

City of Salisbury



Consolidated Annual Performance and Evaluation Report (CAPER)

CDBG PY 2022
(7/1/2022 – 6/30/2023)

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**CITY OF SALISBURY
CAPER – PY 2022**

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Attachments:

- **CDBG Financial Summary Report (PR26)**
- **IDIS Reports**
 - **CDBG Summary of Activities (C04PR03)**
 - **Consolidated Annual Performance and Evaluation (C04PR06)**
 - **Summary of Accomplishments (C0PR23)**
 - **CDBG Performance Measures Report (C04PR83)**
 - **Housing Performance Report (C04PR85)**
 - **Affordable Housing – Income Level Breakdown of Clients Served**
 - **Section 3 Report**
- **Maps**
- **Point-in-Time Homeless Subpopulations Summary**
- **Public Notice / CAPER Comment Period**

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Status of PY 2022 Action Plan CDBG projects:

City of Salisbury – Waterside Park Improvements:

ERR has been completed and it has been determined the project is Categorically Excluded Subject to 58.5. Public notice will be posted September 2023.

Status of CDBG projects funded in PY 2021:

Salisbury Neighborhood Housing Services- Homebuyer Assistance Grants. The subrecipient continues to work to get families qualified for assistance. Low housing stock in the low to moderate income range continues to be a factor in moving clients through the program. SNHS has provided settlement and down payment assistance to four qualified households to date.

Habitat for Humanity of Wicomico County- Housing Construction-313 Barclay Street. Construction concluded October 2022 and the final Certificate of Occupancy was issued January 2023.

City of Salisbury- Truitt Street Community Center- Rehab/Expansion- Initial funding for this project was approved in PY2020. Due to plan changes and the escalating materials and construction costs, the original funded amount was insufficient and required additional funding in PY21. The exterior construction was successfully bid and awarded to Evans Builders. Construction of the building shell was completed January 2023. Design work for the interior build-out was completed in the spring and placed out for bids. Due to prices returned outside of the budget constraints the City is acting as general contractor and obtaining quotes for the electric, plumbing, and HVAC components. The City will be using force account labor to complete interior walls and trim, paint, and some exterior improvements.

Status of CDBG projects funded in PY 2020:

City of Salisbury - Low-Mod Neighborhood Sidewalk Construction - Church Street / Doverdale CDBG target neighborhood. This project was completed in April 2022 by AJT Homes. Funds in the amount of \$10,171.77 were transferred to City of Salisbury - Truitt Street Community Center - Rehab / Expansion. Project marked complete in IDIS February 2023.

City of Salisbury - Truitt Street Community Center - Rehab / Expansion – Installation of building and exterior work was completed January 2023. Project was marked complete in IDIS January 2023.

The City continued expenditures on CDBG-CV1 and CDBG-CV3 funding, including Critical Needs Supplies for Low-Mod Income Residents, Translation Services and the COVID 19 Rental and Mortgage Assistance Program, administered by Salisbury Neighborhood Services. Remaining CDBG CV funds will be reallocated through amendment to new activities as the need for the original public safety projects has diminished.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AM-1 Overall Coordination	Planning	CDBG: \$	Other	Other	5	3	60.00%	1	0	0.00%
CD-1 Community Facilities and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	9300	93.00%	585	4650	794.87%

CD-2 Public Safety and Services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	36062	721.24%	0	3172	
CD-2 Public Safety and Services	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	161		0	161	
CD-3 Connectivity	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
CD-4 Clearance/Demolition	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	0	0				
ED-1 Employment	Economic Development	CDBG: \$	Jobs created/retained	Jobs	0	0				
ED-2 Development	Economic Development	CDBG: \$	Businesses assisted	Businesses Assisted	0	0				
ED-3 Redevelopment	Economic Development	CDBG: \$	Other	Other	0	0				
ED-4 Financial Assistance	Economic Development	CDBG: \$	Other	Other	0	0				

ED-5 Access to Transportation	Economic Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
HO-1 Housing	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
HO-1 Housing	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0				
HO-1 Housing	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				
HO-1 Housing	Homeless	CDBG: \$	Other	Other		32				
HO-2 Operation/Support	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
HS-1 Homeownership	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	60	62	103.33%			
HS-1 Homeownership	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	0	0				

HS-2 Housing Construction	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	2	3	150.00%	0	1	
HS-2 Housing Construction	Affordable Housing	CDBG: \$	Housing for Homeless added	Household Housing Unit	0	0		0	0	
HS-2 Housing Construction	Affordable Housing	CDBG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
HS-3 Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0				
SN-1 Housing	Non-Homeless Special Needs	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
SN-2 Social Services	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Affordable Housing has long been one of the main goals that the City of Salisbury has pursued with its CDBG funds. The City has worked with

local non-profit groups such as Salisbury Neighborhood Housing Services (SNHS) and Habitat for Humanity of Wicomico County to address this goal.

In PY 2020 Salisbury Neighborhood Housing Services (SNHS) aided a total of 132 people in the low-to-moderate income range through the COVID-19 Rental / Mortgage Assistance Program, which was funded with both CDBG-CV1 and CDBG-CV3 funds. For PY 2021 and PY 2022 Salisbury Neighborhood Housing continued homeowner and renter assistance through the CV3 funding and assisted an additional 28 low-to-moderate income residents. The CV3 funding closed in PY 2023 with a total of 74 residents assisted over all years.

The City's CV1 and CV3 funding has been primarily devoted to public safety and services goals, with a small amount allocated for overall coordination which included program oversight and translation services. Although public services was not a priority goal for the City's current Consolidated Plan, the CV1 and CV3 assistance has been important in addressing immediate community needs that were unforeseen pre-pandemic when the Plan was developed. These needs included PPE set up for businesses, mask and test kit distribution, and emergency meals.

In PY 2017 the City provided CDBG funding to SNHS for the Homebuyer Assistance Grants program. A total of eighteen (18) households were assisted with those funds. In 2018 the City provided additional CDBG funding to SNHS for this program, and the maximum grant award amount was increased from \$5,000 to \$10,000. As of 6/30/2021 that project had served a total of thirteen (13) households. In PY 2021 the City once again awarded funding to SNHS for this program and a total of four (4) households have been assisted to date; this project is still active.

In PY 2021 the City awarded funding to Habitat for Humanity of Wicomico County for a home to be constructed at 313 Barclay Street for a low-to-moderate income family. The construction was completed and the family moved in January 2023. A home was previously constructed at 504 Tangier Street utilizing a PY 2019 CDBG funding award and a LMI family took ownership in PY 2021.

The City has also focused much of its CDBG resources on projects that improve the livability and connectivity of our low- to moderate-income neighborhoods, with the most recent focus being on Low-Mod Neighborhood Sidewalk Creation. In PY 2015, 2016, 2017 and 2018 CDBG funding was set aside for Low-Mod Neighborhood Sidewalk Construction in two of the City's CDBG target neighborhoods - the Church Street-Doverdale neighborhood and the Presidents-Princeton neighborhood. Again, in PY 2019 and PY 2020 the City allocated funds to continue the construction of sidewalks in the Church Street-Doverdale neighborhood. Construction began on the sidewalks in early June 2020, and the program year phases were completed in August 2020 and April 2022, respectively. Sidewalk improvements for the President's/Princeton target neighborhood

is one of the approved projects for the PY 2023 action plan.

The City has also been focusing on meeting local Community Development needs by improving city facilities and public services throughout the City. In keeping with that focus CDBG funding has been allocated for the Truitt Street Community Center, which serves the Church Street-Doverdale CDBG target neighborhood. In PY 2020 and again in PY 2021 funding was allocated for the rehabilitation / expansion of the Community Center. Construction of the exterior is complete and the City has partnered with the Boys and Girls Club of Baltimore to complete the interior in the fall of 2023. The completion is eagerly anticipated by the City and neighborhood residents.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	19
Black or African American	141
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	160
Hispanic	17
Not Hispanic	143

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

88% of the residents served using CDBG funds during PY 2022 were members of historically underserved populations.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	367,023	297,708

Table 3 - Resources Made Available

Narrative

The above table reflects the PY 2022 CDBG award and the total expenditures made during the award year for both CDBG and CDBG CV funds. An additional \$417,802.88 in unexpended CDBG funds from the end of PY 2021 funding was available to the City during PY 2022.

In PY 2022 drawdowns were completed for the following projects: the 2020 and 2021 Truitt Street Community Center Rehabilitation/Expansion Project; PY 2020 CV-1 Translation Services for COVID-19 information dissemination, the PY 2020- CV3 SNHS COVID-19 Rental / Mortgage Assistance program; the 2021 Salisbury Neighborhood Housing Services Homebuyer Assistance Grants; the PY 2020-CV1 and CV3 City of Salisbury - COVID-19 Critical Need Supplies for Low-Mod Income Residents project; the PY 2021 Habitat for Humanity of Wicomico County - New Housing Construction project; and the PY 2020 Village of Hope- Emergency Meals project. CDBG funds were also drawn down to support the general administration of the CDBG program.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Church Street-Doverdale CDBG Target Area		64	PY20 & PY21 Truitt Street Community Center, PY21 Habitat for Humanity
Citywide Low-Mod		35	Homebuyer assistance, rental assistance, CDBG & CDBG CV Admin, Translation Services
Newtown-North Division CDBG Target Area			
North Camden CDBG Target Area			
Presidents-Princeton CDBG Target Area			
West Side CDBG Target Area	100	1	2020 CV1 Village of Hope Emergency Meals

Table 4 – Identify the geographic distribution and location of investments

Narrative

During PY 2022, CDBG funds were expended for eight (8) activities that benefitted low- to moderate-income residents city-wide: PY 2020- CV1- General Administration (Activity #107), PY 2020 CV3- General Program Administration (Activity # 112), PY 2020 - CV1 – Translation Services (Activity #108); PY 2020 - CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program (Activity # 113); PY 2020 – CV1 - City of Salisbury - COVID-19 Critical Need Supplies for Low-Mod Income Residents (Activity #111), PY 2020 – CV3 - City of Salisbury - COVID-19 Critical Need Supplies for Low-Mod Income Residents (Activity # 114), PY 2022- CDBG General Administration (Activity #121), PY 2021 Salisbury Neighborhood Homebuyer Assistance Grant (Activity #116).

During PY 2022, CDBG funds were expended for four (4) activities that took place in one of our CDBG target neighborhoods. Habitat for Humanity of Wicomico County - New Housing (Activity #117) Church-Street Doverdale target neighborhood to construct a home at 313 Barclay Street. City of Salisbury - Truitt Street Community Center-Rehabilitation/Expansion (Activities #105 and # 119) - this project utilized 2020 and 2021 funds to rehabilitate and expand the Community Center building which is located in the Church Street-Doverdale target neighborhood. Finally, funds were expended for the PY 2020 CV1 Village of Hope Emergency Meals (Activity #120) located in the West-Side target area. These funds were utilized to provide emergency food for residents of the transitional women’s and children’s shelter.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

For the 2021 Habitat for Humanity new housing construction project, Habitat provided \$85,100.48 in other funding, which is 51% of the project cost; home complete and Certificate of Occupancy issued January 2023.

For the 2021 SNHS Homebuyer Assistance Grants program, SNHS provided \$566,182 to date in other funding; this project is ongoing.

For the 2017 SNHS Homebuyer Assistance Grants program, SNHS provided \$1,980,000 in other funding, which is 95.2% of the total program cost.

For the 2018 SNHS Homebuyer Assistance Grants program, SNHS once again provided \$1,980,000 in other funding, which is 95.2% of the total program cost.

Through two budget ordinances adopted in December 2021, the City dedicated an additional \$220,000 to the 2020 and 2021 Truitt Community Center Rehabilitation and Expansion project. An additional \$350,000 was awarded to the City through a subrecipient agreement with the Girls & Boys Clubs of Metropolitan Baltimore, Inc. to complete the interior build out of the Community Center. The construction of the building shell is complete and the procurement process is currently underway for the various facts of the Center's interior completion.

For the 2018 City of Salisbury - Truitt Street Community Center-Acquisition project, additional funding in the amount of \$163,106 was provided through a State of MD DGS grant (\$100,000) and City funds (\$63,106). This additional funding constitutes 81.6% of the total project cost.

As of January 2021, the Truitt Street Community Center, located at 319 Truitt Street, is now owned by the City of Salisbury / publicly owned. The Community Center is open to anyone who would like to participate in the activities offered, however the youth served at the Community center are typically between 10 and 24 years of age. The Center also includes a community garden which provides the youth with the opportunity to learn how to grow vegetables; fostering self-sufficiency.

The Community Center uses basketball and other programs to encourage and engage youth in physical and esteem building mental activities. The offerings include sports activities, tutoring, group and enrichment exercises, and homework help. The Center collaborates with several

local nonprofits to provide services to the local residents.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	2
Number of households supported through The Production of New Units	0	1
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	3

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In PY 2020 the City allocated additional CDBG-CV3 funds for the SNHS COVID-19 Rental / Mortgage Assistance Program and the Program continued its operations in PY 2022. A total of \$200,000 was budgeted, \$69,918.34 has been expended thus far, and 17 households have been served to date. Two households were served in PY 2022. Applications slowed as applicants were no longer able to document need due to the loss of income due to the pandemic. The remaining funds will be allocated to a new qualifying activity through the amendment process

In PY 2021 the City awarded funding to Habitat for Humanity of Wicomico County for a housing unit to be constructed at 313 Barclay Street. Construction was completed and new owners took possession in January 2023. The project progressed smoothly and was completed by target date.

