

CITY OF SALISBURY, MARYLAND

REGULAR MEETING

OCTOBER 10, 2022

PUBLIC OFFICIALS PRESENT

*Council President John “Jack” R. Heath
Councilwoman Angela M. Blake*

*Council Vice-President Muir Boda (Zoom)
Councilwoman Michele Gregory (Zoom)*

PUBLIC OFFICIALS ABSENT

*Mayor Jacob R. Day
Councilwoman April Jackson*

IN ATTENDANCE

Deputy City Administrator Andy Kitzrow, Field Operations Deputy Director Sam Ireland, Fire Chief John Tull, Deputy Chief Chris O’Barsky, Secretary of Kindness Grace Murdock, Police Chief Barbara Duncan, Executive Administrative Assistant Jessica Turner, Mayor’s Office Intern Ayotomiwa “Tommy” Fashola, City Attorney Ashley Bosche, City Clerk Kim Nichols, and members of the public

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. via Zoom and in person. Council President John R. “Jack” Heath called the meeting to order. After the recital of the pledge to the flag, Pastor Greg Morris of the Parkway Church of God provided the invocation.

PRESENTATION- Kindness Update

Secretary of Kindness Grace Murdock reported on the yearlong activities that Kindness SBY participated in, which included the following: packed goody bags for MAC, helped pick up trash, spoke to people at the Ward Museum about the Kindness Rocks Project which impacted about 150 people, gave chicks and bunnies to the clients and staff at Dove Pointe, directed Kindness Rocks and Smiles banner for completion by Third Friday attendees, honored two years of teachers for Teacher of the Year, welcomed home Mayor Day, helped pack boxes for the troops, witnessed the Pride Flag being raised, donated art supplies to the Newton Street Project, supported the National Night Outs, welcomed students and teachers back to school, committed to Adopt A School, ensured all the high schools and Choice Academy received the Kindness Rocks and Smiles project, headed the Celebrate Diversity Book Campaign, supported Jay Copeland for the concert he gave, honored by Dr. Hanlin in her outgoing State of the Schools, received a Friend of Education Award for the Adopt A School Program, and so much more. The Dance for Kindness would be held on November 13, 2022 at the Amphitheatre from 1:00 pm to 4:00 pm.

ADOPTION OF LEGISLATIVE AGENDA

Ms. Blake moved, Mr. Boda seconded, and the vote was unanimous (4-0) to approve the legislative agenda as presented.

CONSENT AGENDA- presented by City Clerk Kimberly Nichols

The Consent Agenda, consisting of the following items, was unanimously approved on a motion and second by Ms. Blake and Ms. Gregory, respectively.

- **Resolution No. 3190**- to approve the appointment of Don Brady to the Youth Development Advisory Committee for term ending October 2025
- **Resolution No. 3191**- to approve the appointment of Leonard Arvi to the Sustainability Advisory Committee (Green Team) for term ending September 2025

RESOLUTION- presented by Deputy City Administrator Andy Kitzrow

- **Resolution No. 3192**- to authorize the Mayor to enter into a land disposition agreement with Avery W Hall Insurance Agency, Inc. setting forth terms and conditions governing the sale of 322-328 East Main Street, Salisbury, MD

Mr. Boda moved, Ms. Blake seconded, and the vote was unanimous to approve Resolution No. 3192.

ORDINANCES- presented by City Attorney Ashley Bosche

- **Ordinance No. 2742**- 2nd reading- budget amendment to appropriate additional funds for fuel and emergency repairs at the Marina

Ms. Gregory moved, Ms. Blake seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2742 for second reading.

- **Ordinance No. 2743**- 2nd reading- accepting grant funds for the Homeless Services Case Specialist Position

Ms. Blake moved, Mr. Boda seconded, and the vote was unanimous to approve Ordinance No. 2743 for second reading.

- **Ordinance No. 2744**- 1st reading- approving an amendment of the City's FY2023 General Fund Budget to provide funds for red light camera administration

Mr. Boda moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2744 for first reading.

- **Ordinance No. 2745**- 1st reading- approving an amendment to the General Fund Budget reflecting the acceptance of grant funds from the Wicomico County Circuit Court and further appropriating funds for overtime pay of officers of the Salisbury Police Department

Mr. Boda moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2745 for first reading.

- **Ordinance No. 2746-** *1st reading- approving a budget amendment of the FY2023 General Fund Budget and Water and Sewer Fund Budget to appropriate funds to the Operating Budget of the Department of Field Operations and the Operating Budget of the Department of Water Works*

Mr. Boda moved to table Ordinance No. 2746 per Administration's request, to the next meeting. Ms. Gregory seconded the motion, which was unanimously approved.

- **Ordinance No. 2747-** *1st reading- approving a budget amendment of the FY2023 General Fund Budget to appropriate funds to the Salisbury Fire Department's Operating Budget*

Mr. Boda moved, Ms. Blake seconded, and Ordinance No. 2747 for first reading was approved by unanimous vote in favor.

- **Ordinance No. 2748-** *1st reading- to amend Chapter 1.16 of the Salisbury City Code, entitled "Infractions and Civil Zoning Violations", to grant authority to issue citations for municipal infractions or civil zoning violations to the City's Deputy Fire Marshal and Fire Inspector*

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2748 for first reading.

