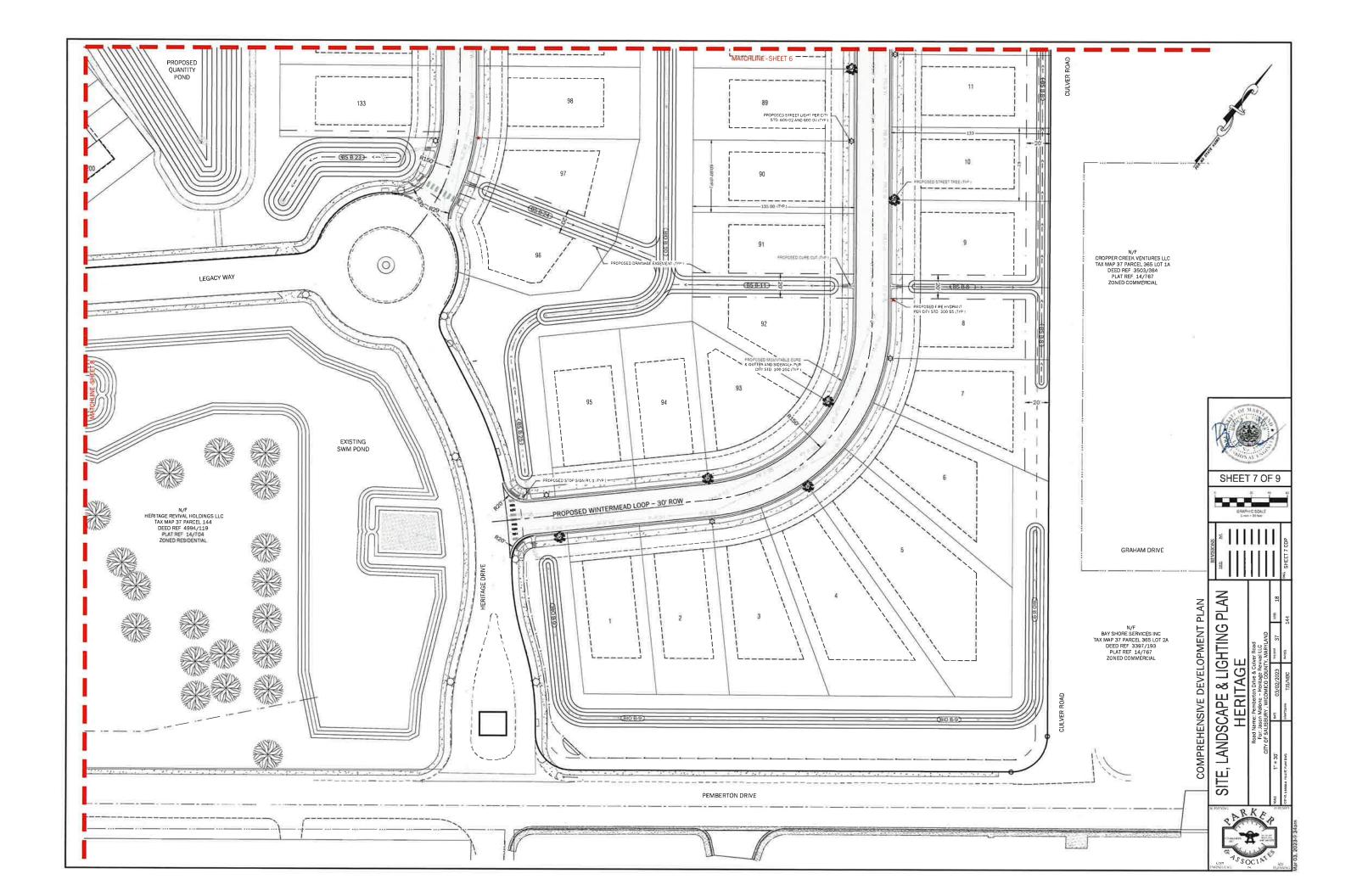


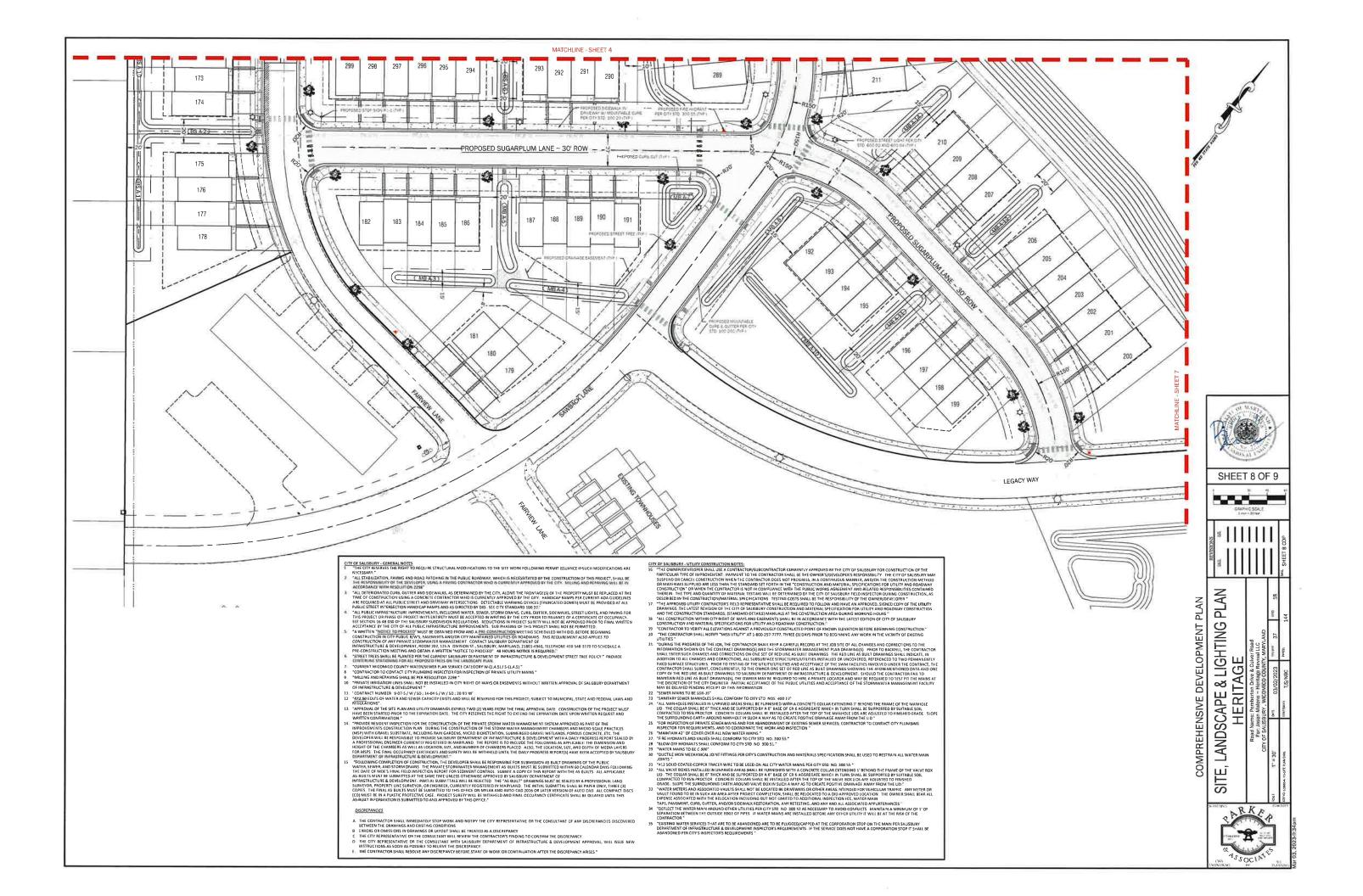




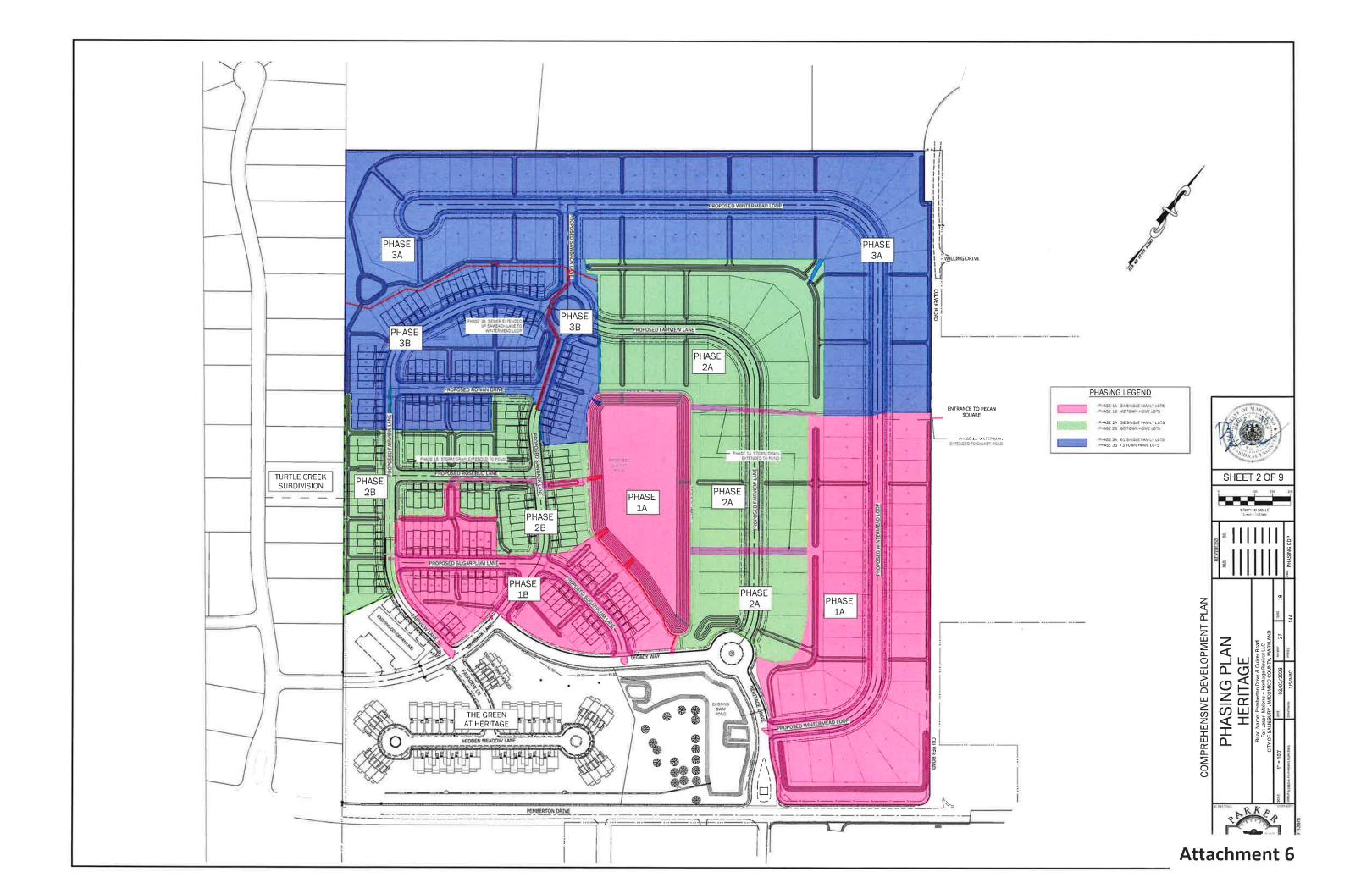


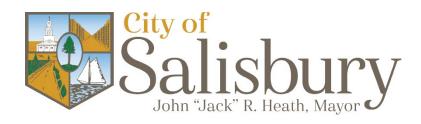












# Infrastructure and Development Staff Report

ZONING RECOMMENDATION FOR ANNEXITION April 20, 2023

#### I. BACKGROUND INFORMATION:

Project Name: JDOliver Annexation

Applicant/Owner: JDOliver, LLC, rep. by Ryan Showalter of MDSW, LLC

Nature of Request: Zoning Recommendation for Annexation

Location of Properties: 2407 N Salisbury Blvd, M-0029, G-0011, P-0158

Requested Zoning District: General Commercial

#### **II. SUMMARY OF REQUEST:**

#### A. Introduction:

The applicant has submitted a letter and petition (Attachment #1) for annexation of 2407 N Salisbury Blvd and City Administration has referred the request to the Planning Commission for review and recommendation of an appropriate zoning designation. The property is located east of northbound U.S. Rt 13 and just north of the Centre at Salisbury. (Attachment #2)

