

**ORDINANCE NO. 2457**

AN ORDINANCE OF THE CITY OF SALISBURY TO AMEND TITLE 15, BUILDINGS AND CONSTRUCTION, OF THE SALISBURY MUNICIPAL CODE IN CHAPTER 15.08.090C. DEVELOPMENT IMPACT FEES AND IN CHAPTER 15.16.110 -DESIGNATION OF THE FLOODPLAIN ADMINISTRATOR, BY DELETING THE REFERENCE TO PUBLIC WORKS AND REPLACE IT WITH WATER WORKS AND BY DELETING THE REFERENCE TO THE DIRECTOR OF BUILDING, PERMITTING AND INSPECTIONS AND REPLACING IT WITH THE POSITION OF BUILDING AND PERMITS MANAGER IN THE DEPARTMENT OF INFRASTRUCTURE AND DEVELOPMENT.

WHEREAS, the Mayor and Council of the City of Salisbury desire to re-organize the departmental structure of the City of Salisbury; and

WHEREAS, the Department of Public Works is being divided into three separate departments, the Department of Infrastructure and Development, the Department of Water Works, and the Department of Field Operations as part of the reorganization structure for the City of Salisbury; and

WHEREAS, the responsibilities for the operation and maintenance of the public water and sewer systems will be handled by the newly created Department of Water Works; and

WHEREAS, the Department of Building, Permitting and Inspections is being eliminated as part of the reorganization structure for the City of Salisbury; and

WHEREAS, the responsibilities of this department for the planning, permitting and licensing will be handled by the newly created Department of Infrastructure and Development; and

WHEREAS, the Salisbury City Council has concluded that it is in the best interest of the City to amend the City Code to accomplish the reorganization plan, which will not result in increased costs under the City's current budget and will allow the Departments to operate in a more efficient manner;

NOW, THEREFORE, be it enacted and ordained by the City of Salisbury, that Chapters 15.08.090C. and 15.16.110 of the City of Salisbury Municipal Code be amended as follows:

Chapter 15.08 – Calculation of impact fee (nonresidential).

15.08.090 – Permit required.

- C. Water usage, as used in the above formula, shall be the city-read metered service for water. Price per-thousand-gallon of service shall be recommended by the city's department of ~~[[public works]]~~ *water works* during its evaluation of the capital improvements plan. The council, during the adoption of the annual budget, may amend the per-thousand-gallon cost as capital improvements projects are completed, proposed or as amendments are needed. Nonresidential development

fees will be paid at a rate derived from the unit capacity cost using the average annual use per gallon of capacity as the basis for cost distribution. In addition, the rates will be adjusted annually to take into consideration discount rates of funds and also rates will be indexed annually in accordance with the recognized cost of living adjustment in order to take into consideration the time value of money.

Chapter 15.16 – Floodplain Management.

15.16.110 – Designation of the floodplain administrator.

The **[[Director of Building, Permitting and Inspections]]** *Building and Permits Manager in the Department of Infrastructure and Development* is hereby appointed to administer and implement these regulations and is referred to herein as the Floodplain Administrator. The Floodplain Administrator may:

- A. Delegate duties and responsibilities set forth in these regulations to qualified technical personnel, plan examiners, inspectors, and other employees.
- B. Enter into a written agreement or written contract with another Maryland community or private sector entity to administer specific provisions of these regulations. Administration of any part of these regulations by another entity shall not relieve the community of its responsibilities pursuant to the participation requirements of the National Flood Insurance Program as set forth in the Code of Federal Regulations (CFR) at 44 CFR Section 59.22.


**EXPLANATION:**

\* *ITALICIZED PRINT INDICATES MATERIAL ADDED TO EXISTING LAW.*  
Deleted material from the existing Code is indicated by bold double bracketed **[[ ]]** language.

AND BE IT FURTHER ENACTED AND ORDAINED BY THE CITY OF SALISBURY, MARYLAND, that the Ordinance shall take effect upon final passage.

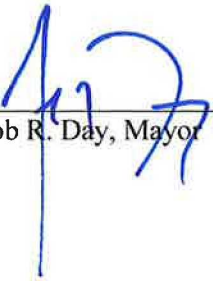
THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 11<sup>th</sup> day of September, 2017 and thereafter, a statement of the substance of the ordinance having been published as required by law, in the meantime, was finally passed by the Council on the 9<sup>th</sup> day of October, 2017.

ATTEST:

  
Kimberly R. Nichols, City Clerk

  
John R. Heath, City Council President

Approved by me, this 10<sup>th</sup> day of October, 2017.

  
\_\_\_\_\_  
Jacob R. Day, Mayor



**To:** City Council  
**From:** Julia Glanz, City Administrator  
**Subject:** Reorganization- Charter and Code Changes  
**Date:** August 2, 2017

---

During the FY18 Budget Process, the Mayor and I proposed a plan to reorganize the departments within our City government in order to more appropriately align them with the City's goals and objectives.

Substantial changes that constitute this reorganization include: a one-stop-shop for all development projects, the consolidation of our code enforcement officers by relocating them all to one department, a reworking and division of the legacy structure of our Public Works department, a new focus on GIS in all City departments, an independent Procurement department, and the revocation of a previous arrangement that placed Parking under Procurement's purview. This reorganization will be evident in the functionality of our City government and will have a minimal impact on the FY18 Budget.

To further explain this reorganization, all proposed City Code and Charter changes are attached for your review, as well as the ordinance necessary to accept those changes.