- **Ordinance No. 2749-** *1st reading- authorizing the Mayor to enter into a contract with the Community Foundation of the Eastern Shore for the purpose of accepting grant funds in the amount of \$2,500, and to approve a budget amendment to appropriate those grant funds for the Salisbury-Wicomico Integrated Firstcare Team (SWIFT)*

Ms. Blake moved, Mr. Boda seconded, and the vote was unanimous to approve Ordinance No. 2749 for first reading.

PUBLIC COMMENTS

There were no requests for public comments.

ADMINISTRATION AND COUNCIL COMMENTS

Mr. Kitzrow reported another community day would be held at Anne Street Village on Saturday, October 15th. The 150th Anniversary of the Salisbury Fire Department celebration was scheduled for October 22, 2022, including the parade at 10:00 am in Downtown Salisbury followed by the celebration at 11:00 am at Station 16. All were invited to attend. The next Neighborhood Walk was on Tuesday, October 25th at 5:00 p.m. Everyone would meet at the Boundless Playground.

Mr. Boda reminded everyone about the Good Beer Festival in Wicomico County.

Ms. Blake said it was a perfect time of year to enjoy the parks and walk the trails in the City. Please donate blood if healthy enough. The region was dangerously short.

President Heath echoed what Ms. Blake shared about the desperate need for blood.

Ms. Gregory said that MML was very well attended in Annapolis. She attended a session this morning in which Mayor Day spoke about Here is Home, HORIZONS program, and the Tiny Home Village. There were many questions from the audience, and it was nice to see the enthusiasm with what Salisbury was doing. There seemed to be so many who wanted to replicate what we have done, and Salisbury has been a leader on the issues that other municipalities have needed answers on. Ron Strickler also spoke, and it was great to see Salisbury leading these sessions.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
SEPTEMBER 12, 2022

TIME & PLACE: 6:49 p.m., Council Chambers, Government Office Building & Zoom
PURPOSE: To consult with counsel to obtain legal advice on a legal matter; to consult with staff, consultants, or other individuals about pending or potential litigation;
VOTE TO CLOSE: Unanimous (5-0)
CITATION: Annotated Code of Maryland §3-305(b)(7)(8)
PRESENT: Council President John “Jack” R. Heath, Council Vice-President Muir Boda, Councilwoman Angela Blake, Councilwoman Michele Gregory, Councilwoman April Jackson, City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Water Works Director Cori Cameron, Water Plant Superintendent Ron Clapper, City Attorneys Ashley Bosche and Heather Konyar, City Clerk Kimberly Nichols
ABSENT: Mayor Jacob R. Day

The City Council convened in Legislative Session at 6:00 p.m. in Council Chambers in the Government Office Building and via Zoom Video Conferencing. Upon adjournment of the Legislative Session at 6:49 p.m., President Heath called for a motion to enter into Closed Session to consult with counsel and staff on a legal matter regarding pending or potential litigation in accordance with the Annotated Code of Maryland §3-305(b)(7)(8). Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous (5-0) to convene in Closed Session.

Ms. Konyar provided an update and advice regarding moving forward with possible litigation. Ms. Cameron provided technical information, and both fielded questions from Council.

At 7:13 p.m. Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous (5-0) to adjourn the Closed Session.

Council immediately convened in Open Session and President Heath reported that Council had met in Closed Session to consult with Council and to obtain legal advice on a legal matter.

The Open Session was then immediately adjourned.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
OCTOBER 3, 2022

TIME & PLACE: 5:16 p.m., Council Chambers, Government Office Building & Zoom
PURPOSE: to discuss a matter directly related to a negotiating strategy, or the contents of a bid or proposal,
VOTE TO CLOSE: Unanimous (5-0)
CITATION: Annotated Code of Maryland §3-305(b)(14)
PRESENT: Council President John “Jack” R. Heath, Mayor Jacob R. Day, Council Vice-President Muir Boda, Councilwoman April Jackson, Councilwoman Michele Gregory, Councilwoman Angela M. Blake, Deputy City Administrator Andy Kitzrow, Procurement Director Jennifer Miller, City Attorney Ashley Bosche, City Clerk Kimberly Nichols

ABSENT:


The City Council convened in the Work Session at 4:30 p.m. in Council Chambers of the Government Office Building and via Zoom Video Conferencing. At 5:16 p.m. President Heath called for a motion to enter into Closed Session to discuss a matter directly related to a negotiating strategy, or the contents of a bid or proposal in accordance with the Annotated Code of Maryland §3-305(b)(14). Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous (5-0) to convene in Closed Session.

Ms. Miller updated Council on the details regarding a proposal and negotiations involved in the sale of property. Council reached unanimous consensus for Ms. Miller to include the resolution into the contract.

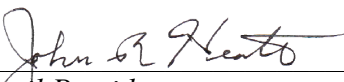
At 5:22 p.m. Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous (5-0) to adjourn the Closed Session.

Council immediately convened in Open Session and President Heath reported that Council had met in Closed Session and discussed a contract sale.

The Open Session was then immediately adjourned.



City Clerk



Council President