

ORDINANCE NO. 2466

AN ORDINANCE OF THE CITY OF SALISBURY AMENDING TITLE 5, BUSINESS LICENSES AND REGULATIONS OF THE SALISBURY MUNICIPAL CODE IN CHAPTER 5.32 - MOBILE VENDORS AND CHAPTER 5.34 - DOOR – TO – DOOR SOLICITORS, TO ADD A BACKGROUND CHECK INVESTIGATION FEE FOR EACH BACKGROUND CHECK PERFORMED.

WHEREAS, Chapters 5.32 and 5.34 require background checks for the applicant and individuals who will be conducting business on behalf of the applicant; and

WHEREAS, the application fee of \$50 is intended to cover the costs of processing the application and the background check(s) for the applicant and listed individuals; and

WHEREAS, it has been determined that the average cost of background checks for these applications is currently \$130; and

WHEREAS, the City Council desires to have the background check fee more closely match the City's actual costs; and

WHEREAS, it is proposed that the application fee remain the same and a background check fee be added to the Code; and

WHEREAS, the Office of the City Clerk and Business Development recommend approval of the proposed code changes.

NOW, THEREFORE, be it enacted and ordained by the Council of the City of Salisbury, Maryland, that Chapters 5.32 and 5.34 are amended by adding the following subsections to the Salisbury Municipal Code:

Chapter 5.32 – Transient Merchants and Mobile Vendors.

5.32.75 – Investigation fee.

A non-refundable fee of Forty Dollars (\$40.00) per individual for each background check shall be paid to the Director of Business Development when the application is filed. This fee shall apply to the applicant and any individuals listed in the application. This section shall apply when an initial application or an application for renewal is filed, for any background check investigation required in conjunction with an application.

Chapter 5.34 – Door-to-Door Solicitators.

5.34.75 – Investigation fee.

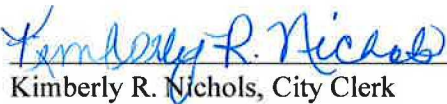
A non-refundable fee of Forty Dollars (\$40.00) per individual for each background check shall be paid to the Clerk when the application is filed. This fee shall apply to the applicant and any individuals


listed in the application. This section shall apply when an initial application or an application for renewal is filed, for any background check investigation required in conjunction with an application.

AND BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY that the changes set forth in this Ordinance shall take effect from and after the day of its final passage.

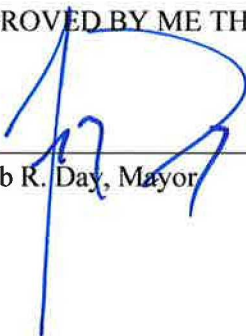
THE ABOVE ORDINANCE was introduced at a meeting of the Council of the City of Salisbury on the 23<sup>rd</sup> day of October, 2017, and having been published as required by law in the meantime, was finally passed at its meeting on the 13<sup>th</sup> day of November, 2017.

ATTEST:

  
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Kimberly R. Nichols, City Clerk

  
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John R. Heath, President  
Salisbury City Council

APPROVED BY ME THIS 15 day of NOV, 2017.

  
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Jacob R. Day, Mayor



City of  
**Salisbury**  
Jacob R. Day, Mayor

To: City Council  
From: Kim Nichols, City Clerk  
Subject: Background Check Fees for Mobile Vendors & Door to Door Solicitors  
Date: October 17, 2017

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Finance conducted a review on the time associated with processing applications and performing the background checks on *Mobile Vendors* and *Door to Door Solicitors* in order to justify the application fee of \$50. It was determined that it costs approximately \$130 to conduct an average background check.

In the October 2, 2017 Work Session, Council reached consensus to begin charging \$40 for each individual background check performed.

Attached is an ordinance which will add the non-refundable \$40 fee per individual for each background check, irregardless of whether the applicant is initially applying for a license or renewing an existing license.

If you have any questions, please let me know.