In PY 2021, the City provided CDBG funding to Salisbury Neighborhood Housing Services (SNHS) for the Homebuyer Assistance Grants program to serve an estimated eighteen (18) low- to moderate-income households. SNHS has begun expending the funds Spring of 2021 and has assisted four (4) households to date. This project is ongoing, however due to the rise in interest rates and the scarcity of homes for sale that can pass inspection no homes were settled during PY 2022.

This gives the City a total of three (3) households that were assisted and activities completed under the category of Affordable Housing in PY 2022.

Discuss how these outcomes will impact future annual action plans.

Over the years the City has been very successful in partnering with Salisbury Neighborhood Housing Services and Habitat for Humanity of Wicomico County to address the affordable housing needs of our citizens. Both of these subrecipients were not authorized to begin expenditures until the spring of 2022 on their PY 2021 allocations. Habitat for Humanity has a streamlined process for qualifying candidates and moving through the construction process smoothly so it is expected for this partnership to continue unchanged. Salisbury Neighborhood Housing Services processes client applications efficiently; the slowdown of accomplishments is directly related to the rise of interest rates and associated housing costs, coupled with a lack of eligible housing on the market. SNHS is exploring ways to increase affordability to LMI applicants and future endeavors will likely depend on market conditions as they evolve.

For additional details on the projects completed and the beneficiaries served in PY 2022 please see the PR-23 - Summary of Accomplishments report included in the appendices and the Affordable Housing - Income Level Breakdown of Clients Served chart.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	1	0
Low-income	1	0
Moderate-income	1	0
Total	3	0

Table 7 – Number of Households Served

Narrative Information

The numbers in the chart above show the income breakdown of the clients served in PY 2022 under the 'Affordable Housing' category through CDBG funding provided to Salisbury Neighborhood Housing Services and Habitat for Humanity of Wicomico County.

Efforts to Address Worst Case Needs

Worst case housing needs arise when households pay more than 50% of their income for rent, reside in seriously substandard and/or overcrowded rental units, or are involuntarily displaced. There is no mechanism to measure the number of families that fall within this parameter. However, the City is able to gather data on households being involuntary displaced through HUD notifications when HUD-assisted projects opt out of Section 8 project contracts. This did not occur in the City's Section 8 projects in PY 2022.

The City's Housing & Community Development Department (HCDD) uses a team of code enforcement officers to implement the City's property maintenance codes and ordinances and enforce the landlord licensing ordinance. The City's Landlord Licensing and Property Registration program ensures decent, safe, affordable housing stock is maintained by rental property owners. HCDD also operates the City's Homeless Services program.

Efforts to Address Needs of Persons with Disabilities

The house completed by Habitat for Humanity of Wicomico County, located at 313 Barclay Street, included disability-related modifications. The doorways are 36 inches wide to allow for full accessibility, and the universal design of the home allows for the construction of an exterior handicapped ramp if one is needed in the future.

The City's Homeless Services program assists chronically homeless individuals who have a mental health diagnosis. In PY 2022 the City opened the doors to Ann Street Village, a Transitional Housing facility designed to assist the Chronically Homeless population who disproportionately face mental health disabilities that infringe on their ability to obtain stable housing.

Actions Taken to Foster and Maintain Affordable Housing

In September of 2021 the Salisbury launched the "Here Is Home" program- a major economic initiative aimed at increasing housing stock, and minimizing the effects of the COVID-19 pandemic on housing affordability and homelessness in the City. Specific measures to increase affordable housing stock include a minimum payment in lieu of taxes for any subsidized housing. This reduces the cost burden on developers and non-profits seeking to construct affordable housing units. Additionally, a 90-day permit fee moratorium served to kick-start home construction applications across the industry. In response, the City received 8,049 applications to construct homes, apartment, townhomes, and assisted living facilities.

Throughout PY 2022 applications were processed by Salisbury Neighborhood Housing Services (SNHS) for residents seeking assistance through the PY 2020 COVID-19 Rental / Mortgage Assistance Program, which was funded with CDBG-CV3 funds. Two households were assisted utilizing the program.

In PY 2022 SNHS continued to accept and process applications for the Homebuyer Assistance Program. Qualification of prospective homeowners was difficult due to limited acceptable housing inventory and the rise in interest rates. One family successfully qualified just prior to PY 2022 year end, however settlement and reporting will occur during PY 2023.

In PY 2021 the City awarded funding to Habitat for Humanity of Wicomico County for a housing unit to be constructed at 313 Barclay Street. The home is complete and the family took ownership in January 2023.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Salisbury and the Homeless Alliance for the Lower Shore Continuum of Care (HALS CoC) use various means to locate, contact, and assess the needs of the local homeless community. One of these outreach programs is a partnership with the Wicomico County Health Department, in which the City is the provider for the Projects for Assistance in Transition from Homelessness (PATH) program, which is grant funded by the Substance Abuse and Mental Health Services Administration (SAMHSA). The program offers people with serious mental illness who are experiencing homelessness services through its outreach efforts which include assessment and enrollment in the PATH program for qualified individuals. The City also manages the Critical Time Intervention (CTI) practice. CTI provides support during critical periods of transition (ex/re-entry after incarceration). A phased process is utilized to aid the individual in obtaining community supports, facilitating ongoing success.

In addition to the two above continuous programs, an annual point-in-time (PIT) count is completed by each county on the lower shore as another means of reaching unsheltered persons to assess needs. The PIT count for this year was conducted January 25, 2023. Teams in all three counties completed the process of interviewing and counting unsheltered residents; all guests staying in emergency shelters or transitional housing were counted using existing information in the HMIS (Homeless Management Information System) database. Final numbers (inclusive of Somerset, Wicomico, and Worcester counties) were as follows: 329 individuals (45 unsheltered), 70 chronically homeless persons and 13 veterans. During the count volunteers link service providers and clients to address immediate needs or provide referrals and ongoing support for long-term assistance.

In response, the CoC has reinvigorated a subcommittee that meets regularly to discuss the needs of local homeless individuals based on productive conversations with current and previously homeless residents about actions that truly help. The outgrowth of the subcommittee is the formation of community groups that are working to expand services such as access to showers and laundry and workforce development. Affordable housing remains an issue; ongoing discussions revolve around growing shelter services, converting hotel space to small rentals, and enticing developers to build affordable housing.

Since 2016, the City of Salisbury, has partnered with the Wicomico County Health Department (WiCHD) and Help and Outreach Point of Entry, Inc. (HOPE) to run a permanent supportive housing (PSH) program for chronically homeless persons. The program's 'Housing First' philosophy, stresses a relatively low barrier for access to the program and high bar for ejection from the program. 12 active households, consisting of 13 adults were participating in the PSH program at the close of PY 2022.

Participants are housed in scattered-site rentals, with the majority of the rent and utility cost subsidized by the City in return for participant contributions of 30% of income. The WiCHD provides targeted case management (TCM) to participants, reimbursable through Medicaid. In the spring of 2023, the City launched its new Ann Street Village transitional housing single room residences. As of June 2023, 11 adults were housed in the new facility, providing the same opportunities as described above for the PSH program.

In PY 2022, the total budget for the City's Homeless Services program was \$229,393. This consisted of \$50,000 from the City of Salisbury, \$54,574 from the MD DHCD Homelessness Solutions Program (HSP), \$46,904 from the MDHCD-ESG-CV2 funding, \$20,129 in Projects for Assistance in Transition from Homelessness (PATH) funds, and \$57,786 from the Substance Abuse and Mental Health Services Administration (SAMHSA).

Addressing the emergency shelter and transitional housing needs of homeless persons

Annually, at the same time the point-in-time count occurs, the housing inventory count (HIC) is reported. This is information received from each shelter provider that confirms the number of beds available at each shelter. These numbers typically do not change each year, but the pandemic caused all shelters to decrease availability. Shelters are finally back to regular numbers this year.

The 2023 HIC data showed that the HALS CoC had 294 year-round emergency shelter beds, of which 19 were designated for domestic violence (DV) survivors. An additional 60 seasonal beds are available for the cold weather months. Twenty-nine (29) beds were designated for transitional housing.

There are two large emergency shelters in the City of Salisbury that are faith-based and do not accept any government funds. Four other emergency shelters across the lower shore, including a domestic violence shelter, received emergency solutions grant (ESG) funding from funds provided to the HALS CoC by the State of Maryland. ESG funding will be ending in FY 2023.

There is a cold weather shelter for men housed at Park Adventist Church and the other Salisbury shelters also adds beds/cots during severe weather. Ocean City also has a seasonal shelter for men and women. There are three faith-based shelters who provide transitional shelter to individuals: two to women and their children and one to men.

This year, the Continuum of Care (CoC) began sharing daily shelter bed availability numbers through an email and on the CoC webpage, housed at the Somerset County Health Department website. Although bed availability can change at any time, sharing the bed numbers every day has been helpful to many in the community.

The City launched its "Here Is Home" program in September 2021, to address housing supply, affordability, and homelessness. As part of this initiative the City authorized construction of Anne Street Village. Anne Street Village in Salisbury opened this year and can provide transitional housing for up to

24 adults. So far, we have approximately 11 residents, some of which have already moved on to permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The CoC has created a network of increased outreach programs, intake and assessment options, housing opportunities, and service referrals to help low-income individuals and families avoid becoming homeless. This process is linked to the coordinated entry system and the 'housing first' model. Additionally, the Maryland Department of Health (MDH) provides referral services and case management to persons being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) to ensure that those individuals receive the supportive services that match their needs.

While all the publicly funded institutions and systems of care in the area have adopted discharge policies and procedures that are designed to not discharge clients into homelessness, CoC members have observed that the implementation of these plans is not flawless. The CoC has identified an ongoing lack of adequate staffing levels to properly access post-discharge housing and services.

Continuing in PY 2022, the CoC received funding from the Maryland Department of Housing and Community Development (DHCD) to provide increased support for homeless and prevention programs through the Homelessness Solutions Program (HSP). HSP is allocated through the CoC rather than through the individual counties. This funding included much needed case management funds for rapid rehousing and prevention programs, an item which the CoC has long identified as a gap in service. CDBG funds were made available through the ESG CARES Act to provide eviction prevention assistance to address lost income due to COVID-19.

New for this program year is the opening of a dedicated shelter for unaccompanied youth in Salisbury. An existing provider, Fenix Youth Project, operates this shelter and can serve up to 4 youth aged 14-17 and up to 4 youth aged 18-24.

Wicomico County was the recipient of CDBG eviction funding from the Maryland Department of Housing and Community Development. The CoC will continue its efforts, in collaboration with the City and tri-county members, to improve knowledge and communication between publicly funded institutions and systems of care that could potentially discharge a client into homelessness and the housing/service providers.

The City of Salisbury's Housing and Community Development Department has staff available to refer low-income individuals and families to available affordable housing options and supportive service programs in the City to help them avoid becoming homeless. Additionally, the Housing Authority has prioritized waiting list status for seniors and persons with disabilities.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The HALS CoC works with its partners to resolve, reduce, and remove barriers homeless persons experience during their transition to permanent housing and independent living by:

- Establishing coordinated assessment process to reduce barriers to program entry
- Implementing the 'Housing First' model
- Connecting program participants to resources such as income (Social Security benefits/workforce agencies), utilities, rent, increased case management, etc., to sustain permanent housing
- Utilizing available housing resource lists to assist program participants to identify housing options
- Using HMIS data to analyze results on a quarterly basis for all programs
- Incorporating diversion into the Coordinated Assessment process to try to prevent first time homelessness

The HALS CoC implemented the HUD Notice CPD 16-11 (Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing) to meet the goal of ensuring that homeless individuals and families who have spent the longest time in places not meant for human habitation or in emergency shelters, and who have the most severe needs within the CoC, are prioritized for permanent supportive housing. The CoC provides quarterly case conferencing of people who are on the PSH wait list.

To meet the needs of homeless veterans and their families, HALS has three active Supportive Services for Veteran Families (SSVF) programs that provide rapid rehousing and prevention services. HALS established a Veterans Community Planning Workgroup that updates a by-name list of homeless veterans in real time and conducts case conferencing of veterans in monthly meetings. HALS has also received additional HUD VASH vouchers from the VA to house veterans, prioritizing chronically homeless veterans with the most severe needs. If no PSH slots are available to house homeless families with children, preference is given for shelters and rapid rehousing funded through ESG.

The HALS CoC provides supportive services to homeless persons to enable them to make the transition from homelessness to rapid rehousing and PSH with a dedicated case manager. This process requires

assistance every step of the way, and continued monitoring and assistance after the client has found permanent housing. HALS has found that during the first year after homelessness it is critical that supportive services be continued for their clients to achieve the highest possible levels of success.

The HALS CoC is also working to help low-income individuals and families avoid becoming homeless. They are particularly focused on the extremely low-income clients, and those who are: (a) being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care / other youth facilities, and corrections programs / institutions); (b) receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs and (c) providing eviction prevention due to COVID 19 financial hardships.

