



**DEPARTMENT:** Salisbury Zoo  
**POSITION:** Maintenance Associate  
**TYPE:** Part Time Position  
**SALARY:** \$16/ hr  
**BENEFITS:** NA  
**CLOSING DATE:** Until filled



**Overview:** We are Salisbury, Maryland, and our town was born from the headwaters of the **Wicomico River**. This special place, nestled squarely between the beaches and the bay, has been attracting people to its stunning location for almost **300 years**. Now one of the largest cities on the peninsula, Salisbury serves as the **Capital of the Eastern Shore**, combining vibrant economic opportunity, quality public education, world-class healthcare, reinvigorated environmental stewardship, globally known corporations, and an energetic and inspiring team of community leaders, to chart its own course, and craft a sound plan for its future.

**Department:** The Salisbury Zoological Park is committed to enhancing our quality of life by providing a friendly, relaxing environment where educational and recreational opportunities come together through participation and interaction. With its animals, staff, volunteers, and park-like setting, the Zoo encourages appreciation of wildlife and inspires conservation of our natural world.

#### Profile:

This position provides operational support to the Salisbury Zoo, under the direct supervision of the Collection Operations Manager, the Maintenance Associate will be responsible for performing general maintenance and repairs on facility equipment and property structures, in addition to performing grounds maintenance. The primary focus of this position is carpentry, but also includes plumbing, painting, equipment maintenance and repair; performs other duties as assigned. All work will be done in compliance with EPA, Hazmat and OSHA safety rules and regulations. This position has flexible work hours.

**Preferred Education:** High school diploma or G.E.D.

**Preferred Experience:** Minimum of 1-year experience in general maintenance

**Requirements/Certifications:** Valid Driver's License

**How to Apply:** Submit City application, cover letter, driving record and resume to the following address or apply online at [www.salisbury.md/apply](http://www.salisbury.md/apply)

Studies have shown that women and people of color are less likely to apply for jobs unless they believe they can perform every job description task. We are most interested in finding the best candidate for the job, and that candidate may come from a less traditional background. The City may consider an equivalent combination of knowledge, skills, education, and experience to meet minimum qualifications. If you are interested in applying, we encourage you to think broadly about your background and skill set for the role.

## **City of Salisbury**

### **Classification Description**

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Classification Title: PT Maintenance Associate  
Department: Zoo  
Date: 02/2022

Pay Grade: \$16/hr  
FLSA Status: NE

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#### **General Statement of Job**

Under the direction of assigned supervisor, performs general facility maintenance as needed in areas including, but not limited to, plumbing, carpentry, painting, and equipment maintenance and repair; performs other duties as assigned.

#### **Specific Duties and Responsibilities**

##### **Essential Functions:**

1. Assist with painting and other maintenance upkeep;
2. Help build and maintain exhibits;
3. Conduct general plumbing duties within zoo;
4. Perform simple electrical tasks;
5. Complete general carpentry repairs;
6. Run monthly power equipment checks for proper working condition;
7. Assists with setting up special displays;
8. Maintain clean work area, tools and equipment;
9. Keeps supervisor informed of unusual or detrimental conditions including equipment malfunctions and process problems;
10. Assist with landscaping duties as needed; including, but not limited to mowing, tree and shrub trimming and plantings;
11. Performs other duties as assigned.

##### **Required Knowledge, Skills and Abilities:**

1. Working knowledge of City policies and procedures.
2. Act as a representative of the City of Salisbury to the public.
3. Safely operate heavy vehicles, tools, and equipment.
4. Accurately follow written and oral instructions.
5. Effectively communicate and maintain effective working relationships with other staff members and members of the public.

## **Required Education and Experience**

1. High school diploma or G.E.D.
2. Minimum of 1-year experience in general maintenance work.
3. Working construction experience
4. Working plumbing experience
5. Basic electrical experience

### **Certificates, Licenses, Registrations, Skills:**

1. Valid Driver's License.

### **Physical Requirements:**

Work requires considerable physical effort in the handling of materials up to 50 pounds and/or continual standing or walking 60%+ of the time.

The work involves risks or discomforts which require special safety precautions, e.g., working around chemicals, moving parts, heavy equipment, or machines, etc. and observance of traffic signals when driving. May require working in adverse weather conditions.

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The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job.

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.