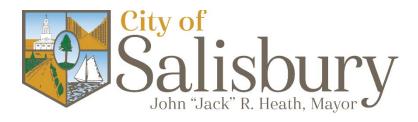
### B. Area Description:

The requested annexation area totals 13.49 acres. Parcel 158 has two points of access to the northbound lane of North Salisbury Blvd (U.S. Rt 13). The site is currently improved with two buildings, two paved driveways, paved parking spaces, gravel lots, concrete sidewalk serving building frontage, and two above ground fuel storage tanks. (Attachment #2)

#### III. ZONING ANALYSIS:

#### A. Existing Zoning:

The annexation area is currently zoned C-2 General Commercial in the County. The adjacent properties to the north and east are in the County's C-2 General Commercial district. To the south and west, the properties are located in the City's General Commercial district. (Attachment #3)



## B. City Plan.

The City Comprehensive Plan and Future Land Use map designates these properties as Commercial and future land use for the surrounding properties is consistent with the current County zoning districts. (Attachment #4)

#### C. Zoning for Annexed Areas.

#### 1. Introduction.

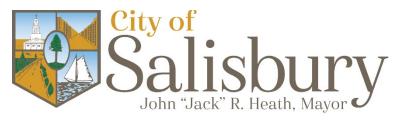
Current City policy requires that all areas to be annexed shall be submitted to the Salisbury-Wicomico Planning Commission for review and recommendation of an appropriate zoning district. The classification of future City areas is conducted consistent with local adopted plan recommendations and Maryland Annexation Law.

### 2. Adopted Plans.

The Planning Commission is a jointly established agency for both the City of Salisbury and Wicomico County. One of its basic charges is to prepare and recommend various plans guiding the long-range development of both jurisdictions.

The information below summarizes the legal status of the plans currently in effect for Wicomico County and the City of Salisbury.

- a. The Salisbury Comprehensive Plan The Salisbury City Council adopted the current Comprehensive Plan on July 12, 2010. That document includes land use policies for all lands within the Corporate Limits as well as a Municipal Growth Element addressing growth areas outside the Corporate Limits. This property is included within the Municipal Growth Area, and designates this area as Commercial. (Attachment #4)
- b. <u>The Wicomico County Comprehensive Plan</u> The Wicomico County Council adopted the County Plan on March 21, 2017. This area is designated "Commercial" and is zoned C-2 General Commercial. (Attachment #3)



#### 3. Maryland Law.

House Bill 1141 made two (2) changes to Annexation Procedures that became effective October 1, 2006. They are:

- The Five-Year Rule. This rule is applied solely to zoning and the degree of use change from the current county zoning classification to the proposed municipal classification following the annexation. The five-year rule does not apply for a land use or density change unless the proposed zoning is "substantially different" OR denser by 50%. A municipality may obtain a waiver from the county to avoid the five-year wait until the new zoning classification applies, if necessary.
- 2. Annexation Plans Required. An annexation plan is required that replaces the "outline" for the extension of services and public facilities prior to the public hearing for an annexation proposal. This section contains no additional language for the content of the annexation plan to be adopted, but does require it to be consistent with the municipal growth element for any annexations that begin after October 1, 2009 (unless extended for up to two sixmonth periods). The Plan must be provided to the County and the State (the Maryland Department of Planning) at least 30 days prior to the hearing.

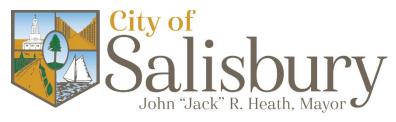
#### IV. DEVELOPMENT SCENARIO:

#### A. Proposed Use:

The site is currently improved with two buildings, two paved driveways, paved parking spaces, gravel lots, concrete sidewalk serving building frontage, and two above ground fuel storage tanks. Prior use of this property included commercial and industrial truck sales, wholesale parts sales, and repair and service. The developer intends to continue the same use of this property.