The City of Salisbury's Homeless Services Street Outreach program provides critically needed resource navigation and case management to the homelessness. By serving clients outside of traditional service settings, the City is able to meet with numerous clients that either choose not to or cannot access service settings. This work occurs with the strong cooperation and support of all partnering agencies.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

It is the mission of the Wicomico County Housing Authority (WCHA) to address the needs of the extremely low income, very low income, and lower income residents of Wicomico County and the City of Salisbury. The WCHA provides affordable housing in the most efficient and effective manner to qualified individuals in accordance with the rules and regulations prescribed by the U.S. Department of Housing and Urban Development, the State of Maryland, Wicomico County, the City of Salisbury, and any other entity providing funding for affordable housing programs. This is achieved by the WCHA assisting individuals and families through its public housing communities, Section 8 Housing Choice Vouchers, and Tax Credit developments such as Phase I and Phase II of Booth Street.

Phase II of the Booth Street RAD project, called the Square at Merritt Mill has been completed. The Authority is working with developers on the re-development of the old Booth Street site to provide a future use for affordable housing. With this second phase of development being completed the total investment into the Booth Street revitalization project will be approximately \$37.5 million. One new opportunity introduced in January of 2021 is the Section 18/RAD Blend program whereby the housing authority will apply for an approval of a plan to convert its Riverside Homes project to project based voucher community.

The Wicomico County Housing Authority allocated the following FY 2023 funds for its public housing units:

- Physical Improvements: \$335,422
- Management Improvements: \$7,500
- Administration: \$48,989
- Operations: \$97,978

The WCHA has made extensive energy improvements in the occupied units over the last 3 years. The current construction market has experienced an unprecedented increase in the cost of construction materials. We recently completed renovations of 10 more units of boarded up houses to be totally renovated. We are anticipating an additional 10 more units to be renovated over the next 16 months.

The WCHA has partnered with Green Street Housing for the re-development of the Riverside Homes complex. The partnership will consist of the total renovation of the Riverside Homes complex (75 units) and includes the addition of the Mitchell Landing (24 units) complex. We look forward to this partnership as we improve and increase the quality of affordable and accessible housing in the City of Salisbury.

The City of Salisbury has identified that there is a need for housing to address the households affected by housing problems, severe housing problems, and housing cost burdens. The Wicomico County Housing Authority (WCHA) is an important part of the City of Salisbury's housing strategy. The WCHA is

the primary provider of assisted housing for the extremely low income, very low income, and lower income residents thru its public housing and Housing Choice Voucher program in Wicomico County and the City of Salisbury.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Wicomico County Housing Authority encourages residents of its public housing units to organize community groups to become more involved in housing management. Neighborhood crime watch groups have been formed and assist in ensuring the safety of residents is maintained. The public and all program participants are encouraged to participate in these regular WCHA meetings. As the WCHA continues the phased Scattered Site renovations, they are encouraging the public to attend any of the meetings that will be held to update the community on changes to the project schedules.

Actions taken to provide assistance to troubled PHAs

The Wicomico County Housing Authority (WCHA) is designated as a “standard” performer by HUD. The WCHA continues to make changes to its operation by converting its public housing portfolio to project based housing. The WCHA administration believes that by diversifying its services it can better serve the community.

Future policy changes will greatly depend on direction from HUD. Our program participants will continue to pay no more than 30% of their adjusted household income. It is anticipated that the Authority will be going through a name change to bring the agency in line with its new operational approach. The name being proposed is the ‘Housing Opportunities Commission of Wicomico’.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Barriers to affordable housing may include bureaucratic procedures, codes and standards, zoning or land use controls, lack of land and financial resources, lack of coordination, and scattered growth that drives up infrastructure and housing costs.

Zoning practices may have the intended or unintended effect of increasing housing costs, and effectively excluding prospective households from locating affordable housing for purchase or rent. Zoning can be used as a positive tool in support of cost effective and efficient design, if housing affordability is considered as a part of the jurisdiction's policy. The Salisbury City Council held two public forums during PY 2005 to review the work of the Salisbury-Wicomico Department of Planning, Zoning & Community Development on the development of an inclusionary zoning policy in support of moderately priced dwelling units. The Council then decided to further consider "inclusionary zoning" in conjunction with the development of refined annexation policies and procedures.

In PY 2006, the Salisbury Mayor and City Council adopted refined annexation policies and procedures requiring affordable housing to be addressed with new major annexations. This involves the provision of affordable units on-site, or the payment of a fee to a City-administered affordable housing fund. The development of affordable housing will be supported through this fund in the coming years.

In September of 2021 the Salisbury launched the "Here Is Home" program- a major economic initiative aimed at increasing housing stock, and minimizing the effects of the COVID-19 pandemic on housing affordability and homelessness in the City. Specific measures to increase affordable housing stock include a minimum payment in lieu of taxes for any subsidized housing. This reduces the cost burden on developers and non-profits seeking to construct affordable housing units. Additionally, a 90-day permit fee moratorium served to kick-start home construction applications across the industry. In response, the City received 8,049 applications to construct homes, apartment, townhomes, and assisted living facilities.

In PY 2022, HCDD implemented the "Non-Conforming use Exemption Program" to remove zoning and other housing restrictions to increase available/affordable housing. The program allows for property owners that possess vacant properties that had lost their "Non-conforming Use" to request an exception. Through the program, the Owner submits a Rehabilitation Plan and obtains the proper permits and inspections. Upon approval the owner is granted 2 years to complete the renovations, thereby bringing unutilized housing back into the affordable housing stock.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In PY 2022 the City of Salisbury took the following actions to meet the underserved needs in our community:

- Leveraged our financial resources by applying for additional public and private funds for various community development projects.
- Continued to provide Homebuyer Assistance Grants through Salisbury Neighborhood Housing Services (SNHS).
- Continued to work with Habitat for Humanity of Wicomico County to complete the construction of another affordable housing unit.
- Continued its support and cooperation with the Homeless Alliance of the Lower Shore (HALS) Continuum of Care.
- Continued to promote economic development through the activities of the City's Business Development Department.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

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- Continued to promote economic development through the activities of the City's Business Development Department.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Salisbury continues to comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule) utilizing the following procedures:

Rehabilitation Programs -

- Applicants for rehabilitation funding receive the required lead-based paint information and

understand their responsibilities.

- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

Homeownership Programs -

- Applicants for homeownership assistance receive adequate information about lead-based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead-based paint pamphlet and notices.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Approximately 24.7% of the City of Salisbury's residents live below the poverty level, significantly greater than the average of 9% living below the poverty level state-wide. A higher percent of females (26.9%) than males (22.1%) are living below poverty level, and 27.2% of all youth under the age of 18 were living in poverty. This information is taken from the U.S. Census 2019 ACS Five-Year Estimates. The City's goal is to reduce the extent of poverty by actions the City can control and through work with other agencies and organizations.

In PY 2021 the City awarded funding to Habitat for Humanity of Wicomico County for a housing unit to be constructed at 313 Barclay Street. Construction was completed in January 2023 and the new owners

moved into the home. All Habitat partner families earn between 30 - 60% of the Area Median Income (AMI). Homeownership is the key and foundation for future success for most families. The Habitat for Humanity homeownership program creates stability so that low-income families can break out of the poverty crisis cycle and begin to set long-term goals for their future. The connection between homeownership and positive outcomes is clear. People that lack financial literacy are more likely to have higher debt, lower wealth, and lower savings. Lack of proper financial knowledge is often due to financial scarcity and the necessity of focusing on the bottom line (i.e. - groceries, monthly rent, car payment, etc.). With the help of Habitat's Community Building program, partner families can gain pertinent financial knowledge in addition to becoming owners of affordable homes. This knowledge can offer them flexibility and peace of mind. Homeownership opens many paths towards opportunity and can significantly narrow socioeconomic disparities.

The City's Homeless solutions programs incorporate targeted case management to address issues holding individuals back from achieving permanent, stable housing; a key component to rising above the poverty level. Workforce development opportunities are offered to program participants to increase and maintain a livable income.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Salisbury Housing and Community Development Department (HCDD) assists in coordinating activities among the public and private agencies and organizations in the City. This coordination ensures that the goals and objectives outlined in the PY 2019-2023 Five Year Consolidated Plan are effectively addressed by more than one agency. The staff of HCDD facilitates and coordinates the linkage between these public and private partnerships and strives to develop new partnership opportunities in the City.

This coordination and collaboration between agencies is important to ensure that the needs of the residents of Salisbury are being addressed. The main agencies that are involved in the implementation of the Plan, as well as additional financial resources that are available, are the following:

Public Agencies:

- City of Salisbury – Finance Department / HCDD – is responsible for administration of the CDBG program.
- City of Salisbury – Housing & Community Development Department (HCDD) – is responsible for the administration of the City's Homeless Services Program.
- Wicomico Housing Authority – is responsible for administering the Section 8 Housing Choice Vouchers and the public housing units.

Non-Profit Agencies:

There are several non-profit agencies that serve low-income households in the City. The City continues to collaborate with these agencies. The two main agencies that the City works with on a

regular basis are the following:

- Salisbury Neighborhood Housing Services (SNHS)
- Habitat for Humanity of Wicomico County

Private Sector:

The private sector is a key collaborator in the services and programs associated with the Five-Year Consolidated Plan. The private sector brings additional financial resources and expertise that can be used to supplement existing services in the City. Examples of these private sector entities are: local lenders, affordable housing developers, business owners, community and economic development organizations, healthcare organizations, and others. The City continues to collaborate with local financial institutions, private housing developers, local realtors, etc. In June 2023, in collaboration with a local developer, the City submitted an application to the Maryland State Revitalization Program for funding to assist with the construction of 40 affordable housing units which if approved will provide housing in the City's Westside CDBG target area for families in the 30-60% of median income category.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Salisbury is committed to continuing its participation and coordination with social service agencies, housing agencies, community and economic development agencies, County, State, and Federal agencies, as well as with the private and non-profit sectors, to serve the needs of target income individuals and families in the City of Salisbury. In those years when the City elects to hold an open funding round, the City solicits funding requests for the CDBG program from local 501(c)(3) non-profit agencies. The City's Grants Manager provides guidance and technical assistance as needed to support these public agencies that receive CDBG funding. Alternatively, the City may also choose to utilize the annual CDBG funding award to execute projects internally that meet the CDBG national objective and eligibility requirements.

During PY 2022 the City funded CDBG Program Administration in the amount of \$73,404 to accomplish these efforts.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In the City of Salisbury's 2019 Analysis of Impediments to Fair Housing Choice (AI) one of the goals identified was to improve local knowledge and awareness of the Fair Housing Act, related laws, regulations, and requirements to affirmatively further fair housing in the community. In keeping with strategies outlined under that goal, the City continues to work with housing providers such as the Wicomico County Housing Authority, Salisbury Neighborhood Housing Services (SNHS) and Habitat for Humanity of Wicomico County to encourage fair housing choice throughout the Salisbury area. In

addition, in order to support Limited English Proficiency (LEP) persons with the specific language assistance that is needed, the City website now has a 'Translate' button on the top of the main page. Residents can utilize this button to translate the entire City website into Spanish, Haitian Creole, or Korean. Those three languages have been identified as the top three languages spoken by Salisbury residents whose primary language is not English. This ensures that those individuals have access to all the latest information related to the City.

Another goal identified in the 2019 AI was to continue to increase the supply of affordable housing in the City. The City continues to work toward that goal by providing CDBG funding to SNHS for the Homebuyer Assistance Grants program, and to Habitat for Humanity for new single-family housing construction. The City's landmark "Here Is Home" initiative, instituted in September 2021, has already fostered explosive growth in the number of permit applications generated by instituting a minimum payment in lieu of taxes for construction of any subsidized housing. The effect is to reduce the cost burden on developers and non-profits seeking to construct affordable housing units. Simultaneously, a 90-day permit fee moratorium served to kick-start home construction applications across the industry. Additionally, the City's Landlord Licensing and Property Registration program ensures that existing housing stock is maintained so as to ensure that adequate safe, decent and affordable housing remains in the housing supply pipeline. PY 2022 also brought the implementation of the "Non-Conforming use Exemption Program" to remove zoning and other housing restrictions to increase available/affordable housing. The program allows for property owners that possess vacant properties that have lost their "Non-conforming Use" to request an exception. Through the program, the Owner submits a Rehabilitation Plan and obtains the proper permits and inspections. Upon approval the owner is granted 2 years to complete the renovations, thereby bringing unutilized housing back into the affordable housing stock.

The AI also identified a need to increase the supply of accessible housing by new construction and rehabilitation of accessible housing for persons who are disabled. The house completed by Habitat for Humanity at 313 Barclay Street included disability-related modifications. The doorways are 36 inches wide to allow for full accessibility, and the universal design of the home allows for the construction of an exterior handicapped ramp if one is needed in the future.

The City of Salisbury Disability Advisory Committee was established to ensure that citizens with disabilities in the City of Salisbury have equitable opportunities to participate in, benefit from, and enjoy the opportunities the community provides, such as housing, employment, transportation, communications, education, and entertainment. The Disability Advisory Committee provides a means by which the people of Salisbury with disabilities can formally and efficiently express concerns relative to accessibility and accommodations.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Salisbury Grants Manager monitors all CDBG-funded projects on an ongoing basis to ensure compliance with all federal and State regulations and to ensure project goals are met during implementation. Staff also reviews projects upon completion for proper documentation and compliance with federal and State regulations. HUD requires that the City have an annual audit of all federal dollars according to OMB circular A-133. This annual audit reviews all financial expenditures and assesses whether or not the City complied with all laws and regulations governing the CDBG program.

