

RESOLUTION NO. 2818

BE IT RESOLVED, by the City of Salisbury, Maryland that the following individual is appointed to the Sustainability Advisory Committee for the term ending as indicated.

Name
Kaitlyn Grigsby-Hall

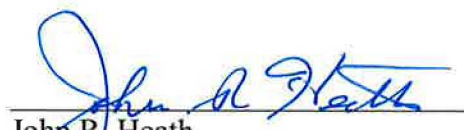
Term Ending
March 2021

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on March 12, 2018.

ATTEST:



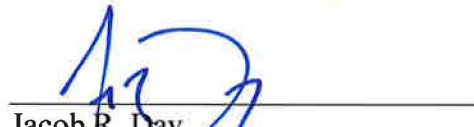
Kimberly R. Nichols
CITY CLERK



John R. Heath
PRESIDENT, City Council

APPROVED BY ME THIS

13th day of MARCH, 2018



Jacob R. Day
MAYOR, City of Salisbury

MEMORANDUM

To: Julia Glanz, City Administrator
From: Sarah Robins, Administrative Office Assistant
Subject: Appointment to the Sustainability Advisory Committee
Date: February 27, 2018

Mayor Day would like to appoint the following person to the Sustainability Advisory Committee for the term ending as indicated.

<u>Name</u>	<u>Term Ending</u>
Kaitlyn Grigsby-Hall	March 2021

Attached you will find information from Kaitlyn Grigsby-Hall and the Resolution necessary for their Appointment. Please forward this information to the City Council so it may be placed on their agenda at the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Mayor Day

February 15, 2018

Mayor Jake Day
125 N. Division St.
Salisbury, MD 21801

Mayor Day,

I write to apply for membership on the City of Salisbury's Sustainability Advisory Committee (Green Team). As a nonprofit grant writer with extensive Board experience and an environmental studies background, I am dedicated to the committee's mission of developing environmental policies, identifying grant opportunities, implementing programs, and assisting with educational opportunities.

As Grants Manager for *CREATE!*, I have over four years of experience writing grants for climate change adaptation projects in West Africa. I can use my grant writing skills to seek funding for Green Team activities. I also have previous Board experience. I served for four years as Secretary of the Board of Directors for Better Eugene-Springfield Transportation, a nonprofit organization that advocates for better public transit options and improved pedestrian safety in the cities of Eugene and Springfield, Oregon.

In addition to my work and Board experience, I can also bring to this position my passion for environmental issues. I have worked as an environmental educator and activist in many capacities, including as a national parks camp counselor and for nonprofit and government organizations in Hawaii, Ohio, and The Gambia. As a graduate student I taught in the Environmental Studies Program at the University of Oregon. In Fall 2018, I will be teaching an introductory environmental studies course at Salisbury University. My enthusiasm and experience with environmental education and organizing will make me a passionate advocate for the City of Salisbury's environmental initiatives.

As a new resident of Salisbury who is looking to put down roots in this community, a position on this committee is appealing to me. I look forward to joining the committee and helping to advance sustainability initiatives in the city of Salisbury.

I look forward to discussing the position with you. Please feel free to contact me at 330-416-5682 or by email at kaitlyngrigsby@gmail.com. Thank you for your time and consideration.

Best wishes,

Kaitlyn Grigsby-Hall

Kaitlyn Grigsby-Hall
kaitlyngrigsby@gmail.com
330-416-5682

Kaitlyn Jane Grigsby-Hall

1104 Russell Avenue – Salisbury, MD 21801 - 330.416.5682 – kaitlyngrigsby@gmail.com

Education

Master of Science: Environmental Studies December 2013

Environmental Studies Program

University of Oregon, Eugene, Oregon

Graduate Certificate in Nonprofit Management December 2013

Department of Planning, Public Policy, and Management

University of Oregon, Eugene, Oregon

Bachelor of Arts: Student Designed Major in May 2011

Environmental Studies, Biology, and Public Policy

St. Mary's College of Maryland, St. Mary's City, Maryland

Nonprofit Employment

Grants Manager, Center for Renewable Energy and Appropriate

October 2013 - Present

Technology for the Environment (*CREATE!*)

Eugene, Oregon

- Initiated grant seeking activities for *CREATE!* and secured \$623,000 in grant funding from private foundations over a four-year period, doubling *CREATE!*'s annual budget
- Cultivated relationships with major donors and private family foundations
- Managed grant administration and reporting activities for multiple grants
- Supervised communications staff and prepared a variety of donor communications, including print and email newsletters, blog posts, social media posts, annual reports, and fundraising appeals
- Led multiple online fundraising campaigns on GlobalGiving, using social media and email outreach to raise over \$60,000
- Represented *CREATE!* in public presentations
- Collaborated with French-speaking colleagues located in West Africa to coordinate program management and evaluation activities in the field
- Traveled to Senegal to train colleagues in program management and evaluation and online fundraising
- Tracked donations and donor contacts using Little Green Light and DonorPerfect donor management software
- Researched donor prospects using Donor Search software

Outreach Coordinator, Better Eugene-Springfield Transportation (BEST)

October 2013 – May 2014

Eugene, Oregon

- Coordinated over 30 community listening sessions focusing on transportation solutions with local nonprofits and service organizations
- Managed the organization's first annual fundraising appeal
- Planned a donor appreciation event for 100 people

Nonprofit and Community Service

Member, Salisbury Sunrise Rotary Club February 2018 - Present
Salisbury, Maryland

- Will organize and implement community service projects

Member, Dining for Women – Salisbury Chapter August 2017 - Present
Salisbury, Maryland

- Meets monthly to discuss and support international projects advancing the rights of women and girls

Board Secretary, Better Eugene-Springfield Transportation (BEST) June 2014 – January 2018
Eugene, Oregon

- Solicited major gifts with Executive Director and Board Executive Committee
- Kept Board minutes and facilitated communications with Board members
- Assisted in organization long-range planning and financial oversight

Troop Leader, Girl Scouts of Oregon and Southwest Washington June 2016 – June 2017
Eugene, Oregon

Service Unit Communications Coordinator, Girl Scouts of Oregon and Southwest Washington September 2016 – June 2017
Eugene, Oregon

- Communicated Service Unit updates and activities to several hundred local leaders via email and Facebook

University Teaching Experience

Graduate Teaching Fellow, Environmental Studies Program September 2012 – July 2013
University of Oregon, Eugene, Oregon

- Designed and taught an upper division course on international development theory as a sole instructor
- Taught introductory courses in the environmental social sciences as a sole instructor

Graduate Teaching Fellow, Department of Political Science September 2011 – June 2012
University of Oregon, Eugene, Oregon

- Conducted weekly student discussion sections for courses on American politics and comparative politics

Professional Memberships

Emerald Valley Development Professionals October 2013 – June 2017
Global PDX March 2016 – July 2017
World Affairs Council of Oregon August 2016 – June 2017