

CITY OF SALISBURY
WORK SESSION
OCTOBER 17, 2022

Public Officials Present

Council President John “Jack” R. Heath
Council Vice-President Muir Boda (Zoom)
Councilwoman April Jackson

Mayor Jacob R. Day
Councilwoman Angela M. Blake
Councilwoman Michele Gregory

In Attendance

City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Building Official Bill Holland, Department of Infrastructure & Development (DID) Director Rick Baldwin, DID Deputy Director Jenn Lind, Field Operations Director Jana Potvin, Police Chief Barbara Duncan (Zoom), City Clerk Kimberly Nichols, Attorney Ashley Bosche, and members of the public.

On October 17, 2022 the Salisbury City Council convened at 4:30 p.m. in a hybrid Work Session in Council Chambers and on Zoom Conferencing Video.

West Road/Diya Patel Properties XIV, LLC Annexation introduction

Building Official Bill Holland reported on the request for annexation of 900-904 West Road. The properties were contiguous to the City corporate line which runs parallel to them. The request contained a concept development plan including the development of a three-story apartment building including parking, landscaping and storm water management. The next step included getting Council’s approval to move forward with the annexation and taking it to the Planning Commission for rezoning of the property to R8-A from General Commercial. This would allow for multi-family dwellings.

Ms. Jackson thought it was near the Campbell Soup building, but Mr. Holland said it was down past Booth Street.

Council reached unanimous consensus to move forward with the annexation.

Budget Amendment to appropriate funds received from LGIT for Field Operations

Field Operations (FOps) Director Jana Potvin reported the department had a vehicle involved in an accident last year. It was surplussed and LGIT has now paid \$14,150. Ms. Potvin requested for the money to be reallocated back to FOps Capital Account in which funds were available to purchase a new Ford F150.

Council reached unanimous consensus to advance the legislation to legislative agenda.

Budget Amendment to appropriate funds to upfit 10 vehicles for the Salisbury Police Department

Police Chief Barbara Duncan informed Council the budget amendment was requested to transfer \$243,000 from the Forfeited Funds Account into the Vehicle Purchase Account to be used to outfit ten police vehicles for wiring, lighting, electronics, and cameras.

Council reached unanimous consensus to advance the budget amendment to legislative agenda.

Budget Amendment to accept grant funds for mobile fingerprint scanner

Chief Duncan presented the request to accept grant funding for a mobile fingerprint scanner. The SPD had one which was purchased about 7 years ago and were no longer able to get the software updates for the equipment. They recently received the grant from the Governor's Office of Crime Control and Protection (GOCCP) Youth and Victim Services to purchase a new one with the cost of \$5,728.00. This would be used at community events and would greatly benefit the community.

Council reached unanimous consensus to advance the legislation to legislative session.

Budget Amendment to reallocate funds for Paleo 3 Project

DID Director Rick Baldwin introduced new Deputy Director Jenn Lind to Council. Construction was recently reinitiated for the Paleo 3 Project. Council had approved a contract for that work of \$2.2 million. In order to reinitiate the work in an expediate manner, a contract was awarded for \$1.8 million pending moving some funds from some of the other projects to completely fund the contract. The request was for \$404,000 to fill in the difference in the amount approved and the amount available for the award.

Mr. Boda asked if some of the funds were from bonds that were being cleaned up and Mr. Baldwin replied it was mostly from completed projects that came in under budget and had money left in their accounts.

President Heath asked for the outlook on the timing of the project and Mr. Baldwin said that the contractor, Parker & Sons, assigned to the project, was diligent in the mobilization. All of their submittals were nearly complete. They provided three requests for information on engineering details and specifications and had been responded to.

Ms. Jackson asked if the City had the \$404,000 to do the project and Mr. Baldwin answered yes, and there were 13 projects that were completed under budget from which the funds were coming.

Council reached unanimous consensus to advance the legislation to legislative agenda.

Budget Amendment to appropriate additional funds for Zoo Administration Building

Mr. Baldwin reported the new Zoo Administration Building was in place and raised up to be about eye level. It was in flood plain and the process of taking it from near ground

level up to a higher level turned out to be an expensive endeavor. Council had previously awarded a total of \$204,000 in funding to complete the project to bring the building to the elevated position. The request was for \$54,000.

President Heath asked whether it was known initially that the property was in the flood plain. Mr. Baldwin said it was known when it was presented to the engineer that it needed to be elevated. They thought the foundation was strictly the responsibility of the bidder. The contract was explicit that they did not have the geotechnical work in there or the responsibility to do any more than dry stack masonry blocks that the unit would sit on. The reason why it became so expensive was because of the initial geotechnical work, de-watering the soils around the site so that footers and foundations could be put in, and then then to go up 54 inches with reinforced concrete. It was already in place.

President Heath said it was beautiful and the staff really appreciated it.

Council reached unanimous consensus to advance the legislation to legislative agenda.

Administration and Council Comments

Mayor Day said there were a number of projects underway, and ribbon cuttings would be scheduled upon their completion. The 150th Anniversary of the Salisbury Fire Department and parade was scheduled for this coming Saturday.

Ms. Jackson said the date was changed to December 10th from December 17th for the Senior Christmas Dinner and Gift Giveaway. Parents, please be responsible for your children when using the scooters. She did not want to see a tragedy.

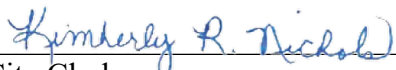
Ms. Blake concurred with Ms. Jackson on the scooters. If healthy enough, please donate blood as the supply was dangerously low.

President Heath congratulated the Fire Department on 150 years and was sorry he was unable to attend. He agreed with Ms. Blake to donate blood if healthy enough.

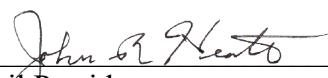
Ms. Gregory reminded everyone to get their booster if they had not done so yet.

Adjournment

With no further business to discuss, President Heath adjourned the Work Session at 4:52 p.m.



City Clerk



Council President