The Grants Manager monitors all public service activities on an ongoing basis throughout the program year. Documents and financial records are reviewed for compliance with subrecipient agreements, laws and regulations, and fulfillment of goals and objectives. Additionally, the City's Assistant Director of Operations bolsters the monitoring of CDBG financials. City staff reviews capital projects before construction at pre-bid and pre-construction meetings, and during construction. Monitoring for such projects will include compliance with Davis-Bacon and Section 3 requirements, certified payroll requirements and verification of requests for payment.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Salisbury follows an adopted Citizen Participation Plan. The primary goals of the plan are to: provide for and encourage citizens to participate in the development of the Action Plan (and/or Consolidated Plan), particularly low and moderate-income residents; give citizens timely and reasonable access to meetings and information; provide citizens information on the amount of CDBG funds, type of activities, and anticipated benefits to be achieved; offer technical assistance to groups seeking CDBG funding; and hold public hearings to obtain citizens' comments on proposed CDBG Program actions and activities.

The City conducts at least two public hearings annually to identify and prioritize housing and community development needs, to review the status of activities undertaken during the program year, to invite

comments on the proposed Action Plan, and to provide the public access to staff persons most knowledgeable about the CDBG program. The citizen participation process is designed to solicit maximum participation from neighborhood advocates, public agencies, non-profit organizations, local ministry, and the public to ensure that those most affected by the City's community planning and development programs will be involved in the planning process. The Annual Action Plan is subject to a public hearing and a thirty (30) day public comment period.

Notice of the availability of the draft PY 2022 Consolidated Annual Performance and Evaluation Report (CAPER) was published in the local Daily Times newspaper on September 8, 2023. The draft CAPER was posted on the City's website (www.salisbury.md) under the Housing & Community Development Department – Community Development section. A 15-day public comment period will be provided from September 8, 2023 through September 23, 2023 as indicated in the attached Public Notice. (Notice to be attached to Final CAPER)

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the City's PY 2022 program objectives. The original projects and activities support the identified community needs.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the City's PY 2022 program objectives. The original projects and activities support the identified community needs.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

.....CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	1	0	0	0	0
Total Labor Hours	368				
Total Section 3 Worker Hours	167				
Total Targeted Section 3 Worker Hours	80				

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	13				
Held one or more job fairs.	1				
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	13				
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

For PY 2022 the City conducted activities on one project which fell within the Section 3 purview: the 2020 Truitt Street Rehab/Expansion. The contractor for the project supplied the necessary documentation, and although the employer is not Section 3 certified, the employee self-certifications provided allowed us to exceed the 25% Section 3 worker threshold for the project. We were additionally able to satisfy the Targeted Section 3 Worker Hours benchmark with a calculated percentage of 21%, thereby meeting the safe harbor benchmarks for both objectives.

Financial Reports

PR-26 CDBG

PR-26 CDBG CV

PR-26 PY 2022 Activity Summary



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	417,802.88
02 ENTITLEMENT GRANT	367,023.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	784,825.88

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	224,304.41
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	224,304.41
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	73,404.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	297,708.41
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	487,117.47

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	224,304.41
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	224,304.41
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY:20 PY:21 PY:22
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	873,551.99
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	873,551.99
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	367,023.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	367,023.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	73,404.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	73,404.00
42 ENTITLEMENT GRANT	367,023.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	367,023.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

<u>Plan</u> <u>Year</u>	<u>1015</u> <u>Project</u>	<u>1015</u> <u>Activity</u>	<u>voucher</u> <u>Number</u>	<u>Activity Name</u>	<u>Matrix</u> <u>Code</u>	<u>National</u> <u>Objective</u>	<u>Drawn Amount</u>
2020	3	105	6674255	CoS - Truitt Street Community Center - Rehab / Expansion	03E	LMA	\$34,606.92
2020	3	105	6689524	CoS - Truitt Street Community Center - Rehab / Expansion	03E	LMA	\$35,042.47
2020	3	105	6726233	CoS - Truitt Street Community Center - Rehab / Expansion	03E	LMA	\$52,273.88
2020	3	105	6726235	CoS - Truitt Street Community Center - Rehab / Expansion	03E	LMA	\$27,523.65
2021	5	119	6726238	City of Salisbury - Truitt Street Community Center - Rehab / Expansion	03E	LMA	\$24,539.72
2021	5	119	6726242	City of Salisbury - Truitt Street Community Center - Rehab / Expansion	03E	LMA	\$18,564.51
2021	5	119	6760373	City of Salisbury - Truitt Street Community Center - Rehab / Expansion	03E	LMA	\$714.07
					03E	Matrix Code	\$193,265.22
2021	3	117	6667241	Habitat for Humanity - New Housing Construction	12	LMH	\$14,999.31
2021	3	117	6676631	Habitat for Humanity - New Housing Construction	12	LMH	\$9,477.00
2021	3	117	6725932	Habitat for Humanity - New Housing Construction	12	LMH	\$3,413.06
					12	Matrix Code	\$27,889.37
2021	2	116	6773406	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants	13B	LMH	\$3,149.82
					13B	Matrix Code	\$3,149.82
Total							\$224,304.41

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

No data returned for this view. This might be because the applied filter excludes all data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

<u>Plan</u> <u>Year</u>	<u>1015</u> <u>Project</u>	<u>1015</u> <u>Activity</u>	<u>voucher</u> <u>Number</u>	<u>Activity Name</u>	<u>Matrix</u> <u>Code</u>	<u>National</u> <u>Objective</u>	<u>Drawn Amount</u>
2022	1	121	6777193	General Administration - CDBG Program	21A		\$73,404.00
					21A	Matrix Code	\$73,404.00
Total							\$73,404.00



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG-CV Financial Summary Report
SALISBURY, MD

DATE: 09-05-23
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PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	472,652.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	472,652.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	291,336.81
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	7,890.82
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	299,227.63
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	173,424.37

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	291,336.81
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	291,336.81
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	291,336.81
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	291,336.81
17 CDBG-CV GRANT	472,652.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	61.64%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	7,890.82
20 CDBG-CV GRANT	472,652.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	1.67%

LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	7	109	6426295	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$45,598.47
			6449078	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$49,629.96
			6455163	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$9,771.57
	8	110	6426298	CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)	05Z	LMA	\$41,291.00
			6479432	CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)	05Z	LMA	\$9,636.50
	9	111	6526352	CV1 - CoS - COVID-19 Critical Need Supplies for Low-Mod Income	05Z	LMA	\$6,673.85
			6731640	CV1 - CoS - COVID-19 Critical Need Supplies for Low-Mod Income	05Z	LMA	\$9,319.75
		120	6764509	CV1- Village of Hope Emergency Meals	05G	LMC	\$827.58
			6782459	CV1- Village of Hope Emergency Meals	05G	LMC	\$2,457.52
			6799057	CV1- Village of Hope Emergency Meals	05G	LMC	\$1,581.54
			6799064	CV1- Village of Hope Emergency Meals	05G	LMC	\$1,630.73

11	113	6505094	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$43,542.28
		6614899	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$17,143.75
		6661494	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$4,932.68
		6680597	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$4,299.63
12	114	6505419	CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents	05Z	LMA	\$19,199.75
		6685225	CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents	05Z	LMA	\$17,520.00
		6731640	CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents	05Z	LMA	\$6,280.25
Total						\$291,336.81

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	7	109	6426295	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$45,598.47
			6449078	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$49,629.96
			6455163	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$9,771.57
	8	110	6426298	CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)	05Z	LMA	\$41,291.00
			6479432	CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)	05Z	LMA	\$9,636.50
	9	111	6526352	CV1 - CoS - COVID-19 Critical Need Supplies for Low-Mod Income	05Z	LMA	\$6,673.85
			6731640	CV1 - CoS - COVID-19 Critical Need Supplies for Low-Mod Income	05Z	LMA	\$9,319.75
		120	6764509	CV1- Village of Hope Emergency Meals	05G	LMC	\$827.58
			6782459	CV1- Village of Hope Emergency Meals	05G	LMC	\$2,457.52
			6799057	CV1- Village of Hope Emergency Meals	05G	LMC	\$1,581.54
			6799064	CV1- Village of Hope Emergency Meals	05G	LMC	\$1,630.73
	11	113	6505094	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$43,542.28
			6614899	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$17,143.75
			6661494	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$4,932.68
			6680597	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$4,299.63
	12	114	6505419	CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents	05Z	LMA	\$19,199.75
			6685225	CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents	05Z	LMA	\$17,520.00
			6731640	CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents	05Z	LMA	\$6,280.25
Total							\$291,336.81

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

[illegible]

PR26 - Activity Summary by Selected Grant

Date Generated: 09/07/2023

Grantee: SALISBURY

Grant Year: 2022, 2021, 2020

Formula and Competitive Grants only

Total Grant Amount for CDBG 2022 Grant year = \$367,023.00														
State	Grantee Name	Grant Year	Grant Number	Activity Group	Matrix Code	National Objective	IDIS Activity	Activity to prevent, prepare for, and respond to Coronavirus	Activity Status	Amount Funded From Selected Grant	Amount Drawn From Selected Grant	% of CDBG Drawn From Selected Grant/Grant	Total CDBG Funded Amount (All Years All Sources)	Total CDBG Drawn Amount (All Years All Sources)
MD	SALISBURY	2022	B22MC240015	Administrative And Planning	21A		121	No	Completed	\$73,404.00	\$73,404.00		\$73,404.00	\$73,404.00
Total Administrative And Planning										\$73,404.00	\$73,404.00	20.00%	\$73,404.00	\$73,404.00
Total 2022 - CDBG										\$73,404.00	\$73,404.00	20.00%	\$73,404.00	\$73,404.00

Total 2022	\$73,404.00	\$73,404.00	20.00%	\$73,404.00	\$73,404.00
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Total Grant Amount for CDBG 2021 Grant year = \$405,796.00														
State	Grantee Name	Grant Year	Grant Number	Activity Group	Matrix Code	National Objective	IDIS Activity	Activity to prevent, prepare for, and respond to Coronavirus	Activity Status	Amount Funded From Selected Grant	Amount Drawn From Selected Grant	% of CDBG Drawn From Selected Grant/Grant	Total CDBG Funded Amount (All Years All Sources)	Total CDBG Drawn Amount (All Years All Sources)
MD	SALISBURY	2021	B21MC240015	Administrative And Planning	21A		115	No	Completed	\$70,000.00	\$70,000.00		\$70,000.00	\$70,000.00
Total Administrative And Planning										\$70,000.00	\$70,000.00	17.25%	\$70,000.00	\$70,000.00
MD	SALISBURY	2021	B21MC240015	Housing	12	LMH	117	No	Completed	\$90,000.00	\$90,000.00		\$90,000.00	\$90,000.00
MD	SALISBURY	2021	B21MC240015	Housing	13B	LMH	116	No	Open	\$130,000.00	\$37,310.58		\$132,101.87	\$39,412.45
Total Housing										\$220,000.00	\$127,310.58	31.37%	\$222,101.87	\$129,412.45
MD	SALISBURY	2021	B21MC240015	Public Improvements	03C	LMC	118	No	Completed	\$30,000.00	\$30,000.00		\$30,000.00	\$30,000.00
MD	SALISBURY	2021	B21MC240015	Public Improvements	03E	LMA	119	No	Open	\$85,796.00	\$43,818.30		\$95,967.77	\$43,818.30
Total Public Improvements										\$115,796.00	\$73,818.30	18.19%	\$125,967.77	\$73,818.30
Total 2021 - CDBG										\$405,796.00	\$271,128.88	66.81%	\$418,069.64	\$273,230.75

Total 2021	\$405,796.00	\$271,128.88	66.81%	\$418,069.64	\$273,230.75
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Total Grant Amount for CDBG 2020 Grant year = \$387,358.00														
State	Grantee Name	Grant Year	Grant Number	Activity Group	Matrix Code	National Objective	IDIS Activity	Activity to prevent, prepare for, and respond to Coronavirus	Activity Status	Amount Funded From Selected Grant	Amount Drawn From Selected Grant	% of CDBG Drawn From Selected Grant/Grant	Total CDBG Funded Amount (All Years All Sources)	Total CDBG Drawn Amount (All Years All Sources)
MD	SALISBURY	2020	B20MC240015	Administrative And Planning	21A		103	No	Completed	\$70,000.00	\$70,000.00		\$70,000.00	\$70,000.00

				Total Administrative And Planning						\$70,000.00	\$70,000.00	18.07%	\$70,000.00	\$70,000.00
MD	SALISBURY	2020	B20MC240015	Public Improvements	03E	LMA	105	No	Completed	\$150,000.00	\$150,000.00		\$150,000.00	\$150,000.00
MD	SALISBURY	2020	B20MC240015	Public Improvements	03E	LMA	119	No	Open	\$10,171.77	\$0.00		\$95,967.77	\$43,818.30
MD	SALISBURY	2020	B20MC240015	Public Improvements	03L	LMA	104	No	Completed	\$157,186.23	\$157,186.23		\$175,283.54	\$175,283.54
				Total Public Improvements						\$317,358.00	\$307,186.23	79.30%	\$421,251.31	\$369,101.84
MD	SALISBURY	2020	B20MC240015	Public Services	05W	LMC	106	No	Cancel	\$0.00	\$0.00		\$0.00	
				Non CARES Related Public Services						\$0.00	\$0.00	0.00%	\$0.00	\$0.00
				Total 2020 - CDBG						\$387,358.00	\$377,186.23	97.37%	\$491,251.31	\$439,101.84

IDIS Reports

Affordable Housing Income Level Breakdown of Clients Served

Section 3 Report



U.S. Department of Housing and Urban Development
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SALISBURY

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PGM Year:	2020				
Project:	0002 - Low-Mod Neighborhood Sidewalk Construction				
IDIS Activity:	104 - CoS - Low-Mod Neighborhood Sidewalk Construction				
Status:	Completed 2/24/2023 9:33:56 AM	Objective:	Create suitable living environments		
Location:	Church St.-Doverdale CDBG Target N-hood Salisbury, MD 21804	Outcome:	Availability/accessibility		
		Matrix Code:	Sidewalks (03L)	National Objective:	LMA

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/24/2020

Description:

Provide funds to continue the construction of sidewalks and/or ADA accessibility ramps in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Church Street-Doverdale CDBG target neighborhood

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC240015	\$0.01	\$0.00	\$0.01
		2019	B19MC240015	\$18,097.30	\$0.00	\$18,097.30
		2020	B20MC240015	\$157,186.23	\$0.00	\$157,186.23
Total	Total			\$175,283.54	\$0.00	\$175,283.54

Proposed Accomplishments

People (General) : 4,650
Total Population in Service Area: 4,650
Census Tract Percent Low / Mod: 77.53

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2020	12/31/2020 - The project was put out to bid on 12/9/2020. A pre-bid meeting was held via Zoom on 12/17/2020. One addendum was issued on 12/21/2020 to answer questions that had been posed by the potential bidders. Last day for questions from bidders was 12/30/2020 by 12:00 p.m.	
	3-31-2021 - Bid opening meeting took place via Zoom on 1/12/2021 at 2:30 p.m. Bids were received from 5 concrete contractors, and AJT Homes was the winning bidder. Work is expected to begin in the next quarter.	
2021	5-18-2022 - The work began on this project in July 2021 and was completed in April of 2022. The final payment on this project is currently being processed.	
	5-26-2022 - Final drawdown on this project has been completed. The remaining funds will be reallocated to another CDBG project. Then this project will be closed out.	



