

**CITY OF SALISBURY, MARYLAND**

**REGULAR MEETING**

**SEPTEMBER 12, 2022**

**PUBLIC OFFICIALS PRESENT**

*Council President John “Jack” R. Heath  
Councilwoman Angela M. Blake  
Councilwoman April Jackson*

*Council Vice-President Muir Boda (Zoom)  
Councilwoman Michele Gregory (Zoom)*

**PUBLIC OFFICIALS ABSENT**

*Mayor Jacob R. Day*

**IN ATTENDANCE**

*City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Fire Chief John Tull, Deputy Chief Chris O’Barsky, Procurement Director Jennifer Miller, Executive Administrative Assistant Jessie Turner, City Attorney Ashley Bosche, City Clerk Kimberly Nichols, and members of the public*

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**CITY INVOCATION – PLEDGE OF ALLEGIANCE**

*The City Council met in regular session at 6:00 p.m. via Zoom and in person. Council President John R. “Jack” Heath called the meeting to order. After the recital of the pledge to the flag, Reverend John Wright of the Unitarian Universalist Fellowship provided the invocation.*

**PROCLAMATION-** *City Administrator Julia Glanz*

*National Sickle Cell Disease Awareness Month*

*City Administrator Julia Glanz presented the National Sickle Cell Disease Awareness Month proclamation. The disease refers to a group of inherited disorders in which a person’s body produces abnormally shaped red blood cells that resemble a sickle and do not last as long as normal round red blood cells causing severe pain, serious infection, and organ damage. Any organ can be affected and patients experience many severe complications including stroke, infections, and pulmonary embolism, and have a shorter life expectancy than normal. This disorder affects approximately 100,000 primarily African-Americans and Hispanic-Americans. On behalf of Mayor Day, Ms. Glanz invited all citizens to learn more about Sickle Cell Disease and how they could support efforts to find a cure.*

**ADOPTION OF LEGISLATIVE AGENDA**

*Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous (5-0) to approve the legislative agenda as presented.*

**CONSENT AGENDA-** *presented by City Clerk Kimberly Nichols*

The consent agenda, consisting of the following items, was unanimously approved (5-0 vote) on a motion and seconded by Mr. Boda and Ms. Blake, respectively:

- **August 1, 2022** Closed Session Minutes (separate email)
- **August 8, 2022** Legislative Session Minutes
- **August 15, 2022** Work Session Minutes
- **August 22, 2022** Legislative Session Minutes

**AWARD OF BIDS**- presented by Procurement Director Jennifer Miller

Ms. Blake moved and Ms. Jackson seconded to approve the Award of Bids. Mr. Boda motioned amend the Award of Bids by striking the surplus of the duty weapon from the agenda.

The Award of Bids, as amended, was approved by unanimous vote in favor.

Award of Bid(s)

- ITB 23-109 SFD #16 HVAC Replacement

Declaration of Surplus

- Salisbury Police Department
  - a. Fine Jewelry
  - b. Bicycles
- Department of Field Operations- New Flyer mass transit buses

**RESOLUTIONS**- presented by City Administrator Julia Glanz

- **Resolution No. 3184**- accepting five, 40-foot Maryland Transit Administration buses

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to approve Resolution No. 3184.

- **Resolution No. 3185**- adopting the Wicomico County Hazard Mitigation & Resilience plan

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve Resolution No. 3185.

- **Resolution No. 3186**- to authorize the Mayor to enter into, on behalf of the City of Salisbury, a deed for the abandonment of an unimproved Paper Road and a corresponding easement

Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous to approve Resolution No. 3186.

- **Resolution No. 3187**- to authorize the Mayor to enter into, on behalf of the City of Salisbury, a deed for the abandonment of an unimproved Paper Road

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Resolution No. 3187.

