

BOARD OF DIRECTORS  
FRIENDS OF POPLAR HILL MANSION  
December 14, 2022  
Open Board Meeting Minutes

**Present:** Board Chair, David Scheid, Jeanne Mears, Vice Chair, Treasurer, Sharon Murphy; Board Members: Betsy Wolfe and Carol Smith; Board Elected Members Dee Neal and Will Lowery; Curator & Recording Secretary, Sarah Meyers; Public Guest(s):2 (Bob Fairbank, Sue Stein)

**I. Call to Order:**

The December Open Board Meeting of the Friends of Poplar Hill Mansion was called to order on Wednesday, December 14, 2022 at 12:00 p.m. by Board Chair David Scheid.

**II. Approval of Minutes:**

The Board Chair asked if there were any corrections or additions to the October 19, 2022 Board Meeting Minutes. Hearing none, the October Board Meeting Minutes were approved.

**III. Reports:**

**A.) Chair: David Scheid**

- 1.) David welcomed the new member, Will Lowery, and potential new member, Bob Fairbank as well as guest Sue Stein.
- 2.) David mentioned the update of the lift and the siding. Sarah reported on both as stated in the Curator's report. There was a brief discussion on the original problem as to why it has to be replaced and as to why the price has gone up (i.e. cost of wood)

**B.) Treasurer Report: Chair Sharon Murphy**

- 1.) There is \$22,143.73 in the operating budget.
- 2.) The main expenditures have been for the Parlor for \$8500 and Sharon also mentioned the cookies for the Christmas events.
- 3.) The Chamber of Commerce renewal was mentioned for \$296.00. There was a discussion of whether it is worth staying a member of the Chamber and it was decided that it was. Jeanne motioned that the Friends renew and Carol seconded. The motion passed.

**IV. Curator Report: Sarah Meyers**

- 1.) See written report on file at Mansion.
- 2.) Sarah mentioned the bridal ad coming up for the Salisbury Independent. The cost is around \$350. Sarah would like to know if the Friends would like to move forward with an ad. Betsy motioned to move forward with the ad and Jeanne seconded. The motion passed.

**V. Committee Reports:**

**A.) Membership:**

- 1.) No report.

**B.) Hospitality: Jeanne Mears**

- 1.) Tea with Santa may need a backup plan for Santa. Sarah will ask the City if they know of a different Santa that might be able to fill in. More cookies are needed for the event. Jeanne thanked everyone who helped with the cookies
- 2.) Betsy would like to possibly change up the fundraisers for next year from the tea box to Christmas Crackers.
- 3.) Jeanne also mentioned the huge success of the Halloween events.

**C.) Publicity:**

- 1.) No report.

**D.) Mansion Improvements & Acquisitions: Betsy Wolfe & Carol Smith**

- 1.) Betsy would like to set up a meeting with the committee, Dr. Thompson, and Sarah to discuss the canopy for the bed. David also suggested asking him about the rope bed.

**E.) Review Committee: Carol Smith**

- 1.) No report.

**F.) Garden: David Scheid**

- 1.) No report.

**G.) Grant: Ginny Hussey**

- 1.) No report.

**VI. Old Business**

- A. None.

**VII. New Business**

- A. No meeting in January. Next meeting on February 15<sup>th</sup>.

**VIII. Adjourn:**

The meeting adjourned at 12:21 PM.

Respectfully Submitted,



Sarah Meyers  
Curator, Recording Secretary