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PGM Year: 2020
Project: 0003 - Truitt Street Community Center - Rehabilitation
IDIS Activity: 105 - CoS - Truitt Street Community Center - Rehab / Expansion

Status: Completed 1/30/2023 12:00:00 AM

Location: 319 Truitt St Salisbury, MD 21804-4418

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Neighborhood Facilities (03E)

National Objective: LMA

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 08/24/2020

Description:

Provide funds to assist with the rehabilitation/expansion of the Truitt Street Community Center building in order to better serve the needs of the local residents.
The Truitt Street Community Center is located in the Church Street-Doverdale CDBG target neighborhood.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240015	\$150,000.00	\$149,446.92	\$150,000.00
Total	Total			\$150,000.00	\$149,446.92	\$150,000.00

Proposed Accomplishments

Total Population in Service Area: 4,650

Census Tract Percent Low / Mod: 77.53

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2020	3/31/2021 - The plans for the rehab / expansion of the Truitt St. Community Center have been modified, and the City is including funding in the PY 2021 Action Plan to provide additional resources for this project. The work will begin once the PY 2021 funding has been released for expenditure. 1/7/2022 - The cost of the rehab / expansion of the Truitt St. Community Center (TSCC) has continued to grow. The City has allocated \$220,000 to the TSCC project and we are considering including additional funding in the PY 2022 Action Plan. 1/18/2022 - As the funding for the part-time Community Kitchen Program Manager would not be needed until after the TSCC rehab / expansion had been completed, and those funds had been flagged in IDIS due to the lack of activity, we decided to transfer that funding over to the rehab expansion portion of the project so that they could be expended sooner. The transfer of that \$25,000 has now been completed, and the part-time Community Kitchen Program Manager project has been cancelled in IDIS. 5-27-2022 - Evans Builders was selected as the contractor for the Rehab / Expansion project. Work began on 4/14/2022.	



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Years	Accomplishment Narrative	# Benefitting
2021	<p>1/7/2022 - The cost of the rehab / expansion of the Truitt St. Community Center (TSCC) has continued to grow. The City has allocated \$220,000 to the TSCC project and we are considering including additional funding in the PY 2022 Action Plan.</p> <p>1/18/2022 - As the funding for the part-time Community Kitchen Program Manager would not be needed until after the TSCC rehab / expansion had been completed, and those funds had been flagged in IDIS due to the lack of activity, we decided to transfer that funding over to the rehab expansion portion of the project so that they could be expended sooner. The transfer of that \$25,000 has now been completed, and the part-time Community Kitchen Program Manager project has been cancelled in IDIS.</p>	
2022	<p>5-27-2022 - Evans Builders was selected as the contractor for the Rehab / Expansion project. Work began on 4/14/2022.</p> <p>10/05/22- Grading and site preparation have been completed. Building to be delivered in October 2022 and construction to be complete in December 2022. Final draw to be issued in December 2022.</p> <p>01/25/22 - Exterior complete on pole building; all funds drawn down. Interior build out to be funding utilizing activity 119 monies.</p>	



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PGM Year: 2020
Project: 0005 - CV1 - General Program Administration
IDIS Activity: 107 - CV1 - General Program Administration

Status: Completed 8/2/2023 2:34:51 PM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 10/23/2020

Description:

Overall administration of the CDBG program, all aspects.
Funds will be used to purchase a new laptop and software for working remotely, and for CDBG program advertising costs.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW240015	\$3,905.00	\$691.75	\$3,905.00
Total	Total			\$3,905.00	\$691.75	\$3,905.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2020
Project: 0006 - CV1 - Translation Services for COVID-19 Info / Updates
IDIS Activity: 108 - CV1 - CoS -Translation Services for COVID-19 Info / Updates

Status: Completed 8/9/2023 11:53:30 AM
Location: ,

Objective:
Outcome:
Matrix Code: Public Information (21C) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 10/23/2020

Description:

Provide funding for the translation and printing of COVID-19 health and safety informational materials in other languages and/or sign language interpretation services for verbal public presentations as needed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW240015	\$2,238.82	\$606.20	\$2,238.82
Total	Total			\$2,238.82	\$606.20	\$2,238.82

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0



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Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year:	2020		
Project:	0009 - CV1 - COVID-19 Critical Need Supplies for Low-Mod Income Residents		
IDIS Activity:	111 - CV1 - CoS - COVID-19 Critical Need Supplies for Low-Mod Income Residents		
Status:	Completed 5/1/2023 12:00:00 AM	Objective:	Create suitable living environments
Location:	125 N Division St Salisbury, MD 21801-5030	Outcome:	Availability/accessibility
		Matrix Code:	Other Public Services Not Listed in 05A-05Y, 03T (05Z)
		National Objective:	LMA

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 10/23/2020

Description:

Provide funding for the purchase and distribution of COVID-19 critical need supplies to low-mod income City residents such as food, personal protective equipment (PPE), hand sanitizer, antibacterial soap, etc.

These items will be distributed by City staff and/or community volunteers at various locations in the CDBG target neighborhoods throughout the City.

The City will also work with the Haitian and Hispanic churches in Salisbury to get these items to their membership.

This will be a Low-Mod Area benefit project with a Citywide service area.

The City of Salisbury has an overall low-mod percentage of 60.65% (2015 ACS LMISD).

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW240015	\$15,993.60	\$9,319.75	\$15,993.60
Total	Total			\$15,993.60	\$9,319.75	\$15,993.60

Proposed Accomplishments

People (General) : 10,000

Total Population in Service Area: 16,445

Census Tract Percent Low / Mod: 61.69

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2020	6/17/2021 - A total of \$6,421.86 has been expended to date for various critical need supplies which have been distributed to low-mod income residents throughout the City of Salisbury. Distribution has been handled by City staff such as the Salisbury Fire Dept., and by members of the Vulnerable Populations Task Force. The Vulnerable Populations Task Force has conducted numerous COVID supply / food distribution events throughout the community since the pandemic began.	
2021	07/30/22- City staff in discussions on possible reallocation/best uses to expend funding 07/30/22- City staff in discussions on possible reallocation/best uses to expend funding	



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Years	Accomplishment Narrative	# Benefitting
2022	<p>10/05/22- Critical needs supplies purchased and expended under the CV3 funding for quarter ending 09/30/22. \$6,280.25 remaining to be expended in the CV1 allocation, expenditures under this activity for Critical Needs Supplies expected to resume .</p> <p>01/25/23 - Test kits continue to be in high demand, therefore an additional 10 cases were ordered this quarter. This will expend the remaining funds in the CV1 funding for Critical Supplies.</p> <p>04/24/23 - Test kits continue to be distributed over the past quarter. Additionally, a subrecipient agreement was signed with the Village of Hope which provides transitoal housing for women and children in crisis. The assistance will provide emergency food supplies to the displaced families.</p>	



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PGM Year: 2020
Project: 0010 - CV3 - General Program Administration
IDIS Activity: 112 - CV3 - General Program Administration

Status: Completed 8/2/2023 2:31:49 PM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 04/05/2021

Description:

Overall administration of the CDBG program, all aspects.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW240015	\$1,747.00	\$1,196.60	\$1,747.00
Total	Total			\$1,747.00	\$1,196.60	\$1,747.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2020

Project: 0011 - CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program

IDIS Activity: 113 - CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program

Status: Completed 6/30/2023 12:00:00 AM

Objective: Provide decent affordable housing

Location: 560 Riverside Dr Ste A102 Salisbury, MD 21801-4702

Outcome: Sustainability

Matrix Code: Subsistence Payment (05Q)

National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 04/05/2021

Description:

Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer assistance with rent or mortgage payments that are past due because of a loss of income specifically caused by the COVID-19 pandemic.

Maximum amount per household will equal no more than six (6) months of mortgage or rent payments and will total no more than \$6,000.

For those rental mortgage assistance clients that are also behind on their electric bills additional utility assistance may be provided.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW240015	\$69,918.34	\$9,232.31	\$69,918.34
Total	Total			\$69,918.34	\$9,232.31	\$69,918.34

Proposed Accomplishments

People (General) : 22

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	5	0
Black/African American:	0	0	0	0	0	0	22	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	2	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	1
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	31	1
Female-headed Households:	0		0		0			
<i>Income Category:</i>								
	Owner	Renter	Total	Person				
Extremely Low	0	0	0	4				
Low Mod	0	0	0	11				
Moderate	0	0	0	16				
Non Low Moderate	0	0	0	0				
Total	0	0	0	31				
Percent Low/Mod	100.0%							

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2020	<p>3/31/2021 - On January 26, 2021 the City received a phone call from Ms. Evelyn Cartegena of HUD instructing us not to allow SNHS to begin processing any applications for the CDBG-CV3 COVID-19 Rental / Mortgage Assistance Program until she had had time to finish her review of the CV3 amendment to the City's 2020 Action Plan. Therefore, SNHS did not begin processing applications until February 2021. SNHS approved and funded one applicant during this quarter, but they have not yet requested reimbursement, so that client will be reported in the next quarter.</p> <p>6/30/2021 - One reimbursement request was processed for SNHS in June 2021 in the amount of \$43,542.28. A total of eleven (11) households have been served to date. Since the Wicomico County Emergency Rental Assistance Program (ERAP) funds became available it has really slowed down the applications for the City's CDBG CV-3 program. For ERAP the requirements to qualify for assistance are much less restrictive than the CV-3 program. SNHS expects that the CV-3 money will to move very slowly from here on out.</p> <p>9/30/2021 - SNHS has served four (4) more clients - for a total of fifteen (15) served to date - but they have not yet requested reimbursement for the last four. The availability of the Wicomico County Emergency Rental Assistance Program (ERAP) funds continues to negatively impact the expenditure of the City's CV-3 Rental / Mortgage Assistance funds.</p> <p>12/31/2021 - No activity this quarter. The availability of the Wicomico County Emergency Rental Assistance Program (ERAP) funds continues to negatively impact the expenditure of the City's CV-3 Rental / Mortgage Assistance funds.</p> <p>3-31-2022 - SNHS requested reimbursement for 4 clients this quarter. The program continues to move very slowly as the ERAP program guidelines are much more lenient.</p> <p>6-30-2022 - The program continues to move very slowly as the ERAP program guidelines are much more lenient. SNHS assisted one client this quarter in bringing the mortgage current. Reimbursement for this client will be submitted next quarter.</p>	



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Years	Accomplishment Narrative	# Benefitting
2021	<p>12/31/2021 - No activity this quarter. The availability of the Wicomico County Emergency Rental Assistance Program (ERAP) funds continues to negatively impact the expenditure of the City's CV-3 Rental / Mortgage Assistance funds.</p> <p>3-31-2022 - SNHS requested reimbursement for 4 clients this quarter. The program continues to move very slowly as the ERAP program guidelines are much more lenient.</p> <p>6-30-2022 - The program continues to move very slowly as the ERAP program guidelines are much more lenient. SNHS assisted one client this quarter in bringing the mortgage current. Reimbursement for this client will be submitted next quarter.</p>	
2022	<p>ERAP funds end 11/1/22. SNHS is experiencing an uptick in applicants in need of mortgage assistance and hopes the combination of the two conditions will result in a return to receiving qualified applicants for the rental & mortgage assistance program.</p> <p>01/25/23 - SNHS did not have any clients this quarter. The overall project continues to move slowly as all applications were processed through the ERAP program, which was renewed in Maryland.</p> <p>04/24/23- SNHS did not have any clients this quarter. The project seems to be at a stand-still as no clients can qualify under the current guidelines as they cannot document loss of income through their employers.</p> <p>06/30/23 - SNHS has not processed any successful applications since September 2022. None of the 156 potential applicants they have processed since April 2023 were able to qualify as they could not document COVID related loss of income. The subrecipient, SNHS, has proposed ending the program.</p>	



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PGM Year:	2020		
Project:	0012 - CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents		
IDIS Activity:	114 - CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents		
Status:	Completed 2/14/2023 12:00:00 AM	Objective:	Create suitable living environments
Location:	125 N Division St Salisbury, MD 21801-5030	Outcome:	Availability/accessibility
		Matrix Code:	Other Public Services Not Listed in 05A-05Y, 03T (05Z)
		National Objective:	LMA

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 04/05/2021

Description:

Provide funding for the purchase and distribution of COVID-19 critical need supplies to low-mod income City residents such as food, personal protective equipment (PPE), hand sanitizer, antibacterial soap, etc.

