

CITY OF SALISBURY  
WORK SESSION  
JANUARY 3, 2023

Public Officials Present

Council President John “Jack” R. Heath                      Mayor Jacob R. Day  
Council Vice-President Muir Boda                              Councilwoman April Jackson  
Councilwoman Michele Gregory (via Zoom)

Public Officials Absent

Councilwoman Angela M. Blake

In Attendance

City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Building Official Bill Holland, Acting Director Field Operations Sam Ireland, City Clerk Kimberly Nichols, Attorneys Ashley Bosche and Laura Hay (via Zoom), and interested members of the public.

---

On January 3, 2023 the Salisbury City Council convened at 4:30 p.m. in a hybrid Work Session in Conference Room 306 and on Zoom Conferencing Video.

**Introduction of Sharen Drive – Ocean Isle Annexation**

Building Official Bill Holland joined Council and presented the annexation introduction. He explained the proposed annexed area consisted of two lots on one parcel that total 3.55 acres and was within the Municipal Growth Plan. The project build was planned for three phases and the proposed use was for a self-storage facility consisting of six buildings that utilize both of the lots with access off Sharen Drive.

Mr. Holland reported the annexation was referred to the Planning Commission on June 17, 2021 and received a recommendation that it be zoned Planned Development District #1. The recommendation required a text amendment to the City Zoning Code to add the legal description to the proposed annexed property. The public hearing for the proposed text amendment and the preliminary development plan was held by the Planning Commission on September 15, 2022. The Planning Commission provided a favorable recommendation for both the preliminary development and proposed text amendment. Prior to the issuance of any building permits, the developer would agree to pay the City \$31,989 to be used for neighborhood beautification, restoration and revitalization in existing neighborhoods. Upon completion of the annexation and development, the City would have a net positive impact of between \$19,000 and \$27,000.

A representative from the developer was present and asked if there was any room to discuss and negotiate the developer’s fee because the project would have very minimal impact of City services since they would have no water or sewer service there. President

Heath informed him that was not Council's decision and Mayor Day indicated that the fee was not going to change.

Council reached unanimous consensus to advance the annexation and text amendment to legislative session.


**Budget Amendment to appropriate additional funds required for Field Operations**


Acting Director of Field Operations Sam Ireland presented the budget amendment to Council. He requested a budget amendment in the amount of \$70,000 to cover funding shortfalls in the Gasoline Accounts. An executive decision was made prior to him being hired to wait until later in the year and pass an amendment rather than to guess the market.

Council reached unanimous consensus to advance the legislation to legislative agenda.

**Adjournment / Convene in Special Meeting**

With no further business to discuss, President Heath adjourned the Work Session at 4:39 p.m. and Council immediately convened in the scheduled Special Meeting.

  
\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
Council President