



**CITY OF SALISBURY
SPECIAL MEETING AGENDA**

AUGUST 1, 2022

5:15 p.m.

Zoom Video Conferencing

Times shown for agenda items are estimates only.

5:15 p.m. CALL TO ORDER

5:16 p.m. ADOPTION OF SPECIAL MEETING AGENDA

5:17 p.m. ORDINANCE- City Attorney Ashley Bosche
Ordinance No. 2733- 1st reading- approving a budget amendment of the FY2023 General Fund Budget and authorizing the Mayor to amend the authorized positions included in the FY23 General Fund Budget

5:20 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk's Office, Room 305 – City/County Government Office Building, 410-548-3140 or on the City's website at www.salisbury.md. City Council meetings are conducted in Open session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b), by vote of the City Council.

Join Zoom Meeting
<https://us02web.zoom.us/j/88186172560>
Meeting ID: 881 8617 2560
Phone: 1.301.715.8592



To: Julia Glanz, City Administrator
From: John W. Tull, Fire Chief
Subject: Budget Amendment for Position Authorizations
Date: July 26, 2022

As you are aware, on September 25, 2017, the City Council authorized Mayor Day to enter into a grant agreement to create the Salisbury Wicomico Firstcare Team (SWIFT). This program is a mobile integrated health program that includes nurse practitioner and fire department paramedic teams working in coordination with community health workers to address health-related social needs in addition to medical and health care needs of individuals who are frequent users of the EMS and/or Emergency Department systems. The impact that this program has had on the lives of our citizens and the community is far reaching.

Unfortunately, after almost five (5) years of providing this service, the grant funding is set to expire. This budget amendment requests funding to officially retain the SWIFT grant funded position as a full-time employee with the City of Salisbury Fire Department as to ensure the continuation of this amazing program. In addition to retaining the SWIFT position, the Fire Department is requesting approval to reclassify several positions in an effort to provide career ladder opportunities and to build the strongest team possible.

Attached you will find an Ordinance requesting the approval of a budget amendment of the FY2023 General Fund budget and the Department's Authorized Position allocations. Thank you in advance for your time and consideration on this request. Unless you or the Mayor have further questions, please forward a copy of this memo and ordinance to the City Council for their consideration.

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ORDINANCE NO. 2733

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2023 GENERAL FUND BUDGET AND AUTHORIZING THE MAYOR TO AMEND THE AUTHORIZED POSITIONS INCLUDED IN THE FY23 GENERAL FUND BUDGET.

WHEREAS, the need for the provision of emergency services in the City is great; and

WHEREAS, the Salisbury-Wicomico Integrated Firstcare Team (SWIFT) Grant has heretofore funded one Firefighter/Emergency Medical Technician for the City and those grant funds are set to expire; and

WHEREAS, the need for the Firefighter/Emergency Medical Technician remains, despite the fact the funds from the SWIFT Grant are set to expire; and

WHEREAS, the Fire Department has also determined there is a pressing need to reclassify a firefighter/EMS position to a Deputy Fire Marshal position to assist the Fire Marshal with his/her duties; and

WHEREAS, there are insufficient funds available in the FY23 Fire Department Budget to fund these positions and reclassifications; and

WHEREAS, to effectuate these aforementioned changes, the position appropriations set forth below must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury's Fiscal Year 2023 General Fund Budget be and is hereby amended as follows:

(a) Increase the Current Year Surplus Account (01000-469810) by \$98,000.00

(b) Increase the Salisbury Fire Department's Salaries Non-Clerical Account (24035-501002) by \$98,000.00

Section 2. The City of Salisbury's FY23 Authorized Position Budget be and hereby is amended as follows:

Position Title	Division	Org	FY22 Grade	FY20	FY21	FY22	FY23	FY23 Revised
Salisbury Fire Department 24035	24035	24035						
Fire Chief	24035	24035	PS9	1	1	1	1	1
Deputy Fire Chief	24035	24035	PS8	2	2	2	2	2
EMS Officer	24035	24035	PS5-PS7	0	0	0	0	1
Maintenance & Supply Officer	24035	24035	PS5-PS7	0	0	0	0	1
Training Officer	24035	24035	PS5-PS7	0	0	0	0	1
Deputy Fire Marshal	24035	24035	PS5-6	0	0	0	0	1
Assistant Fire Chief	24035	24035	PS7	5	5	5	6	5
Captain	24035	24035	PS6	7	7	7	6	4
Lieutenant	24035	24035	PS5	4	4	4	8	8
Sergeant EMT/PM	24035	24035	PS4/4P	8	8	8	13	13
Probationary/FF-PM/Driver-PM	24035	24035	PS1P-3P	22	22	22	19	19
Probationary/FF-EMT/Driver-EMT	24035	24035	PS1-3	24	24	24	30	30
Fire Inspector I/II/SR	24035	24035	7/8	1	1	1	1	1
Office Manager I/II/III	24035	24035	6	1	1	1	1	1
Office Associate III	24035	24035	3	1	0	0	0	0
Administrative Assistant I/II/III	24035	24035	5	0	1	1	1	1
Total 24035 Salisbury Fire Department	24035	24035		76	76	76	88	89

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BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 3. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 4. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 5. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.

Section 6. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the _____ day of _____, 2022 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the _____ day of _____, 2022.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, City Council President

Approved by me, this _____ day of _____, 2022.

Jacob R. Day, Mayor