These items will be distributed by City staff and/or community volunteers at various locations in the CDBG target neighborhoods throughout the City.

The City will also work with the Haitian and Hispanic churches in Salisbury to get these items to their membership.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW240015	\$43,000.00	\$23,800.25	\$43,000.00
Total	Total			\$43,000.00	\$23,800.25	\$43,000.00

Proposed Accomplishments

People (General) : 18,540

Total Population in Service Area: 16,445

Census Tract Percent Low / Mod: 61.69

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2020	6/17/2021 - Tri Community Mediation (TCM) has expended many hours over the past year working with the Vulnerable Population Task Force to organize and conduct the COVID supply and food distribution events that have been held throughout the community. As distribution of these supplies is a critical factor to addressing the needs of the residents, the City has elected to utilize some of the CV funding to reimburse TCM for the time they have expended on this effort. A reimbursement has been processed to TCM in the amount of \$19,199.75. This reimbursement encompasses all the hours that the TCM Executive Director has spent organizing the various supply and food distribution events from April 2020 to March 2021.	
	7/30/22- City staff in discussion regarding on best uses/possible reallocation to ensure expenditure of funds	
2021	7/30/22- Critical needs supplies requests slowing; City staff in discussion regarding on best uses/possible reallocation to ensure expenditure of funds	



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Years	Accomplishment Narrative	# Benefitting
2022	<p>10/05/22- Total of 450 COVID antigen test kits distributed at LatinX Festival and the City government building. Remediation plan submitted and approved September 2022. Remaining \$6,280.25 in this fund expected to be expended by the end of the next quarter.</p> <p>01/25/22- Test kits continue to be in high demand, therefore another 10 cases have been ordered. When delivered this will expend the remaining funds in this activity</p>	



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PGM Year: 2021
Project: 0001 - General Program Administration
IDIS Activity: 115 - General Administration - CDBG Program

Status: Completed 8/26/2022 3:49:18 PM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/13/2021

Description:

Overall administration of the CDBG program, all aspects.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240015	\$70,000.00	\$0.00	\$70,000.00
Total	Total			\$70,000.00	\$0.00	\$70,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2021
Project: 0002 - Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants
IDIS Activity: 116 - Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants

Status: Open
Location: 560 Riverside Dr Ste A102 Salisbury, MD 21801-4702
Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)
National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/13/2021

Description:

Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer homeownership opportunities to an estimated eleven (11) low- to moderate-income households by awarding them Homebuyer Assistance grants.
These grant funds may be utilized for closing costs, down payment and/or principal write down assistance.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC240015	\$2,101.87	\$0.00	\$2,101.87
		2021	B21MC240015	\$130,000.00	\$3,149.82	\$37,310.58
Total	Total			\$132,101.87	\$3,149.82	\$39,412.45

Proposed Accomplishments

Households (General) : 11

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	3	0	0	0	3	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	4	0	0	0	4	0	0	0
Female-headed Households:	2		0		2			
<i>Income Category:</i>								
	Owner	Renter	Total	Person				
Extremely Low	0	0	0	0				
Low Mod	0	0	0	0				
Moderate	4	0	4	0				
Non Low Moderate	0	0	0	0				
Total	4	0	4	0				
Percent Low/Mod	100.0%		100.0%					

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	3-31-2022 - The expenditure of these funds is moving slowly. The inventory of homes available for clients at or below 80% AMI is low and/or the property is in such poor condition it will not pass inspection. SNHS had 1 client close during this quarter, but they have not submitted a request for reimbursement yet. SNHS has recouped \$7,000 from 3 previous clients that refinanced or sold their property. Those recouped funds will be utilized to assist another household through the Homebuyer Assistance program per the terms of their Subrecipient Agreement with the City. 7-25-2022 - The expenditure of these funds is still moving slowly. The inventory of homes available for clients at or below 80% AMI is low and/or the property is in such poor condition it will not pass inspection. This quarter SNHS is reporting 4 clients who received assistance with their closing costs.	
2022	10/21/22- The city funds continue to move slowly. The inventory of homes for clients at or below 80% AMI is low and/or the property is in such poor condition it will not pass inspection. Two clients are pending settlement by the end of this month and will be reported next quarter. \$3000.00 was recouped on August 15, 2022 from a client that refinanced their home; SNHS applying the \$3,000 to the upcoming settlements. 01/25/23- The city funds continue to move slowly. The inventory of homes for clients at or below 80%AMI is low and/or the property is in such poor condition it will not pass inspection. We had two clients that were pending settlement but one started new employment and was over income and the other decided to withdraw her application. We just received a new applicant for a city property that is pending settlement in February. 04/24/23 - The city funds continue to move slowly. The inventory of homes for clients at or below 80%AMI is low and/or the property is in such poor condition it will not pass inspection. The last applicant was not eligible for the program because her DTI exceeded the program guidelines. A proposal has been submitted to the Myor's Office to increase grant assistance to maximum of \$20,000 per household to help offset the high mortgage costs 06/30/23 - The city funds continue to move slowly. The current housing stock is still very low and houses are in poor condition for homebuyers that qualify in the 80% income guidelines. We had one client close this quarter that we will report in the next quarter.	



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PGM Year: 2021
Project: 0003 - Habitat for Humanity - New Housing Construction
IDIS Activity: 117 - Habitat for Humanity - New Housing Construction

Status: Completed 2/3/2023 12:00:00 AM

Location: 313 Barclay St Salisbury, MD 21804-3709

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Construction of Housing (12)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/13/2021

Description:

Provide financial assistance to Habitat for Humanity of Wicomico County to enable them to provide the opportunity for homeownership to one (1) low- to moderate-income family by partially funding the construction and site preparation costs for one (1) single-family housing unit.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC240015	\$90,000.00	\$27,889.37	\$90,000.00
Total	Total			\$90,000.00	\$27,889.37	\$90,000.00

Proposed Accomplishments

Housing Units : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 1 0 0 0 1 0 0 0

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	3-31-2022 - The foundation and initial framing for the unit are complete. The windows are on back-order until 6-13-2022, so the final framing inspection will be delayed until the windows have been installed.	
2022	5-26-2022 - One reimbursement request has been processed and the funds have been drawn down. 7-25-2022 - The foundation and initial framing are complete. Windows arrived on 6-13-2022, so the progress can continue. Plumbing rough in began and was completed by 6-30-2022. Electrical and HVAC rough ins are being completed in July 2022. 10/21/22- Construction complete and final appraisal report received. 01/13/23- Certificate of Occupancy Issued 01/25/23- Final drawdown in Munis	



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PGM Year:	2021				
Project:	0005 - Truitt Street Community Center - Rehab / Expansion				
IDIS Activity:	119 - City of Salisbury - Truitt Street Community Center - Rehab / Expansion				
Status:	Open	Objective:	Create suitable living environments		
Location:	319 Truitt St Salisbury, MD 21804-4418	Outcome:	Availability/accessibility		
		Matrix Code:	Neighborhood Facilities (03E)	National Objective:	LMA

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/13/2021

Description:

Provide additional funding to assist with the rehabilitation/expansion of the Truitt Street Community Center building in order to better serve the needs of the local residents.
The Truitt Street Community Center is located in the Church Street-Doverdale CDBG target neighborhood.
The Church Street-Doverdale neighborhood encompasses Census Tract 1, Block Groups 2, 3 and 5.
That area has an average low-mod percentage of 77.5%.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240015	\$10,171.77	\$0.00	\$0.00
		2021	B21MC240015	\$85,796.00	\$43,818.30	\$43,818.30
Total	Total			\$95,967.77	\$43,818.30	\$43,818.30

Proposed Accomplishments

Total Population in Service Area: 4,650

Census Tract Percent Low / Mod: 77.53

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	5-27-2022 - Evans Builders was selected as the contractor for the Rehab / Expansion project. Work began on 4/14/2022.	



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Years	Accomplishment Narrative	# Benefitting
2022	<p>10/05/22- PY 2020 funds are currently being expended on this project under Activity 105. A remediation plan was submitted in IDIS on October 5 outlining the expected completion of expending the 2020 funding during the month of December and beginning expenditure of this PY 2021 allocation the same month. Grading and site preparation is complete, building to be delivered by the end of October, construction to be complete December 2022.</p> <p>01/25/22 - Exterior construction complete on pole building and contractor has submitted two draws for payment under this activity. Procurement Department is creating bid package for the selection of a contractor to complete the interior build out.</p> <p>04/24/23 - Exterior complete and final draws paid. Bid package being finalized for interior build out. Additional funding in the amount of \$350,000 obtained from Boys & Girls Club to complete the project; agreements are being finalized.</p> <p>06/30/23 - Contractor procurements for various facets of interior build out in procurement process. Plumbing contractor has been selected and P.O. is being issued.</p>	



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PGM Year: 2020
Project: 0009 - CV1 - COVID-19 Critical Need Supplies for Low-Mod Income Residents
IDIS Activity: 120 - CV1- Village of Hope Emergency Meals

Status: Open
Location: 125 N Division St Salisbury, MD 21801-5030

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)

National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 05/03/2023

Description:

Provide funding for the purchase and distribution of COVID-19 critical need supplies to low-mod income City residents such as food, personal protective equipment (PPE), hand sanitizer, antibacterial soap, etc.

These items will be distributed by City staff and/or community volunteers at various locations in the CDBG target neighborhoods throughout the City.

The City will also work with the Haitian and Hispanic churches in Salisbury to get these items to their membership.

This will be a Low-Mod Area benefit project with a Citywide service area.

The City of Salisbury has an overall low-mod percentage of 60.65% (2015 ACS LMISD).

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW240015	\$6,497.37	\$3,285.10	\$3,285.10
Total	Total			\$6,497.37	\$3,285.10	\$3,285.10

Proposed Accomplishments

People (General) : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	14	0
Black/African American:	0	0	0	0	0	0	119	17
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	28	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0



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Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	161	17
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	161
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	161
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	04/15/23- Subrecipient agreement signed with Village of Hope to provide emergency meals to clients of the shelter. Two sessions of meal provided during the quarter. 06/30/23- Village of Hope continued meals to assist at risk families. Six sessions were held during the quarter.	



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PGM Year: 2022
Project: 0001 - General Program Administration
IDIS Activity: 121 - General Administration - CDBG Program

Status: Completed 8/2/2023 2:38:09 PM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 06/06/2023

Description:

Overall administration of the CDBG Program; all aspects

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC240015	\$73,404.00	\$73,404.00	\$73,404.00
Total	Total			\$73,404.00	\$73,404.00	\$73,404.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Total Funded Amount:	\$930,057.31
Total Drawn Thru Program Year:	\$782,006.15
Total Drawn In Program Year:	\$345,840.37

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OFFICE OF COMMUNITY PLANNING AND
DEVELOPMENT
PR06 - Summary of Consolidated Plan
Projects for Report Year

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IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount
2022 1	General Program Administration	Overall administration of the CDBG program, all aspects.	\$73,404.00	\$73,404.00
2	Waterside Park Improvements	Provide funding to complete improvements to Waterside Park in order to better serve the needs of the local residents. This project will include a multi-use sports field (practice quality - not regulation), a pavilion, a paved parking lot with lighting, and storm water improvements.	\$293,619.00	\$0.00

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IDIS

Plan IDIS Year Project	Project Title and Description		Program	Amount Drawn Thru Report Year	Amount Available to Draw
2022 1	General Program Administration	Overall administration of the CDBG program, all aspects.	CDBG	\$73,404.00	\$0.00
2	Waterside Park Improvements	Provide funding to complete improvements to Waterside Park in order to better serve the needs of the local residents. This project will include a multi-use sports field (practice quality - not regulation), a pavilion, a paved parking lot with lighting, and storm water improvements.	CDBG	\$0.00	\$0.00

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IDIS

Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn in Report Year
2022 1	General Program Administration Overall administration of the CDBG program, all aspects.	CDBG	\$73,404.00
2	Waterside Park Improvements Provide funding to complete improvements to Waterside Park in order to better serve the needs of the local residents. This project will include a multi-use sports field (practice quality - not regulation), a pavilion, a paved parking lot with lighting, and storm water improvements.	CDBG	\$0.00



