

AS AMENDED ON MARCH 26, 2018
ORDINANCE NO. 2477

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2018 GENERAL FUND TO APPROPRIATE FUNDS FOR A REPLACEMENT VEHICLE FOR THE DEPARTMENT OF INFORMATION SERVICES.

WHEREAS, the Department of Information Services is in need of a more reliable vehicle to replace fleet vehicle IT-1; and

~~WHEREAS, the Department of Information Services has determined that \$1,700 savings were realized from the FY18 computer consolidation plan for the City Council; and~~

WHEREAS, the Department of Information Services has determined that ~~\$2,970~~ **\$1,270** savings were realized from the FY18 computer consolidation plan for the Information Systems: **GIS Division Clerk's Office**; and

WHEREAS, the Department of Information Services has determined that \$3,600 savings were realized from the FY18 computer consolidation plan for the Department of Infrastructure and Development; and

WHEREAS, the Department of Information Services has received approval from Department of Infrastructure and Development Director Pollack, ~~City Clerk Nichols and City Council President Heath~~ to use the surplus funds from their respective Computer Hardware accounts for the purchase of the replacement vehicle.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT THE City's Fiscal Year 2018 General Fund Budget be amended as follows:

- 1) Increase Department of Information Systems Vehicle Fund (18000-577025) by \$6,570
- 2) Decrease **GIS Fund Legislative Computer Hardware Fund (84080-513400 11000-546011)** by \$1,700
- 3) Decrease **GIS Fund Clerk's Office Computer Hardware Fund (84080-513500 11100-546011)** by ~~\$540~~ **\$1,270**
- 4) **Decrease GIS Fund (81080-554406) by \$265**
- 5) **Decrease GIS Fund (84080-554406) by \$465**
- 6) Decrease Department of Infrastructure and Development Computer Hardware Fund (81080-546011) by \$1,700
- 7) Decrease Department of Infrastructure and Development Computer Hardware Fund (84080-546011) by \$1,900

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 12th day of March, 2018, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 26th day of March, 2018.

ATTEST:

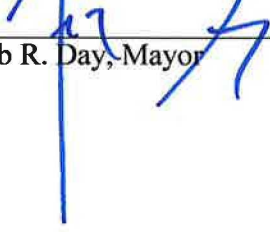


Kimberly R. Nichols, City Clerk



John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS 27 day of March, 2018.



Jacob R. Day, Mayor



Memo

To: Julia Glanz, City Administrator
From: Bill Garrett, Director of Information Services
Date: 2/16/18
Re: Ordinance for replacement fleet vehicle

The Department of Information Services (IS) vehicle designation IT-1 has had mechanical failures recently which has caused a need to replace it with a more reliable vehicle. IT-1 was a Chevy S10 pickup that was going to be surplused in FY16, but was instead appropriated by the IS department to conserve funds. Due to our limited driving through the city, it has served us well over the past 2 years.

A replacement vehicle was going to be budgeted for in FY19, but the recent problems has led us to move on replacing it approximately 5 months earlier. Through savings realized by computer hardware purchases across the City as part of this year's Computer Consolidation Plan, we're able to fund the purchase of a more reliable used vehicle. I have received approval from Director Pollack, Clerk Nichols and Council President Heath to transfer the below funds from their Computer Hardware accounts to our departmental vehicle fund (18000-577025) in order to supplement available funds within the IS department to procure a used vehicle:

- \$1,700 from Council Computer Hardware account (11000-546011)
- \$1,270 from Clerk's Office Computer Hardware account (11100-546011)
- \$1,700 from Infrastructure and Development's Computer Hardware Account (81080-546011)
- \$1,900 from Infrastructure and Development's Computer Hardware Account (84080-546011)

Memo

To: Julia Glanz, City Administrator
From: Bill Garrett, Director of Information Services
Date: 3/16/18
Re: Edit of ordinance for fleet vehicle

The Department of Information Services (IS) has learned that the City has received an invoice from Municode which is larger than usual this year. As such, some of the funds previously dedicated to the IS vehicle ordinance have been reallocated to fund this invoice. We will be making the following changes to the ordinance for second reading:

- Striking line 30, \$1,700 from Council Computer Hardware account (11000-546011).
- Drawing \$1,700 from GIS account (84080-513400).
- Striking line 31, \$1,270 from Clerk's Office Computer Hardware account (11100-546011), and instead drawing the \$540 from GIS Account (84080-513500).
- Drawing \$265 from GIS account (81080-554406)
- Drawing \$465 from GIS account (84080-554406)

To reflect this, we're striking lines 10 & 11, referring to City Council, and editing line 13 to reflect the total amount being drawn from GIS, and then line 14 to change from Clerk's Office to reflect the new source as GIS. We are also changing line 22 to strike the names of Clerk Nichols and Council President Heath, as they are no longer affected by the ordinance.