

CITY OF SALISBURY, MARYLAND

REGULAR MEETING

JANUARY 23, 2023

PUBLIC OFFICIALS PRESENT

*Council President Muir Boda
Council Vice President April Jackson
Councilwoman Angela M. Blake (via Zoom)*

*Mayor Jacob R. Day
Councilman John R. “Jack” Heath
Councilwoman Michele Gregory*

IN ATTENDANCE

City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Procurement Director Jennifer Miller, City Attorney Ashley Bosche, City Clerk Kimberly Nichols, and members of the public

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. via Zoom and in person. Council President Muir Boda called the meeting to order. After the recital of the pledge to the flag, he called for a moment of silent meditation.

PROCLAMATION- presented by Mayor Jacob R. Day

Mayor Day invited Amanda Fenstermaker, Assistant Director of Harriet’s House, to the podium and presented the proclamation to bring about awareness to human trafficking on the Eastern Shore where violence, threats, deception and other manipulative tactics force young and adult individuals to engage in commercial sex acts or provide labor and services against their will.

Ms. Fenstermaker reported the safe home, which opened in Cambridge in October, would house up to 5 women and include an 18-month program focused on restoring the lives of women in traumatic situations. This was just the very beginning, as human trafficking was not going to go away. She said they looked forward to partnering with the City in the future.

PRESENTATION- presented by Council President Muir Boda

President Boda presented a plaque to Mayor Day in appreciation of his years of service to the City as Council President from April 2013 to November 2015, and Mayor from November 2015 to January 2023. This would be his final Council Meeting as Mayor of the City of Salisbury.

ADOPTION OF LEGISLATIVE AGENDA

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve the legislative agenda as presented.

CONSENT AGENDA- presented by City Clerk Kimberly Nichols

The Consent Agenda, consisting of the following items, was unanimously approved (5-0 vote) on a motion and second by Mr. Heath and Ms. Jackson, respectively.

- **Resolution No. 3205**- to approve the appointment of Amber Green to the Youth Development Advisory Committee for term ending January 2026
- **Resolution No. 3206**- to approve the appointment of Tanika Harmon to the Youth Development Advisory Committee for term ending January 2026
- **Resolution No. 3207**- to approve the appointment of Kaitlin Ahlers to the Youth Development Advisory Committee for term ending January 2026
- **Resolution No. 3208**- to approve the appointment of Kelly White to the Youth Development Advisory Committee for term ending January 2026
- **Resolution No. 3209**- to approve the appointment of Siddharth Ghosh to the Youth Development Advisory Committee for term ending January 2026
- **Resolution No. 3210**- to approve the appointment of Cassidy Feeney to the Youth Development Advisory Committee for term ending January 2026
- **Resolution No. 3211**- to approve the re-appointment of Anthony Sarbanes to the Youth Development Advisory Committee for term ending January 2026

AWARD OF BIDS- presented by Procurement Director Jennifer Miller

The following items were unanimously approved on a motion and seconded by Mr. Heath and Ms. Jackson, respectfully:

Award of Bid(s)

1. ITB A-23-109 Liquid Magnesium Hydroxide	\$310,000.00
2.ITB 23-113 Armored Vehicle	\$227,480.00

Approval of Tier 6 Change Order

1.ITB 23-102 Paleo Well 3 Construction Completion- Change Order 1	\$390,280.00
---	--------------

Declaration of Surplus

1. Dept. of Field Operations: Misc. vehicles and equipment (Qty. 15)	\$	0.00
--	----	------

ORDINANCES- presented by City Attorney Ashley Bosche

- **Ordinance No. 2770**- 2nd reading- to reallocate the FY13 Bond proceeds so that they qualify to be used for the Raw Water Line at Naylor Mill project

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2770 for second reading.

- **Ordinance No. 2771**- 2nd reading- to reallocate the FY16 Bond proceeds so that they qualify to be used for the Raw Water Line at Naylor Mill project

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2771 for second reading.

- **Ordinance No. 2772**- 2nd reading- to reallocate the FY17 Bond proceeds so that they qualify to be used for the Raw Water line at Naylor Mill project

Mr. Heath moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2772 for second reading.

- **Ordinance No. 2773**- 1st reading- to appropriate funds for the Restore Paleo Well Field project

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2773 for first reading.

- **Ordinance No. 2774**- 1st reading- to appropriate funds for the Town Square project and for the purchase of vehicles

Ms. Gregory moved, Mr. Heath seconded, and the vote was unanimous to approve Ordinance No. 2774 for first reading.

- **Ordinance No. 2775**- 1st reading- to accept grant funds for the design of the Rail Trail, Phase 2 & 3, Construction of Armstrong Parkway Rail Trail Connector and a citywide pedestrian and bike counting program; and to approve a budget amendment to allocate said funds for purposes of implementation

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2775 for first reading.

