Notes from Meeting of City of Salisbury Election Board

And Wicomico County Board of Elections

Tuesday, March 21

County Board of elections Office

Attendance:

SEB Members: Susan Carey, Chair, Harry Basehart, Secretary, Louis Rimbach.

City of Salisbury: Kim Nichols, City Clerk, Julie English, Assistant City Clerk.

WCBE: Dionne Church, Elections Director, Bill Blockston, Deputy Director, Jocelyn Abbott Montgomery, Election Supervisor, Paul Noranbrock, Election IT, Judi East, Election Judge Coordinator, Veronica Fox, Election Program Assistant.

Ms. Nichols and Ms. Church called the meeting to order at 2:00 p.m.

**Ms. Church – Election Office items:**

* City Election Timeline review
* Candidate fillings have begun

Ms. Nichols noted that Ms. Nichols noted the following candidates have filed for the November 7, 2023 election: Mayor – Jack Heath, Council District 1 – Von Siggers, Council District 2 – Muir Boda.

* City of Salisbury Redistricting

Redistricting information is complete and district changes for voters are being made. Ready for SEB approval toward the end of April.

* Updated City of Salisbury Election Information

District changes will require 9,000-11,000 Voter Notifications Cards to be printed and mailed. Number of registered voters for city

elections is approximately 17,500.

* Updated Equipment Lease ?
* Updated Mail-in Ballot Application & Designation of Agent Forms

Forms were approved, SEB suggested that a hyperlink “Election Districts Map – Enter Street Address to Determine Polling Place” be placed on application for voters’ convenience.

* VNC Mailing

Voter Notification Cards mailed to all voters (?) in May, including new polling address where required.

* Election Judge Manual – almost ready. Training dates for Election Judges are September 26, Tuesday, 1 p.m.; Thursday, Sept. 28, 5 p.m.; Tuesday, Oct. 3, 10 a.m. & 5 p.m. Total of four training sessions plus a make-up session.
* ES&S (Election Systems & Software) Ballot Printing

ES&S is responsible for printing ballots. Filing deadline is August 22.

* Specimen Ballot

Specimen ballots are printed by ES&S and will be reviewed by SEB before being sent to ES&S. Candidate withdrawal date is Friday, Sept. 1. Send to vendor by end of Sept. and to voters after registration closes on Oct. 13. Send to new registrants near end of October.

**Ms. Nichols and/or City Election Board items**

* Polling Place Lease

Leases are being prepared and following places have been reviewed and approved b4 SEB.

a. District 1 – Firehouse – 325 Cypress Street, Salisbury, MD 21801

b. District 2 – Oakridge Baptist Church – 361 Tilghman Road,

Salisbury, MD 21804 (need VNC’s)

c. District 3 – Asbury United Methodist Church – 1401 Camden Ave,

Salisbury, MD 21801

d. District 4 – Wicomico Presbyterian Church – 129 Broad Street,

Salisbury, MD 21801

e. District 5 – Deaf Independent Living Associates (DILA) – 806

Snow Hill RD, Salisbury, MD 21804 (need VNC’s)

* Miscellaneous

SEB agreed to review regulations on placing signs at polling places that are on church property.

Dates for mail-in ballots: Nov. 9, 15, 17. Certification of election, Friday, Nov. 17.

Terms of current officeholders end when successors are “elected and qualified.” Discuss at next meeting.

* Next Meeting Date: 2:00 p.m., Tuesday, April 25

Meeting adjourned at 3:10 p.m.

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Salisbury Election Board convened at 3:15 p.m. on Tuesday, March 21, to approve the minutes of January 6, 2023. It was moved and seconded to approve the minutes. The motion carried.

Meeting adjourned at 3:18 p.m.

Harry Basehart. Secretary