- **Resolution No. 3188**- making a Declaration Of Official Intent regarding City of Salisbury's reasonable expectation to reimburse from proceeds of a future borrowing project expenditures

*made in connection with two separate projects generally identified as Townsquare and Downtown Street Scaping*

*Ms. Blake moved, Mr. Boda seconded, and the vote was unanimous to approve Resolution No. 3188.*

**PUBLIC HEARING-** *City Administrator Julia Glanz*

- **CHARTER AMENDMENT RESOLUTION NO. 2022-4-** *to amend the Charter of the City of Salisbury, MD by adding Article XXIII to provide for Collective Bargaining*

*Mr. Boda moved and Ms. Jackson seconded to approve Charter Amendment Resolution (CAR) No. 2022-4. Ms. Glanz then presented the CAR.*

*President Heath opened the Public Hearing at 6:29 p.m. and as no one requested to speak, immediately closed the Public Hearing.*

*Charter Amendment Resolution No. 2022-4 was then approved by unanimous vote in favor.*

## **ORDINANCES**

- **Ordinance No. 2735-** *2nd reading- to approve a budget amendment of the FY2023 General Fund Budget to appropriate funds to the Salisbury Fire Department's Operating Budget*

*Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2735 for second reading.*

- **Ordinance No. 2736-** *2nd reading- approving an amendment of the City's FY2023 Fire Department's Budget and the General Capital Project Fund Budget to provide funds for the Fire Station #16 HVAC project*

*Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous to approve Ordinance No. 2736 for second reading.*

- **Ordinance No. 2737- 1<sup>st</sup> reading-** *amending Section 17.212.030 of the Salisbury City Code to add Animal Hospitals to the category of uses permitted in Shopping Centers*

*Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance N 2737 for first reading.*

- **Ordinance No. 2738- 1<sup>st</sup> reading-** *approving an amendment of the City's General Capital Project Fund Budget to provide funds for the Waterside Parking Lot Project*

*Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2738 for first reading.*

- **Ordinance No. 2739- 1<sup>st</sup> reading-** *to accept a donation in the amount of \$9,500 from the Salisbury Skatepark Committee, Inc. and to simultaneously approve a budget amendment to the Grant Fund Budget to appropriate these funds for eligible expenses associated with the construction of Phase 2b of the Salisbury Skatepark*

*Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2739 for first reading.*

**PUBLIC COMMENTS**

*There were no requests for public comments.*

**ADMINISTRATION AND COUNCIL COMMENTS**

*Ms. Blake said that Salisbury University offered Macro in Social Work now. She introduced her intern Ms. Monica Chase. She would be working and attending future meetings.*

*Vice-President Boda announced that on September 27, 2022 at 5:00 p.m. the City was holding the “Stam Slam” at the Skate Park and would be doing groundbreaking for Phase III of the Skate Park.*

*Ms. Gregory announced there would be a free bulk pick up for City residents coming up at the end of the month. Check the Facebook page and get on the list.*

*Ms. Glanz thanked Council for recognizing “Stam Slam.” On September 13, 2022 the Company Palette would be on site at the Anne Street Village to erect each of the units. The public was welcome to observe. Next Tuesday, September 20<sup>th</sup> the City planned a Neighborhood Walk in the Church Street Neighborhood for the purpose of educating the community on Anne Street Village. The new booster was available and clinics were being conducted on Mondays and Wednesdays.*

*President Heath asked those healthy enough to please give blood as the community was still low.*

**ADJOURNMENT**

*With no further business to discuss, the meeting adjourned at 6:49 p.m.*

**MOTION TO CONVENE IN CLOSED SESSION**

*President Heath called for a motion to convene in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b)(7)(8). Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to convene in Closed Session.*

**ADJOURN IN OPEN SESSION / REPORT TO PUBLIC**

*At 7:12 p.m. Council reconvened in Open Session and President Heath reported that Council had just come out of Closed Session for the purpose of Council obtaining legal advice on a legal matter. The Open Session was then immediately adjourned.*

*Kimberly R. Nichols*  
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City Clerk

*John R. Heath*  
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Council President