



DEPARTMENT: Arts, Business, and Culture Department

POSITION: Visitor Center Greeter

TYPE: Part-Time, as-needed

SALARY: \$12.50/hour

BENEFITS: No benefits

CLOSING DATE: Until filled



Overview: We are Salisbury, Maryland, and our town was born from the headwaters of the **Wicomico River**. This special place, nestled squarely between the beaches and the bay, has been attracting people to its stunning location for almost **300 years**. Now one of the largest cities on the peninsula, Salisbury serves as the *Capital of the Eastern Shore*, combining vibrant economic opportunity, quality public education, world-class healthcare, reinvigorated environmental stewardship, globally known corporations, and an energetic and inspiring team of community leaders, to chart its own course, and craft a sound plan for its future.

Department: The Arts, Business, & Culture Department is responsible for fostering Salisbury's thriving economic climate through supporting business, expanding economic opportunity, promoting artistic expression, hosting unique experiences, and maintaining regional attractions such as the Salisbury Zoo and Poplar Hill Mansion. By producing signature events, facilitating business incentives, and collaborating with stakeholders, this department strives to make Salisbury a place where arts, business, and culture intersect and flourish.

Position Profile: Arts, Business, and Culture Department is looking for a part time Visitor Center Greeter. Primary duties include tracking visitorship to the Downtown Salisbury Visitor Center, acting as a friendly face to welcome people to the community, managing sales of City-related merchandise, planning and executing in-office activities in conjunction with events in the Downtown corridor. Comfortable working nights and weekends. Must be customer service oriented and have a friendly disposition. Must have a working knowledge of the community and Downtown area.

Preferred Education: High School Diploma or G.E.D.

Preferred Experience: Experience teaching or working with the community

Requirements/Certifications: Weekends required and occasional evenings required for special events.

How to Apply: Submit City application, cover letter, driving record (if applicable) and resume to the following address or apply online at www.salisbury.md/apply

City of Salisbury HR, 125 N. Division St., Salisbury, MD 21801 jobs@salisbury.md; 410-548-1065; fax: 10-548-3748