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Count of CDBG and CDBG-CV Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Construction of Housing (12)	0	\$0.00	1	\$27,889.37	1	\$27,889.37
	Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)	1	\$3,149.82	0	\$0.00	1	\$3,149.82
	Total Housing	1	\$3,149.82	1	\$27,889.37	2	\$31,039.19
Public Facilities and Improvements	Neighborhood Facilities (03E)	1	\$43,818.30	1	\$149,446.92	2	\$193,265.22
	Sidewalks (03L)	0	\$0.00	1	\$0.00	1	\$0.00
	Total Public Facilities and Improvements	1	\$43,818.30	2	\$149,446.92	3	\$193,265.22
Public Services	Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)	1	\$3,285.10	0	\$0.00	1	\$3,285.10
	Subsistence Payment (05Q)	0	\$0.00	1	\$9,232.31	1	\$9,232.31
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	0	\$0.00	2	\$33,120.00	2	\$33,120.00
	Total Public Services	1	\$3,285.10	3	\$42,352.31	4	\$45,637.41
General Administration and Planning	General Program Administration (21A)	0	\$0.00	4	\$75,292.35	4	\$75,292.35
	Public Information (21C)	0	\$0.00	1	\$606.20	1	\$606.20
	Total General Administration and Planning	0	\$0.00	5	\$75,898.55	5	\$75,898.55
Grand Total		3	\$50,253.22	11	\$295,587.15	14	\$345,840.37



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CDBG and CDBG-CV Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Construction of Housing (12)	Housing Units	0	1	1
	Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)	Households	4	0	4
	Total Housing		4	1	5
Public Facilities and Improvements	Sidewalks (03L)	Persons	0	4,650	4,650
	Total Public Facilities and Improvements		0	4,650	4,650
Public Services	Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)	Persons	161	0	161
	Subsistence Payment (05Q)	Persons	0	74	74
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	Persons	0	32,890	32,890
	Total Public Services		161	32,964	33,125
Grand Total			165	37,615	37,780



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CDBG and CDBG-CV Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Hispanic		Total Hispanic	
		Total Persons	Persons	Total Households	Households
Housing	White	0	0	1	0
	Black/African American	0	0	4	0
	Total Housing	0	0	5	0
Non Housing	White	19	0	0	0
	Black/African American	141	17	0	0
	American Indian/Alaskan Native & White	2	0	0	0
	Black/African American & White	29	0	0	0
	Other multi-racial	1	1	0	0
	Total Non Housing	192	18	0	0
	Grand Total	White	19	0	1
	Black/African American	141	17	4	0
	American Indian/Alaskan Native & White	2	0	0	0
	Black/African American & White	29	0	0	0
	Other multi-racial	1	1	0	0
	Total Grand Total	192	18	5	0



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CDBG and CDBG-CV Beneficiaries by Income Category [\(Click here to view activities\)](#)

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low ($\leq 30\%$)	0	0	0
	Low ($>30\%$ and $\leq 50\%$)	0	0	0
	Mod ($>50\%$ and $\leq 80\%$)	1	0	0
	Total Low-Mod	1	0	0
	Non Low-Mod ($>80\%$)	0	0	0
	Total Beneficiaries	1	0	0
Non Housing	Extremely Low ($\leq 30\%$)	0	0	165
	Low ($>30\%$ and $\leq 50\%$)	0	0	11
	Mod ($>50\%$ and $\leq 80\%$)	0	0	16
	Total Low-Mod	0	0	192
	Non Low-Mod ($>80\%$)	0	0	0
	Total Beneficiaries	0	0	192

Public Facilities and Infrastructure

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Number of Persons Assisted										
with new access to a facility	0	0	0	0	0	0	0	0	0	0
with improved access to a facility	4,650	0	0	0	0	0	0	0	0	4,650
with access to a facility that is no longer substandard	32	0	0	0	0	0	0	0	0	32
Totals :	4,682	0	0	0	0	0	0	0	0	4,682

Number of Households Assisted

with new access to a facility	0	0	0	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	0	0	0	0	0	0	0
Totals :	0	0	0	0	0	0	0	0	0	0

Public Services

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Number of Persons Assisted										
with new (or continuing) access to a service	32,890	0	0	0	0	28	0	0	0	32,918
with improved (or continuing) access to a service	0	0	0	0	0	0	0	0	0	0
with new access to a service that is no longer substandard	0	0	0	0	0	0	0	0	0	0
Totals :	32,890	0	0	0	0	28	0	0	0	32,918

[illegible][illegible]

[illegible]

[illegible]

[illegible]

Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	

Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	

[illegible]

Construction of Rental Housing (continued)

[illegible]

[illegible]

Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	

[illegible]

[illegible][illegible][illegible]

Affordable Housing - PY 2022
Income Level Breakdown of Clients Served

	Extremely Low Income	Low Income	Moderate Income	Total
Owner Households	0		1	1
Renter Households	1	1		2
Total Rental + Owner				3

Middle Income (at or below 120% of AMI) Persons Served: 7

Homeless Persons Served: 0



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Section 3 Report
Grantee: SALISBURY

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REPORT FOR CPD PROGRAM CDBG
PGM YR 2022

Section 3 Total By Program		CDBG
Total Number of Activities		1
Total Labor Hours		368
Section 3 Worker Hours		167
Targeted Section 3 Worker Hours		80
Qualitative Efforts		
A	Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0
B	Outreach efforts to generate job applicants who are Other Funding Targeted Workers	0
C	Direct, on-the job training (including apprenticeships)	0
D	Indirect training such as arranging for, contracting for, or paying tuition for, off-site training	0
E	Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching)	0
F	Outreach efforts to identify and secure bids from Section 3 business concerns	0
G	Technical assistance to help Section 3 business concerns understand and bid on contracts	0
H	Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns	0
I	Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services	0
J	Held one or more job fairs	0
K	Provided or connected residents with supportive services that can provide direct services or referrals	0
L	Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation	0
M	Assisted residents with finding child care	0
N	Assisted residents to apply for/or attend community college or a four year educational institution	0
O	Assisted residents to apply for or attend vocational/technical training	0
P	Assisted residents to obtain financial literacy training and/or coaching	0
Q	Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns	0
R	Provided or connected residents with training on computer use or online technologies	0
S	Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses	0
T	Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act	0
U	Other	0

Section 3 Details By Program, Program Year & Activity

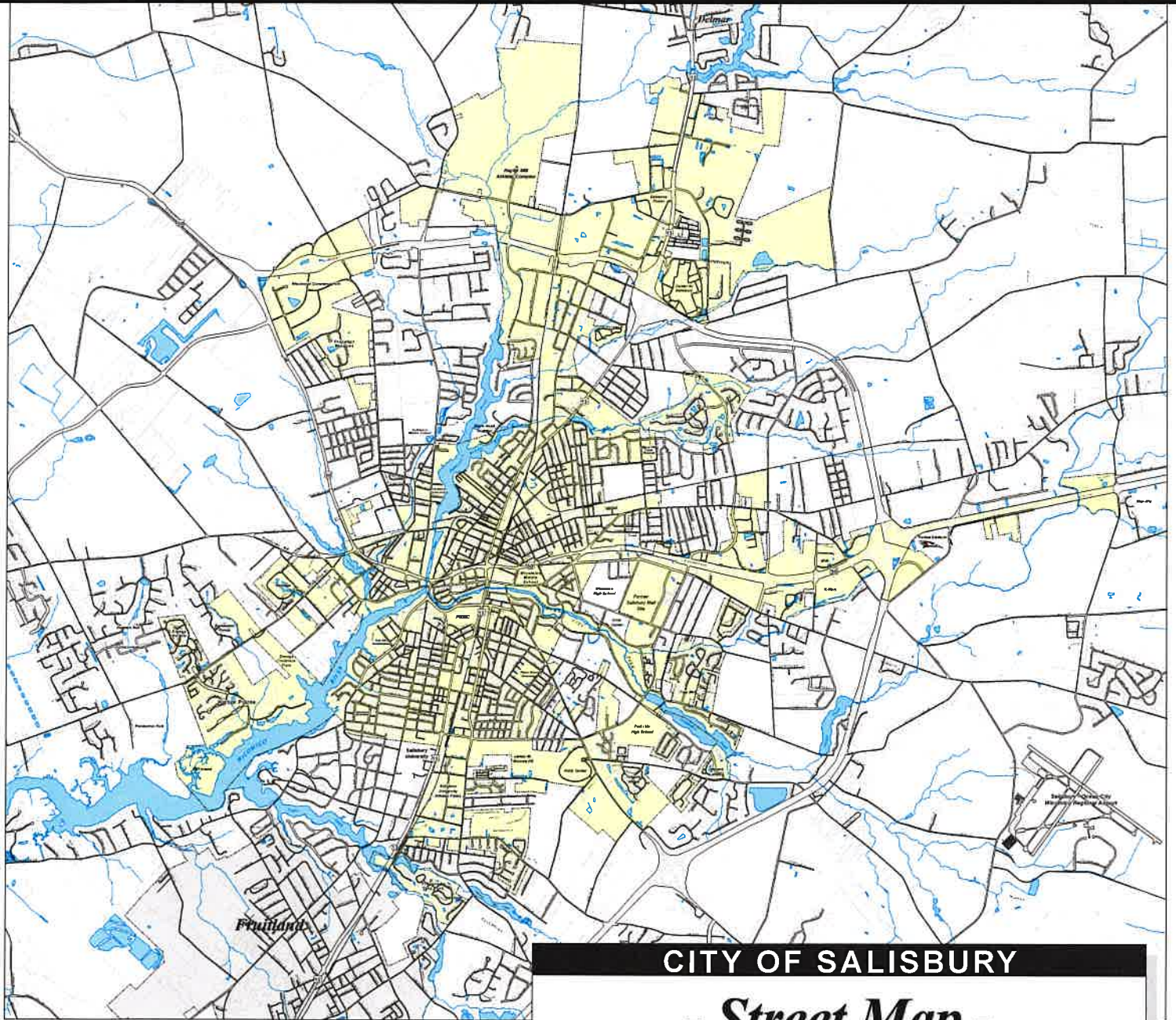
Program	Program Year	Field Office	Grantee	Activity ID	Activity Name	Qualitative Efforts - Other Effort Description	Total Labor Hours	S3 Worker Hours	S3W Benchmark Met (25%)	Targeted S3W Hours	Targeted S3W Benchmark Met (5%)	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
CDBG	2022	BALTIMORE	SALISBURY	105	CoS - Truitt Street Community Center - Rehab / Expansion		368	167	Yes	80	Yes																					
CDBG	2022	Total for 2022					368	167	1	80	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CDBG	Total						368	167	1	80	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Legend

- A
- Outreach efforts to generate job applicants who are Public Housing Targeted Workers
- B
- Outreach efforts to generate job applicants who are Other Funding Targeted Workers.
- C
- Direct, on-the job training (including apprenticeships).
- D
- Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.
- E
- Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).
- F
- Outreach efforts to identify and secure bids from Section 3 business concerns.
- G
- Technical assistance to help Section 3 business concerns understand and bid on contracts.
- H
- Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.
- I
- Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services.
- J
- Held one or more job fairs.
- K
- Provided or connected residents with supportive services that can provide direct services or referrals.
- L
- Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.
- M
- Assisted residents with finding child care.
- N
- Assisted residents to apply for/or attend community college or a four year educational institution.
- O
- Assisted residents to apply for or attend vocational/technical training.
- P
- Assisted residents to obtain financial literacy training and/or coaching.
- Q
- Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.
- R
- Provided or connected residents with training on computer use or online technologies.
- S
- Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.
- T
- Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.
- U
- Other

Maps

CITY OF SALISBURY



CITY OF SALISBURY

- Street Map -

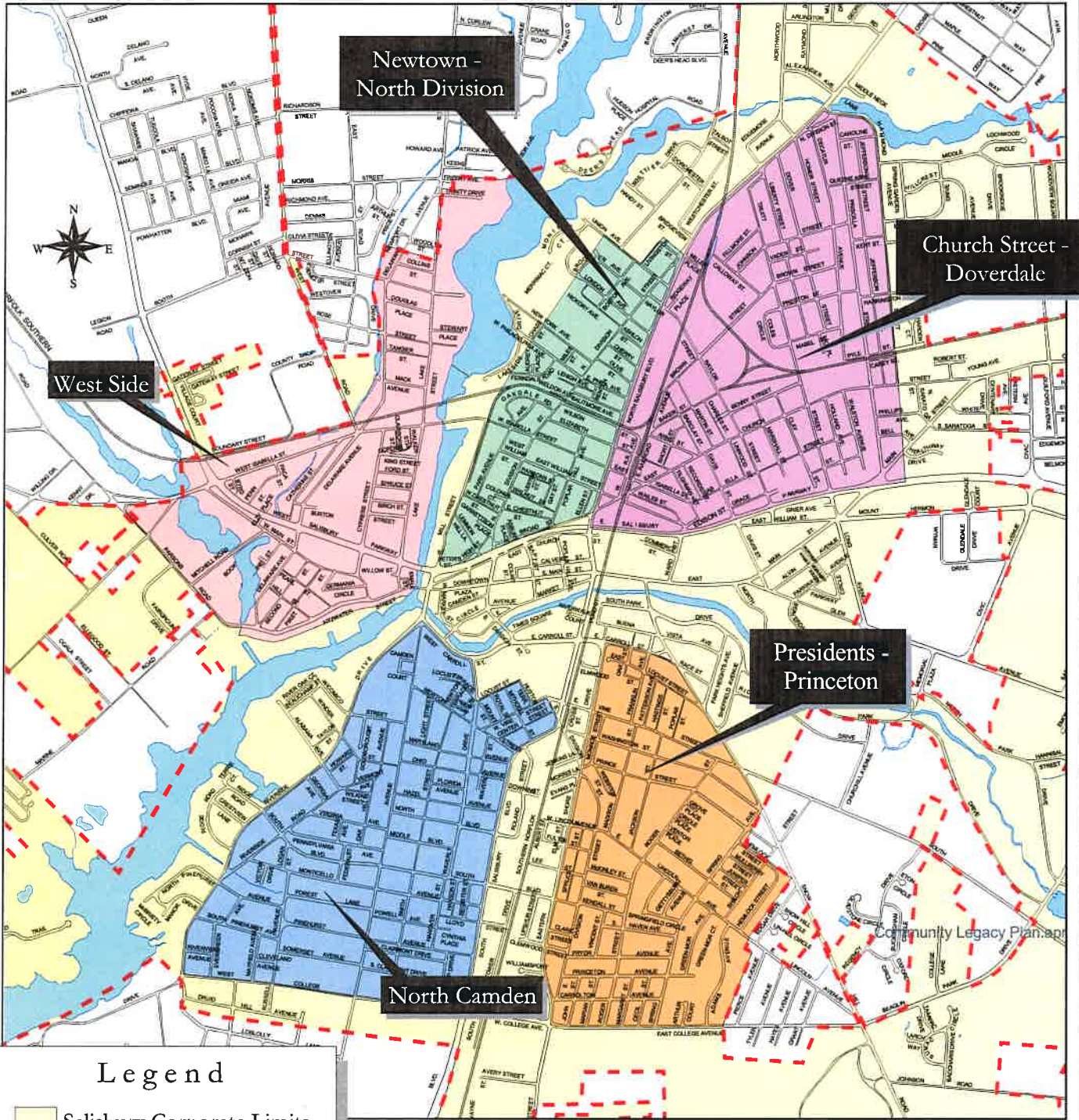


0 500 1,000 2,000 3,000 4,000 5,000 6,000 7,000 8,000 Feet

Scale in Feet



Salisbury - Wicomico Planning Office
7/2014



CDBG Target Areas



Point-In-Time Homeless Sub-Populations Summary

Wicomico/Somerset/Worcester Counties

Continuum of Care (CoC)