- **Ordinance No. 2776**- 1st reading- to accept Maryland State Board of Public Works funds in the amount of 350,000, and to approve a budget amendment to the grant fund to appropriate these funds for the construction of the Truitt Community Center Expansion project

Mr. Heath moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2776 for first reading.

- **Ordinance No. 2777**- 1st reading- authorizing the Mayor to transfer from the Revolving Fund, transfer from the Water Sewer Fund, and appropriate funds for the Raw Water Line at Naylor Mill Project in the Water Sewer Capital Project Fund

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2777 for first reading.

PUBLIC COMMENTS

There were no requests for public comments.

ADMINISTRATION AND COUNCIL COMMENTS

Ms. Gregory told Mayor Day she would miss him but looked forward to seeing what he would do for Maryland.

Vice President Jackson thanked the City for the beautiful arrangement and meal sent to her family during the time of her mother's passing. If you still have your parents, love them. Love one another.

Ms. Blake asked those healthy enough to please donate blood. At least three lives are saved with one pint of blood.

Mr. Heath repeated Ms. Blake's plea for blood. He congratulated Mayor Day on his appointment. He commended all of the departments on their grant writing. They were a talented group and their efforts tremendously helped the City and citizens save money. Mr. Heath also thanked his fellow citizens for his support and noted the civility and kindness of the Council. He looked forward to his new challenge and thanked his wife for being with him during every meeting. He wished Mayor Day Godspeed and knew he would do very well.

President Boda said it was great working with Mr. Heath over the past 8 years. He was a great mentor and now we're ready for the next chapter. It was a little bitter sweet losing Mayor Day, but he was still in the same state and would still live in Salisbury.

MOTION TO CONVENE IN CLOSED SESSION

With no further business to discuss, at 6:49 p.m. President Boda called for a motion to convene in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b)(14) for the following reason: Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to convene in Closed Session.

MOTION TO ADJOURN CLOSED SESSION / CONVENE IN OPEN SESSION

At 6:58 p.m. upon a motion and seconded by Mr. Heath and Ms. Jackson, the Closed Session adjourned and Council immediately convened in Open Session whereby President Boda reported that Council had met in Closed Session and discussed a contract for an award of bid for real estate.

The Open Session was then immediately adjourned.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
JANUARY 9, 2023

TIME & PLACE: 6:49 p.m., Council Chambers, Government Office Building & Zoom
PURPOSE: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more individuals
VOTE TO CLOSE: Unanimous (4-0)
CITATION: Annotated Code of Maryland §3-305(b)(1)
PRESENT: Council President John “Jack” R. Heath, Vice-President Muir Boda, Councilwoman Michele Gregory, Councilwoman Angela M. Blake, City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Michael Dryden, City Attorney Ashley Bosche, City Clerk Kimberly Nichols
ABSENT: Mayor Jacob R. Day, Councilwoman April Jackson

The City Council convened in Legislative Session at 6:00 p.m. in Council Chambers of the Government Office Building and via Zoom Video Conferencing. At 6:49 p.m. President Heath called for a motion to enter into Closed Session to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals, in accordance with the Annotated Code of Maryland §3-305(b)(1).

Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to convene in Closed Session.

The applicant’s resume was reviewed and discussed by Council with City Administrator Glanz and Deputy City Administrator Kitzrow. Following the discussion, the applicant was asked to join Council and discuss prior projects he had worked on.

While in Closed Session, Council reached unanimous consensus to approve of the Mayor’s appointment for Director of Field Operations.

At 6:59 p.m. Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to adjourn the Closed Session.

Council immediately convened in Open Session and President Heath reported that Council had met in Closed Session and discussed the appointment of a staff member.

The Open Session was then immediately adjourned at 7:00 p.m.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
JANUARY 17, 2023

TIME & PLACE: 4:00 p.m., Council Chambers, Government Office Building and Zoom
PURPOSE: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more individuals
VOTE TO CLOSE: Unanimous (5-0)
CITATION: Annotated Code of Maryland §3-305(b)(1)
PRESENT: Council President John “Jack” R. Heath, Mayor Jacob R. Day, Vice-President Muir Boda, Councilwoman April Jackson, Councilwoman Michele Gregory, Councilwoman Angela M. Blake, City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, City Attorney Ashley Bosche, City Clerk Kimberly Nichols

ABSENT:


The City Council convened in Open Session at 4:00 p.m. in Council Chambers of the Government Office Building and via Zoom Video Conferencing. President Heath called for a motion to enter into Closed Session to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals, in accordance with the Annotated Code of Maryland §3-305(b)(1).

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to convene in Closed Session.

Discussion entailed the timeline for the elected official’s resignation and succession plans. Council reached unanimous consensus to proceed as discussed.

At 4:18 p.m. Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous (5-0) to adjourn the Closed Session.

Council convened in Work Session at 4:30 p.m. and President Heath reported several minutes later that Council had met in Closed Session and discussed an appointment.



City Clerk



Council President