#### B. Access:

The site will utilize the existing two paved driveways. Both driveways have access from the northbound land of North Salisbury Boulevard (U.S. 13).



#### C. Configuration and Design:

The annexation area is fairly rectangular in shape and adjoins the existing City boundaries along N Salisbury Blvd and Centre Dr.

# D. Estimated Development Impacts:

This site is already improved and the proposed use will remain consistent with the existing use. Impacts on the surrounding neighborhood, as well as the City's infrastructure will be minimal.

#### V. ZONING RECOMMENDATION:

The specific purpose of the Planning Commission's review is to make a zoning recommendation for the annexation area that is currently zoned C-2 General Commercial in the County.

The adopted Salisbury Comprehensive Plan designates this area and nearby areas as "Commercial", and the proposed use and requested zoning classification meet this designation by utilizing the General Commercial zoning classification. The proposed use of the site for equipment sales, rental, service, repair or maintenance facility for industrial, automotive, and construction equipment is an appropriate use within the requested zoning classification, as these uses are an inherently permitted use within the General Commercial district. The proposed zoning classification after City annexation is not substantially different from the existing zoning in the County.

Staff recommends that the Planning Commission forward a **Favorable** recommendation to the Mayor and City Council for this property to be zoned **General Commercial** upon annexation.

Real Property Data Search ()
Search Result for WICOMICO COUNTY

View Map View GroundRent Redemption View GroundRent Registration

Special Tax Recapture: None

Account Identifier: District - 05 Account Number - 049687

**Owner Information** 

Owner Name: JDOLIVER LLC Use: COMMERCIAL

Principal Residence: NO

Mailing Address: 4303 LEWIS RD Deed Reference: /05139/ 00382

HARRISBURG PA 17111-

**Location & Structure Information** 

Premises Address: 2407 N SALISBURY BLVD Legal Description: 13.49 AC

SALISBURY 21801-0000 2407 N SALISBURY BLVD

N OF SALIS

Grid: Neighborhood: Subdivision: Section: Block: Lot: **Assessment Year:** Plat No: Map: Parcel: 2023 0029 0011 0158 11002.23 0000 Plat Ref:

Town: None

Primary Structure Built Above Grade Living Area Finished Basement Area Property Land Area County Use
1975 35,456 SF 13.4900 AC

Stories Basement Type Exterior Quality Full/Half Bath Garage Last Notice of Major Improvements

OFFICE BUILDING / C2

**Value Information** 

 Improvements
 133,300
 369,600

**Total:** 2,682,100 4,877,800 2,682,100 3,414,000

Preferential Land: 0 0

**Transfer Information** 

 Seller: CROSS LAKE LLC
 Date: 08/09/2022
 Price: \$5,000,000

 Type: ARMS LENGTH IMPROVED
 Deed1: /05139/ 00382
 Deed2:

 Seller: R S BARR FAMILY NO 1 LLC
 Date: 10/17/2019
 Price: \$2,750,000

Type: ARMS LENGTH IMPROVED Deed1: /04541/ 00012 Deed2:

Seller: MARYLAND IH VENTURE Date: 02/07/2000 Price: \$1,225,000

Type: ARMS LENGTH IMPROVED Deed1: /01730/ 00324 Deed2:

Exemption Information

 Partial Exempt Assessments:
 Class
 07/01/2022
 07/01/2023

 County:
 000
 0.00

 State:
 000
 0.00

**Municipal:** 000 0.00|0.00 0.00|0.00

Special Tax Recapture: None

**Homestead Application Information** 

Homestead Application Status: No Application

**Homeowners' Tax Credit Application Information** 

Homeowners' Tax Credit Application Status: No Application Date:



Ryan D Showalter rshowalter@mdswlaw.com (410) 820-0259 Direct

March 8, 2023

#### VIA FEDERAL EXPRESS

William Holland, Building Official Infrastructure & Development 125 N. Division Street, B13 Salisbury, MD 21801

Re: 2407 N. Salisbury Blvd Proposed Annexation

Dear Mr. Holland:

Enclosed please find an Annexation Petition and Annexation Plat, which reflects the survey information of the existing improvements on the subject property, along with a check in the amount of \$15,000.00.

