



**CITY OF SALISBURY
SPECIAL MEETING AGENDA**

MARCH 20, 2023

5:30 p.m.

Government Office Building, Council Chambers, and Zoom Video Conferencing

Times shown for agenda items are estimates only.

Approx. times

5:30 p.m. CALL TO ORDER

5:31 p.m. ADOPTION OF SPECIAL MEETING AGENDA

5:32 p.m. ORDINANCE- presented by City Attorney Ashley Bosché

- **Ordinance No. 2786**- 1st reading- approving a budget amendment of the FY23 General Fund Budget to appropriate funds for the Fire Department's Vehicle Repair Account

5:35 p.m. PUBLIC COMMENTS

5:40 p.m. ADMINISTRATION / COUNCIL COMMENTS

5:45 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk's Office, Room 305 – City/County Government Office Building, 410-548-3140 or on the City's website at www.salisbury.md. City Council meetings are conducted in Open session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b), by vote of the City Council.

Next Council Meeting – March 27, 2023

- Resolution No. _ to appoint D'Shawn Doughty to the Board of Appeals
- Resolution No. _ to appoint Charvaye Hutchins-Carter to the Youth Development Advisory Committee
- Resolution No. _ to appoint James Yamakawa to the TRUTH Committee
- Resolution No. _ to re-appoint Linda Wainer to the Zoo Commission
- Resolution No. _ - accepting donation of K-9- Colonel Dave Meienschein
- Resolution No. _ - establishing endowment fund for Anne St Village
- Ordinance No. _ - 2nd reading- to change the rate for billboards
- Ordinance No. _ - 2nd reading- to move funds from Pay Go into project account for GOB reno and relo
- Ordinance No. _ - 2nd reading- budget amendment appropriating funds for Fire Dept vehicle repair account
- Ordinance No. _ - 1st reading- to purchase and upfit 4 SPD vehicles (2nd R 4/10) (KN)

Join Zoom Meeting

<https://us02web.zoom.us/j/88163253286?pwd=K3RtZUhUMHNucDRPU2IHbnROQzZVUT09>

Meeting ID: 881 6325 3286

Passcode: 812389

Phone: 1.301.715.8592



City of
Salisbury
John "Jack" R. Heath, Mayor

To: Andy Kitzrow, Acting City Administrator
From: Chris O'Barsky, Deputy Fire Chief
Subject: Budget Amendment
Date: March 7, 2023

The Department is requesting approval of a budget amendment in the amount \$50,000.00 to the FY2023 Fire Department budget, Vehicles' account 24035-534308, to cover the current and expected costs for repairs to FD apparatus for the remainder of FY2023.

As you are aware, the Department received notification that the engines on our Fire Boat were in need of immediate repair. The engine's turbos are leaking and causing exhaust fumes to enter into the crew cabin. Additionally, the engines are due for their one thousand hour service in accordance to manufacture's recommendation. The Department recommends that both the service and repairs be completed at the same time, thus reducing the time the unit would be out of service.

Currently, the Department does not have the funds to cover these repairs in its FY23 budget, due to an unanticipated replacement of multiple fleet vehicle tires, transfer of \$3,500.00 from the Vehicle Account to cover the unfunded increase of insurance on the Fire Boat, and an over-all increase in maintenance cost. At its current balance, the Department's Vehicle Account will not endure to the end of the fiscal year.

It is very unfortunate that we have to make this budget amendment request, but circumstances have made it necessary to do so. The unanticipated expenses for these repairs were impossible to foresee. Without the transfer of these funds, the Department will be forced to defer any future repairs and place major Fire/EMS units out of service (dependent on the severity of the repair need).

Thank you in advance for your time and consideration on this request. Unless you or the Mayor have further questions, please forward a copy of this memo and ordinance to the City Council for their consideration.

Attachment: Ordinance - Budget Amendment Vehicles

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52

ORDINANCE NO. 2786

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY23 GENERAL FUND BUDGET TO APPROPRIATE FUNDS FOR THE FIRE DEPARTMENT'S VEHICLE REPAIR ACCOUNT.

WHEREAS, the Fire Department has the need to maintain its fleet by performing regular maintenance and repairs; and

WHEREAS, the Fire Department has experienced several unanticipated repair cost and price increases impacting the FY23 Budget; and

WHEREAS, the Fire Department has an immediate and urgent need to service and repair several pieces of equipment; and

WHEREAS, to cover the current and expected cost for repairs, the Fire Department is projecting a shortfall of funds in the Vehicles' account for the remainder of FY23; and

WHEREAS, there are insufficient funds available in the FY23 Fire Department Budget to cover the required expenses; and

WHEREAS, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury's Fiscal Year 2023 General Fund Budget be and is hereby amended as follows:

- (a) Increase the Current Year Surplus Account (01000-469810) by \$50,000.00
- (b) Increase the Salisbury Fire Department's Vehicle Account (24035-534308) by \$50,000.00

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 3. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 4. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 5. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.

Section 6. This Ordinance shall take effect from and after the date of its final passage.

53 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of
54 Salisbury held on the _____ day of _____, 2023 and thereafter, a statement of the substance
55 of the Ordinance having been published as required by law, in the meantime, was finally passed by the
56 Council of the City of Salisbury on the _____ day of _____, 2023.

57
58

59 **ATTEST:**

60
61

62
63

64 _____
Kimberly R. Nichols, City Clerk

_____ **Muir W. Boda, City Council President**

65
66

67 Approved by me, this _____ day of _____, 2023.

68
69

70 _____
John R. Heath, Acting Mayor

71
72