

Salisbury Historic District Commission
June 22, 2022

The Salisbury Historic District Commission met in regular session on Wednesday, June 22, 2022. The meeting took place in the Council Chambers at the Government Office Building Room 301 and on a zoom video conference with attendance as follows:

COMMISSION MEMBERS PRESENT

Scott Saxman, Chairman – Present
Jillian Burns- Present
Matt Auchey, Vice Chairman – Present
Brad Phillips – Not Present
Brenden Frederick – Present
Jane Messenger – Present

CITY OFFICIALS PRESENT

Laura Hay, City Attorney- Present
Jessica Budd, Infrastructure & Development- Present
Brian Soper, Infrastructure & Development- Present

1. **CALL TO ORDER** – Mr. Scott Saxman, Chairman, called the meeting to order at 7:00 p.m.
2. **ROLL CALL** - Each member of the Commission introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – Approval of meeting minutes for May 25, 2022 have been postponed for July’s meeting.

PUBLIC INPUT – Members of the public are welcome to make comment at this time, subject to a time allotment of two (2) minutes per person.

4. **CONSENT DOCKET** – None
5. **OLD BUSINESS** – None
6. **NEW BUSINESS-**

- **#22-24- 611 Camden Ave- Alterations**

Brenden Frederick recused himself due to a previous business relationship with the applicant. Jessica Budd read the staff findings into the record. Following a review of the property, Matt Auchey made a motion that was seconded by Jane Messenger, to deem the structure as contributing. All members voted in favor of the motion. The owner states the porch wasn’t in great condition structurally to be walked on and states the windows had storm windows on the outside for appearance but on inside were vinyl installed. Matt Auchey asks what is going on with the rear of the house with the ply wood? The owner says what happened is they intended to fix the enclosed porch but it was not structurally ok to do so. They had to repair it to be safe. Scott states the windows were previously vinyl so that’s in-kind replacement. The owner wants to replace the deck with 5 quarter deck boards salt treated and will be stained. Jillian Burns makes a motion to approve the application as amended. The amendment is that the porch can remain as is with exception the porch gets painted. Mr. Auchey seconds the motion. The commission votes 3-1 vote to approve the application.

- ***#22-25- 214 E Isabella St- Alterations**

Jessica Budd reads the staff findings to the Commission. The property was previously deemed to be contributing. The owner Jean St. Val states he wants to replace the deck with the same material of tongue and groove. He would also like to replace the siding with vinyl. The owner states the asbestos siding was expensive and a lot more siding to be replaced then intended or he would have replaced it in-kind. He intends to remove the asbestos siding. The Commission recommends he replaces the siding with in-kind asbestos or hardy panel siding. Matt Auchey makes a motion to approve the application as amended with the stipulations that the owner reconstruct and paint back porch, remove decking and replace with tongue and grove, and

replace the siding with asbestos or hardy panel. Jillian Burns seconds the motion. The Commission votes unanimously to approve the application as amended.

• **#22-26- 225 Oakdale Road- New Addition**

Melvin Seldon and spouse come forward to present the project. Jessica Budd presents the staff findings. Since the house was built in 2000's and doesn't retain any historic features the house was deemed to be non-contributing structure. Matt Auchey makes a motion to deem the structure non-contributing. Jillian Burns seconds the motion. The Commission votes unanimously to approve the structure non-contributing. Mr. Seldon states he intends to turn the back deck into an enclosed deck and make it his kitchen area. The commission has no problems with this case. Matt Auchey makes a motion to approve the application as submitted. Mrs. Burns seconds the motion. The Commission votes unanimously to approve the application as submitted.

• ***#22-27- 104 W Chestnut St- Alterations**


This structure has already been deemed to be contributing. Jessica Budd reads the staff findings. The applicant says he missed a couple of things he needed to get approved from last time. He would like to replace some lights on exterior, add a cellar door, replace windows, and add some HVAC units on outside as well. The owner states he may have to build a cellar door out of wood and paint to match the house which would be considered in kind. As far as the lights what was submitted is approved. The commission is okay with the use of vinyl casement windows in place of vinyl double hung in order to meet egress requirements. The opening sizes will remain the same. Mr. Auchey makes a motion to approve the case as amended. The amendments to the proposal are as follow:

1. The lights and basement doo are approved as submitted.
2. The use of vinyl casement windows in place of vinyl double hung in order to meet the egress requirements. The opening sizes will remain the same.

Jillian Burns seconds the motion. The Commission votes unanimously to approve the application as amended.

7. Adjourn the meeting- Mrs. Jillian Burns makes a motion to adjourn the meeting. Mrs. Jane Messenger seconds the motion. The Commission votes unanimously to adjourn the meeting.

This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.



Scott Saxman, Chairman

12/13/2022

Date



Brian Soper, City Planner

12/16/2022

Date