Very truly yours,

Ryan D. Showalter

RDS/kab

cc: Heather Konyar, Esq. (via electronic mail)

# CITY OF SALISBURY

# PETITION FOR ANNEXATION

To the Mayor and Council of the City of Salisbury:

WHEREAS, JDOliver, LLC (the "Applicant") owns that certain lot or parcel of land located at 2407 N. Salisbury Blvd., Salisbury, Maryland 21801, further described as Tax Map 29, Grid 11, Parcel 158, and identified as "Lands now or formerly of JDOliver, LLC, Liber 5139, folio 382, 13.49 acres" on an annexation plat entitled "ANNEXATION PLAT OF PARCEL 158 FOR JDOLIVER, LLC, SITUATE AT 2407 NORTH SALISBURY BOULEVARD, SALISBURY, WICOMICO COUNTY, MARYLAND," prepared by Frederick, Seibert & Associates, Inc., dated February 16, 2023 (the "Annexation Plat"), consisting of 13.49 acres, more or less (the "JDOliver Property"); and,

WHEREAS, as shown on the Annexation Plat, a small portion of the JDOliver Property comprised of 0.02 acres, more or less, is located within the municipal boundaries of the City of Salisbury, Maryland (the "City") while the balance of the JDOliver Property comprised of 13.47 acres, more or less, is located adjacent to and outside the City's municipal boundaries; and,

WHEREAS, the Applicant desires the City to annex substantially all of the JDOliver Property into the City, save for a small strip of land along the Property's eastern boundary identified on the Annexation Plat as "AREA TO REMAIN IN COUNTY 0.15 AC.", consisting of 0.15 acres more or less, which strip is necessary in order to prevent the creation of an illegal enclave of unincorporated County land immediately north of the JDOliver Property; and,

WHEREAS, to avoid the creation of an illegal enclave and to refine the City's municipal boundary, the Applicant is requesting that the City incorporate the following additional areas of land as shown and described on the Annexation Plat: (1) a 0.19 acre area, more or less, identified on the Annexation Plat as "Area to be Annexed 0.19 AC.", being "Lands of Cross Lake, LLC, Liber 4868, folio 225, Parcel 3, Plat Cabinet 8, Folios 75-298"; (2) a 0.37 acre area, more or less, identified on the Annexation Plat as "Area to be Annexed 0.37 AC.", being "Lands of Salisbury Mall Realty Holding, LLC, Parcel 5 of Liber 4811, folio 43, Parcel B, Plat Cabinet 8, Folios 75-298"; and, (3) a 0.20 acre area, more or less, identified on the Annexation Plat as "Area to be Annexed 0.20 AC.", being "Lands of Salisbury Mall Realty Holding, LLC, Parcel 2 of Liber 4811, folio 43, Parcel 4, Plat Cabinet 8, Folios 75-298" (collectively, the "Additional Property"); and,

WHEREAS, the Applicant is the owner of at least 25% of the assessed valuation of real property in the area to be annexed, and there are no registered voters who are residents in the area to be annexed; and,

WHEREAS, the Applicant desires the City to annex the JDOliver Property and the Additional Property into City of Salisbury, Maryland.

NOW, THEREFORE, I/We request annexation of my/our land to the City of Salisbury.

Parcel(s) Tax Map 29, Parcel 158 (JD Oliver, LLC) (13.32 AC± area to be annexed);

Together with the following additional areas of land owned by others:

Tax Map 119, Parcel 237 (Parcel 3) (Cross Lake, LLC) (0.19 AC± area to be annexed);

Tax Map 119, Parcel 237 (Parcel B) (Salisbury Mall Realty Holding, LLC) (0.37 AC± area to be annexed); and,

Tax Map 119, Parcel 237 (Lot 4) (Salisbury Mall Realty Holding, LLC) (0.20 AC± area to be annexed).

3/8/23 Date

**SIGNATURE** 

APPLICANT:

JD OLIVER, LLC

By: Ryan D. Showalter, Authorized Person

Annexation petition.doc 10/2007