Public Advertisement

2023 Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	18	6	2	26
Total Number of persons (Adults & Children)	60	18	9	87
Number of Persons (under age 18)	42	12	7	61
Number of Persons (18 - 24)	5	1	0	6
Number of Persons (25 - 34)	5	3	2	10
Number of Persons (35 - 44)	4	1	0	5
Number of Persons (45 - 54)	3	0	0	3
Number of Persons (55 - 64)	1	1	0	2
Number of Persons (over age 64)	0	0	0	0

Gender (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	33	12	6	51
Male	27	6	3	36
Gender that is not singularly 'Female' or 'Male'	0	0	0	0
Questioning	0	0	0	0
Transgender	0	0	0	0

2023 Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC

Ethnicity (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latin(a)(o)(x)	59	18	9	86
Hispanic/Latin(a)(o)(x)	1	0	0	1

Race (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
American Indian, Alaska Native, or Indigenous	0	0	0	0
Asian or Asian American	0	0	0	0
Black, African American, or African	44	18	9	71
Native Hawaiian or Pacific Islander	0	0	0	0
White	9	0	0	9
Multiple Races	7	0	0	7

Chronically Homeless (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	0		0	0
Total number of persons	0		0	0

Population: Sheltered and Unsheltered Count

Persons in Households with only Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	0	0	0	0	0
Total Number of children (under age 18)	0	0	0	0	0

Gender (only children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	0	0	0	0	0
Male	0	0	0	0	0
Gender that is not singularly 'Female' or 'Male'	0	0	0	0	0
Questioning	0	0	0	0	0
Transgender	0	0	0	0	0

Ethnicity (only children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latin(a)(o)(x)	0	0	0	0	0
Hispanic/Latin(a)(o)(x)	0	0	0	0	0

Race (only children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
American Indian, Alaska Native, or Indigenous	0	0	0	0	0
Asian or Asian American	0	0	0	0	0
Black, African American, or African	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (only children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	0	0

2023 Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC

Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	192	4	0	35	231
Total Number of persons (Adults)	202	4	0	36	242
Number of Persons (18 - 24)	17	0	0	1	18
Number of Persons (25 - 34)	21	1	0	3	25
Number of Persons (35 - 44)	36	1	0	7	44
Number of Persons (45 - 54)	45	1	0	8	54
Number of Persons (55 - 64)	58	1	0	10	69
Number of Persons (over age 24)	25	0	0	7	32

Gender (adults)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	75	4	0	10	89
Male	124	0	0	26	150
Gender that is not singularly 'Female' or 'Male'	1	0	0	0	1
Questioning	0	0	0	0	0
Transgender	2	0	0	0	2

2023 Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC

Ethnicity (adults)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latin(a)(o)(x)	200	4	0	36	240
Hispanic/Latin(a)(o)(x)	2	0	0	0	2

Race (adults)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
American Indian, Alaska Native, or Indigenous	0	0	0	0	0
Asian or Asian American	1	0	0	0	1
Black, African American, or African	108	3	0	10	121
Native Hawaiian or Pacific Islander	1	0	0	0	1
White	85	1	0	26	112
Multiple Races	7	0	0	0	7

Chronically Homeless (adults)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	53		0	17	70

Date of PIT Count: 1/25/2023

Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	210	10	0	37	257
Total Number of Persons	262	22	0	45	329
Number of Children (under age 18)	42	12	0	7	61
Number of Persons (18 to 24)	22	1	0	1	24
Number of Persons (25 to 34)	26	4	0	5	35
Number of Persons (35 to 44)	40	2	0	7	49
Number of Persons (45 to 54)	48	1	0	8	57
Number of Persons (55 to 64)	59	2	0	10	71
Number of Persons (over age 64)	25	0	0	7	32

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	108	16	0	16	140
Male	151	6	0	29	186
Gender that is not singularly 'Female' or 'Male'	1	0	0	0	1
Questioning	0	0	0	0	0
Transgender	2	0	0	0	2

Ethnicity

Point In Time Summary for MD-513 - Wicomico, Somerset, Worcester Counties CoC

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latin (a)(o)(x)	259	22	0	45	326
Hispanic/Latin(a)(o)(x)	3	0	0	0	3

Race

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
American Indian, Alaska Native, or Indigenous	0	0	0	0	0
Asian or Asian American	1	0	0	0	1
Black, African American, or African	152	21	0	19	192
Native Hawaiian or Pacific Islander	1	0	0	0	1
White	94	1	0	26	121
Multiple Races	14	0	0	0	14

Chronically Homeless

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	53		0	17	70

Inventory Count Date: 1/25/2023

Population: Sheltered and Unsheltered Count

Unaccompanied Youth Households

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of unaccompanied youth households	11	0	0	1	12
Total number of unaccompanied youth	17	0	0	1	18
Number of unaccompanied children (under age 18)	0	0	0	0	0
Number of unaccompanied young adults (age 18 to 24)	17	0	0	1	18

Gender (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	6	0	0	0	6
Male	11	0	0	1	12
Gender that is not singularly 'Female' or 'Male'	0	0	0	0	0
Questioning	0	0	0	0	0
Transgender	0	0	0	0	0

Ethnicity (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latin(a)(o)(x)	17	0	0	1	18
Hispanic/Latin(a)(o)(x)	0	0	0	0	0

Race (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
American Indian, Alaska Native, or Indigenous	0	0	0	0	0
Asian or Asian American	0	0	0	0	0
Black, African American, or African	10	0	0	0	10
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	6	0	0	1	7
Multiple Races	1	0	0	0	1

Chronically Homeless (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	1		0	1	2

Inventory Count Date: 1/25/2023

Population: Sheltered and Unsheltered Count

Parenting Youth Households

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of parenting youth households	4	1	0	5
Total number of persons in parenting youth households	12	2	0	14
Total Parenting Youth (youth parents only)	5	1	0	6
Total Children in Parenting Youth Households	7	1	0	8
Number of parenting youth (under age 18)	0	0	0	0
Children in households with parenting youth under age 18 (children under age 18 with parent under 18)	0	0	0	0
Number of parenting youth (age 18 to 24)	5	1	0	6
Children in households with parenting youth age 18 to 24 (children under age 18 with parents under age 25)	7	1	0	8

Gender (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	4	1	0	5
Male	1	0	0	1
Gender that is not singularly 'Female' or 'Male'	0	0	0	0
Questioning	0	0	0	0
Transgender	0	0	0	0

Ethnicity (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latin(a) (o)(x)	5	1	0	6
Hispanic/Latin(a)(o)(x)	0	0	0	0

Race (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
American Indian, Alaska Native, or Indigenous	0	0	0	0
Asian or Asian American	0	0	0	0
Black, African American, or African	3	1	0	4
Native Hawaiian or Pacific Islander	0	0	0	0
White	0	0	0	0
Multiple Races	2	0	0	2

Chronically Homeless (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	0		0	0
Total number of persons	0		0	0

Point-in-Time Count Veterans MD-513 Wicomico, Somerset, Worcester Counties CoC (2023)

Inventory Count Date: 1/25/2023

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	0	0	0	0
Total Number of Persons	0	0	0	0
Total Number of Veterans	0	0	0	0

Gender (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	0	0	0	0
Male	0	0	0	0
Gender that is not singularly 'Female' or 'Male'	0	0	0	0
Questioning	0	0	0	0
Transgender	0	0	0	0

Ethnicity (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latin(a)(o)(x)	0	0	0	0
Hispanic/Latin(a)(o)(x)	0	0	0	0

Race (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
American Indian, Alaska Native, or Indigenous	0	0	0	0
Asian or Asian American	0	0	0	0
Black, African American, or African	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0
White	0	0	0	0
Multiple Races	0	0	0	0

Chronically Homeless (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	0		0	0
Total number of persons	0		0	0

Inventory Count Date: 1/25/2023

Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	11	0	0	2	13
Total Number of Persons	11	0	0	2	13
Total Number of Veterans	11	0	0	2	13

Gender (veterans only)

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	1	0	0	0	1
Male	10	0	0	2	12
Gender that is not singularly 'Female' or 'Male'	0	0	0	0	0
Questioning	0	0	0	0	0
Transgender	0	0	0	0	0

Ethnicity (veterans only)

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latin(a)(o)(x)	11	0	0	2	13
Hispanic/Latin(a)(o)(x)	0	0	0	0	0

Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC (2023)

Race (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
American Indian, Alaska Native, or Indigenous	0	0	0	0	0
Asian or Asian American	0	0	0	0	0
Black, African American, or African	5	0	0	0	5
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	5	0	0	2	7
Multiple Races	1	0	0	0	1

Chronically Homeless (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	2		0	1	3

Point-in-Time Summary Veterans for MD-513 - Wicomico, Somerset, Worcester Counties CoC

Date of PIT Count: 1/25/2023

Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	11	0	0	2	13
Total Number of Persons	11	0	0	2	13
Total Number of Veterans	11	0	0	2	13

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	1	0	0	0	1
Male	10	0	0	2	12
Gender that is not singularly 'Female' or 'Male'	0	0	0	0	0
Questioning	0	0	0	0	0
Transgender	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latin (a)(o)(x)	11	0	0	2	13
Hispanic/Latin(a)(o)(x)	0	0	0	0	0

Race

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		

Point In Time Summary for MD-513 - Wicomico, Somerset, Worcester Counties CoC

American Indian, Alaska Native, or Indigenous	0	0	0	0	0
Asian or Asian American	0	0	0	0	0
Black, African American, or African	5	0	0	0	5
Native Hawaiian or Pacific Islander	0	0	0	0	0
White	5	0	0	2	7
Multiple Races	1	0	0	0	1

Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	2		0	1	3

Additional Homeless Populations Summary for MD-513 - Wicomico, Somerset, Worcester Counties CoC

Date of PIT Count: 1/25/2023

Population: Sheltered and Unsheltered Count

Other Homeless Subpopulations

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Adults with a Serious Mental Illness	51	2	0	0	53
Adults with a Substance Use Disorder	13	2	0	0	15
Adults with HIV/AIDS	1	0	0	0	1
Adult Survivors of Domestic Violence	3	0	0	0	3

Point In Time Summary for MD-513 - Wicomico, Somerset, Worcester Counties CoC

Order Confirmation

Not an Invoice

Account Number:	906501
Customer Name:	City Of Salisbury
Customer Address:	City Of Salisbury 125 N Division St 0 Salisbury MD 21801-5030
Contact Name:	CITY OF SALISBURY
Contact Phone:	
Contact Email:	
PO Number:	

Date:	09/01/2023
Order Number:	9244114
Prepayment Amount:	\$ 0.00

Column Count:	2.0000
Line Count:	20.0000
Height in Inches:	0.0000

Print

Product	#Insertions	Start - End	Category
SBY Salisbury Daily Times	1	09/08/2023 - 09/08/2023	Public Notices
SBY delmarvanow.com	1	09/08/2023 - 09/08/2023	Public Notices

Order Confirmation Amount

\$130.00

PUBLIC NOTICE

The City of Salisbury Finance Department has completed the draft Consolidated Annual Performance and Evaluation Report (CAPER) for the 2022 program year of the City's Community Development Block Grant (CDBG) program. The PY 2022 CAPER is currently available for public review on the City website (www.salisbury.md) under the Housing & Community Development Department – Community Development section. The City will be accepting written comments on the 2021 CAPER through 4:30 p.m. on Saturday, September 23, 2023. All written comments should be e-mailed to Jo Ellen Bynum at jbynum@salisbury.md or may be mailed to Ms. Bynum at City of Salisbury–Dept of Finance 125 N. Division Street #103, Salisbury, Maryland 21801.

Jo Ellen Bynum
Grants Manager
Finance