



DEPARTMENT OF

ARTS BUSINESS AND CULTURE

Event Support Associate

Salary: \$16.00 hourly

Type: Part-Time

Benefits: N/A

Closing Date: N/A

About ABCD

The Arts, Business, & Culture Department is responsible for fostering Salisbury's thriving economic climate through supporting business, expanding economic opportunity, promoting artistic expression, hosting unique experiences, and maintaining regional attractions such as the Salisbury Zoo and Poplar Hill Mansion. By producing signature events, facilitating business incentives, and collaborating with stakeholders, this department strives to make Salisbury a place where arts, business, and culture intersect and flourish.

Profile

Under the supervision of the Salisbury Arts, Business, and Culture Events Technical Specialist, the Event Support Associate performs unskilled and semi-skilled manual tasks involved in preparing a variety of assembly facilities for use, including equipment set up, tear down, cleaning, and conversion as needed for scheduled events. Prepares program equipment such as small sound systems, exhibit booths, and podiums. Minor repair of program equipment and basic tools. Also performs various custodial duties including sweeping, scrubbing, mopping, removal of debris and garbage, and litter pickup during event. Performs various other routine maintenance tasks.

Preferred Education

High School Diploma or GED.
Knowledge of A/V related gear preferred

Preferred Experience

One (1) year experience in custodial/maintenance work including six (6) months labor experience; extensive custodial/laboring experience preferred.

Requirements/Certifications

Frequently cleans, stands, bends, reaches, walks, carries, pushes, pulls, and drags objects weighing up to 55 lbs.

How to Apply

1 Visit salisbury.md/apply

2 Submit City application, cover letter, and resume

Studies have shown that women and people of color are less likely to apply for jobs unless they believe they can perform every job description task. We are most interested in finding the best candidate for the job, and that candidate may come from a less traditional background. The City may consider an equivalent combination of knowledge, skills, education, and experience to meet minimum qualifications. If you are interested in applying, we encourage you to think broadly about your background and skill set for the role.