



CITY OF SALISBURY

POSITION VACANCY FORM



Position Title Firefighter/PM (Eligibility List) Grade 1
 Dept/Division Fire Salary \$43,758.00

Position Details

New Position Existing Position

Employee Replacing N/A

Reason for Vacancy

- Resignation Date: _____
- Termination Date: _____
- Retirement Date: _____
- Promotion Date: _____
- Transfer Date: _____

Posting Requirements

- Open to Current Employees ONLY
- Public Posting/No Paid Advertising (City Website; Bulletin Board; Local Unemployment Office)
- Paid Advertising (HR will contact you with a quote & proof)
 - Daily Times ONLY
 - Daily Times & CareerBuilder
 - Specific Trade Publications: _____

Posting Period

Closing Date: 9/30/22 Open Until Filled

List Key Knowledge, Skills and Abilities to be placed in advertisement: (optional)

See attached job posting

Signatures required:

Supervisor		Date:	
Dept. Director	<i>John W. Judd</i>	Date:	8/30/22
Human Resources		Date:	
City Administrator		Date:	
Mayor		Date:	