



**CITY OF SALISBURY  
SPECIAL MEETING AGENDA**

**JANUARY 3, 2023 (TUESDAY)**

**4:45 p.m.**

**Government Office Building - Room 306, Salisbury, Maryland and Zoom Video Conferencing**

Times shown for agenda items are estimates only.

4:45 p.m. CALL TO ORDER

4:46 p.m. ADOPTION OF SPECIAL MEETING AGENDA

4:47 p.m. ORDINANCE- presented by City Attorney Ashley Bosché

- **Ordinance No. 2768**- 1<sup>st</sup> reading- approving a budget amendment of the FY2023 General Fund Budget to appropriate additional funds required for Field Operations

4:50 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk's Office, Room 305 – City/County Government Office Building, 410-548-3140 or on the City's website at [www.salisbury.md](http://www.salisbury.md). City Council meetings are conducted in Open session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b), by vote of the City Council.

Next Council Meeting – January 9, 2023

- Resolution No. \_- approving parking lot lease agreement with the First Baptist Church for a portion of their parking lot
- Resolution No. \_ to appoint Christina Williams to the Sustainability Advisory Committee (Green Team)
- **Ordinance No. 2764**- 2<sup>nd</sup> reading- approving an amendment to the FY 2023 General Fund Budget and the Grant Fund Budget further appropriating funds for the operation of the 2023 Maryland Folk Festival
- **Ordinance No. 2765**- 2<sup>nd</sup> reading- to amend Chapter 1 – The International Building Code, Section 15.04.020 of the City of Salisbury Municipal Code, granting the authority to require a new certificate of occupancy and inspection for any change of use, group, owner or tenant, and to clarify fire safety provisions regarding the Fire Marshal's enforcement powers
- **Ordinance No. 2766**- 2<sup>nd</sup> reading- approving a budget amendment of the Water Sewer Capital Project Fund Budget to remove an appropriation for the Park Well Field Project
- **Ordinance No. 2767**- 2<sup>nd</sup> reading- approving a budget amendment of the General Capital Project Fund Budget to replace funding from bond proceeds for the Police Communication Project with PAYGO from the GOV Roof Project
- **Ordinance No. 2768**- 2<sup>nd</sup> reading- approving a budget amendment of the FY2023 General Fund Budget to appropriate additional funds required for Field Operations
- **Ordinance No. 2769**- 1<sup>st</sup> reading- to amend the Salisbury City Code to combine the Housing Board of Adjustment and Appeals, the Building Board of Adjustment and Appeals, and the Board of Zoning Appeals into a new board known as "Board of Appeals"



City of  
**Salisbury**  
Jacob R. Day, Mayor

## **Memo**

**To:** Julia Glanz, City Administrator  
**From:** Samuel Ireland, Acting Director of Field Operations  
**Subject:** Budget Amendment for Fuel  
**Date:** December 15, 2022

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The Department of Field Operations is requesting the approval of a budget amendment in the amount of \$70,000 to cover funding shortfalls in gasoline accounts.

The fuel budget has not kept up with inflation. Fuel prices have remained higher than originally accounted for in the FY23 budget and based upon projected volumes, an increase of \$70,000 will allow the Department to operate through FY23 without impacting service.

Department of Field Operations  
500 Mack Ave.  
Salisbury, MD 21801  
[www.salisbury.md](http://www.salisbury.md)

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**ORDINANCE NO. 2768**

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2023 GENERAL FUND BUDGET TO APPROPRIATE ADDITIONAL FUNDS REQUIRED FOR FIELD OPERATIONS.**

**WHEREAS**, the City has surpassed what was originally budgeted for gasoline in the Department of Field Operations and;

**WHEREAS**, the City’s fuel budget has not kept up with the inflated price of gasoline seen in FY22/FY23.

**WHEREAS**, the City’s Field Operations Department would use the funds to operate through the remainder of FY23 without impacting service and;

**WHEREAS**, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 1.** The City of Salisbury’s Fiscal Year 2023 General Fund budget is hereby amended as follows:

Increase (decrease)	Account Type	Account	Description	Amount
Increase	Revenue	01000-469810	Current Year Surplus	\$70,000
Increase	Expenditure	32061-546006	Operating	\$70,000

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**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

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**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

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**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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***[SIGNATURES APPEAR ON THE PAGE THAT FOLLOWS]***

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43 ATTEST:

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\_\_\_\_\_  
**Kimberly R. Nichols, City Clerk**

\_\_\_\_\_  
**John R. Heath, City Council President**

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51 Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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**Jacob R. Day, Mayor**

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